



TOWN OF BARRHEAD
HOME BASED BUSINESS APPLICATION

Box 4189, 5014-50 Avenue, Barrhead, AB T7N 1A2
Phone: (780) 674-3301 Fax: (780) 674-5648 e-mail: town@barrhead.ca

Application Date: _____ New Renewal

See Business License Application Fee Schedule for Relevant License Fees

SECTION 1: APPLICANT INFORMATION

Name: _____ Phone: _____

Address: _____ Postal Code: _____

Email: _____

SECTION 2: BUSINESS INFORMATION

To Be Published On Town Website:

Business Name: _____

Business Location: _____

Business Mailing Address: _____

Business Email Address: _____

Type of Business: _____

What will the hours of operation be? _____

Will there be clients coming to the home? Yes No

If yes how many _____ and how often? _____

If applicable how many off-street parking stalls are provided? _____

Will there be any storage of stock, materials, goods and equipment inside the home?

Yes No If yes what is stored? _____

Where is it stored? _____

Will there be deliveries made to the home? Yes No

If yes, what type and how often _____

SECTION 3: HAZARDOUS MATERIALS

Are any dangerous goods or chemicals stored at the business location? Yes No

If yes, please provide product description: _____

Quantity of hazardous product: _____ Product I.D. No. (PIN) _____

What type of storage containers are the products in? (i.e. bulk, drum, cylinders, etc.):

Where are the hazardous products stored on the property? _____

SECTION 4: SIGNATURE

The information given on this application is full and complete and is to the best of my knowledge a true statement of facts in relation to this application for Home Based Business License.

Date

Signature of Applicant

Please submit completed application to the Town of Barrhead, Box 4189, 5014-50 Avenue, Barrhead, AB T7N 1A2, email to town@barrhead.ca or fax to 780-674-5648.

For Office Use Only

License No: _____ Amount Paid: _____ Receipt No.: _____

Land Use District: _____

Date

Signature of Development Officer

HOME BASED BUSINESSES

- a) A Home Based Business shall be operated as a secondary use only and shall not change the principal character and external appearance of the dwelling in which it is located.
- b) A Home Based Business may have one non-illuminated fascia sign or nameplate to identify it, either within or flat attached to the dwelling with a maximum area of 0.92 m² (2.0 ft²).
- c) A Home Based Business shall not use more than 27% of the gross floor area of the residence.
- d) A Home Based Business shall not create any dust, traffic, congestion, late visitations, noise, odours, noxious fumes, interference with telecommunications or vibrations emanating from the premise which is not normally produced by a dwelling unit.
- e) A home occupation shall not generate any pedestrian or vehicular traffic or parking that is a source of inconvenience to adjacent landowners or tenants.
- f) There shall be no outside storage of materials, commodities or finished products.
- g) A Home Based Business shall be reviewed upon receipt of a complaint by an affected landowner. A permit for a Home Based Business may be suspended or revoked on the basis of non compliance on 30 days notice.
- h) A Home Based Business shall not create on-street parking that may be determined by the Development Authority to be an inconvenience to adjoining landowners or tenants.
- i) This provision does not apply to Home Based Businesses that have no non-resident employees, no signage, client visitations and is otherwise indistinguishable from the principal residential use.

BED AND BREAKFAST OPERATIONS

- (1) Persons wishing to operate a bed and breakfast operation shall be required to apply for a home based business license from the Town of Barrhead.
- (2) A bed and breakfast operation shall be limited to residential land use districts and shall be contained entirely within the principal building.
- (3) A bed and breakfast operation shall be limited to one meal provided on a daily basis to registered guests only with such meal being prepared in one common kitchen and served in one common room.
- (4) In addition to the off-street parking requirements for the dwelling unit itself, as stipulated in the Land Use Bylaw, 1 (one) off-street parking space per rented guest room shall be required for a bed and breakfast operation.