AGENDA
REGULAR MEETING OF THE BARRHEAD TOWN COUNCIL
TUESDAY, OCTOBER 28, 2025, AT 5:30 P.M.
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

Barrhead….a quality community….giving a quality lifestyle

1. Call to Order

2. Consideration of Agenda (Additions - Deletions)

3. Confirmation of Minutes

   (a) Regular Meeting Minutes – October 14, 2025

4. Public Hearings

   There are no Public Hearings

5. Delegations

   (a) Ms. Savannah Belyk, Executive Director, Barrhead & District Family and Community Support Services.

   (b) Ms. Lindsey Juke Turnbull, Director, Barrhead Public Library.

6. Old Business

7. New Business

   (a) Family and Community Support Services Budget 2026
   (b) Barrhead Public Library Budget 2026
   (c) Barrhead Regional Landfill Committee 2026 Budgets

8. Reports

   (a) Council Reports

9. Minutes

10. Bylaw

11. Correspondence Item

    (a) Minister of Municipal Affairs New Mandate Letter – RMA
    (b) Festival of Trees Invitation

12. For the Good of Council

13. Tabled Items

14. In-Camera

15. Adjourn

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD
TOWN COUNCIL HELD TUESDAY, October 14, 2025,
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

PRESENT Mayor McKenzie, Crs: T. Assaf , D. Kluin, R. Klumph, A. Oswald, D. Sawatzky and D. Smith

Officials: Collin Steffes, CAO; Jenny Bruns, Director of Planning, Economic Development & Legislative Services; Jennifer Mantay, Director of Corporate Services; and Jodie Lyons, Municipal Coordinator

OTHERS Barry Kerton, Barrhead Leader; Gary Hove, Fire Chief, Barrhead Regional Fire Services; Sheldon Flett, Director of Public Works; and Kelly Kelly, Public Works Administrative Assistant.

CALL TO ORDER Mayor McKenzie called the meeting to order at 5:30 p.m.

AGENDA The agenda was reviewed.

300-25 Moved by Cr. Klumph that the agenda be accepted as presented.

CARRIED UNANIMOUSLY

CONFIRMATION OF MINUTES

The Minutes of the Town Council Regular Meeting of September 23, 2025, were reviewed.

301-25 Moved by Cr. Klumph that the Minutes of the Town Council Regular Meeting of September 23, 2025, be approved with corrections.

CARRIED UNANIMOUSLY

NEW BUSINESS
WASTE & RECYCLING MANAGEMENT PRESENTATION

Sheldon Flett, Director of Public Works and Kelly Kelly, Administrative Assistant presented information about the Waste and Recycling Management Program to Council.

302-25 Moved by Cr. Smith that Council accepts the Waste and Recycle Management Operations presentation as information.

CARRIED UNANIMOUSLY

ENTERED Gary Hove, Fire Chief, Barrhead Regional Fire Services entered the Chambers at 5:37 p.m.

EXITED Sheldon Flett, Director of Public Works and Kelly Kelly, Administrative Assistant exited the Chambers at 6:19 p.m.

DELEGATIONS
BARRHEAD FIRE SERVICES

Mayor McKenzie and Council welcomed Gary Hove, Fire Chief – Barrhead Regional Fire Services at 6:20 p.m.

Fire Chief, Gary Hove provided a debrief and interpretation of the presentation provided by Emergency Health Services at the September 23, 2025 Regular Council Meeting. He spoke about ambulance response times and the benefits of a 12/12-hour shift schedule versus the current coreflex scheduling used to provide ambulance service in the Town.

EXITED Mayor McKenzie and Council thanked Gary Hove, Fire Chief and he exited Chambers at 6:42 p.m.

303-25 Moved by Cr. Assaf that the presentation from Barrhead Regional Fire Services is accepted as information.

CARRIED UNANIMOUSLY

RECESSED

304-25 Moved by Cr. Smith that the Council Meeting be recessed at 6:44 p.m.

CARRIED UNANIMOUSLY

RECONVENED

305-25 Moved by Cr. Sawatzky that the Council Meeting be reconvened at 7:07 p.m.

CARRIED UNANIMOUSLY

NEW BUSINESS
2026 TWINNING BUDGET

Jennifer Mantay, Director of Corporate Services presented to Council to accept the 2026 Twinning Budget, as presented.

306-25 Moved by Cr. Klumph that Council approve the Barrhead and District Twinning Committee Operating Budget with expenditures in the amount of $8,100.00, with each municipality contributing $4,050.00, as presented and recommended by the Barrhead and District Twinning Committee.

CARRIED UNANIMOUSLY

307-25 Moved by Cr. Smith that Council approve the Barrhead & District Twinning Committee 2027 to 2029 Operating Plan, as presented and recommended by the Barrhead & District Twinning Committee.

CARRIED UNANIMOUSLY

BARRHEAD REGIONAL FIRE SERVICES & EMERGENCY RESPONSE CENTRE 2026 BUDGETS

Jennifer Mantay, Director of Corporate Services presented to Council approve the Barrhead Regional Fire Services (BRFS) and Emergency Response Centre Committee’s 2026 Operating Budgets, 2027 to 2029 Operating Plans, 2026 Capital Budgets and 10 Year Capital Plan.to accept the Monthly Bank Statement to July 31, 2025, as presented.

308-25 Moved by Cr. Smith that Council approves the Barrhead Regional Fire Services proposed 2026 Operating Budget in the amount of $1,047,220.00, with a financial contribution of $350,180.00 from both the Town of Barrhead and County of Barrhead, as presented and recommended by the Barrhead Regional Fire Services Committee.

CARRIED UNANIMOUSLY

309-25 Moved by Cr. Sawatzky that Council approves the Barrhead Regional Fire Services proposed 2027-2029 Operating Plan, as presented and recommended by the Barrhead Regional Fire Services Committee.

CARRIED UNANIMOUSLY

310-25 Moved by Cr. Assaf that Council approves the Barrhead Regional Fire Services proposed 2026 Capital Budget in the amount of $16,000.00, with a financial contribution of $8,000.00 from both the Town of Barrhead and County of Barrhead, as presented and recommended by the Barrhead Regional Fire Services Committee.

CARRIED UNANIMOUSLY

311-25 Moved by Cr. Oswald that Council approves the Emergency Response Center Operating Budget in the amount of $ 56,900.00 with a financial contribution of $28,450.00 from both the Town of Barrhead and County of Barrhead, as presented and recommended by the Barrhead Regional Fire Services Committee.

CARRIED UNANIMOUSLY

312-25 Moved by Cr. Sawatzky that Council approves the Barrhead Regional Fire Services' Emergency Response Center proposed 2027-2029 Operating Plan, as presented and recommended by the Barrhead Regional Fire Services Committee.

CARRIED UNANIMOUSLY

313-25 Moved by Cr. Smith that Council approves the Emergency Response Centre proposed 2026 Capital Budget in the amount of $31,900.00 with $13,450.00 contribution from both the Town of Barrhead and County of Barrhead as presented and recommended by the Barrhead Regional Fire Services Committee.

CARRIED UNANIMOUSLY

314-25 Moved by Cr. Assaf that Council approves the Barrhead Regional Fire Services and the Barrhead Regional Fire Services Emergency Response Centre 10 Year Capital Plan, as presented and recommended by the Barrhead Regional Fire Services Committee.

CARRIED UNANIMOUSLY

COUNCIL REPORTS

The following Reports to Council as of October 14, 2025, were reviewed:

(a) Barrhead Accessibility Coalition – Cr. Kluin
(b) Yellowhead Regional Library Board – Cr. Klumph

315-25 Moved by Cr. Smith that the following Reports to Council as of October 14, 2025, be accepted as information:

(a) Barrhead Accessibility Coalition – Cr. Kluin
(b) Yellowhead Regional Library Board – Cr. Klumph

CARRIED UNANIMOUSLY

MINUTES TO COUNCIL

The following Minutes to Council were reviewed:

- Barrhead & District Twinning Committee Minutes – June 23, 2025
- Barrhead & District Twinning Committee Minutes – September 15, 2025
- Barrhead County Council Highlights – October 7, 2025

316-25 Moved by Cr. Klumph that Council accept the minutes as information.

CARRIED UNANIMOUSLY

BYLAW 06-2025
THE PROCEDURAL BYLAW

Jodie Lyons, Municipal Coordinator, presented to Council the draft Bylaw 06/2025 – The Procedural bylaw to be approved.

317-25 Moved by Cr. Klumph that Council give Bylaw 06-2025, the Procedural Bylaw, first reading.

CARRIED UNANIMOUSLY

318-25 Moved by Cr. Sawatzky that Council give Bylaw 06-2025, the Procedural Bylaw, second reading.

CARRIED UNANIMOUSLY

319-25 Moved by Cr. Kluin that Council present Bylaw 06-2025, the Procedural Bylaw for third reading.

CARRIED UNANIMOUSLY

320-25 Moved by Cr. Assaf that Council give Bylaw 06-2025, the Procedural Bylaw for third reading.

CARRIED UNANIMOUSLY

CORRESPONDENCE ITEM

Council received the results of the annual Communities in Bloom competition. The Town was awarded a total of 5 blooms (84.45%) with a community highlight for the Edible Garden.

321-25 Moved by Cr. Oswald that Council accept the correspondence as information.

CARRIED UNANIMOUSLY

FOR THE GOOD OF COUNCIL

- Cr. Assaf commended the Fire Hall Staff for a great open house. Despite fighting a fire earlier that afternoon, the team held a successful event.
- Cr. Kluin congratulated the Barrhead Elks on their recent 75th Anniversary.
- Cr. Klumph thanked all the candidates who are running in the upcoming elections. He added it is nice to see residents and business owners interested in getting involved in local government.
- Cr. Klumph thanked the residents for being kind and open to candidates campaigning door to door.
- Cr. Klumph shared kudos he received about the Director of Planning, Economic Development & Legislative Services for the quick service she provided to a resident and future local business owner.
- Collin Steffes, CAO acknowledged Council's final meeting of their term and expressed appreciation for their dedication to the Town and their meaningful contributions as elected officials.

ADJOURN

322-25 Moved by Cr. Smith that the Council Meeting be adjourned at 7:29 p.m.

CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

____
Mayor, David McKenzie

____
CAO, Collin Steffes

COUNCIL DELEGATION REQUEST

TOWN OF BARRHEAD ALBERTA

CONTACT INFO	CONTACT INFO
(NAME) Savannah Belyk	(NAME)
(TELEPHONE NUMBER) 780-674-3341 ext 102	(TELEPHONE NUMBER)
(EMAIL ADDRESS) executive.director@barrheadfcss.org	(EMAIL ADDRESS)
MAILING ADDRESS	**MAILING ADDRESS**
Box 4616 (STREET OR BOX ADDRESS)	(STREET OR BOX ADDRESS)
5103-51 ST (CITY, ALBERTA, POSTAL CODE) Barrhead AB T7N 1B5	(CITY, ALBERTA, POSTAL CODE)

REPRESENTING

(BUSINESS, COMMITTEE, GROUP, OR BOARD)

Barrhead + District FCSS Society

PLEASE INDICATE THE DATE YOU WISH TO PRESENT TO THE TOWN OF BARRHEAD COUNCIL

Note: In the event of several delegations, please indicated an alternate date or you will be assigned to the next available meeting

28 (DAY) October (MONTH) 2025 (YEAR) OR ____ (DAY) ____ (MONTH) ____ (YEAR)

PURPOSE OF THE DELEGATION IS TO PRESENT THE FOLLOWING:(A COPY OF ALL INFORMATION REGARDING THE TOPIC MUST ACCOMPANY THE APPLICATION)

Present 2026 Budgets

☑ INFORMATION SHARING ☐ REQUEST FOR ACTION, FUNDS, OR CONSIDERATION. ☐ OTHER (PROVIDE DETAILS)

HAVE YOU REVIEWED AND UNDERSTAND THE DELEGATION REQUIREMENTS? YES ☑ NO ☐

DOES THE DELEGATION REQUIRE SPECIAL EQUIPMENT (POWERPOINT, PROJECTOR, ETC.)? YES ☐ NO ☑

IF YES, PLEASE INDICATE WHAT IS REQUIRED:

Please note: Where the subject matter of a delegation pertains to legal matters, personnel, and/or private property issues, the Town of Barrhead reserves the right not to hear such delegations.

I/WE ACKNOWLEDGE THAT ONLY THE ABOVE MATTER WILL BE DISCUSSED DURING THE DELEGATION.

SBelyk (SIGNED) 09/10/25 DATE (MM/DD/YY) ____ SIGNED ____ DATE (MM/DD/YY)

The personal information collected on this form is to process your delegation to Council. This collection is authorized by Section 4(c) of the Protection of Privacy Act. For questions about the collection of personal information, contact jlyons@barrhead.ca or 780-665-8226 or at 4406 - 62A Avenue, Barrhead, AB. T7N 1A2

FOR OFFICE USE ONLY

☑ ADDED TO AGENDA	IN CAMERA: YES ☐ NO ☑	REFERRED TO:
OTHER DEPARTMENTS REQUIRED TO BE IN ATTENDANCE?	FINANCE	
APPROVED: YES ☑ NO ☐	CAO'S APPROVAL Verbal Approval	MAYOR'S APPROVAL
ADDITIONAL COMMENTS/NOTES:		

TOWN OF BARRHEAD ALBERTA

COUNCIL DELEGATION REQUEST

Severed in line with section 20 of ATIA

CONTACT INFO

LINDSEY JUKE TURNBULL
(NAME)

780-674-8524
(TELEPHONE NUMBER)

lindsey@barrheadpubliclibrary.ca
(EMAIL ADDRESS)

MAILING ADDRESS

5103 53 AVE
(STREET OR BOX ADDRESS)

BARRHEAD AB. T7N1N9
(CITY, ALBERTA, POSTAL CODE)

CONTACT INFO

JANE KUSAL
(NAM [redacted]

[redacted]
(EMAIL ADDRESS)

MAILING ADDRESS

[redacted]
(STREET OR BOX ADDRESS) [redacted]
(CITY, ALBERTA, POSTAL CODE)

REPRESENTING

(BUSINESS, COMMITTEE, GROUP, OR BOARD)
BARRHEAD PUBLIC LIBRARY

PLEASE INDICATE THE DATE YOU WISH TO PRESENT TO THE TOWN OF BARRHEAD COUNCIL
Note: In the event of several delegations, please indicated an alternate date or you will be assigned to the next available meeting

28 (DAY) OCTOBER (MONTH) 2025 (YEAR) OR (DAY) (MONTH) (YEAR)

PURPOSE OF THE DELEGATION IS TO PRESENT THE FOLLOWING: (A COPY OF ALL INFORMATION REGARDING THE TOPIC MUST ACCOMPANY THE APPLICATION)
ANNUAL LIBRARY BUDGET PRESENTATION

☐ INFORMATION SHARING ☒ REQUEST FOR ACTION, FUNDS, OR CONSIDERATION. ☐ OTHER (PROVIDE DETAILS)

HAVE YOU REVIEWED AND UNDERSTAND THE DELEGATION REQUIREMENTS? YES ☒ NO ☐

DOES THE DELEGATION REQUIRE SPECIAL EQUIPMENT (POWERPOINT, PROJECTOR, ETC.)? YES ☒ NO ☐

IF YES, PLEASE INDICATE WHAT IS REQUIRED: POWERPOINT PROJECTOR.

Please note: Where the subject matter of a delegation pertains to legal matters, personnel, and/or private property issues, the Town of Barrhead reserves the right not to hear such delegations.

I/WE ACKNOWLEDGE THAT ONLY THE ABOVE MATTER WILL BE DISCUSSED DURING THE DELEGATION.

SIGNED [signature] DATE (MM/DD/YY) 09/11/25 SIGNED Jane Kusal DATE (MM/DD/YY) 09/15/25

The personal information collected on this form is to process your delegation to Council. This collection is authorized by Section 4(c) of the Protection of Privacy Act. For questions about the collection of personal information, contact jlyons@barrhead.ca or 780-665-8226 or at 4406 - 62A Avenue, Barrhead, AB. T7N 1A2

FOR OFFICE USE ONLY

☑ ADDED TO AGENDA | IN CAMERA: YES ☐ NO ☑ | REFERRED TO:

OTHER DEPARTMENTS REQUIRED TO BE IN ATTENDANCE? FINANCE

APPROVED: YES ☑ NO ☐ | CAO'S APPROVAL: VERBAL APPROVAL | MAYOR'S APPROVAL:

ADDITIONAL COMMENTS/NOTES:

Item No. 7(a)

REQUEST FOR DECISION

To: Town Council

From: Jennifer Mantay, Director of Corporate Services

Date: October 28, 2025

Re: Barrhead & District Family and Community Support Services Society 2026 Budget

1.0 PURPOSE:

Ms. Savannah Belyk, Executive Director, representing the Barrhead & District Family and Community Support Services Society presented the proposed 2026 Operating Budget for Council's review and consideration earlier in this agenda.

2.0 BACKGROUND AND DISCUSSION:

Similar to prior years, the FCSS Executive Director presents the FCSS operating budget to Council.

The FCSS 2026 operating budget includes a Town contribution of $77,148.96, the same as the 2025 contribution.

3.0 ALTERNATIVES:

3.1 That Council tables the Barrhead & District Family and Community Support Services Society's 2026 budget presentation and request their Administration to provide further information for the next Council Meeting.

4.0 FINANCIAL IMPLICATIONS:

The proposed 2026 Operating Budget does not propose any municipal increase over the 2025 Operating Budget.

The proposed FCSS's budget is incorporated in the Town's draft 2026 Operating budget.

5.0 INTERDEPARTMENTAL IMPLICATIONS:

Not Applicable

6.0 SENIOR GOVERNMENT IMPLICATIONS:

Not Applicable

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Barrhead & District Family and Community Support Services Society provides a vital service to the Barrhead community.

8.0 ATTACHMENTS:

8.1 2026 Operating Budget

9.0 ADMINISTRATIVE RECOMMENDATION:

Administration recommends that Council approves the 2026 Barrhead & District Family and Community Support Services Society Operating Budget.

10.0 PROPOSED MOTION:

That Council approves the 2026 Barrhead & District Family and Community Support Services Society Operating Budget, as presented.

(original signed by the CAO)
Collin Steffes
CAO

Barrhead & District Family & Community Support Services
Profit & Loss Budget Overview
January through December 2021

		2026 Budget	2025 Budget
	80/20 2025 Budget	**January -December**	**Jan - Dec 25**
	Income		
4000	General Program Fees		
4001	Rental Income	$ 1,500.00	$ 6,250.00
4002	General Program Fees:Service/Fee Income	$ 30.00	$ 22.00
4101	Seniors Programing Revenue:55 Plus Dinner Revenue	$ 6,500.00	$ 6,500.00
4102			$ 2,000.00
4104	Connecting Living Well Grant	$ -	$ -
4200	Home Support Revenue	$ 15,000.00	$ 17,000.00
4300	Community Development Donations	$ -	$ -
4301	Community Development:Volunteer Appreciation	$ 1,200.00	$ 1,200.00
4302	Community Development:Compass	$ -	$ -
4303			$ -
4600	Youth Programing Revenue	$ 2,500.00	$ 2,500.00
4701	Community Program Grants:Casino Funding Grant	$ -	$ -
4702	Community Program Grants:Community Grant Funding	$ 10,000.00	$ 25,000.00
4703	Community Program Grants:Family Violence Resource	$ 2,000.00	$ 6,200.00
4900	Community Reimbursable	$ 50,000.00	$ 50,000.00
4910	FRN Reimbursable	$ 90,000.00	$ 90,000.00
4920-600	Community Reimbursable:Transportaion Reimbursment	$ 50,500.00	$ 15,000.00
4900-700	Thrift Store Reimbursment	$ 146,792.68	
	Interest Income	$ 1,400.00	$ 1,800.00
	Total 80/ 20 Program Revenues	$ 377,422.68	$ 223,472.00
	Grants , Subsidys & Contracts Programs Revenue		
4404	Woodlands County Funding	$ 58,000.00	$ 58,000.00
4500	Grants (Federal, Provincial,Other)	$ -	$ -
4501	Grants (Federal, Provincial,Other):Grant- CRA Tax Program	$ 1,845.00	$ 1,845.00
4502	Grants (Federal, Provincial,Other):Grant- Conference & Travel	$ 1,100.00	$ 2,750.00
4503-112	Grants (Federal, Provincial,Other):Reaching Home Grant	$ 15,000.00	$ 15,000.00
			$ -
	Total Grant Programs Revenue	$ 75,945.00	$ 77,595.00
4400	80/20 Provincial Municipal Funding		
4401	80/20 Provincial Municipal Funding:80/20 Provincial Funding	$ 329,616.96	$ 329,616.96
4402	80/20 Provincial Municipal Funding:80/20 County Funding	$ 77,148.96	$ 77,148.96
4403	80/20 Provincial Municipal Funding:80/20 Town Funding	$ 77,148.96	$ 77,148.96
	Total Municipal/Provincial Funding	$ 483,914.88	$ 483,914.88
	Total Income	$ 937,282.56	$ 784,981.88
	Staffing Cost		
	EI Premium Reduction Rebate		
	Payroll Expenses	$ 50,400.72	$ 42,005.01
	Salaries	$ 607,906.36	$ 477,502.02
5110	**WCB Premiums**		$ -
	WCB Volunteers		$ -
	WCB Premiums - Other	$ 12,097.34	$ 9,502.29
5200	**Human Resources**	$ 5,000.00	$ 15,000.00
	Total Premiums	$ 675,404.41	$ 544,009.32
	Benefits	$ 12,158.15	$ 17,298.42
	Total Staffing Cost	$ 687,562.56	$ 561,307.74

Barrhead & District Family & Community Support Services
Profit & Loss Budget Overview
January through December 2021

	80/20 2025 Budget	2026 Budget January -December	2025 Budget Jan - Dec 25
	General Operating Expenses		
6001	Operating Expenses:Building Rent	$ 54,800.00	$ 42,500.00
6002	Operating Expenses:Utilities & Water	$ 28,800.00	$ 24,000.00
6003	Operating Expenses:Phone & Internet	$ 7,895.00	$ 7,400.00
6004	Operating Expenses:Insurance	$ 10,500.00	$ 5,000.00
6005	Operating Expenses:Accounting Subscriptions	$ 3,240.00	$ 2,000.00
6006	Operating Expenses:Audit Accounting Fees	$ 14,500.00	$ 14,500.00
6007	Dues and Subscriptions	$ 7,800.00	$ 7,800.00
6008	Legal and professional fees	$ 15,000.00	$ 13,900.00
6100	**General Administrative Expenses**		$ -
6101	Board General Expenses	$ 1,500.00	$ -
6102	Advertising/Promotional	$ 5,000.00	$ 6,650.00
6103	Courier & Postage	$ 1,750.00	$ 1,150.00
6104	IT Support and Services	$ 3,500.00	$ 3,500.00
6105	Office Materials & Supplies	$ 2,750.00	$ 750.00
6106	Stationary & Printing	$ -	$ 1,500.00
6107	Janitorial Supplies & Service	$ 1,400.00	$ 1,250.00
6108	Shipping, Freight, and Delivery	$ -	$ -
6109	Interest & Bank Charges paid	$ 450.00	$ 300.00
6110	Health & Safety	$ 525.00	$ 525.00
6112	Shredding Services	$ 1,550.00	$ 1,000.00
6113	Equipment & Electronics	$ 1,200.00	$ 1,200.00
6200	**Materials and Supplies**		$ -
6201	Program Materials & Supplies	$ 19,500.00	$ 22,700.00
6202	Events & Offsite Promotion	$ 5,500.00	$ 5,500.00
6203	Venue & Equipment rental	$ 5,500.00	$ 4,100.00
6204	Program Guest Facilitators	$ 7,500.00	$ 7,500.00
6205	Senior's Pantry	$ 1,000.00	$ 1,500.00
6206	Chill Zone Pantry 106	$ 1,000.00	$ 1,500.00
6207	Compass Program Expenses 102	$ -	$ 504.14
6208	CVITP Tax Program 103	$ 1,845.00	$ 1,845.00
6209	Sagess Supplies	$ 500.00	$ 500.00
6210	Program Pantry	$ 5,050.00	$ 4,500.00
6300	**General Maintenance**		$ -
6301	General Maintenance:Building Maintenance	$ 1,500.00	$ 1,500.00
6302	General Maintenance:Vehicle Maintenance	$ 1,050.00	$ 1,000.00
6303	General Maintenance:Computer & Equipment Maintenance	$ 165.00	$ -
6400	**Staff Expenses**		$ -
6401	Training & Development	$ 10,200.00	$ 9,000.00
6402	Travel & Subsistence	$ 9,250.00	$ 11,000.00
6403	Community Capacity Building Meetings	$ 500.00	$ 500.00
6404	Staff Development Meeting	$ 2,000.00	$ 3,200.00
6405	Staff Expenses:Staff Appreciation	$ 1,500.00	$ 1,500.00
6408	Mental Health & Well Being	$ 7,000.00	$ 6,000.00
6409	Conference Expenses	$ 3,500.00	$ 1,200.00
6410	Volunteer Appreciation 102	$ 3,500.00	$ 3,700.00
	Total Expense	$ 249,720.00	$ 223,674.14
	Net Income	$ 0.00	-$ 0.00

Barrhead & District Family & Community Support Services
Profit & Loss Budget Overview
January through December 2021

	80/20 2025 Budget	2026 Budget January -December	2025 Budget Jan - Dec 25
	Income		
4000	**General Program Fees**		
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4104	Connecting Living Well Grant	$ -	$ -
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4303			$ -
4600	Youth Programing Revenue	$ 2,500.00	$ 2,500.00
4701	Community Program Grants:Casino Funding Grant	$ -	$ -
4702	Community Program Grants:Community Grant Funding	$ 10,000.00	$ 25,000.00
4703	Community Program Grants:Family Violence Resource	$ 2,000.00	$ 6,200.00
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4920-600	Community Reimbursable:Transportaion Reimbursment	$ 50,500.00	$ 15,000.00
4900-700	Thrift Store Reimbursment	$ 146,792.68	
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4503-112	Grants (Federal, Provincial,Other):Reaching Home Grant	$ 15,000.00	$ 15,000.00
			$ -
	Total Grant Programs Revenue	$ 75,945.00	$ 77,595.00
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	Total Municipal/Provincial Funding	$ 483,914.88	$ 483,914.88
	Total Income	$ 937,282.56	$ 784,981.88
	Staffing Cost		
	El Premium Reduction Rebate		
	Payroll Expenses	$ 50,400.72	$ 42,005.01
	Salaries	$ 607,906.36	$ 477,502.02
5110	**WCB Premiums**		$ -
	WCB Volunteers		$ -
	WCB Premiums - Other	$ 12,097.34	$ 9,502.29
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Barrhead & District Family & Community Support Services
Profit & Loss Budget Overview
January through December 2021

	80/20 2025 Budget	2026 Budget January -December		2025 Budget Jan - Dec 25	
	General Operating Expenses				
6001	Operating Expenses:Building Rent	$	54,800.00	$	42,500.00
6002	Operating Expenses:Utilities & Water	$	28,800.00	$	24,000.00
6003	Operating Expenses:Phone & Internet	$	7,895.00	$	7,400.00
6004	Operating Expenses:Insurance	$	10,500.00	$	5,000.00
6005	Operating Expenses:Accounting Subscriptions	$	3,240.00	$	2,000.00
6006	Operating Expenses:Audit Accounting Fees	$	14,500.00	$	14,500.00
6007	Dues and Subscriptions	$	7,800.00	$	7,800.00
6008	Legal and professional fees	$	15,000.00	$	13,900.00
6100	**General Administrative Expenses**			$	-
6101	Board General Expenses	$	1,500.00	$	-
6102	Advertising/Promotional	$	5,000.00	$	6,650.00
6103	Courier & Postage	$	1,750.00	$	1,150.00
6104	IT Support and Services	$	3,500.00	$	3,500.00
6105	Office Materials & Supplies	$	2,750.00	$	750.00
6106	Stationary & Printing	$	-	$	1,500.00
6107	Janitorial Supplies & Service	$	1,400.00	$	1,250.00
6108	Shipping, Freight, and Delivery	$	-	$	-
6109	Interest & Bank Charges paid	$	450.00	$	300.00
6110	Health & Safety	$	525.00	$	525.00
6112	Shredding Services	$	1,550.00	$	1,000.00
6113	Equipment & Electronics	$	1,200.00	$	1,200.00
6200	**Materials and Supplies**			$	-
6201	Program Materials & Supplies	$	19,500.00	$	22,700.00
6202	Events & Offsite Promotion	$	5,500.00	$	5,500.00
6203	Venue & Equipment rental	$	5,500.00	$	4,100.00
6204	Program Guest Facilitators	$	7,500.00	$	7,500.00
6205	Senior's Pantry	$	1,000.00	$	1,500.00
6206	Chill Zone Pantry 106	$	1,000.00	$	1,500.00
6207	Compass Program Expenses 102	$	-	$	504.14
6208	CVITP Tax Program 103	$	1,845.00	$	1,845.00
6209	Sagess Supplies	$	500.00	$	500.00
6210	Program Pantry	$	5,050.00	$	4,500.00
6300	**General Maintenance**			$	-
6301	General Maintenance:Building Maintenance	$	1,500.00	$	1,500.00
6302	General Maintenance:Vehicle Maintenance	$	1,050.00	$	1,000.00
6303	General Maintenance:Computer & Equipment Maintenance	$	165.00	$	-
6400	**Staff Expenses**			$	-
6401	Training & Development	$	10,200.00	$	9,000.00
6402	Travel & Subsistence	$	9,250.00	$	11,000.00
6403	Community Capacity Building Meetings	$	500.00	$	500.00
6404	Staff Development Meeting	$	2,000.00	$	3,200.00
6405	Staff Expenses:Staff Appreciation	$	1,500.00	$	1,500.00
6408	Mental Health & Well Being	$	7,000.00	$	6,000.00
6409	Conference Expenses	$	3,500.00	$	1,200.00
6410	Volunteer Appreciation 102	$	3,500.00	$	3,700.00
	Total Expense	$	249,720.00	$	223,674.14
	Net Income	$	0.00	-$	0.00

Item No. 7(b)

REQUEST FOR DECISION

To: Town Council

From: Jennifer Mantay, Director of Corporate Services

Date: October 28, 2025

Re: Barrhead Public Library 2026 Budget

1.0 PURPOSE:

Ms. Lindsey Juke Turnbull, Director, representing the Barrhead Public Library, presented the proposed 2026 Operating Budget for Council's review and consideration as a delegation earlier in this agenda.

2.0 BACKGROUND AND DISCUSSION:

The Director of the Barrhead Public Library Board presented the 2026 Barrhead Public Library Budget.

The Barrhead Public Library's 2026 operating budget includes a municipal contribution of $29.00 per capita, totaling $125,280.00. This represents an increase of $21,600.00—or 20.8%—compared to the 2025 contribution of $24.00 per capita.

3.0 ALTERNATIVES:

3.1 That Council tables the Barrhead Public Library's 2026 budget presentation and request their Administration to provide further information to the next Council Meeting.

4.0 FINANCIAL IMPLICATIONS:

The proposed 2026 operating budget includes a contribution of $ 125,280.00 along with an additional $7,500.00 for utility payment assistance, bringing the total financial commitment from the Town to $132,780.00.

5.0 INTERDEPARTMENTAL IMPLICATIONS:

Not Applicable

6.0 SENIOR GOVERNMENT IMPLICATIONS:

Not Applicable

7.0 POLITICAL/PUBLIC IMPLICATIONS:

The Barrhead Public Library provides an important role for the community.

8.0 ATTACHMENTS:

8.1 Barrhead Library Board letter dated October 22, 2025
8.2 Barrhead Library Board proposed 2026 Operating Budget

9.0 ADMINISTRATIVE RECOMMENDATION:

Administration recommends that Council approves the 2026 Barrhead Public Library Operating Budget.

10.0 PROPOSED MOTION:

That Council approves the 2026 Barrhead Public Library Operating Budget as presented.

(original signed by the CAO)
Collin Steffes
CAO

BARRHEAD PUBLIC LIBRARY

5103 – 53 Avenue, Barrhead, Alberta T7N 1N9
Phone: 780-674-8519   Fax: 780-674-8520
lindsey@barrheadpubliclibrary.ca   www.barrheadpubliclibrary.ca

October 22, 2025

Collin Steffes
CAO
Town Of Barrhead

Dear Mr. Steffes,

Re: Barrhead Library Board proposed 2026 budget for presentation to Council.

At the request of the Library Board, I enclose for Council's consideration:

- The 2025 year-end projections for the Barrhead Public Library
- The proposed 2026 budget for Barrhead Library Board including allotments for Neerlandia Public Library. This budget was presented to the Library Board and approved on Oct. 21, 2025.

Changes in 2025 to note:

- The board anticipated staffing costs to increase this year with the retirement of the former director and recruitment and retention of qualified candidates this year. Further they planned for some overlap to guarantee a smooth transition and also secured a consultant recommended by Yellowhead Regional Library
- With the increased costs, reserves were used in these circumstances, but reserves are not enough to be sustainable each year. We will need to be building those up again in case of emergency so we have some on hand again in future.
- Overall, in 2025 we are only projecting 0.8% over budget

Further changes anticipated in 2026:

- An additional $5 per capita is being requested of the Town and County, bringing it to a total of $29 each.
- The funding increase includes a 3% cost-of-living rise.
- The need for collections improvements has been identified, and this will cost a little each year that the project takes, so the request has been for $5000 extra in this area
- Shared costs between Town and County for janitorial and utility services for Barrhead Public Library will remain unchanged from last year even though utility and janitorial costs have and will increase. Each municipality is asked to contribute $7,500.

Please do contact me with any questions or ideas you or Council may have regarding the proposed budget. I look forward to meeting with Council next week to further discuss this matter.

Sincerely,

Lindsey Juke Turnbull
Library Director

October 15, 2025

BARRHEAD LIBRARY BOARD

2025 Budget-Revenue

	2024 Actual	2025 Budget	2025 Projected year end	2026 Proposed Budget	Notes: Re: 2026 Budget
Cash Revenue					
Government Revenue					
Municipal Affairs	69,855	69,855	69,855	69,855	$5.60/capita plus $9000 operating grant
Town of Barrhead	98,280	103,680	103,680	125,280	Town of Barrhead 4320@ $29.00
County of Barrhead	133,702	141,048	141,048	170,433	County of Barrhead 5877@ $29.00
COLA for BPL					
Total Government Revenue	**301,837**	**314,583**	**314,583**	**365,568**	
School Revenues					
Instruction	31,550	29,250	30,980	29,950	Grades K-6 (599 students)
Books					
Total School Revenues	**31,550**	**29,250**	**30,980**	**29,950**	
Public Library Revenues					
Donations/Fundraising					
Memorial/Gifts	12,763	9,000	12,000	10,000	
Books for Babes	1,750	500	750	750	
Friends of the Library	3,494	2,500	2,500	2,500	
Used Book Sales	1,012	900	1,000	1,000	
Book Fairs	13,673	6,500	12,000	12,000	
Adopt-A-Magazine	1,315	800	800	800	
Total Donations/Fundraising	**34,007**	**20,200**	**29,050**	**27,050**	
Grants					
Program Grants					
Employment Grants	0	4,200	0		
YRL/Culture	$ 850	$ 850	$ -		
CAP/Other					
Total Grants	**850**	**5,050**	**0**	**0**	

October 15, 2025					
BARRHEAD LIBRARY BOARD					
2025 Budget-Revenue					
Operations					
Membership fees	9,352	8,000	8,000	8,000	
Fines	933	500	650	700	
Program fees	2,169	2,100	1,300	1,750	summer programs, exams, rentals
Other	2,922	2,400	2,400	2,500	printing, lost, damaged, makerspace, etc.
Handling fees (BES)					
Total Operations	**15,376**	**13,000**	**12,350**	**12,950**	
Total Public Library Revenues	**50,233**	**38,250**	**41,400**	**40,000**	
Withdrawal from reserve		**13,668**	**13,668**		
GST Refund	**0**	**1,200**	**1,700**	**1,200**	
Interest from Equity	**1,542**	**500**	**1,000**	**800**	
One Time Provincial Contribution					
Town&County-Library Utilities	**10,402**	**15,000**	**15,000**	**15,000**	
Total Cash Revenues	***395,564***	***412,451***	***418,331***	***452,518***	
Allotments					
YRL Barrhead Allotment	7,245	7,245	7,245	7,245	library materials allocated for BPL
YRL Neerlandia Allotment	1,063	1,063	1,063	1,063	library materials allocated for NPL
YRL BES Allotment	524	524	524	524	library materials allocated for BES
YRL NPCS Allotment	*227*	*227*	*227*	*227*	
Total Allotments	***9,059***	***9,059***	***9,059***	***9,059***	

Item No. 7(c)

REQUEST FOR DECISION

To: Town Council

From: Jennifer Mantay, Director of Corporate Services

Date: October 28, 2025

Re: Barrhead Regional Landfill Committee 2026 Budgets

1.0 PURPOSE:

For Council to approve the Barrhead Regional Landfill Committee's proposed 2026 Operating Budget, 2027-2029 Operating Plan, the 2026 Proposed Capital Budget and the 10 Year Capital Plan.

2.0 BACKGROUND AND DISCUSSION:

During October 14, 2025, Barrhead Regional Landfill Committee meeting, the Committee reviewed the proposed 2026 Operating Budget, the 2027-2029 Operating Plan, the 2026 Capital Budget and the 10 Year Capital Plan.

The Committee passed the following motions:

003-25 Moved by Cr. Klumph that the Committee recommends to both Councils the approval of the proposed 2026 Landfill Operating Budget with expenditures in the amount of $359,280.00, with each municipality contributing $104,390.00, as presented.

CARRIED UNANIMOUSLY

004-25 Moved by Cr. Lane that the Committee recommends to both Councils the approval of the 2027 Landfill Operating Plan with expenditures in the amount of $357,300.00, the 2028 Landfill Operating Plan with expenditures in the amount of $364,960.00 and the 2029 Landfill Operating Plan with expenditures in the amount of $372,810.00, as presented.

CARRIED UNANIMOUSLY

005-25 Moved by Cr. Stoik that the Committee recommends to both Councils the approval of the 2026 Landfill Capital Budget with expenditures in the amount of $0.00, with each municipality contributing $0.00, as presented.

CARRIED UNANIMOUSLY

006-25 Moved by Cr. Klumph that the Committee recommends to both Councils the approval of the 10 Year Proposed Landfill Capital Plan, as presented.

CARRIED UNANIMOUSLY

3.0 ALTERNATIVES:

3.1 Council instructs the Barrhead Regional Landfill Committee to provide further information and to bring back the information at a future Council Meeting.

4.0 FINANCIAL IMPLICATIONS:

The Committee's financial request will have an impact of $104,390.00 to the Town's overall 2026 Operating Budget (an increase of $8,130.00 or 8.4% over 2025) and $0.00 to the 2026 Capital Budget.

5.0 INTERDEPARTMENTAL IMPLICATIONS:

Limited to the operations of the Barrhead Regional Landfill Committee.

6.0 SENIOR GOVERNMENT IMPLICATIONS:

Not applicable.

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Limited.

8.0 ATTACHMENTS:

1. 2026 Barrhead Regional Landfill Operating Budget
2. 2027 to 2029 Barrhead Regional Landfill Operating Plan
3. 2026 Barrhead Regional Landfill Capital Budget
4. Barrhead Regional Landfill 10 Year Capital Plan

9.0 ADMINISTRATIVE RECOMMENDATIONS:

Administration recommends that Council approves the Barrhead Regional Landfill Services 2026 Landfill Operating and Capital Budgets in addition to the three-year Operating Plan and the ten-year Capital plan as presented in this request for decision.

10.0 PROPOSED MOTIONS:

(a) That Council approves the Barrhead Regional Landfill Services 2026 Landfill Operating Budget with expenditures in the amount of $359,280.00, with each municipality contributing $104,390.00, as presented and recommended by the Barrhead Regional Landfill Services Committee.

(b) That Council approves the Barrhead Regional Landfill Services 2027 to 2029 Landfill Operating Plan, as presented and recommended by the Barrhead Regional Landfill Services Committee.

(c) That Council approves the Barrhead Regional Landfill Services 2026 Landfill Capital Budget with expenditures in the amount of $0.00, as presented and recommended by the Barrhead Regional Landfill Services Committee.

(d) That Council approves the Barrhead Regional Landfill Services 10 Year Proposed Landfill Capital Plan, as presented and recommended by the Barrhead Regional Landfill Services Committee.

(Original signed by the CAO)
Collin Steffes
CAO

	A	B	C	D	E	F	G
1	**BARRHEAD REGIONAL LANDFILL**						
2	**2026 OPERATING BUDGET**						
3	Approved by Committee: October 14, 2025						
4					**2026**		
5		**2025**	**2025 YTD**	**2025**	**PROPOSED**	**2025/2026**	
6		**BUDGET**	**TO OCT 6/25**	**PROJECTED**	**BUDGET**	**BUDGET DIFF**	
7	**OPERATING REVENUES**						**2026 COMMENTS**
8	LANDFILL - TIPPING FEES	(129,000)	(74,070.00)	(105,000.00)	(130,000)	(1,000)	Increase by 10% per load in 2026.
9	LANDFILL - RECYCLE/OTHER REVENUES	(18,000)	(7,225.20)	(18,000.00)	(20,500)	(2,500)	Electronics 5,000, Metal 10,000, Roundup Grant 4,000, Paint Recycling - 1,500
10	LANDFILL - MUNICIPAL GRANT (TOWN)	(96,260)	(64,661.60)	(103,800.00)	(104,390)	(8,130)	
11	LANDFILL - MUNICIPAL GRANT (COUNTY)	(96,260)	(72,195.00)	(103,800.00)	(104,390)	(8,130)	
12	**TOTAL LANDFILL OPERATING REVENUES**	(339,520)	(218,151.80)	(330,600.00)	(359,280)	(19,760)	
13							
14							
15					**2026**		
16		**2025**	**2025 YTD**	**2025**	**PROPOSED**	**2025/2026**	
17	**OPERATING EXPENDITURES**	**BUDGET**	**TO OCT 6/25**	**PROJECTED**	**BUDGET**	**BUDGET DIFF**	**2026 COMMENTS**
18							
19	LANDFILL - SALARIES	130,390	106,219.49	138,000.00	144,000	13,610	Includes 1.5% COLA increase
20	LANDFILL - LOCAL AUTHORITIES PENSION	11,070	8,784.65	11,400.00	12,380	1,310	
21	LANDFILL - CANADA PENSION PLAN	7,230	5,841.10	7,400.00	7,930	700	
22	LANDFILL - EMPLOYMENT INSURANCE	2,000	1,964.69	2,500.00	2,540	540	
23	LANDFILL - AUMA BENEFITS	10,760	8,226.17	10,700.00	15,580	4,820	
24	LANDFILL - WORKERS COMPENSATION	2,200	1,429.47	2,600.00	2,400	200	
25	LANDFILL - TRAINING & DEVELOPMENT	1,400	1,562.52	1,600.00	1,400	-	
26	LANDFILL - TRAVEL & SUBSISTANCE	1,000	70.07	100.00	1,000	-	
27	LANDFILL - MEMBERSHIPS	600	250.00	250.00	250	(350)	AB Care Membership - 250
28	LANDFILL - TELEPHONE	1,700	937.87	1,260.00	1,300	(400)	
29	LANDFILL - ADVERTISING	1,000	-	500.00	1,000	-	
30	LANDFILL - CONSULTING SERVICES	15,000	10,949.09	15,000.00	15,000	-	Normal 15,000 Groundwater Monitoring & Reporting
31	LANDFILL - BUILDING MAINT.	3,500	494.59	1,000.00	3,000	(500)	Normal 3,000
32	LANDFILL - COMPACTOR 816F2 MAINTENANCE	10,000	11,831.67	13,000.00	10,000	-	Starting to show its age, will require increased repairs
33	LANDFILL - 2023 JOHN DEERE LOADER	3,500	2,906.76	3,500.00	3,500	-	Normal - 3,500 (new loader)
34	LANDFILL - 2004 CHEV 1/2 TON TRUCK	12,000	51.35	1,000.00	12,000	-	Normal - 2,000, Transmission - 10,000
35	LANDFILL - HIRED EQUIPMENT, METAL/OIL REMOVAL	60,000	26,029.20	60,000.00	60,000	-	Landfill Cover 60,000
36	LANDFILL - INSURANCE	7,270	7,038.90	7,040.00	7,750	480	
37	LANDFILL - MATERIALS & SUPPLIES	6,500	3,638.55	6,000.00	6,500	-	Normal 3,500, Gravel 3,000

	A	B	C	D	E	F	G
1	**BARRHEAD REGIONAL LANDFILL**						
2	**2026 OPERATING BUDGET**						
3	Approved by Committee: October 14, 2025						
4					**2026**		
5		**2025**	**2025 YTD**	**2025**	**PROPOSED**	**2025/2026**	
6		**BUDGET**	**TO OCT 6/25**	**PROJECTED**	**BUDGET**	**BUDGET DIFF**	
38	LANDFILL - TOXIC ROUNDUP	16,000	18,288.37	18,300.00	18,500	2,500	Roundup 16,000, Advertising 2,500
39	LANDFILL - GASOLINE & DIESEL	30,500	16,110.50	24,000.00	27,500	(3,000)	
40	LANDFILL - PERSONAL PROT./ HEALTH&WELLNESS	1,050	772.17	1,050.00	1,050	-	Health & Wellness 500, Misc 550
41	LANDFILL - GAS UTILITIES	2,300	1,341.77	2,100.00	2,300	-	
42	LANDFILL - POWER UTILITIES	2,250	1,382.31	2,000.00	2,100	(150)	
43	LANDFILL - BANK CHARGES	300	253.18	300.00	300	-	Debit/Credit Card Fees
44	**TOTAL LANDFILL OPERATING EXPENDITURES**	339,520	236,374.44	330,600.00	359,280	19,760	
45							
46							
47							
48							
49							.

	A	B	C	D	E	F	G
1	**BARRHEAD REGIONAL LANDFILL**						
2	**2027 TO 2029 OPERATING PLAN**						
3	Approved by Committee: October 14, 2025						
4							
5		**2027**		**2028**		**2029**	
6		**PLAN**	**2027 COMMENTS**	**PLAN**	**2028 COMMENTS**	**PLAN**	**2029 COMMENTS**
7	**OPERATING REVENUES**						
8	LANDFILL - TIPPING FEES	(143,000)	Increase by 10%	(157,300)	Increase by 10%	(173,030)	Increase by 10%
9	LANDFILL - RECYCLE/OTHER REVENUES	(20,500)	Electronics 5,000, Metal 10,000, Roundup Grant 4,000, Paint Recycling - 1,500	(20,500)	Electronics 5,000, Metal 10,000, Roundup Grant 4,000, Paint Recycling - 1,500	(20,500)	Electronics 5,000, Metal 10,000, Roundup Grant 4,000, Paint Recycling - 1,500
10	LANDFILL - MUNICIPAL GRANT (TOWN)	(96,900)		(93,580)		(89,640)	
11	LANDFILL - MUNICIPAL GRANT (COUNTY)	(96,900)		(93,580)		(89,640)	
12	**TOTAL LANDFILL OPERATING REVENUES**	(357,300)		(364,960)		(372,810)	
13							
14							
15		**2027**		**2028**		**2029**	
16	**OPERATING EXPENDITURES**	**PLAN**	**2027 COMMENTS**	**PLAN**	**2028 COMMENTS**	**PLAN**	**2028 COMMENTS**
17	LANDFILL - SALARIES	146,880	Includes 2% increase	149,820	Includes 2% increase	152,820	Includes 2% increase
18	LANDFILL - LOCAL AUTHORITIES PENSION	12,630		12,890		13,150	
19	LANDFILL - CANADA PENSION PLAN	8,090		8,250		8,420	
20	LANDFILL - EMPLOYMENT INSURANCE	2,590		2,640		2,690	
21	LANDFILL - AUMA BENEFITS	15,890		16,210		16,530	
22	LANDFILL - WORKERS COMPENSATION	2,500		2,600		2,700	
23	LANDFILL - TRAINING & DEVELOPMENT	1,450		1,500		1,550	
24	LANDFILL - TRAVEL & SUBSISTANCE	1,000		1,000		1,000	
25	LANDFILL - MEMBERSHIPS	250	AB Care Membership - 250	250	AB Care Membership - 250	250	AB Care Membership - 250
26	LANDFILL - TELEPHONE	1,340		1,380		1,420	
27	LANDFILL - ADVERTISING	1,000		1,000		1,000	
28	LANDFILL - CONSULTING SERVICES	15,000	Normal 15,000 Groundwater Monitoring & Reporting	15,000	Normal 15,000 Groundwater Monitoring & Reporting	15,000	Normal 15,000 Groundwater Monitoring & Reporting
29	LANDFILL - BUILDING MAINT.	3,100	Normal 3,100	3,200	Normal 3,200	3,300	Normal 3,300
30	LANDFILL - COMPACTOR 816F2 MAINTENANCE	11,000		12,000		13,000	

	A	B	C	D	E	F	G
1	**BARRHEAD REGIONAL LANDFILL**						
2	**2027 TO 2029 OPERATING PLAN**						
3	Approved by Committee: October 14, 2025						
4							
5		**2027**		**2028**		**2029**	
6		**PLAN**	**2027 COMMENTS**	**PLAN**	**2028 COMMENTS**	**PLAN**	**2029 COMMENTS**
31	LANDFILL - 2023 JOHN DEERE LOADER	3,500		3,500		3,500	
32	LANDFILL - 2004 CHEV 1/2 TON TRUCK	2,000	Normal - 2,000	2,000	Normal - 2,000	2,000	Normal - 2,000
33	LANDFILL - HIRED EQUIPMENT	60,000	Landfill Cover 60,000	60,000	Landfill Cover 60,000	60,000	Landfill Cover 60,000
34	LANDFILL - INSURANCE	8,150		8,550		8,980	
35	LANDFILL - MATERIALS & SUPPLIES	6,600	Normal 3,600, Gravel 3,000	6,700	Normal 3,700, Gravel 3,000	6,800	Normal 3,800, Gravel 3,000
36	LANDFILL - TOXIC ROUNDUP	19,500	Roundup 16,500, Advertising 3,000	20,000	Roundup 17,000, Advertising 3,000	20,500	Roundup 17,500, Advertising 3,000
37	LANDFILL - GASOLINE & DIESEL	28,880		30,320		31,840	
38	LANDFILL - PERSONAL PROT./ HEALTH&WELLNESS	1,100	Health & Wellness 500, Misc 600	1,150	Health & Wellness 500, Misc 650	1,200	Health & Wellness 500, Misc 700
39	LANDFILL - GAS UTILITIES	2,370		2,440		2,510	
40	LANDFILL - POWER UTILITIES	2,160		2,220		2,290	
41	LANDFILL - BANK CHARGES	320		340		360	
42	**TOTAL LANDFILL OPERATING EXPENDITURES**	357,300		364,960		372,810	
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48			.		.		.

	A	B	C	D	E	F	G
1	**BARRHEAD REGIONAL LANDFILL**						
2	**2026 LANDFILL CAPITAL BUDGET**						
3	Approved by Committee: October 14, 2025						
4						**BUDGET**	
5		**2025**	**2025 YTD TO**	**2025**	**PROPOSED**	**DIFF**	
6	**LANDFILL CAPITAL REVENUES**	**BUDGET**	**Oct 6/25**	**PROJECTED**	**2026 BUDGET**	**2025/2026**	**COMMENTS**
7	LANDFILL - SALE OF FIXED ASSET	-	-	-	-	-	
8	LANDFILL - MUNICIPAL CONTRIBUTION (TOWN)	(37,500)	-	(37,500)	-	37,500	
9	LANDFILL - MUNICIPAL CONTRIBUTION (COUNTY)	(37,500)	-	(37,500)	-	37,500	
10	**TOTAL LANDFILL CAPITAL REVENUES**	**(75,000)**	**-**	**(75,000)**	**-**	**75,000**	
11							
12						**BUDGET**	
13		**2025**	**2025 YTD TO**	**2025**	**PROPOSED**	**DIFF**	
14	**LANDFILL CAPITAL EXPENDITURES**	**BUDGET**	**Oct 6/25**	**PROJECTED**	**2026 BUDGET**	**2025/2026**	**COMMENTS**
15	NETTING	25,000	-	25,000	-	(25,000)	
16	DESKTOP MASTER PLAN	50,000	37,305.75	50,000	-	(50,000)	
17	**TOTAL LANDFILL CAPITAL EXPENDITURES**	**75,000**	**37,305.75**	**75,000**	**-**	**(75,000)**	
18							
19							
20							
21							
22							.

	A	G	H	I	J	K	L	M	N	O	P
1	**BARRHEAD REGIONAL LANDFILL** **10 YEAR CAPITAL PLAN**	**2026**	**2027**	**2028**	**2029**	**2030**	**2031**	**2032**	**2033**	**2034**	**2035 & Future**
2	Approved by Committee: October 14, 2025										
3											
4	**LANDFILL**										
5	Desktop Master Plan										
6	Landfill Scale		150,000								
7	Landfill Netting										
8	Compactor 816F2 (2031)						425,000				
9	2023 Landfill Crawler Loader								750,000		
10	Equipment Storage/Recycle Building (2035)										500,000
11	Recycled Oil Shed (2035)										20,000
12	Recycled Paint Shed (2035)										5,000
13	Chemical Shed (2035)										40,000
14	Operator Building (2035)	-	-	-	-	-	-	-	-	-	80,000
15		-	150,000	-	-	-	425,000	-	750,000	-	645,000
16											
17											
18											
19					.						

Item: 5(a)

Source URL: rmalberta.com/news/minister-of-municipal-affairs-receives-new-mandate-letter/?utm_source=Contact+Newsletter&utm_campaign=95f5b4b2f7-Contact_2025_COPY_01&utm_medium=email&utm_term=0_ad7c2a0493-95f5b4b2f7-523066878

Minister of Municipal Affairs Receives New Mandate Letter

Posted on: September 26, 2025

The letter provides a series of directives for the Minister to pursue in areas related to land use planning and development, finance, governance, and local autonomy.

On September 22, Premier Danielle Smith **issued several mandate letters (https://open.alberta.ca/publications/mandate-letters-to-ministers-2025)** to various ministers. Most notable for RMA was the **letter issued to Hon. Dan Williams, Minister of Municipal Affairs (https://open.alberta.ca/dataset/b0769b96-7a45-40b5-b57c-415ff82aca49/resource/fa43d9f2-5e2a-4078-90fe-0a7ecf672671/download/ma-mandate-letter-municipal-affairs-2025.pdf)**. The letter includes 13 directives seeking potentially substantial changes to many components of municipal operations. Based on initial analysis, RMA has organized the directives into the following categories:

Land use planning and development

- Continue working with municipalities and local businesses to benchmark, measure and reduce the time it takes to approve permits to create a more attractive business investment environment.
- Review and engage on how the government can support urban development that meets young Albertans' goals of home ownership in safe, affordable,

attractive, livable family-friendly communities that reflect Alberta's distinct values and heritage.
- Complete development of an 'Automatic Yes' permitting program which will set shortened approval timeframes for all permitting overseen by the Ministry of Municipal Affairs coupled with an automatic approval for applications that are not rejected prior to the lapse of the maximum allowable assessment period.
- Streamline approval processes and reduce impediments for all permitting overseen by the Ministry of Municipal Affairs to enable the timely development of affordable housing.

Municipal Finance

- In consultation with municipalities and the business community, explore and make recommendations for ways to limit excessive municipal property tax increases for businesses and residents.
- Develop and implement a strategy to protect Albertans from specialized municipal taxes directed at homes that are not a primary residence.

Municipal Governance

- Complete work on a universal code of conduct for elected municipal officials and senior municipal staff that strengthens decorum and protects the freedom of speech of elected members, while ensuring an elected member cannot be impeded from fulfilling their duties as an elected representative by their elected colleagues.
- Review and provide recommendations regarding how to strengthen the role of elected municipal officials as the key policy and decision makers and supervisors of unelected municipal officials in municipal governments.
- Conduct a review of compensation and benefits for municipal officials to ensure taxpayer dollars are being respected and compensation levels are commensurate with time commitment and responsibility, including through the establishment of a municipal salary disclosure.

Municipal Autonomy

- Work collaboratively with municipalities to eliminate conflicts between provincial policy and municipal bylaws and policy.

- Review and make recommendations to strengthen Alberta's municipalities to ensure all Albertans are served by strong viable communities with the appropriate capacity to efficiently and effectively deliver necessary services.

Other

- Maintain and build relationships of trust, partnership, and open dialogue with municipal leaders across the province and bring feedback and solutions from these discussions with municipal leaders to Caucus and Cabinet for timely consideration and action.
- In coordination with the Minister of Transportation and Economic Corridors, who is lead, and the Associate Minister of Water, accelerate the development of an integrated water program that facilitates increased water treatment and distribution for residential, industrial, and agricultural water use across Alberta.

RMA is currently in the process of analyzing the directives and seeking further details from Municipal Affairs. It is important to note that many of the directives are quite broad and open to interpretation. RMA will approach advocacy related to the directives through a lens that prioritizes local autonomy, access to adequate fiscal tools, and role clarity between elected and administrative municipal officials.

RMA will provide members with further information and analysis as it becomes available.

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Barrhead's Annual Festival of Trees - 2025

'Old Hollywood Christmas'

The **Barrhead and District Chamber of Commerce** are proud to host our Annual Festival of Trees. The theme this year will be 'Old Hollywood Christmas'. The success of this charitable event depends largely on the support of our community. Each year we are very proud of the support that we receive from our community. The funds we raise for our local charities are a result of the items our community generously donates as well as those individuals and businesses that bid and purchase these items!

We are challenging everyone to try to come up with an original idea this year. Let's get those creative juices flowing! We have spots for **5 decorated Christmas Trees** this year so if you have one you would like to decorate and donate, let us know early to ensure your spot. For everyone else, let's see who can win the "Most Creative Christmas or Winter display" that we can auction off.

Fundraising Gala

When: Saturday, November 29, 2025 from 5:00PM to 1:00AM

Tickets: $650.00 for a table of 10

$520.00 for a table of 8

$65.00 for a single ticket

Platinum Package - $850 (Only 6 tables available)

- A table for 8 guests
- 2 bottles of wine
- 8 drink tickets
- business logo advertised on social media platforms,
- Barrhead leader ad,
- Premium event seating.

Platinum seating is required to be confirmed by November 15th to ensure your business logo is included on advertising material.

Gold Package: $725.00

- A table for 8 guests
- 1 bottle of wine
- 8 drink tickets
- Premium event seating

Evening Schedule

- Doors will open at 5:00 PM
- Cocktails at 5:30 PM
- Dinner at 6:00 PM
- The auctioning of the trees, wreaths, and other creative Christmas items will take place during a break in the entertainment.

  Remember, all proceeds from the live auction goes to local charities. The purchaser(s) of the item will be able to choose the organization of their choice to receive the donation and will receive a tax receipt from the organization.
- Our Live entertainment for the evening will be Todd Ness – Comedian
- At the conclusion of our entertainment, Nate Wilson will be providing his DJ services to entertain and keep the evening going.

This is a terrific opportunity to attend a local event as a Christmas party or just a fun evening out before the hustle and bustle of the season begins!

For more information or to purchase tickets for the **Fundraising Gala** please contact

- Michelle Rau – Scotiabank- fundraising committee 780-674-8407 ext. 4000
- Katie Magill – Barrhead Chamber Office Administrator barrheadchamberoffice@gmail.com

Donation of Auction Items – Theme 'Old Fashioned Christmas'

Wreaths – minimum of 24 inches in diameter and be decorated for the season

Christmas Arrangements – big enough for a centerpiece or a showpiece! Even a gingerbread house!

Tool Boxes – These are available for you to put together a basket to be auctioned off. If you would like one, please let us know and we will arrange it. The school's construction class has built them for us.

Trees – New or gently used and a maximum of 8 feet tall – just a note, the small ones are also very popular! Due to fire regulations, **we cannot accept live trees** as donations. Remember, we will only be accepting **5 Christmas Trees**.

Silent Auction – If your business or organization would like to donate a silent auction item, contact one of the members below to arrange for your item to be dropped off by November 25th.

- Trisha Enman @ Blue Heron 780-674-4944
- Michelle Rau at Scotiabank, 780-674-8407 ext. 4000

All trees, wreaths, and arrangements must be dropped off on Friday November 28, 2025 from 4:30-7:00 PM at the Elementary School Gym. If this does not work, please contact one of the committee members and we can make alternate arrangements.

BARRHEAD and DISTRICT Chamber of Commerce
"COMMUNITY BUILDING FOR THE GOOD OF ALL"