



AGENDA
REGULAR MEETING OF THE BARRHEAD TOWN COUNCIL
TUESDAY, June 10, 2025 AT 5:30 P.M.
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

Barrhead....a quality community....giving a quality lifestyle

1. Call to Order
2. Consideration of Agenda (Additions - Deletions)
3. Confirmation of Minutes
 - (a) Regular Meeting Minutes – May 27, 2025
4. Public Hearings
 - (a) There are no Public Hearings
5. Delegations
 - (a) Delegation at 5:30 Sgt. Collin Hack – RCMP
 - (b) Delegation at 5:45 Michelle Melnyk – Healthy Families Healthy Futures
6. Old Business
 - (a) None
7. New Business
 - (a) RFD Alternative Dust Control
 - (b) RFD Town Truck Museum Donation
 - (c) RFD Bike Skills Area Draft Concepts
 - (d) RFD Canada Day Road Closure
 - (e) World Elder Abuse Awareness Day Proclamation – June 15th
 - (f) RFD Addition to Council Boards, Commissions and Committees

8. Reports

- (a) Barrhead Exhibition Association & Agricultural Society – Cr. Anthony Oswald
- (b) Barrhead & District Historical Society – Cr. Anthony Oswald
- (c) Barrhead & District Indigenous Committee – Cr. Anthony Oswald

9. Minutes

- (a) None

10. Bylaw

- (a) Bylaw 05-2025 Rates and Fees Bylaw

11. Correspondence Item

- (a) None

12. For the Good of Council

13. Tabled Items

- (a) None

14. Closed Session

- (a) Land Matter – Pursuant to Section 24 of the FOIP Act.

15. Adjourn

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD
TOWN COUNCIL HELD TUESDAY, MAY 27, 2025,
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

PRESENT Mayor McKenzie, Crs: T. Assaf, D. Kluin, R. Klumph, A. Oswald, D. Sawatzky, and D. Smith

Officials: Collin Steffes, CAO, Jenny Bruns, Director of Planning, Economic Development & Legislative Services, Jennifer Mantay, Director of Corporate Services Shallon Touet, Director of Parks and Recreation, and Jodie Lyons, Municipal Coordinator

OTHERS Barry Kerton, Barrhead Leader, Executive Director at FCSS, Savannah Belyk and the outgoing Executive Director, Karen Pronishen, CPO Brandon Johnson.

CALL TO ORDER Mayor McKenzie called the meeting to order at 5:30 p.m.

AGENDA The agenda was reviewed.

- 151-25 Moved by Cr. Smith that the agenda be accepted as with the following deletions and additions:
- Remove: 7(c) Re-election Letter to MP Viersen (CAO, Steffes)
 - Addition: 9(c) Barrhead Public Library Report. (Cr. Klumph)
 - Addition: 11(c) Barrhead Flying Club Request. (Mayor McKenzie)

CARRIED UNANIMOUSLY

COUNCIL RECOGNITION OF LIFESAVING TEAMWORK

That Council read the recognition of lifesaving teamwork on to the record.

- 152-25 Moved by Mayor McKenzie that Council recognize Trisha Enman, Baukje Strawson, Cheyenne Tischer, and Jennifer Pederson for their exemplary response under pressure. Their quick thinking and calm action not only exemplify the importance of emergency preparedness- but directly contributed to saving a life. Their efforts made all the difference, and we are proud to recognize each of them for their extraordinary response.

CARRIED UNANIMOUSLY

CONFIRMATION OF MINUTES

The Minutes of the Town Council Regular Meeting of May 13, 2025, were reviewed.

- 153-25 Moved by Cr. Klumph that the Minutes of the Town Council Regular Meeting of May 13, 2025 be approved as presented.

CARRIED UNANIMOUSLY

DELEGATION

Mayor McKenzie and Council welcomed the new Executive Director at FCSS, Savannah Belyk and the outgoing Executive Director, Karen Pronishen at 5:37 p.m.

Savannah Belyk and Karen Pronishen provided an update from Family and Community Support Services.

EXITED

Mayor McKenzie and Council thanked Savannah Belyk for her update and thanked Karen Probishen for her service and wished her well in her future pursuits. The delegations exited Chambers at 5:52 p.m.

154-25

Moved by Cr. Klumph that the report of FCSS is accepted as presented.

Mayor McKenzie and Council welcomed CPO Brandon Johnson at 5:53 p.m.

CPO Brandon Johnson presented an update from Enforcement Services.

EXITED

Mayor McKenzie and Council thanked CPO Brandon Johnson for his presentation and CPO Brandon Johnson exited the Chambers at 6:26 p.m.

155-25

Moved by Cr. Kluin that the Enforcement Services report is accepted as presented.

**REQUEST FOR DECISION
PROPERTY TAX SALE &
RESERVE BID**

Director of Corporate Services, Jennifer Mantay requested that Council set a property tax sale date and reserve bid for the property located at Plan 0725639, Block 8, Lot 1B in the Town of Barrhead.

156-25

Moved by Cr. Assaf that Council set the public auction for the Property Tax Sale of Plan 0725639, Block 8, Lot 1B for Wednesday, August 13, 2025, at 10:00 a.m., in the Town Council Chambers, with a reserve bid of \$108,000.00, with the payment terms being cash, bank draft or certified cheque only, with payment of a non-refundable deposit of 10% of accepted bid due at the time of the sale, and the remaining balance paid in full within 30 days from the date of sale and that GST will apply to the property sold at the auction.

CARRIED UNANIMOUSLY

**REQUEST FOR DECISION
NJHL PROPOSAL**

Director of Parks and Recreation, Shallon Touet presented to seek Council direction on whether to approve a request from the Northern Junior Hockey League (NJHL) to host a self-sanctioned, pay-to-play Tier 2 Junior A hockey team in Barrhead using the Town's recreation facilities.

157-25

Moved by Cr. Kluin that Council decline the request from the Northern Junior Hockey League to host a pay-to-play Tier 2 Junior A hockey team in Barrhead.

CARRIED UNANIMOUSLY

**MONTHLY BANK
STATEMENT**

For Council to accept the Monthly Bank Statement to April 30, 2025 as presented by the Director of Corporate Services, Jennifer Mantay.

158-25

Moved by Cr. Oswald that Council accept the Monthly Bank Statement to March 31, 2025, as information.

CARRIED UNANIMOUSLY

**REQUEST FOR DECISION
2025 BUSINESS SURVEY REPORT**

Director of Planning and Development, Legislative Services, and Economic Development, Jenny Bruns presented the results of the 2025 Business Survey to Council for information.

159-25 Moved by Cr. Klumph that Council accept the 2025 Business Survey as information.

CARRIED UNANIMOUSLY

**COUNCIL
REPORTS**

The following Reports to Council as of May 27, 2025, were reviewed:

- Family and Community Support Services Society
- Barrhead and District Indigenous Committee
- Barrhead Public Library Report

160-25 Moved by Cr. Oswald that the following Reports to Council as of May 27, 2025, be accepted as information:

- Family and Community Support Services Society
- Barrhead and District Indigenous Committee
- Barrhead Public Library Report

CARRIED UNANIMOUSLY

**MINUTES TO
COUNCIL**

The following Minutes to Council were reviewed:

- Barrhead & District Social Housing Association – February 27, 2025
- Barrhead & District Social Housing Association – April 24, 2025
- Yellowhead Regional Library 2024 Annual Report

161-25 Moved by Cr. Assaf that the Minutes to Council be accepted as information and as presented.

- Barrhead & District Social Housing Association – February 27, 2025
- Barrhead & District Social Housing Association – April 24, 2025
- Yellowhead Regional Library 2024 Annual Report

CARRIED UNANIMOUSLY

CORRESPONDENCE

**REQUEST FOR DECISION
FINANCIAL SPONSORHIP**

Director of Corporate Services, Jennifer Mantay presented to Council the request to donate the use of Ball Diamonds 1 and 2 at the Barrhead Sports Grounds from June 20 to June 22, 2025 from the Barrhead Grizzly Trail Fire & Rescue Association for their upcoming slo-pitch tournament.

162-25 Moved by Cr. Smith that Council directs Administration to donate the use of Ball Diamonds 1 and 2 at the Barrhead Sports Grounds from June 20 to June 22, 2025 from the Barrhead Grizzly Trail Fire & Rescue Association for their upcoming slo-pitch tournament.

LETTER OF RESIGNATION

A letter of resignation was received from Mr. Stephen Bablitz tendering his resignation from the Library Board.

163-25 Moved by Cr. Klumph that the resignation letter is accepted as information.

**REQUEST FOR DECISION
FINANCIAL SPONSORHIP**

Director of Corporate Services, Jennifer Mantay presented to Council the request from the Barrhead Flying Club to donate the rental of 25 tables and 150 chairs with delivery and pick up to and from the airport as requested in their letter.

164-25 Moved by Cr. Klumph that Council authorize the rental of 25 tables and 150 chairs, along with delivery and pickup to the airport, to the Barrhead Flying Club for their Fly-In Breakfast event, and to offset the full cost of their invoice with a grant for same amount, to be derived from the Grants to Organizations account.

**FOR THE GOOD
OF COUNCIL**

Cr. Klumph thanked all community groups involved in the town activities on May 25th such as the Blue Heron Tailgate Market, BBQ, the Antique Car Show, splash park and baseball teams. They make Barrhead a lively place to live in.

Cr. Kluin shared the 4H Achievement Day was well received, many businesses stepped up to assist and the set-up of the day is very impressive. Beef top seller was \$8.50/pound, with the average price going or \$5.20/pound. Lambs went for an average of \$7.80/pound.

ADJOURN

165-25 Moved by Cr. Assaf that the Council Meeting be adjourned at 6:59 p.m.

CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

Mayor, David McKenzie

CAO, Collin Steffes

From: [Michelle Melnyk](#)
To: [Jodie Lyons](#)
Subject: [EXTERNAL] - Request to bring World Elder Abuse Awareness Day Proclamation forward to Town of Barrhead Council
Date: Friday, June 6, 2025 3:12:56 PM
Attachments: [image001.png](#)

Dear Jodie,

Thank you for your help with my inquiry.

I am formally requesting the opportunity to bring forward the World Elder Abuse Awareness Day Proclamation to the Town of Barrhead Council. I am aware of the 15-minute time limit for presentations to Council.

In addition to bringing forward the Proclamation, I would like to share information about the Athabasca/Barrhead/Westlock Regional Co-ordinated Community Response (CCR) to Elder Abuse and the Safe Spaces Initiative. The CCR is a new undertaking of citizens, service providers and professionals who support and care about older adults in our community. The main goals are to create awareness about elder abuse, build relationship, learn about what supports and services are available (and how to access them) and knowledge sharing. The Safe Spaces Initiative is also a new support available in the Region, one that provides a safe space for older adults fleeing abuse.

I look forward to having the chance to speak with Council next week.

Kindly,

Michelle Melnyk

Thrive Mentor/Elder Abuse Navigator



Healthy Families Healthy Futures
Cell 780-307-7475

Westlock, AB
www.hfalberta.com

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REQUEST FOR DECISION

To: Town Council

From: Sheldon Flett, Director of Public Works

Date: June 10, 2025

Re: Alternative Dust Control (MG30) Trial

1.0 **PURPOSE:**

To provide Council with information and to receive support to trial an alternative dust suppression product on 46 Street, between 61 Avenue and 62 Avenue, which measures approximately 425 meters in length and 8 meters in width; and 48 Street starting at 62 Avenue South to 6117 (Ripple Thrift Store) measuring 175 meters in length and 8 meters in width approximately.

2.0 **BACKGROUND AND DISCUSSION:**

Public Works currently uses an oil-based product for dust control in the Industrial Park and on some residential roads. While effective at reducing dust, preventing mud buildup, and maintaining a smooth driving surface, the product presents several challenges:

- Causes road softening, rutting, and wash boarding
- Leads to frost heaving during freeze-thaw cycles
- Leaches in extreme heat, pooling and splashing onto vehicles, and
- Requires frequent maintenance to keep road conditions acceptable

Application is also labor-intensive, involving road ripping, gravel windrowing, oil application, and repeated grading to achieve proper consistency.

Compounding these issues, the Industrial Park sits on a high-water table and lacks a clay base, making the roads prone to sinkholes and structurally unstable over time.

The Industrial Park sees heavy, high-volume traffic from businesses like LaPrairie, Transit Mix, Mech Jager, All Around Manufacturing, Redline Transport, and various agricultural and seed companies. These operations regularly use semi-trucks, loaded cement trucks, box trucks, large farm equipment, and tractor-trailers—including lowboys hauling heavy machinery.

To improve efficiency and service delivery, administration has explored alternatives and identified MG30 as a promising solution. This calcium chloride–magnesium hydroxide blend is easily applied using standard equipment (spray trucks, graders, rollers) and offers effective dust control and reduced aggregate loss.

It works on all soil types, especially those with low clay content. MG30 is environmentally safe, non-hazardous, and approved by Alberta Transportation, requiring no placarding during transport.

3.0 **ALTERNATIVES:**

- 3.1 Council may direct Public Works to forego the trial and continue with existing products and practices
- 3.2 Council may choose to direct Public Works to move forward with all future dust control using the new method and product presented.

4.0 **FINANCIAL IMPLICATIONS:**

Funding for this trial would be sourced from the existing dust suppression budget. Public Works has \$228,500 budgeted for dust suppression in 2025.

If the trial proves successful, over a 3-year period, it could result in cost savings of 13% on the application & gravel. In addition, the prep work and maintenance would be significantly less than using the oil application. These savings could be reallocated to other underfunded areas within Public Works, potentially leading to long-term financial efficiency and improved service delivery.

Application Type	Litres	Product Cost	Application	Aggregate /Gravel	3 Year Total
MC250 Traditional Oil-based (applied at 3.78L/m ²)	23,150	\$.99/litre	\$22,918.50 (once every 3 years depending on traffic)	\$5,600 280 yards	\$28,518.50
MG(30) Calcium Chloride Product (applied at 2.5L/m ²)	21,000	\$0.295/litre	\$6,195 \$18,585 (\$6,195 x 3 years)	\$2,000 100 yards \$6,000 (\$2,000 x 3years)	\$24,585.00

5.0 **INTERDEPARTMENTAL IMPLICATIONS:**

The trial does not impact any other departments

6.0 **SENIOR GOVERNMENT IMPLICATIONS:**

None

7.0 **POLITICAL/PUBLIC IMPLICATIONS:**

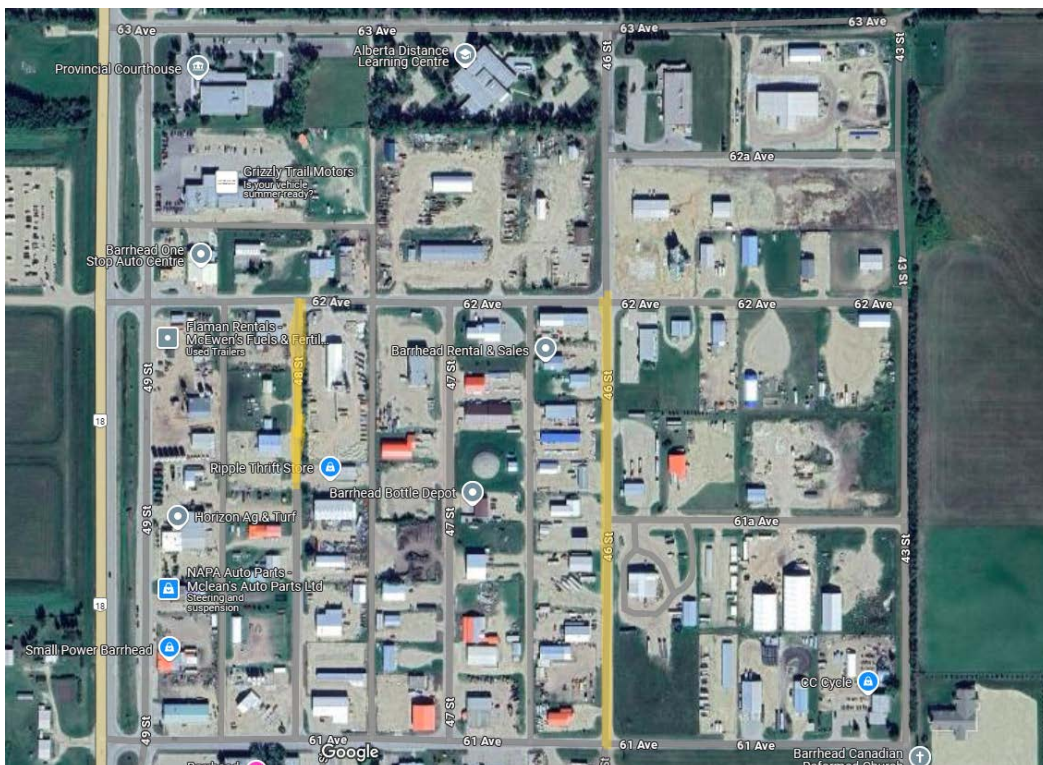
Adopting a new, environmentally friendly dust control product presents an opportunity for the Town to demonstrate strong leadership and environmental stewardship. This change not only aligns with sustainable practices but also signals our commitment to fiscal responsibility by potentially reducing costs. By pursuing a more efficient and cost-effective solution, we show accountability to our taxpayers and a proactive approach to improving service delivery. It's a practical step that reflects the Town's dedication to environmental stewardship, financial prudence, and operational excellence—values our residents expect and deserve.

8.0 **ATTACHMENTS:**

Kortech & MG30 Product Information Sheet

9.0 **RECOMMENDATION:**

That Council approve the trial application of MG(30) dust suppression alternative within the Industrial Park.



RECOMMENDED MOTION (Public):

That Council approves a trial application of MG(30) on 46 Street, between 61 Avenue and 62 Avenue, which measures approximately 425 meters in length and 8 meters in width and 48 Street starting at 62 Avenue South to 6117 (Ripple Thrift Store) measuring 175 meters in length and 8 meters in width approximately.

(original signed by the CAO)
Collin Steffes
CAO



Canadian Owned

Calcium Incorporated and its affiliated divisions, Kortech Calcium Services and Ward Chemical, are proud to be family owned and 100% Canadian, based out of Edmonton, AB.



Easy Application

MG30 is easily applied to roadways using spray trucks, graders, rollers, and diggers. Distributed by Kortech Calcium Services, we can safely transport MG30 directly to your work site.



Cost Efficient

MG30 is an excellent alternative to pavement. Not only does it protect from the freeze-thaw cycle, but it also reduces costs by up to 85% compared to paving.

Benefits of MG30 for Dust Control Application

- Increases visibility on dirt roads by reducing the number of fine dust particles that are dislodged
- Largely reduces the number of fine dust particles that get blown into adjacent homes and create respiratory complications
- Lessen the amount of fine dust particles that get blown into adjacent environmental areas, such as bodies of water
- Conveniently balances easy application and effective results with low cost
- Proven to reduce gravel loss by up to 40%, which reduces your re-graveling costs and overall maintenance costs
- Treated road surfaces can still be bladed without substantial product loss
- Results in a hardened road surface and stronger base to reduce road surface problems and maintenance costs
- Reduces frost heaving caused by the freeze-thaw cycle and lessens spring and fall maintenance costs
- Product is not palatable to wildlife and helps keep wildlife away from treated road surfaces

MG30 Environmental Impact

- At MG30, we care about protecting the environment and reducing our environmental impact. All product is kept at a safe concentration level that is gentle on the environment and has been Proven by Alberta Transportation to be non-hazardous and does not require any placarding during transportation.



Dust Control

Here at Kortech, we don't believe safety should come at a price. Our dust control solutions increase safety of driving on dirt roads by improving visibility and reducing fine dust particles, all for one low cost. Dust control also helps improve overall health, by elimination fine dust particles in the air that can cause respiratory illness.

Benefits of Dust Control from Kortech

- Increases visibility on dirt roads by reducing the number of fine dust particles that are dislodged
- Largely reduces the number of fine dust particles that get blown into adjacent homes and create respiratory complications
- Lessen the amount of fine dust particles that get blown into adjacent environmental areas, such as bodies of water
- Conveniently balances easy application and effective results with low cost
- Proven to reduce gravel loss by up to 40%, which reduces your re-graveling costs and overall maintenance costs
- Treated road surfaces can still be bladed without substantial product loss
- Results in a hardened road surface and stronger base to reduce road surface problems and maintenance costs
- Reduces frost heaving caused by the freeze-thaw cycle and lessens spring and fall maintenance costs
- Product is not palatable to wildlife and helps keep wildlife away from treated road surfaces
- Calcium chloride is naturally occurring right here in Central Alberta, lowering the cost of our calcium chloride brine for customers across Western Canada

Environmental Impact

Here at Kortech, we care about protecting the environment and reducing our environmental impact. All our products are kept at a safe concentration level that is gentle on the environment. In fact, calcium chloride is non-toxic and can be found in fertilizers in low concentrations.

Studies conducted by the Department of Highways in Ontario have concluded that calcium chloride is non-hazardous and does not require placarding during transportation. These same tests determined that calcium chloride is the least aggressive agent among dust palliatives.



Base Stabilization

Calcium chloride base stabilization is a cost-effective treatment to harden a road surface to reduce rutting from heavy traffic. It also reduces surface erosion and sedimentation, improves safety on the roads by reducing dust, raveling, and wash boarding, and lessens costly frost penetration.

Benefits of Base Stabilization from Kortech:

- Hardens the road surface and reduces rutting from heavy traffic
- Binds the particles in the road's surface to create a higher compaction level (as compared to an untreated surface)
- Contains the added benefit of a clay component called magnesium hydroxide that is very effective in silty or sandy aggregates
- Reduces the need for regular blading
- Decreases number of potholes, washboard, and soft spots in a road surface
- Product does not harm surfacing of asphalt or pavement
- Lessens frost heaving caused by the freeze-thaw cycle and reduces spring and fall maintenance costs

Environmental Impact

Calcium chloride is non-toxic and does not require placarding during transport, as confirmed by tests performed by the Department of Highways in Ontario. These same tests determined that calcium chloride is the least aggressive agent among dust palliatives.

A Swedish study has found that calcium chloride can reduce frost lenses (which cause troublesome frost heaves) by up to 60%.

Kortech is invested in maintaining the continued supply of high-grade Calcium Chloride Brine to users in Western Canada. Our ability to produce over 1.2 million litres per day, combined with two storage facilities of 8 million litres, ensures our commitment to meeting the seasonal demands of dust control and road building in Western Canada.

1.780.431.0288

1.866.260.8984

Email:

sales@kortech.ca

info@kortech.ca

Office:

9915 – 65 Ave. NW

Edmonton, AB

T6E 0L1

REQUEST FOR DECISION

To: Town Council

From: Collin Steffes, CAO

cc: File

Date: June 10, 2024

Re: Donation of Maple Leaf Truck to the Barrhead and District Historical Society

1.0 Purpose:

For Council to consider the merit of donating the Maple Leaf Historic Truck to the Barrhead and District Historical Society (BDHS).

2.0 Background and Discussion:

The Historical Society has submitted several requests to repair the Town's historic Maple Leaf Truck. These repairs are needed to feature the vehicle in parades and as part of the Museum's exhibits.

The truck's brakes require attention, and sourcing the necessary parts and expertise has proven difficult. A custom-made component may be needed. The vehicle also lacks a functioning parking brake, and its transmission is loose and unreliable, making it unsafe to operate.

In the past, the Town relied on a specialized local mechanic for repairs, but that resource is no longer available. Since then, exploring alternatives to restore the truck to a roadworthy condition has not been a priority.

The BDHS has now offered to coordinate and arrange for the specialized repairs. Given that (1) the Town has not prioritized the restoration, (2) BDHS is willing to undertake the work, (3) the vehicle is already part of the Museum's collection, and (4) BDHS intends to display it in parades, the Town may wish to consider donating the vehicle to the Society "as is," allowing them to manage repairs and exhibit it as they deem appropriate.

3.0 Alternatives:

- 3.1 Council may choose to maintain ownership of the Truck, and direct administration to coordinate the necessary repairs.
- 3.2 Council may choose to maintain ownership of the Truck, and not authorize any repairs, to have the Truck simply act as a stationary exhibit.

4.0 Financial Implications:

The precise value of the Truck is not known. The donation of the vehicle would result in a reduction in Town assets.

5.0 Interdepartmental Implications:

Not applicable.

6.0 Senior Government Implications:

Not applicable.

7.0 Political/Public Implications:

The Museum is a community asset. Permanently expanding its inventory of local historic vehicles will result in a community cultural benefit.

8.0 Attachments:

Not applicable.

9.0 Recommendations

That Council direct administration make necessary arrangements to donate the historic Maple Leaf Truck, in 'as-is' condition, to the Barrhead and District Historical Society.

(Original signed by the CAO)
Collin Steffes
CAO

REQUEST FOR DECISION

To: Town Council

From: Shallon Touet, Director of Parks and Recreation

Date: June 10, 2025

Re: Bike Skills Area – Concept Plan Selection

1.0 PURPOSE:

To discuss and decide on one of the two concept plans submitted by Hoots Inc. for the development of a bike skills area in Barrhead's All Wheels Park.

2.0 BACKGROUND AND DISCUSSION:

As part of the 2025 budget process, Council identified the need to enhance recreational opportunities by adding a bike skills component to the All Wheels Park. This addition is intended to support youth engagement, promote physical activity, and offer a space that encourages skill progression for all ages.

To begin this process, two experienced companies were contacted to provide concept designs:

- **Hoots Inc.** (British Columbia) – A company known for using natural materials such as dirt, wood, and rock in their bike park designs.
- **Canadian Ramp Company** (Ontario) – A provider specializing in modular and durable products using composite materials

After reviewing both companies, **Hoots Inc. was selected**, largely due to their design philosophy favoring natural elements, as well as their current work on a large bike skills park in Whitecourt. This proximity to Barrhead helped reduce mobilization and travel costs.

Hoots has now submitted two concept designs for Council's consideration:

- **Concept #1:** A more advanced and dynamic layout that includes a broader range of features, intended to challenge experienced riders while still offering elements for newcomers.
- **Concept #2:** A more beginner-friendly layout, focusing on skill-building progression, accessible to riders of varying experience levels.

Both designs align with the vision of enhancing community recreation, but they offer different user experiences and may appeal to different segments of our population.

3.0 ALTERNATIVES:

Council may choose one of the following options:

- Approve **Concept #1** as presented.
- Approve **Concept #2** as presented.
- Direct administration to revisit the concept, either blending features from both or seeking a new design approach.

4.0 FINANCIAL IMPLICATIONS:

The project is to be completed **within the approved 2025 capital budget allocation**. A more detailed cost breakdown for each concept will be reviewed prior to final construction.

5.0 INTERDEPARTMENTAL IMPLICATIONS:

None at this time.

6.0 SENIOR GOVERNMENT IMPLICATIONS:

None at this time.

7.0 POLITICAL/PUBLIC IMPLICATIONS:

This project demonstrates the Town's commitment to evolving recreational needs and supporting active lifestyles. Choosing a concept that reflects community values and input will help build public trust and long-term use of the facility.

8.0 ATTACHMENTS:

- Bike Skills Area – Concept #1
- Bike Skills Area – Concept #2

9.0 RECOMMENDATION:

That Council choose one of the following:

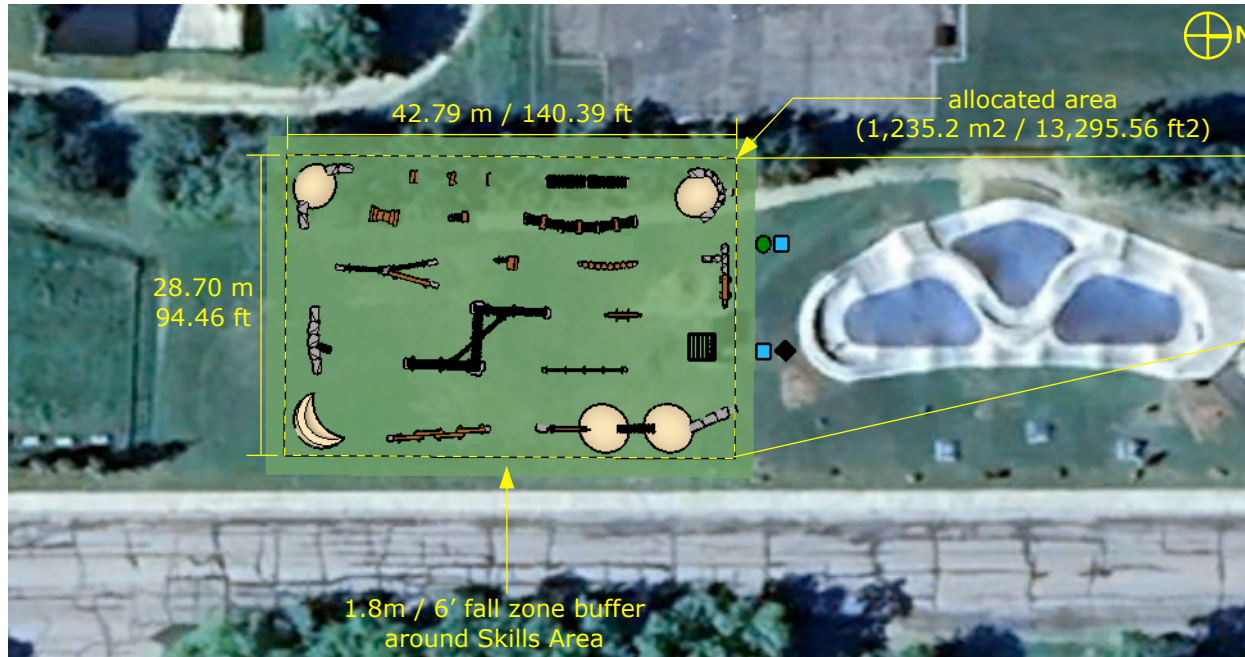
- THAT Council approve **Concept #1** as presented; OR
- THAT Council approve **Concept #2** as presented; OR
- THAT Council direct administration to revise the design and return with other options for consideration.

RECOMMENDED MOTION (Public):

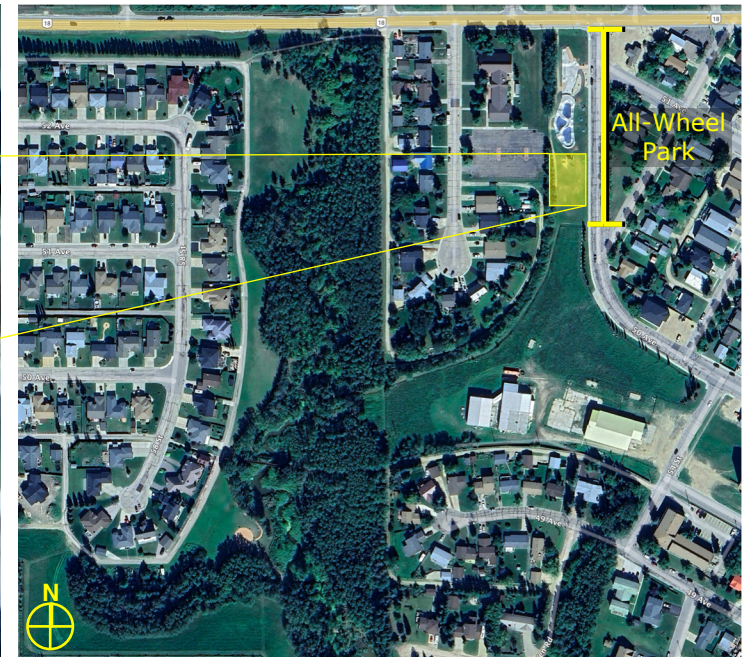
"That Council approve [Concept #1 / Concept #2] as the preferred design for the bike skills area at All Wheels Park, and direct administration to proceed with the next steps in the project."

(original signed by the CAO)
Collin Steffes
CAO

ALL-WHEEL PARK - SKILLS RIDING AREA WITH WOOD-ROCK FEATURES



PROJECT SITE IN NORTH CENTRAL AREA OF TOWN

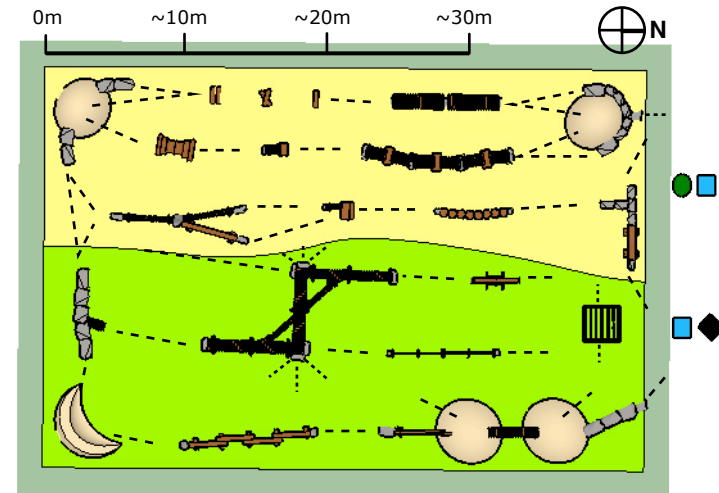


A	Wood Skills Area w/ low to medium level technical features (beginner-intermediate)	●	■	B	Wood Skills Area w/ medium to high level technical features (intermediate-advanced)	■	◆
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Skills Zones A, B & C - Wood-Rock Technical Balance Features & Riding Levels

- wide, low lying wood-rock and dirt features like ladder bridges and log rollovers with gradual entries / exits, rock ramp and dirt platform areas. For newer riders.
- raised wood-rock features with narrower ladder bridges, log ladder rollover, wood rollers, log rides and rock ramps that require balance, ascending & descending, and exit skills. For riders who have mastered all beginner features.
- ◆ narrow wood-rock features with elevated ladder bridges, log rides, rock ramps, skinnies, teeter totter and beam box set that require advanced balance, ascending & descending, and exit skills. Suited for more advanced riders who have mastered intermediate features.

Skills Area covers ~0.12 hectares (0.31 acres), and integrates and complements the All-Wheel Park facility with connecting ride lines, feature options, and multi-directional opportunities. Features are meant to mirror natural forms, obstacles and technical features found on mountain bike trails, facilitating practice of bike handling skills, weight transfer techniques, balance & coordination.



- Fall zone buffer around Skills Area
- - - Connecting ride lines / circulation (the goal to session features and connect altogether into a single ride line / circuit!)



Hoots Ltd.
2537 Byron Rd.
North Vancouver, BC
V7H 1L9
604.808.6075
info@hoots.ca

Project: All-Wheel Park - Bike Skills Area
Feature: Wood Skills Area - Option 1 Context & Layout

Client: Town of Barrhead, Alberta

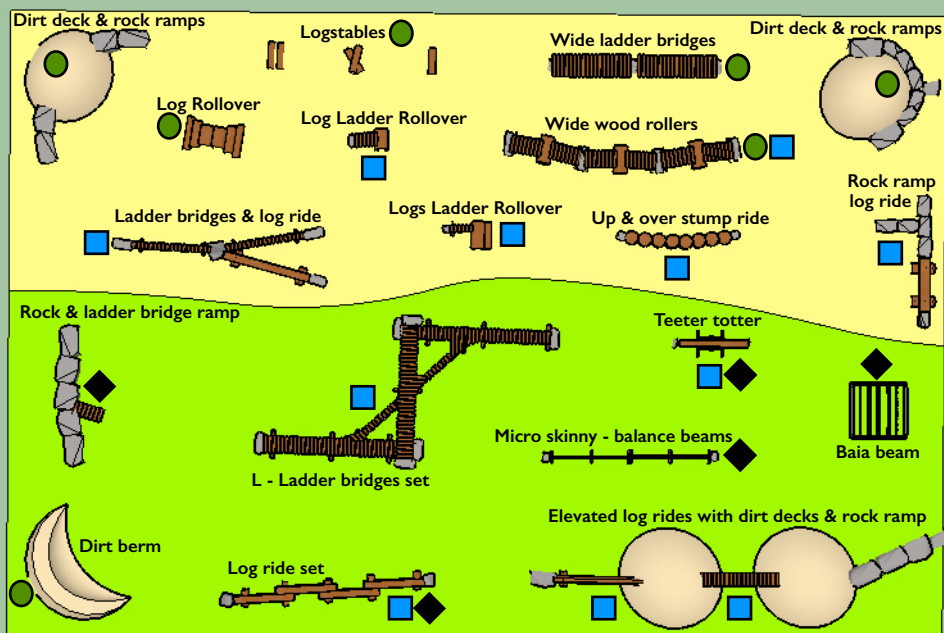
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Designed by:
CC/JH
Date: May 2/25
DRAFT
*not to scale

Section 1 - Sheet 1A
Concept 1 Layout

Option 1
Wood Skills Areas
Context & Layout

ALL-WHEEL PARK - SKILLS RIDING AREA WITH WOOD-ROCK & DIRT FEATURES

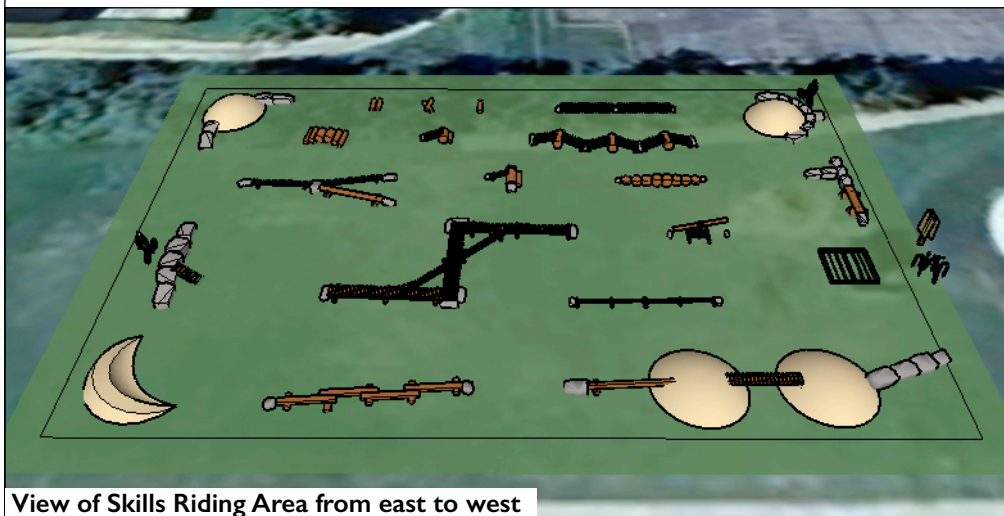


A Wood Skills Area
(beginner-intermediate)

B Wood Skills Area
(intermediate-advanced)



View of Skills Riding Area from north to south



View of Skills Riding Area from east to west



View of Skills Riding Area from west to east



Hoots Ltd.
2537 Byron Rd.
North Vancouver, BC
V7H 1L9
604.808.6075
info@hoots.ca

Project: All-Wheel Park - Bike Skills Area
Feature: Wood Skills Areas - Option 1 Layout Views

Client: Town of Barrhead, Alberta

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Designed by:
CC/JH
Date: May 2/25

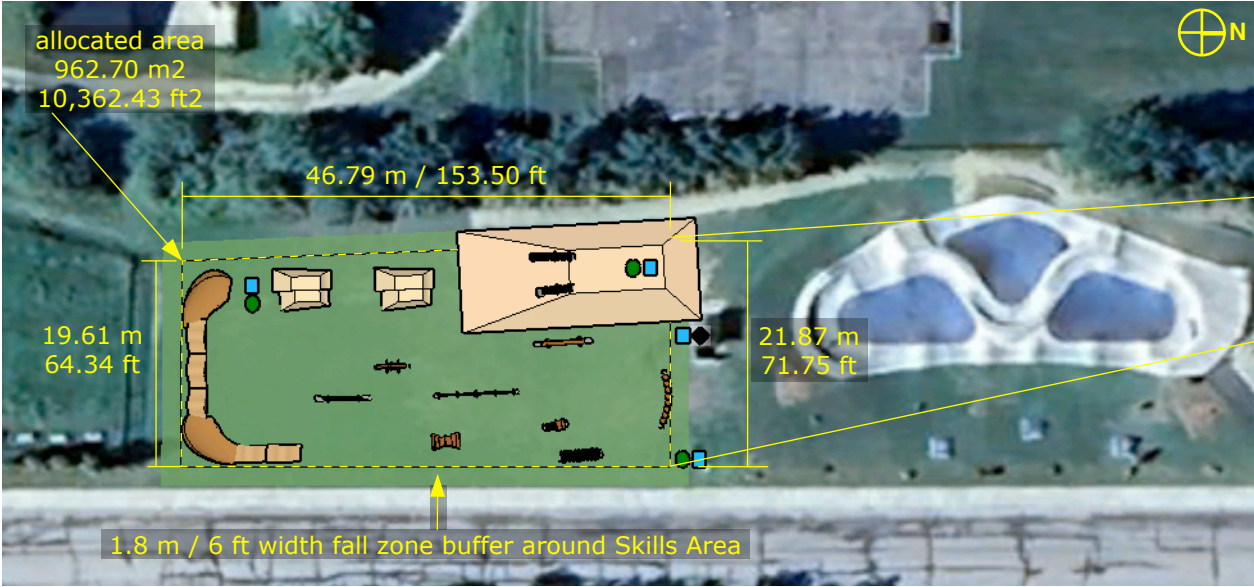
DRAFT
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Section 1 - Sheet 1B
Concept 1 Layout

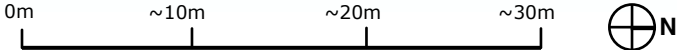
Option 1
Wood Skills Areas
Topo & Iso Views

ALL-WHEEL PARK - SKILLS RIDING AREA WITH START HILL, JUMPS & WOOD-ROCK FEATURES

PROJECT SITE IN NORTH CENTRAL AREA OF TOWN



A	Wood Skills Area w/ low to medium level technical features (beginner-intermediate)	●	■
B	Wood Skills Area w/ medium to high level technical features (intermediate-advanced)	■	◆
C	Start Hill with optional Progressive Drop features (beginner-intermediate)	●	■
D	Progressive Jumps Line with return berms & rollers (beginner-intermediate)	●	■



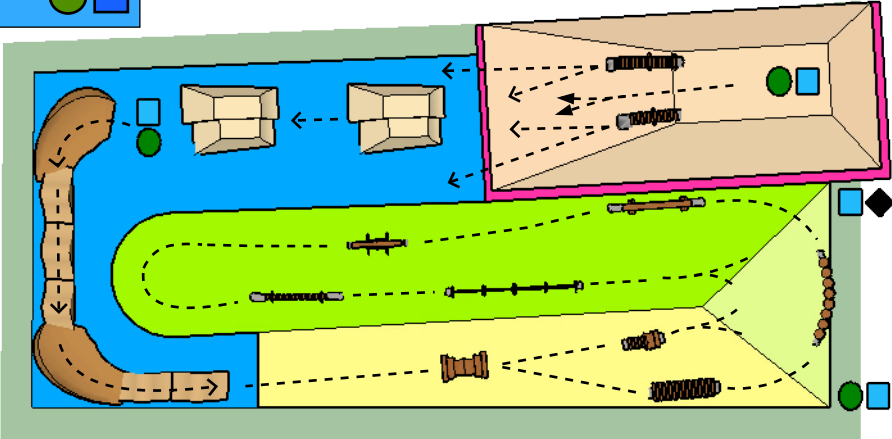
Skills Zones A, B & C - Wood-Rock Technical Balance Features & Riding Levels

- wide, low lying wood-rock components like ladder bridge and log rollover with gradual entries / exits. Includes Start Hill optional drop ramp. For newer riders.
- raised wood-rock features with narrower ladder bridge, log ladder rollover and stump ride that require balance, ascending & descending, and exit skills. Includes Start Hill optional drop ramp. For riders who have mastered all beginner features.
- ◆ narrow wood-rock skinnies and teeter totter that require balance, ascending & descending, and exit skills. Suited for advanced riders who have mastered intermediate features.

Skills Zone A & D - Dirt Features & Riding Levels

- ■ Start / Return Hill with platform and ramp approach to Jumps Line with 3'6" - 4' high table jumps into return berm and roller line. For beginner to intermediate riders.

Skills Area covers ~0.10 hectares (0.24 acres), and integrates and complements the All-Wheel Park facility with connecting ride lines, feature options, and multi-directional opportunities. Features are meant to mirror natural forms, obstacles and technical features found on mountain bike trails, facilitating practice of bike handling skills, weight transfer techniques, balance & coordination.



- Fall zone buffer around Skills Area
- Connecting ride lines / circulation (the goal to session features and connect altogether into a single ride line / circuit!)



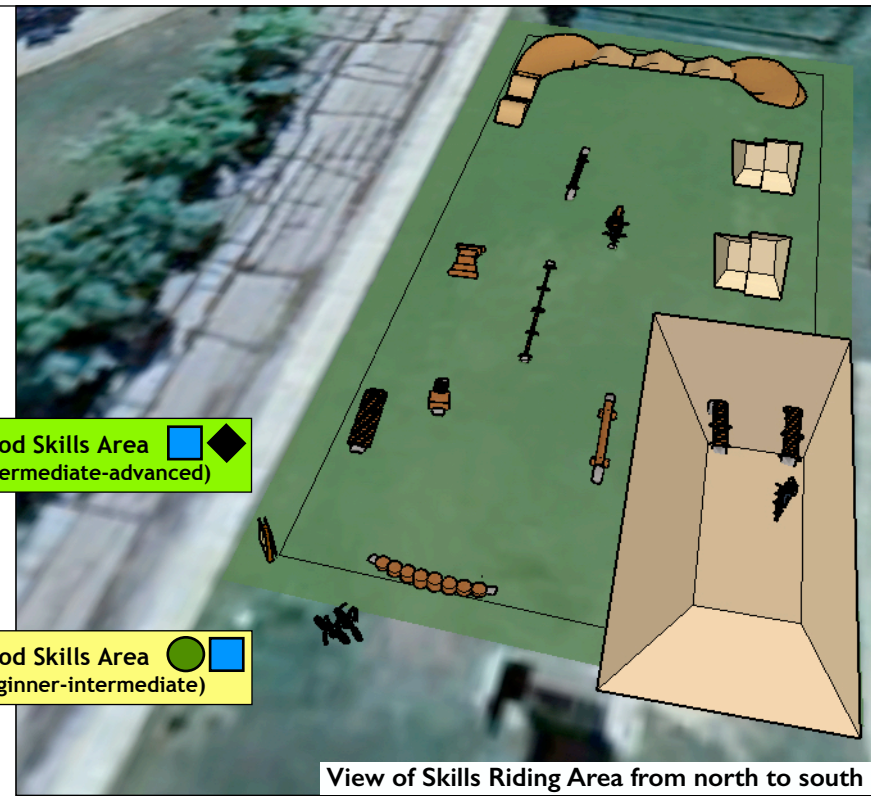
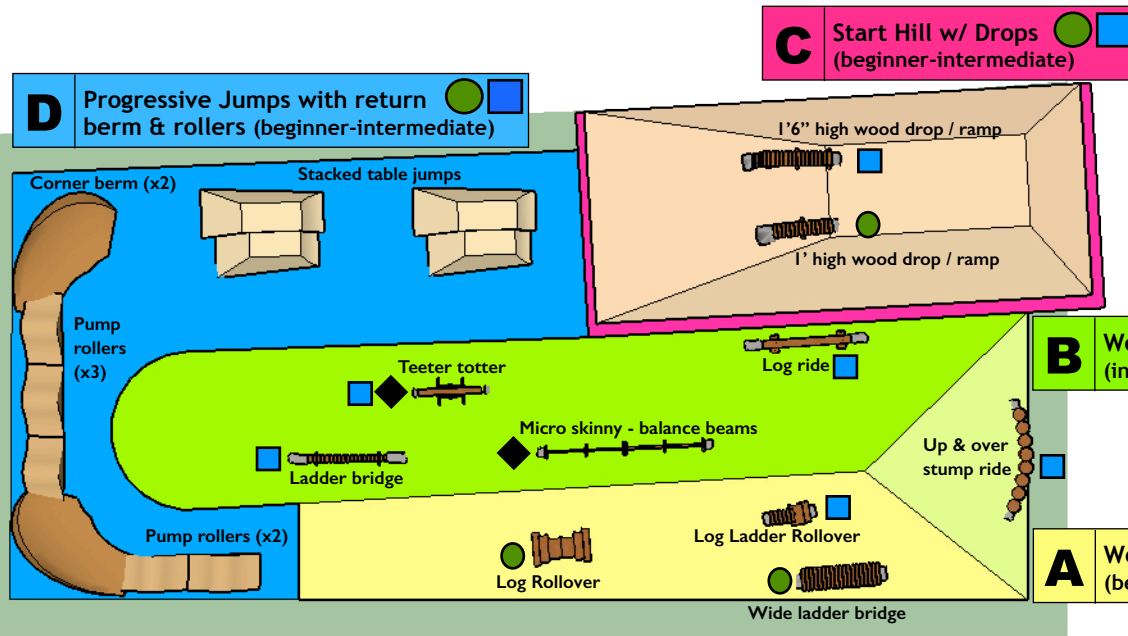
Hoots Ltd.
2537 Byron Rd.
North Vancouver, BC
V7H 1L9
604.808.6075
info@hoots.ca

Project: All-Wheel Park - Bike Skills Area
Feature: Jumps & Wood Skills Area - Option 2 Context & Layout
Client: Town of Barrhead, Alberta
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Designed by:
CC/JH
Date: May 2/25
DRAFT
*not to scale

Section 1 - Sheet 2A
Concept 2 (overall)
Option 2 Start Hill,
Jumps & Wood Skills
Context & Layout

**ALL-WHEEL PARK - SKILLS RIDING AREA
WITH START HILL & DROPS, PROGRESSIVE JUMPS & WOOD-ROCK FEATURES**



Hoots Ltd.
2537 Byron Rd.
North Vancouver, BC
V7H 1L9
604.808.6075
info@hoots.ca

Project: All-Wheel Park - Bike Skills Area
Feature: Jumps & Wood Skills Area - Option 2 Layout Views

Client: Town of Barrhead, Alberta

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Designed by:
CC/JH
Date: May 2/25
DRAFT
*not to scale

Section 1 - Sheet 2B
Concept 2 Layout
Option 2 Start Hill,
Jumps & Wood Skills
Topo & Iso Views

REQUEST FOR DECISION

To: Town Council

From: Jodie Lyons, Municipal Coordinator

Date: June 10, 2025

Re: Canada Day Road Closure

1.0 PURPOSE: Request approval to close 49 Street from 57 Ave South to Blue Heron Bowl (5629 – 5501 49th Street) for the Canada Day Celebrations to be held on July 1, 2025.

2.0 BACKGROUND AND DISCUSSION:

Administration is working with the Museum and other community groups to host Canada Day celebrations.

The closure is proposed to occur from 9:00 am to midnight on July 1, 2025. The organizing committee is proposing set up start at 10:00 am with the festivities beginning at 2:00 pm. The Canada Day festivities include a vendor market, Travel Through Time display at the museum, Indigenous Teepee and games, military attendance, a main stage with performers, bounce castles, and other games / festivities. The road closure will provide emergency access in the event of an incident and will also serve as a safety buffer for attendees and performers participating in activities on and near the green space South of the Museum.



3.0 ALTERNATIVES:

Council may choose to not approve the partial road closure

4.0 FINANCIAL IMPLICATIONS:

None

5.0 INTERDEPARTMENTAL IMPLICATIONS:

Administration will share the map and schedule with Public Works and Parks and Recreation, for set up of the road closure, and with RCMP, Ambulance, and Emergency Services for their awareness.

6.0 SENIOR GOVERNMENT IMPLICATIONS:

None

7.0 POLITICAL/PUBLIC IMPLICATIONS:

By approving the partial road closure, the public, volunteers, and performers will be able to safely work and participate in the Canada Day Celebrations.

8.0 ATTACHMENTS:

None

9.0 RECOMMENDATION:

That Council approve the partial road closure of 49 Street from 57 Ave South to Blue Heron Bowl (5629 – 5501 49th Street) for the Canada Day Celebrations to be held on July 1, 2025.

RECOMMENDED MOTION (Public):

That Council approve the partial road closure of 49 Street from 57 Ave South to Blue Heron Bowl (5629 – 5501 49th Street) on July 1, 2025 from 9:00 am to midnight on July 1, 2025.

(original signed by the CAO)
Collin Steffes
CAO

REQUEST FOR DECISION

To: Town Council

From: Jodie Lyons, Municipal Coordinator CAO

Date: June 10, 2025

Re: World Elder Abuse Awareness Day Proclamation – June 15th

1.0 **PURPOSE:**

For Council to consider proclaiming June 15th as World Elder Abuse Awareness Day.

2.0 **BACKGROUND AND DISCUSSION:**

Michelle Melnyk, Thrive Mentor/Elder Abuse Navigator from Healthy Families Healthy Futures approached the Town with information about World Elder Abuse Awareness Day.

In her role she has organized a Coordinated Community Response (CCR) with key partners and organization in the region to collaborate to address complex issues within the community related to Alberta Elder Abuse and Awareness. Barrhead representation includes:

- RCMP
- Barrhead VSU
- Barrhead Community Adult Learning
- Barrhead Library
- Barrhead FCSS
- Barrhead Seniors Society
- Barrhead and District Social Housing
- Continuing Care

This CCR is a Regional effort covering Athabasca/Barrhead/Westlock and surrounding communities. The work to build connections with other groups/individuals is ongoing.

They have participants from Calling Lake, Thorhild, Westlock, Barrhead and Athabasca and are hoping to gain more participation as time goes on. The CCR met last August, and this past March. The members decided to meet quarterly, with the next meeting scheduled on June 12th.

So far, the meetings have been held in person, in Westlock. The June meeting will include a presentation from the Office of the Public Guardian and Trustee and a visit from Rose Bibby.

The CCR is asking if Council has any recommendations for other representatives or committees to invite to the group.

3.0 ALTERNATIVES:

- 3.1 Council proclaims June 15th as World Elder Abuse Awareness Day this year (in 2025 specifically).
- 3.2 Council proclaims June 15th as World Elder Abuse Awareness Day annually and to be added to the list to Declarations and Proclamations Procedure (Policy 12-013) for future years.
- 3.3 Council receives the Request for Decision report proclaiming June 15th as World Elder Abuse Awareness Day as information.

4.0 FINANCIAL IMPLICATIONS:

Not applicable.

5.0 INTERDEPARTMENTAL IMPLICATIONS:

If the proclamation is made, Administration will post the approved proclamation at the front entrance of the Administration Office in line with Declarations and Proclamations Procedure (Policy 12-013)

6.0 SENIOR GOVERNMENT IMPLICATIONS:

None.

7.0 POLITICAL/PUBLIC IMPLICATIONS:

It is an opportunity to show the Town's support with other community groups to raise awareness of Elderly Abuse.

8.0 ATTACHMENTS:

WEAAD Proclamation
WEAAD Grow the Conversation Poster

9.0 RECOMMENDATIONS:

That Council proclaims June 15th as World Elder Abuse Awareness Day.

(Original signed by the CAO)

Collin Steffes
CAO



World Elder Abuse Awareness Day Proclamation

Preventing and addressing elder abuse is a shared responsibility and requires engagement and action on the part of all sectors of society. Preventing and reducing elder abuse starts with knowledge. All Albertans need to be aware of the factors that contribute to elder abuse, how to recognize it and where to go for assistance if it happens. By understanding the nature and scope of elder abuse, older adults and their family members can take proactive steps to help prevent situations where it could occur.

WHEREAS older adults in Alberta are valued members of society and it is our collective responsibility to ensure they live safely and with dignity; and

WHEREAS abuse of older adults is an ever-increasing issue in our society that crosses all cultures and socio-economic boundaries; and

WHEREAS most abuse of older adults is hidden; and

WHEREAS older adults in Alberta deserve to be treated with respect and dignity to enable them to serve as leaders, mentors, volunteers and important and active members of this province; and

WHEREAS preventing abuse of older people will help improve the quality of life for all older adults in Alberta and will allow older adults to continue to live as independently as possible and contribute to the life and vibrancy of Alberta; and

WHEREAS we are all responsible for building safer communities for Alberta's older adults; and

WHEREAS empowering older persons is an effective tool in preventing the abuse of older adults.

THEREFORE; I, _____ **of** _____, Alberta do hereby proclaim June 15, 20____ as **World Elder Abuse Awareness Day** in _____, Alberta and encourage all of our residents to recognize and celebrate seniors and their ongoing contributions to the success and vitality of Albertans.

Dated on this day of _____, 20____.



Grow THE CONVERSATION

World Elder Abuse Awareness Day

**Grow the Conversation ...
Recognize the Signs,
Reduce the Risks**

Action begins with you |

Plant the seed |

Recognize the Signs |

Stop abuse in older adults.

**June
15th**

If you're concerned that someone you know is
experiencing abuse, call the Family Violence Info
line 310.1818 or visit **albertaelderabuse.ca** to
find a resource in your area.

#ABGrowTheConversation

Taking Action Against ELDER ABUSE Case Management



FINAL REPORT 2024

Seniors Demographics



Seniors Age

38%
Ages 60-74

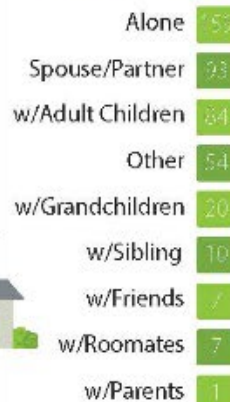
26% Ages 60-69

22% Ages 80-89

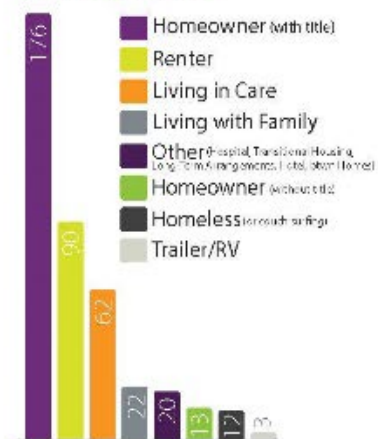
9% Over 90 years

5% Under 60 years

Living Arrangements



Housing Status



Residence

58% of reported cases are living in a large or small city setting, while...

42% are residing in a small town, rural setting, hamlet or First Nation

6% identified as Indigenous

9% identified as having immigrant or refugee status

68% of elder abuse victims are either widowed, divorced, single or separated.

Being single is considered **1 of the top 5 risk factors in elder abuse.**

Types of Abuse Reported



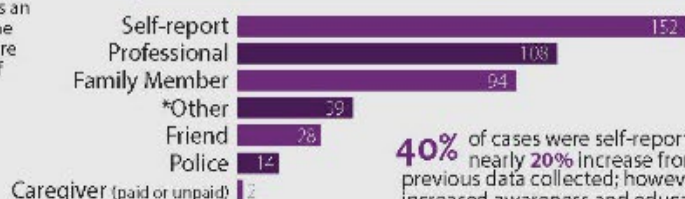
*Every situation involves an emotional impact to the older adult and there are often multiple forms of abuse present.

68%
of seniors accessed first-time supports for abuse



32% of reporting came from a friend or family member highlighting the importance of providing training by-stander training such as **It's Not Right: Neighbours, Friends, and Family.**

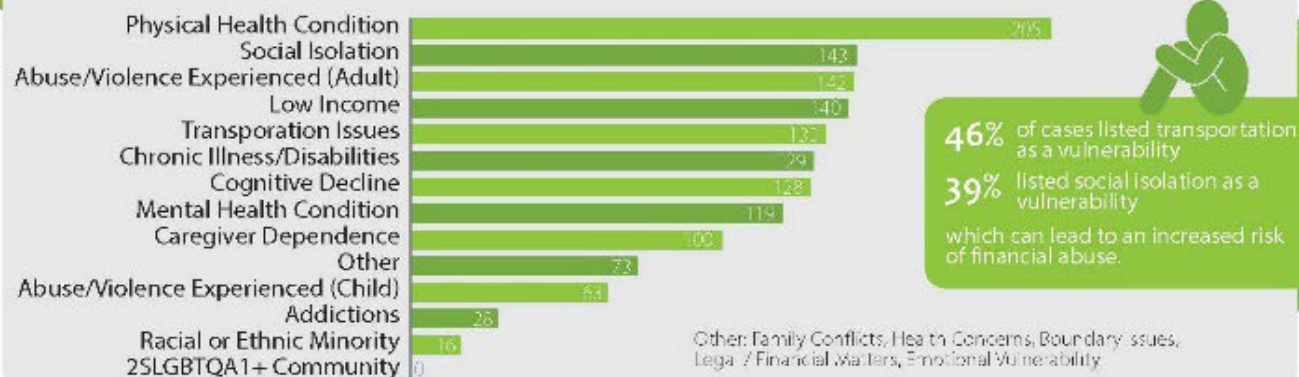
Abuse Reported By



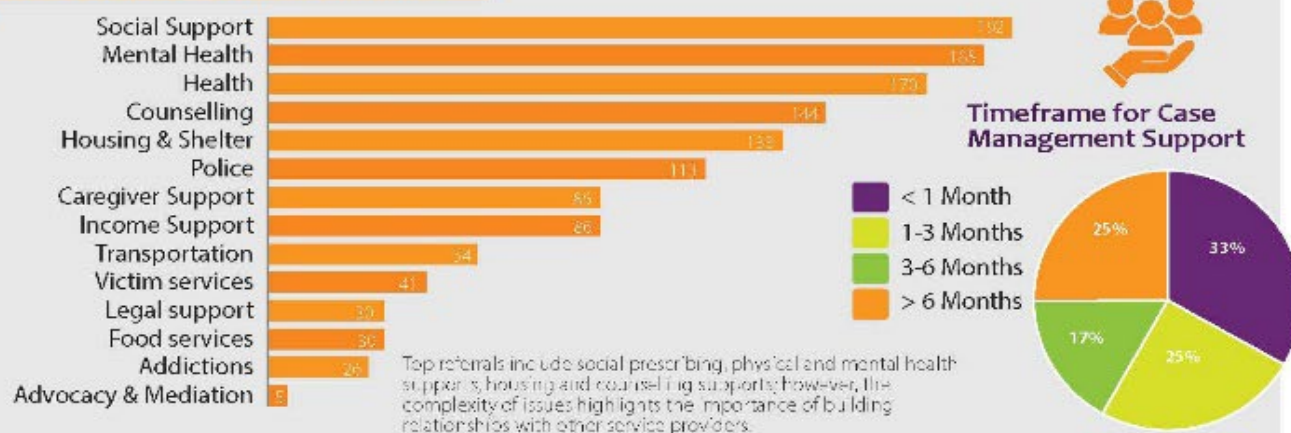
*Other: Personal Connections, Professional Support, Housing/Community, Transitional/Movements

40% of cases were self-reported - nearly 20% increase from previous data collected; however, increased awareness and education should still remain a priority

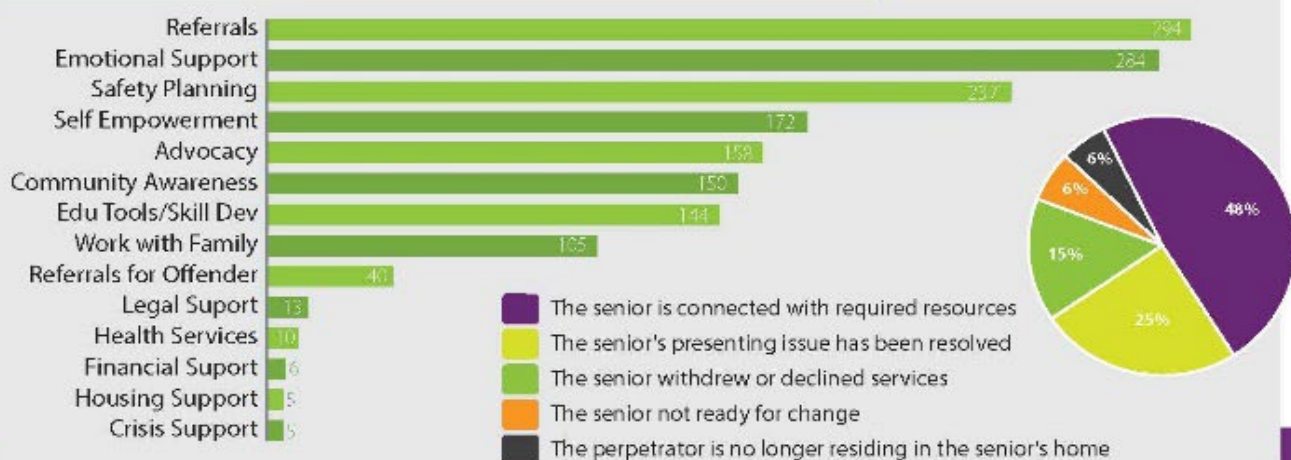
Vulnerabilities Reported



Case Manager Referrals

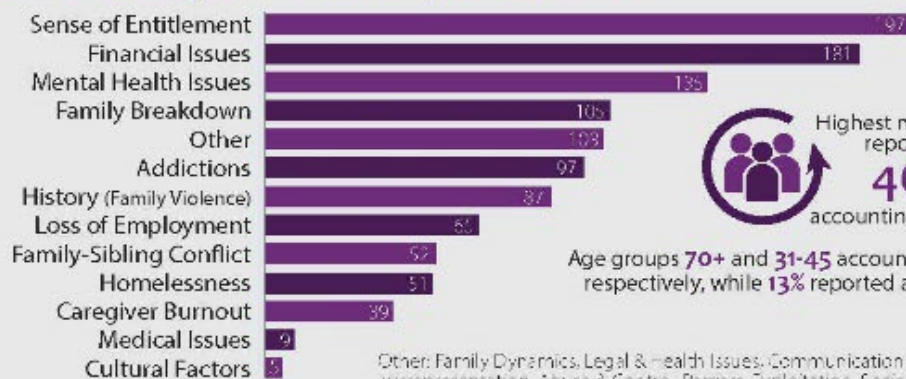


Services Provided by Case Manager Referrals



Perpetrator Demographics

Contributing Factors for Perpetrator Abuse



Highest number of perpetrators reported ranged from

46 - 65 years of age

accounting for **42%** of responses.

Age groups **70+** and **31-45** accounted for **22%** and **23%** of responses respectively, while **13%** reported age of perpetrators as unknown.

Elder abuse cases are complex and there are often multiple contributing factors occurring.

nearly **1/2** reported financial issues while...

over **1/2** reported a sense of entitlement as a contributing factor for the perpetrator

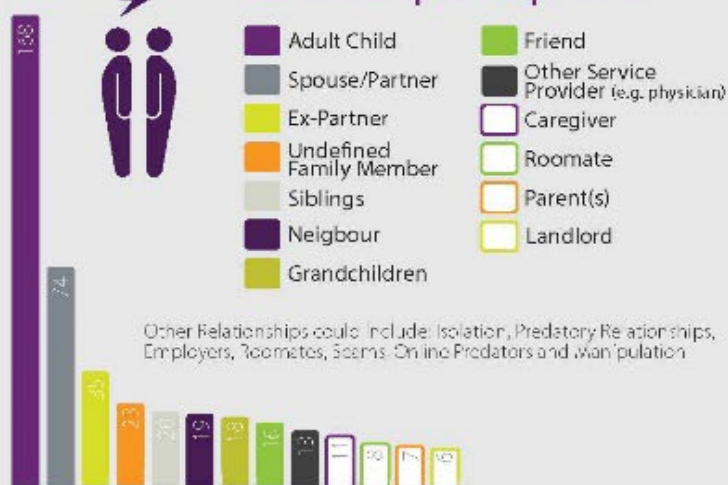
3/4 had mental health and/or addiction issues - a significant increase in reporting since 2022

1/4 reported a history of family violence which reflects the prevalence study - that a history of family violence is **one of the top 5 vulnerabilities of elder abuse cases.**¹

45% or reported abuse were perpetrated by an adult child



Relationship to Perpetrator



Senior Responses

Power of Attorney & Personal Directives



Does the senior have a Power of Attorney (POA)?



If the senior has a POA, is it enacted?



Is the senior's POA being misused?



Is the senior's Personal Directive being misused?



A lot of unswers - do you want to include a statement re awareness/education?

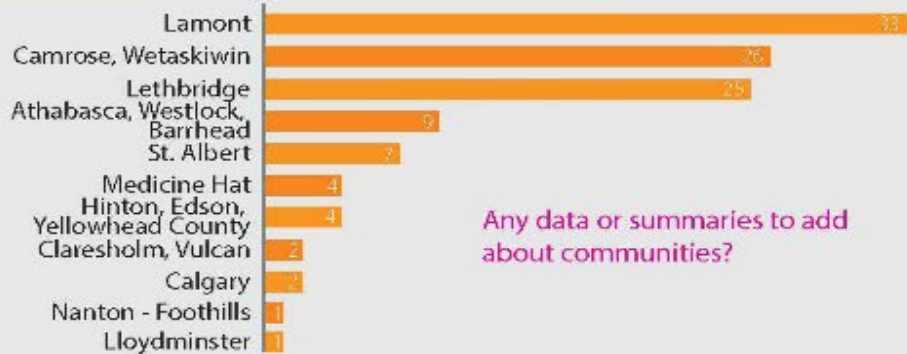
Yes No Unsure

Taking Action Against ELDER ABUSE Case Management SENIORS' REPORT



The following data represents answers provided by a sample of the older adults across Alberta that have accessed Coordinated Community Response services with Case Managers in the (last timeline date).

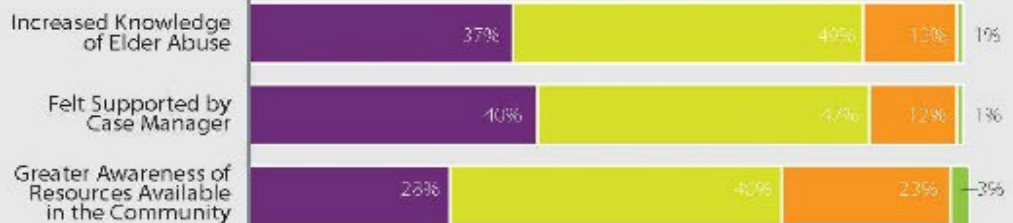
Community Location - Seniors



Any data or summaries to add about communities?

Seniors Answered

As a result of the Case Management program I have...

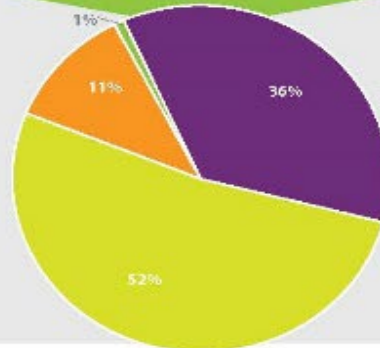


Seniors Answered

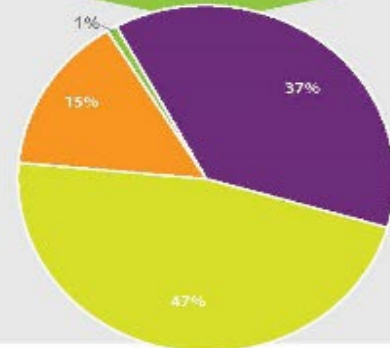
As a result of accessing the Case Management program I have...

Strongly Agree
 Agree
 Neither Agree nor Disagree
 Strongly Disagree

Built relationships with supportive people in the community that I can rely on



Improved my safety



Why a Coordinated Community Response (CCR)?

The purpose of a Coordinated Community Response (CCR) is to bring together key partners and organizations to collaboratively address complex issues within the community. A CCR is critical because it ensures a consistent, coordinated approach where different sectors work together to provide comprehensive support, services, and interventions. Strong community connections create a foundation of trust and collaboration, making it easier to share information and respond effectively to the unique needs of the community. A well-functioning CCR also plays an important role in supporting Case Managers by streamlining communication, improving access to resources, and reducing gaps in services. This collaborative approach allows Case Managers to better navigate complex situations, ensuring individuals and families receive the most appropriate and timely support. It's important for communities to have a clear understanding or vision of what their own CCR could look like before moving forward, as this helps ensure the response is tailored, effective, and grounded in the realities of their specific community. Overall, a CCR strengthens collective efforts by improving coordination, prevention, and intervention across sectors.

This is a helpful reference for identifying the key sectors and community partners to include in your Coordinated Community Response (CCR).

<u>Health and Wellbeing</u> Family Counselling and Mediation Mental Health Services Support Groups for Elders Elder/older adult Programs Faith Groups Caregiver and Community Education	<u>Social and Community Support</u> Case managers Social workers Volunteers Senior Centers and socials services Faith/Culturally specific organizations Awareness Workshops Abuse Prevention
<u>Legals and Advocacy</u> Legal Advocates Police Services Guardian and Trusteeship Power of Attorney Legal Aid Services	<u>Housing and Safety</u> Transitional Housing Emergency Shelters Long Term Care Facilities Safe Spaces Lodges Government agencies Abuse Bi-Law HOPE Assessment

REQUEST FOR DECISION

To: Town Council

From: Collin Steffes, CAO

Date: June 10, 2025

Re: Addition to Council Boards, Commissions, and Committees

1.0 Purpose:

For Council to consider adding the Barrhead and District Historical Society to Council's approved Boards, Commissions, and Committees.

2.0 Background and Discussion:

During the Organizational Meeting each year, Council approves the Representative to Boards, Commissions & Committees. Council Representatives who are appointed to these committees may report on them at Regular Council Meetings held throughout the year.

Recently, Administration was asked to add the Barrhead and District Historical Society to the Council Reports Sheet.

To do so, we need a motion to add the Barrhead & District Historical Society to Councils Approved Boards, Commissions and Committee. Furthermore, we need approval to add Councillor Anthony Oswald as an appointed representative from the Town Council.

3.0 Alternatives:

None suggested.

Financial Implications:

Not applicable.

4.0 Interdepartmental Implications:

Not applicable.

5.0 Senior Government Implications:

Not applicable.

6.0 Political/Public Implications:

Not applicable.

7.0 Attachments:

Not applicable.

8.0 Recommendations

That Council approve the addition of the Barrhead & District Historical Society to Councils Approved Boards, Commissions and Committees.

That Council appoint Councillor Anthony Oswald as a representative of the Barrhead Historical Society.

(Original signed by the CAO)

Collin Steffes
CAO

COUNCIL REPORTS

AS OF June 10, 2025

		Meeting (since last council)
Barrhead Exhibition Association & Agricultural Society	Cr. Oswald (Alt. Cr. Kluin)	<u>X</u>
Barrhead Accessibility Coalition	Cr. Kluin	_____
Barrhead Cares Coalition	Cr. Assaf	_____
Barrhead & Area Regional Crime Coalition (BARCC)	Mayor McKenzie	_____
Barrhead Attraction & Retention Committee	Mayor McKenzie	_____
Barrhead & District Social Housing Association	Cr. Smith	_____
Barrhead Fire Services Committee	Cr. Assaf and Cr. Smith	_____
Barrhead Regional Airport Committee	Mayor McKenzie and Cr. Assaf	_____
Barrhead Regional Landfill Committee	Cr. Sawatzky and Cr. Klumph	_____
Barrhead Regional Water Commission	Mayor McKenzie and Cr. Smith (Alt. Cr. Oswald)	_____
Capital Region Assessment Services Commission	Cr. Klumph	_____
Chamber of Commerce	Cr. Oswald	_____
Community Futures Yellowhead East	Cr. Assaf (Alt. Cr. Kluin)	_____
Economic Development Committee	Committee of the Whole	_____
Enhanced Policing School Resource Officer Committee	Cr. Sawatzky (Alt. Mayor McKenzie)	_____
Family & Community Support Services Society	Cr. Kluin and Cr. Oswald	_____
Intermunicipal Collaboration Framework Committee	Cr. Assaf, Cr. Smith and Mayor McKenzie	_____
Library Board	Cr. Klumph (Alt. Cr. Sawatzky)	_____
Municipal Emergency Advisory Commission	Cr. Assaf, Cr. Kluin and Cr. Smith	_____
Municipal Planning Commission	Cr. Assaf, Cr. Oswald and Cr. Sawatzky (Alt. Cr. Smith)	_____
Subdivision & Development Appeal Board	Cr. Klumph	_____
Twinning Committee	Cr. Klumph	_____
Yellowhead Regional Library Board	Cr. Klumph (Alt. Cr. Sawatzky)	_____
<u>Other Community Reports</u>		
Barrhead & District Indigenous Committee	Cr. Oswald	<u>X</u>

REQUEST FOR DECISION

To: Town Council

From: Jennifer Mantay, Director of Corporate Services

cc: File

Date: June 10, 2025

Re: Bylaw 05-2025 – Rates and Fees Bylaw

1.0 Purpose:

For Council to consider passing all three readings to the Town's amended Rates and Fees Bylaw 05-2025 (rescinding Bylaw 01-2025).

2.0 Background and Discussion:

Administration has recently received the new 2025 Alberta Roadbuilders Guide. This guide assists our Public Works department in setting their equipment rates. Now that this has been received, Administration is requesting an amendment to the Rates and Fees Bylaw to update the equipment rates, in accordance with the Alberta Roadbuilders Guide.

In addition to the above, the rates under the 'Utility Services' section have been updated to coincide with Bylaw 09-2024, the Municipal Public Utilities Bylaw, which was passed by Council on December 10, 2024.

Proposed changes to the attached bylaw are seen with a yellow highlighted strikethrough and any new information is bolded in red text.

3.0 Alternatives:

- 3.1 Council pass all three readings to the Town's new Rates and Fees Bylaw 05-2025, as presented.
- 3.2 Council tables proposed Bylaw 05-2025 and instructs Administration to provide further information and bring back the information at the next scheduled Council Meeting.

4.0 Financial Implications:

Limited increase to revenue to offset costs.

5.0 Interdepartmental Implications:

New rates to be communicated across the organization.

6.0 Senior Government Implications:

Not applicable.

7.0 Political/Public Implications:

Minimal – based on the proposed amendments to the existing rates and fees.

8.0 Attachments:

8.1 Draft Bylaw 05-2025, Rates and Fees Bylaw

9.0 Recommendations

Council pass all three readings to the Town's new Rates and Fees Bylaw 05-2025, as presented.

RECOMMENDED MOTIONS (Public):

That Council give Bylaw 05-2025, the Rates and Fees Bylaw, first reading.

That Council give Bylaw 05-2025, the Rates and Fees Bylaw, second reading.

That Council present Bylaw 05-2025, the Rates and Fees Bylaw for third reading.

That Council give Bylaw 05-2025, the Rates and Fees Bylaw for third reading.

(original signed by the CAO)

Collin Steffes
CAO

BYLAW ~~01-2025~~ 05-2025

A BYLAW OF THE TOWN OF BARRHEAD IN THE PROVINCE OF ALBERTA TO ESTABISH FEES AND RATES FOR SERVICES PROVIDED BY THE MUNICIPALITY

WHEREAS, pursuant to the provisions of the Municipal Government Act, being Chapter M-26, of the Revised Statutes of Alberta, 2000, and amendments thereto, the Council may pass Bylaws for the purpose of establishing fees and rate charges for services provided by the municipality; and,

NOW THEREFORE, duly assembled in a Regular Meeting, the Council of the Town of Barrhead, in the Province of Alberta hereby enacts as follows:

- 1. This bylaw shall be known as the “Fees and Rates Bylaw”
- 2. The fees and rates contained and attached as Schedule A shall form part of this bylaw and may be amended from time to time and any such amendment shall form part of this bylaw.
- 3. This Bylaw shall come into force and have effect from and after the date of third reading thereof.
- 4. Bylaw ~~11-2024~~ 01-2025, is hereby rescinded.

Read a first time this _____ day of _____, AD, 2025.

TOWN OF BARRHEAD

Deputy Mayor, Don Smith

CAO, Collin Steffes

Read a second time this _____ day of _____, AD, 2025.

TOWN OF BARRHEAD

Deputy Mayor, Don Smith

CAO, Collin Steffes

Read a third time this _____ day of _____, AD, 2025 and passed.

TOWN OF BARRHEAD

Deputy Mayor, Don Smith

CAO, Collin Steffes

SCHEDULE “A”

ADMINISTRATION SERVICES

Tax Certificate	Description	Fee-Rates
Regular	Within one working day	\$25.00
Priority	Within 2 hours of request	\$50.00
Verbal Property Information request		\$10.00

Assessment Complaints	Description	Rate-Fee
Residential 3 or fewer and farmland		\$50.00
Residential 4 or more dwellings	Variable (as noted below)	
	Assessed Value of up to \$249,999	\$200.00
	Assessed Value of between \$250,000 to \$499,999	\$400.00
	Assessed Value that exceeds \$500,000	\$650.00
Non-Residential	Variable (as noted below)	
	Assessed Value of up to \$249,999	\$200.00
	Assessed Value of between \$250,000 to \$499,999	\$400.00
	Assessed Value that exceeds \$500,000	\$650.00

Miscellaneous	Description	Rates/Fees
Historical record search	Lawyer, Engineer or Environmental request to undertake a historical record search	\$100.00
Photo Copies		\$0.25/copy
Sale of Pins		\$2.50 + tax
Fax Service		\$3.00 + \$1.00/page
Finance Charge	Any Accounts Receivable Invoices outstanding for more than 30 days	1.5% on principal amount
Sale of Maps		
Small maps	11x17	\$2.50
Large maps	2’x3’	\$5.00
Large maps	Larger than 2’x3’	\$5.00 plus \$1.00/per sq ft over
Promotional Items		Rate/fee + tax
Town Flags		\$100.00

ANIMAL CONTROL SERVICES

Description	Rates/Fees
Dog/Cat License -spayed/ neutered (documentation required)	\$8.00
Dog/Cat License- unspayed/unneutered	\$20.00
Service Dog	Nil
Lost/damaged license tag replacement	\$8.00
Animal shelter/impound fee	\$20.00/daily

BUSINESS LICENSE

Description	Rates-Fees
Annual (resident/non-resident)	\$125.00
Home Based Business	\$175.00
Between July 31-October 31 - 50% reduction (after November 1 annual fee to Dec 31 of following year)	
Description - Other	
Hawkers-Peddlers-door to door	\$75.00/weekly
Temporary	\$50.00/weekly
Youth Entrepreneur (under 18)	\$10/monthly
Food Vender	\$125.00/yearly
General Contractor	\$500.00

CEMETERY SERVICES

Main Section	Plot Fee	Perpetual Care F	Total Fee + Tax
Single Plot	\$600.00	\$100.00	\$700.00
Double Depth	\$600.00	\$100.00	\$700.00
Single Plot Child under 18	waived	\$100.00	\$100.00
Infant/Child (Eastlawn)			
¼ Plot	waived	\$25.00	\$25.00
½ Plot	waived	\$50.00	\$50.00

COLUMBARIUM NICHE (maximum of two urns per niche)

Niche Location	Cost per Niche Plus GST	Perpetual Care Plus GST	Cover Plate and engraving	Open and Close Fees
Level #1	\$1,000.00	\$100.00	Full Responsibility of purchaser. Must be purchased from and paid in full to Town of Barrhead . Must follow outline in “Inscription Details” which forms part of the Columbarium Niche Sales Contract	Includes opening and closing for first internment
Level #2	\$900.00	\$100.00		Includes opening and closing for first internment
Level #3	\$800.00	\$100.00		Includes opening and closing for first internment
Level #4	\$700.00	\$100.00		Includes opening and closing for first internment
			An Administration Fee of \$100 will be added to cover plate/engraving costs.	\$150.00 for each weekday occurrence. + tax
Additional Opening and Closing				\$200.00 for weekend and statutory holidays. + tax

DEVELOPMENT (PLANNING) SERVICES

Development	Description	Rates-Fees
Permit	Residential	\$100.00
Permit	Non-residential (Commercial/Industrial/institutional)	\$150.00
Permit	Shed-fence-garage-deck	\$50.00
Permit	Discretionary-Variance- Residential	\$150.00
Permit	Discretionary-Variance-Non-residential	\$200.00
Permit	Demolition	\$50.00
Sign Permit		\$50.00
Development	Description	Rates-Fees
Appeals	Development Appeals	\$200.00
Rezoning Requests	Land Use Bylaw Amendment	\$800.00

Encroachment Agreements	Description	Assessed age	Up to 152.4m Rate/Fee	Over 152.4m Rate/Fee
Assessed age of building based on a 50-year life span All fees are applied to tax roll	Residential	Under 25%	\$100.00/year	\$150.00
		Between 25% & 50%	\$75.00/year	\$100.00
		Between 50% & 75%	\$50.00/year	\$75.00
		Over 75%	\$25.00/year	\$50.00
	Description	Assessed age	Up to 152.4m	Over 152.4m
	Commercial/Industrial	Under 25%	\$200.00	\$350.00
		Between 25% & 50%	\$150.00	\$300.00
		Between 50% & 75%	\$100.00	\$200.00
		Over 75%	\$50.00	\$100.00
	Description	Rate/Fee		
	Fence	\$25.00/year		
	Garage/Shed	\$25.00/year		

Compliance Certificate (Real Property Report)	Description	Rate/Fee
Regular Service	Within 1 week of request	\$60.00
Priority Service	Within 2 days of request	\$100.00

FIRE PROTECTION SERVICES

Unit	Description	No. Fire Fighters	Hourly Rate	Comments
Command 1	2014-Dodge Power 3/4 Ton	1	\$150.00 \$210.00 for Prov. Highway Right-of-way	Has an enclosed topper and the ability to block, with misc. hand tools and pylons
Command 2	2010 GMC 3/4 Ton	1	\$150.00 \$210.00 for Prov. Highway Right-of-way	Has an enclosed topper and the ability to block, with hand tools and pylons
Tower 6	2009-Pierce 104 Foot Ladder/Platform	4	\$600.00 \$720.00 for Prov. Highway Right-of-way	T-6 is a 2000 GPM Pump with multiple attack lines master streams, Connection Air system and Misc Tools and Fans
Engine-33	2006-Freightliner Rosenbauer 1000 GPM pump	5	\$500.00 \$720.00 Prov. Highway Right-of-way	E-33 is a 1000 GPM pump with pre-connected attack lines and two fixed master streams with misc tools for suppression
Engine-3	1999 Freightliner Fort Gary 1000 GPM pump	5	\$500.00 \$720.00 for Prov. Highway Right-of-way	E-3 is a 1000 GPM pump with pre-connected attack lines and misc tools for suppression
Rescue-8	2011-Freightliner Rosenbauer Heavy rescue	6	\$400.00 \$720.00 for Prov. Highway Right-of-way	R-8 is a Command/Rescue unit with awning light tower Re-hab equipped with Heavy hydraulics and misc Rescue tools
Tender-34	2008-Freightliner Rosenbauer Water Tender 500 GPM pump and 1754 Gal water	2	\$400.00 \$720.00 for Prov. Highway Right-of-way	Tender-34 is a tactical tender that has a bumper mounted monitor. It can be used for Firefighting @ \$400.00 per/hr or transporting water @ \$250.00 per/hr. and one 1800Gal port-o-tank
Tender-5	2013-Kenworth Water Tender 500GPM pump and 3000 Gal Water	2	\$300.00 \$720.00 for Prov. Highway Right-of-way	Tender-5 is a Super Tender with a bumper mounted monitor
Rapid Attack Truck-1	1999 - 1 Ton Bush Truck	4	\$250.00 \$720.00 for Prov. Highway Right-of-way	RAT-1 is equipped with a 300 gal CET bush pack with class A foam and misc wild land tools, including wajax pump and chainsaw
Wildland 1	2012 Polaris Ranger 6x6 off road side by side	2	\$150.00	Wild-1 has a CET skid unit with 65 Gal of water and a 5Hp pump with the ability to secure a patient for remote access. Stored in a 30 foot Aluminum Trailer.
Fire Fighter				
Administrative time	Per/Hrs	N/A	\$75.00	Time use to enter data or perform tasks outside normal duties.
Investigative time	Per/Hrs	N/A	\$100.00	Time use by trained members to search for cause and determination of an incident
Unit	Description	Rate		Comment
Historical Search		\$50.00		Time used to look into property outstanding, orders calls to or changes recommended to the property
Bullex Prop.	Extinguisher Prop.	\$100.00 per day Max. \$500 for 14 days		Proper training and Credit card pre. Authorization for \$2,000.00

K-Size Air bottle fill		\$50.00	All bottles must be within the certified time frame.
E/D-Size Air bottle fill		\$20.00	All bottles must be within the certified time frame.
Floor Dry	Standard Floor Dry	Cost at purchase price plus 10%	Cost Per. Bag
Floor Dry	Special Bio. or Chem. Dry	Cost at purchase price plus 10%	Cost Per Bag, Pail
Foam	Class “A”	Cost at purchase price plus 10%	Cost Per Pail
Foam	Class “B”	Cost at purchase price plus 10%	Cost Per Pail
Foam	Class Fire Aid	Cost at purchase price plus 10%	Cost Per Pail

PUBLIC WORKS SERVICES

Equipment	Description	Hourly Rate- Fee
Grader	670 GP	\$220.00 \$240.00
Sweeper	Global M4 HSF	\$235.00 \$237.00
Loader	544H Deere	\$140.00
Loader	544K Deere	\$165.00
Snow Blower		\$275.00 \$285.00
Loader Backhoe	310 SE Deere	\$105.00 \$128.00
Skid Steer	318D	\$110.00 \$134.00
Gravel Truck	Tandem	\$155.00 \$160.00
Garbage Truck		\$215.00 \$225.00
Recycle Truck		\$90.00 \$100.00
Sand Truck		\$200.00 + Sand \$50/tonne \$257.00 + Sand \$60/tonne
Karcher Steamer		\$175.00 \$180.00
Sewer Flush Truck		\$225.00 \$230.00
John Deere Tractor		\$135.00 \$140.00
Schulte Mower		\$40.00 \$45.00
Sewer Camera		\$275.00 \$280.00
Power Auger		\$200.00 \$210.00
Air Compressor		\$50.00 \$350/day
Wobble Wheel		\$20.00 \$25.00
Pick up		\$35.00
Landfill Cat		\$275.00 \$280.00
Landfill Compactor		\$310.00 \$320.00
Asphalt Compactor		\$90.00 \$95.00
Line Painter		\$185.00 \$190.00
Chipper	7" to 10"	\$180.00 \$189.00
Supervisory Rate		\$150.00 \$160.00
Mechanic Rate		\$130.00 \$140.00
Labour Rate		\$80.00 \$85.00
JLG Man Lift	450 AJ	\$160.00
**Troy Nimrichter Contract Services		\$95.00 Materials -\$35.00/Tonne
Landfill Tipping Fees	Description	Rate/Fee
	Pickup Truck	\$40.00
	Truck/Trailer	\$60.00
	Large Truck 1 ton & over	\$70.00
	Tandem Truck	\$100.00
	End Dump	\$160.00

RECREATION SERVICES

Facility/ Description	Item	Rate Type	Rate with GST
Arena- Ice	Minor Ice Before 9:00am (Mon-Fri)	Hourly	\$94.30
	Minor Ice 9:00am-4:00pm (Mon-Fri)	Hourly	\$84.00
	Minor Ice After 4:00pm (Mon-Fri)	Hourly	\$107.10
	School Ice Rental	Hourly	\$43.90
	Adult Recreation Ice- Town or County	Hourly	\$179.90
	Adult Recreation Ice- Outside of Town or County	Hourly	\$189.60
	Private Youth Ice	Hourly	\$107.10
	Competitive Hockey- Practice (9-4, Mon.-Fri.)	Hourly	\$84.00
	Competitive Hockey- Games	Hourly	\$179.90
	Summer Ice-Town or County	Hourly	\$160.20
	Summer Ice - Outside of Town or County	Hourly	\$170.90
Arena-Ice (Off Season)	Socials,Graduations,Weddings	Hourly	\$428.40
	Socials,Graduations,Weddings	Half Day	\$696.20
	Socials,Graduations,Weddings	Full Day	\$1,071.00
	Agricultural Shows, Rodeos	Hourly	\$535.50
	Agricultural Shows, Rodeos	Half Day	\$803.30
	Agricultural Shows, Rodeos	Full Day	\$1,285.20
	Commercial Rentals, Trade shows	Hourly	\$642.60
	Commercial Rentals, Trade shows	Half Day	\$1,071.00
	Commercial Rentals, Trade shows	Full Day	\$1,606.50
	Nonprofit Group	Hourly	\$374.90
	Nonprofit Group	Half Day	\$589.10
	Nonprofit Group	Full Day	\$856.80
	Rental - Outside of Town or County	Hourly	\$535.50
	Rental - Outside of Town or County	Half Day	\$803.30
	Rental - Outside of Town or County	Full Day	\$1,285.20
	In-Line Hockey, Ball Hockey/Lacrosse	Hourly/From 8am-10pm	\$69.60
	Off Season BMBA	Hourly	\$26.80
	Youth In-Line Hockey, Ball Hockey/Lacrosse Outside Town or County	Hourly	\$83.52
Arena Kitchen/Concession	Rental	Half Day	\$128.50
	Rental	Full Day	\$250.00
	Concession Lease	Lease	\$633.40
Arena Lobby	Lobby	Full Day	\$160.70
	Lobby	Half Day	\$85.70
Charles Godberson Rotary Room	Meetings, socials, etc.	Hourly	\$53.60
	Meetings, socials, etc.	Half Day	\$107.10
	Meetings, socials, etc.	Full Day	\$160.70
	Birthday Parties	First hour with Private Pool Rental	\$32.10
Agrena Second Floor Meeting Room	Meetings, socials, etc.	Hourly	\$25.24
	Meetings, socials, etc.	Half Day	\$67.28
	Meetings, socials, etc.	Full Day	\$101.02
Facility/ Description	Item	Rate Type	Rate with GST

	Birthday Parties	First hour with Private Pool Rental	\$32.10
Minor Ball		Amount per year	\$650.00
all Diamonds- Other Tournaments/Hosting	1 Diamond	Full Day	\$35.00
Non League Teams/Outside of Town or County	Games	Full Day	\$41.08
Ball Leagues	Senior Men's or Ladies	Team Per Season	\$154.20
	Fast Ball	Team Per Season	\$154.20
	Slo-Pitch	Team Per Season	\$154.20
Rotary Park Camping			
	All Sites	Per Night	\$30.00
Cecile Martin/Beaver Brook Soccer Fields	Youth Rate	Field Per 2 Hour Booking	\$16.10
	Adult Rate	Field Per 2 Hour Booking	\$32.10
Misc Items	Tables	Each Per Weekend	\$10.50
	Chairs	Each Per Weekend	\$3.15
	Delivery Fee Outside of Town Working Hours or Statutory Holidays	Hour Per Person	\$78.75
	Delivery Fee Within Town Working Hours	Hour Per Person	\$52.50
	Pick Up Fee Outside of Town Working Hours or Statutory Holidays	Hour Per Person	\$78.75
	Pick Up Fee Within Town Working Hours	Hour Per Person	\$52.50
	Damage Deposit	Flat Rate	\$105.00
Bounce House	Child Drop in	Per Person	\$4.00
	Castle Bounce House	Hourly	\$148.50
	Jungle Combo Bounce House	Hourly	\$148.50
	Obstacle Course Bouncer	Hourly	\$168.50
	Castle Bounce House & Jungle Combo	Hourly	\$208.50
	Obstacle Course & Jungle or Castle Combo	Hourly	\$228.50
	Obstacle Course & Jungle & Castle Combo	Hourly	\$288.50
Bounce House with Pool Rental	Castle Bounce House	Hourly	\$111.40
	Jungle Combo Bounce House	Hourly	\$111.40
	Obstacle Course Bouncer	Hourly	\$126.40
	Castle Bounce & Jungle Combo	Hourly	\$156.40
	Obstacle Course & Jungle or Castle Combo	Hourly	\$171.40
Facility/ Description	Item	Rate Type	Rate with GST
	Obstacle Course & Jungle & Castle Combo	Hourly	\$216.40
Advertising	Zamboni	Per Unit- Price Dependent on Location	\$367.50- \$525.00
	Arena Glass	Per Year	\$315.00
	Dash Boards	Per Year	\$840.00
	Dash Boards	Per multi-year Agreement	\$735.00
	Dressing Room	Per Year	\$1,575.00

	Ice Scooter Advertising	Per Year	\$78.75
	Ice Scooter Advertising	Lifetime	\$267.80
	Centre Ice Logo	Per Year	\$1,575.00
	Ice Logo	Per Season	\$525.00
	Bleacher Risers	Per Year	\$262.50
Clean up Charge	Event Clean Up	Flat Rate	\$321.30
	Concession Clean Up	Per Hour	\$100.00
Curling Rink	Main Floor	Half Day	\$126.00
	Main Floor	Full Day	\$252.00
	Main Floor	Weekend	\$525.00
Misc	Public Skate Sponsorship	Flat Rate	\$107.10
	Re-Key Storage Room	Flat Rate	\$100.00
	Dressing Room	Flat Rate/Per Ice Season	\$630.00
	Under Bleacher Storage Unit Rental	Per Unit/Per Season	\$214.20
Pool Pass	Adult(18-64)	Drop in Rate	\$8.75
		10 Passes	\$74.50
		Monthly Membership	\$56.10
		Corporate Monthly Pass	\$47.68
		3 Month Membership	\$163.20
		3 Month Corporate Pass	\$138.72
		6 Month Membership	\$316.20
		6 Month Corporate Pass	\$268.77
		12 Month Membership	\$479.40
		12 Month Corporate Membership	\$407.49
Pool Pass	Youth(13-17)	Drop in Rate	\$5.50
		10 Passes	\$51.00
		Monthly Membership	\$45.90
		3 Month Membership	\$129.50
		6 Month Membership	\$250.90
		12 Month Membership	\$357.00
Facility/ Description	Item	Rate Type	Rate with GST

		12 Month Corporate Membership	\$303.45
Pool Pass	Child (3-12)	Drop in Rate	\$4.00
		10 Passes	\$35.70
		Monthly Membership	\$28.60
		3 Month Membership	\$79.60
		6 Month Membership	\$158.10
		12 Month Membership	\$244.80
Pool Pass	Tot (0-2)	Drop in Rate	\$0.00
		10 Passes	\$0.00
		Monthly Membership	\$0.00
		3 Month Membership	\$0.00
		6 Month Membership	\$0.00
		12 Month Membership	\$0.00
Pool Pass	Senior(65+)	Drop in Rate	\$6.40
		10 Passes	\$56.10
		Monthly Membership	\$40.80
		3 Month Membership	\$122.40
		6 Month Membership	\$244.80
		12 Month Membership	\$367.20
		12 Month Corporate Membership	\$312.10
Pool Pass	Family	Drop in Rate	\$17.90
		10 Passes	\$163.20
		Monthly Membership	\$147.90
		3 Month Membership	\$428.40
		6 Month Membership	\$637.50
		12 Month Membership	\$1,020.00
	Aqua Spin	Daily Drop in	\$12.90
		Discount on Daily Drop In	\$6.40
		9 Pass Membership	\$96.40
		Discount on 9 Pass	\$48.20
Pool Rentals	Private Pool Rental 1-40 People	In town/county	\$128.50
Facility/ Description	Item	Rate Type	Rate with GST

		Out of town/county	\$257.00
	Private Pool Rental 41-60 People	In town/county	\$176.70
		Out of town/county	\$267.80
	Private Pool Rental 61-80 People	In town/county	\$219.60
		Out of town/county	\$299.90
	Private Pool Rental 81-100 People	In town/county	\$267.80
		Out of town/county	\$362.00
School Pool Rentals	School Rental 1-40 People	In town/county	\$75.00
		Out of town/county	\$128.50
	School Rental 41-60 People	In town/county	\$107.10
		Out of town/county	\$149.90
	School Rental 61-80 People	In town/county	\$139.20
		Out of town/county	\$208.90
	School Rental 81-100 People	In town/county	\$176.70
		Out of town/county	\$251.70
	School Rental 101-120	In town/county	\$214.20
		Out of town/county	\$294.50
School Lessons	One Instructor(No GST)	Per Student	\$33.00
	Additional Instructor (No GST)	Per Student	\$20.00
Lessons	Preschool	Per Set	\$49.00
(No GST for 14 Years and Under)	Swimmer 1-2	Per Set	\$54.10
	Swimmer 3-6	Per Set	\$55.00
	Private Lessons	Per ½ hour Lesson	\$20.00
	Semi- Private Lessons	½ hour Lesson Per Person	\$ 10.00
Swim Club	Lane	Lane Per ½ Hour	\$8.00
	Day	Per 8 Hour Day	\$1,038.90
Pro Shop	Goggles - Adult	Per item	\$20.00
	Goggles- Youth	Per item	\$17.10
	Swim Caps	Per item	\$10.70
	Nose Clips	Per item	\$6.40
	Pool Pants	Per item	\$10.70
	Swim Diapers	Per item	\$2.10
	Shampoo	Per item	\$7
	Conditioner	Per item	\$7
	Ear Plugs	Per Item	\$6.40
Misc.	Lock Replacement Fee	Per item	\$20

UTILITY SERVICES

Water	Description	Rate/Fees
	Flat Fee	\$30.00/Month
	Consumption Rate	\$2.44 \$2.51 per cubic meter
Sanitary Sewage Service		
		35% 40% of water rate usage including flat monthly fee
Bulk Water Sales		
	Account Deposit- commercial accounts	\$200.00 (refundable)
	Account Deposit – residential	\$50.00 (refundable)
	Setup Fee	\$25.00 (Non-refundable)
	Account Holders	\$9.50/m3
	Credit/debit payments	\$12.50/m3
Labor charge – normal working hours	Meter installation	\$35.00 \$50.00
Labor Charge – outside normal hours	Meter installation	\$100.00 \$130.00
	Water Leak Report/Data Log	\$50.00
	5/8” Meter testing	\$300.00 deposit
	Larger than 5/8 meter testing	Quote required
Solid Waste Collection	Description	Rate/Fees
Single Family Residential	65 Gallon Cart	\$15.55
Single Family Residential	95 Gallon Cart	\$24.90
Duplex	Cart provided	\$15.55
Multi-Residential	3 or more units - Bin provided	\$10.95
Mobile home subdivision	Cart provided	\$15.55
Mobile home park	Bin provided	\$10.95
Commercial Light (once a week pickup)	95 Gallon Cart	\$24.90
Commercial Light	65 or 95 Gallon Cart	\$24.90/month plus \$10.95/month for each extra day pickup
Commercial Other (no cart)		\$10.95
Commercial/Industrial/Institutional		\$70.00
Bin/Cart Replacement due to loss or damage		
	65 Gallon Cart	\$100.00
	95 Gallon Cart	\$125.00
	2 yard bin	\$950.00
	4 yard bin	\$1,250.00
	6 yard bin	\$1,500.00
	8 yard bin	\$1,850.00