



AGENDA
REGULAR MEETING OF THE BARRHEAD TOWN COUNCIL
TUESDAY, JANUARY 8, 2019 AT 5:30 P.M.
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

Barrhead....a quality community....giving a quality lifestyle

Present

Others Present

Regret

1. Call to Order
2. Consideration of Agenda (Additions - Deletions)
3. Confirmation of Minutes
 - (a) Regular Meeting Minutes – December 11, 2018
4. Public Hearings
 - (a) There is no Public Hearing
5. Delegations
 - (a) Delegation at 5:30 p.m. – Ms. Grace Hiemstra
6. Old Business
 - (a) There is no Old Business
7. New Business
 - (a) Monthly Bank Statement
 - (b) Emergency Management Act Amendments
 - (c) Barrhead Agricultural Society Letter of Support Request
 - (d) 2019 Capital Purchases

8. Reports - The Council Reports

(a) Council Reports as of January 8, 2019

- Barrhead Cares Coalition
- Chamber of Commerce
- Family & Community Support Services Society
- Library Board/Yellowhead Regional Library Board

(b) Department Head Report

9. Minutes

(a) Barrhead & District Family & Community Support Services Society – November 15, 2018

10. Bylaws

(a) Bylaw 11-2018, the Advertising Bylaw

(b) Bylaw 01-2019, Land Use Bylaw Amendment

11. Correspondence

(a) Information Items

(i) There are no Items

12. For the Good of Council

13. Tabled Items

14. In-Camera

15. Adjourn

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD
TOWN COUNCIL HELD TUESDAY, DECEMBER 11, 2018,
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

PRESENT	Mayor McKenzie, Crs: T. Assaf, D. Kluin, R. Klumph, L. Penny and D. Smith Officials: Martin Taylor, CAO, Kathy Vickery, Director of Corporate Services and Cheryl Callihoo, Director of Development & Legislative Services Others: MLA Glenn Van Dijken, Barry Kerton, Barrhead Leader and Mark Cappis, 97.9 The Range
ABSENT	Cr. S. Oswald
CALL TO ORDER	Mayor McKenzie called the meeting to order at 5:30 p.m.
AGENDA	The agenda was reviewed.
418-18	Moved by Cr. Klumph that the agenda be accepted as amended. 7(p) Alberta Citizens on Patrol Association 8(a) Yellowhead East Community Futures Report CARRIED UNANIMOUSLY
CONFIRMATION OF MINUTES	The Minutes of the Town Council Regular Meeting of November 27, 2018 were reviewed.
419-18	Moved by Cr. Kluin that the Minutes of the Town Council Regular Meeting of November 27, 2018 be accepted as presented. CARRIED UNANIMOUSLY
PUBLIC HEARING BYLAW 10-2018, THE DISPOSAL OF RESERVES	
420-18	Moved by Cr. Assaf that the Public Hearing be opened at 5:31 p.m. CARRIED UNANIMOUSLY There was 1 member of the public present. Mayor McKenzie provided a brief outline of the Public Hearing process. Cheryl Callihoo, Director of Development & Legislative Services, advised that Bylaw 10-2018, the Disposal of Reserves Bylaw will remove the reserve designation from a part of Lot 5R, Plan 4850TR and allow it to be sold to the adjacent landowners on Lot 3, Block 22, Plan 4850TR. Council discussed the accessibility to the property.
421-18	Moved by Cr. Smith that the Public Hearing be closed at 5:35 p.m. CARRIED UNANIMOUSLY
422-18	Moved by Cr. Assaf that Council give Bylaw 10-2018, the Disposal of Reserves Bylaw, second reading. CARRIED UNANIMOUSLY
423-18	Moved by Cr. Kluin that Council give Bylaw 10-2018, the Disposal of Reserves Bylaw, third reading. CARRIED UNANIMOUSLY
BANK SIGNING AUTHORITY	The Servus Credit Union requires a list of all persons on behalf of the Town of Barrhead that have signing authority on the Servus Credit Union banking accounts, was received.
424-18	Moved by Cr. Klumph that Council approve all Council Members (7) and Designated Officers (3) being the Chief Administrative Officer, Director of Corporate Services/Deputy Chief Administrative Officer, Director of Development & Legislative Services, as having signing authority on the Servus Credit Union banking accounts. CARRIED UNANIMOUSLY

**BOARDS AND
COMMITTEES**

Council has received letters of interest from residents to sit on various Boards and Committees with the Town of Barrhead.

425-18

Moved by Cr. Assaf that Council approve Ms. Pia Greig and Mr. Dave Sawatzky as members of the Municipal Planning Commission (MPC) for another 1-year term to expire December 31, 2019 and Mr. Craig Plitt as an alternate Member at Large for a 1-year term to expire December 31, 2019.

That Council approve Ms. Yvonne Harris as a member of the Barrhead & District Twinning Committee for a 1-year term to expire December 31, 2019.

That Council approve Mr. Les Goertz as a member of the Fire Services Committee for another 1-year term to expire December 31, 2019.

CARRIED UNANIMOUSLY

**2019 BARRHEAD REGIONAL LANDFILL
OPERATING BUDGET**

The Barrhead Regional Landfill proposed 2019 Operating Budget was reviewed.

426-18

Moved by Cr. Klumph that Council approve the 2019 Barrhead Regional Landfill Operating Budget in the amount of \$234,300.00, which includes a contribution of \$64,150.00 from each municipality, as recommended by the Barrhead Regional Landfill Committee.

CARRIED UNANIMOUSLY

**2019 BARRHEAD REGIONAL LANDFILL
CAPITAL BUDGET**

The Barrhead Regional Landfill proposed 2019 Capital Budget was reviewed.

427-18

Moved by Cr. Klumph that Council approve 2019 Barrhead Regional Landfill Capital Budget in the amount of \$3,500.00, which includes a contribution of \$1,750.00 from each municipality, as recommended by the Barrhead Regional Landfill Committee.

CARRIED UNANIMOUSLY

**2019 BARRHEAD & DISTRICT
TWINNING COMMITTEE
OPERATING BUDGET**

The Barrhead and District Twinning Committee proposed 2019 Operating Budget was reviewed.

428-18

Moved by Cr. Penny that Council approve the 2019 Barrhead and District Twinning Committee Operating Budget in the amount of \$13,370.00, which includes a contribution of \$4,185.00 from each municipality, as recommended by the Barrhead and District Twinning Committee.

CARRIED UNANIMOUSLY

**2019 BARRHEAD LIBRARY BOARD
OPERATING BUDGET**

The Barrhead Library Board proposed 2019 Operating Budget was reviewed.

429-18

Moved by Cr. Klumph that Council approve the 2019 Barrhead Public Library Operating Budget in the amount of \$390,997.00, which includes \$0.90 per capita increase which is a contribution of \$18.44 per capita and an additional contribution from each municipality in the amount of \$5,750.00 representing 50% of the proposed costs for utilities.

CARRIED UNANIMOUSLY

**2019 FCSS OPERATING
BUDGET**

The Barrhead and District Family and Community Support Services (FCSS) proposed 2019 Operating Budget was reviewed.

EXITED

Cr. Klumph declared a pecuniary interest and vacated the Chambers at 5:43 p.m. pursuant to Section 170 of the MGA.

430-18

Moved by Cr. Kluin that Council approve the 2019 Barrhead and District Family and Community Support Services Operating Budget in the amount of \$572,568.00, which includes a \$61,000.00 contribution from each municipality.

CARRIED UNANIMOUSLY

RE-ENTERED Cr. Klumph re-entered the Chambers at 5:44 p.m.

**PUBLIC HEARING BYLAW 11-2018,
THE ADVERTISING BYLAW**

431-18 Moved by Cr. Penny that the Public Hearing be opened at 5:45 p.m.
CARRIED UNANIMOUSLY

There was 1 member of the public present. Mayor McKenzie provided a brief outline of the Public Hearing process.

Mayor McKenzie reviewed the Bylaw 11-2018, the Advertising Bylaw and asked if there were any concerns from Council.

Cr. Klumph had a concern with wording on Bylaw 11-2018, the Advertising Bylaw and suggested an addition to the Bylaw.

Ms. Linda Long, Publisher of the Barrhead Leader read a letter regarding the Leader Readership to Council.

432-18 Moved by Mayor McKenzie that the Public Hearing be closed at 5:59 p.m.
CARRIED UNANIMOUSLY

433-18 Moved by Cr. Penny that Council give Bylaw 11-2018, the Advertising Bylaw, first reading.
CARRIED UNANIMOUSLY

434-18 Moved by Cr. Klumph that Council give Bylaw 11-2018, the Advertising Bylaw, second reading with the amendment:
“Any combination thereof which will reach substantially all the citizens of the Town of Barrhead.”
CARRIED UNANIMOUSLY

**BLUE HERON SUPPORT SERVICES –
POOL ADMISSION**

Blue Heron Support Services is requesting free or discounted admission costs to the Barrhead Regional Aquatics Centre for their support staff, was received.

EXITED Cr. Kluin declared a pecuniary interest and vacated the Chambers at 6:00 p.m. pursuant to Section 170 of the MGA.

Council discussed and suggested that Blue Heron Support Services meet with the Director of Recreation to discuss the various pool packages available to the public.

435-18 Moved by Cr. Smith that Council deny the request from Blue Heron Support Services requesting free or discounted admission costs to the Barrhead Regional Aquatics Centre for their support staff and send a letter advising of the various pool packages available.
CARRIED UNANIMOUSLY

RE-ENTERED Cr. Kluin re-entered the Chambers at 6:05 p.m.

**COMMUNITY
GARDEN**

That the Town of Barrhead and the Barrhead Community Garden Society enter into a 10-year agreement for the use of an undeveloped 2-acre +/- parcel of land in Beaver Brook Estates, was reviewed.

Council discussed and suggested that the Barrhead Community Garden remain in place for 1 more year before moving.

436-18 Moved by Cr. Klumph that Council approve that the Town of Barrhead enter into a 10-year agreement with the Barrhead Community Garden Society for the use of an undeveloped 2-acre +/- parcel of land in the southwest corner of undeveloped Beaver Brook Estates.
CARRIED

IN FAVOR: Mayor McKenzie, Crs.: T. Assaf,
D. Kluin, R. Klumph, S. Oswald and
L. Penny

OPPOSED: Cr. D. Smith

**2019 BARRHEAD FIRE SERVICES
OPERATING BUDGET**

The Barrhead Regional Fire Services Committee proposed 2019 Operating Budget was reviewed.

- 437-18 Moved by Cr. Smith that Council approve the 2019 Barrhead Regional Fire Services Committee Operating Budget in the amount of \$848,427.00 with an estimated operational contribution of \$261,685.00 from each municipality.
- CARRIED UNANIMOUSLY

**2019 BARRHEAD FIRE SERVICES
CAPITAL BUDGET**

The Barrhead Regional Fire Services Committee proposed 2019 Capital Budget was reviewed.

- 438-18 Moved by Cr. Assaf that Council approve the 2019 Barrhead Regional Fire Services Committee Capital Budget in the amount of \$240,000.00, which includes a contribution of \$120,000.00 from each municipality.
- CARRIED UNANIMOUSLY

**2019 EMERGENCY RESPONSE CENTRE
OPERATING BUDGET**

The Emergency Response Centre proposed 2019 Operating Budget was reviewed.

- 439-18 Moved by Cr. Smith that Council approve the 2019 Emergency Response Centre Operating Budget in the amount of \$49,324.00, with a contribution of \$24,662.00 from each municipality.
- CARRIED UNANIMOUSLY

**2019 EMERGENCY RESPONSE CENTRE
CAPITAL BUDGET**

The Emergency Response Centre proposed 2019 Capital Budget was reviewed.

- 440-18 Moved by Cr. Assaf that Council approve the 2019 Emergency Response Centre Capital Budget in the amount of \$50,000.00, which includes a contribution of \$12,500.00 from each municipality.
- CARRIED UNANIMOUSLY

**PROPOSED SUBDIVISION &
CONSOLIDATION –
PLAN 4850TR, LOT 5R AND
PLAN 4850TR, BLOCK 22, LOT 3**

A review of the proposed subdivision and consolidation of Plan 4850TR, Lot 5R and Plan 4850TR, Block 22, Lot 3, which will remove a part of the reserve of Lot 5R, was reviewed.

Cheryl Callihoo, Director of Development & Legislative Services, outlined the details regarding the proposed subdivision and consolidation.

Discussion took place.

- 441-18 Moved by Cr. Penny that Council approve the proposed subdivision of Plan 4850TR, Lot 5R and consolidation to Plan 4850TR, Block 22, Lot 3, as recommended by the Subdivision Authority subject to the following conditions:

1. Pursuant to Section 654 of the Municipal Government Act, RSA 2000, all outstanding property taxes shall be paid.
2. Endorsement fee to be paid to the Town of Barrhead in the amount of \$100.00.
3. Town of Barrhead may require a Real Property Report to be prepared in addition to a plan of survey on the property to verify property line setbacks for the garage, driveway and retaining wall.
4. Bylaw to remove designation of park reserve from that portion of Lot R5 to be passed.
5. That portion of Lot R5 to be added to Lot 3 as follows: All land north of a line drawn from the southeast corner of Lot 3 to the southwest corner of Lot 2.

CARRIED UNANIMOUSLY

**2019 BARRHEAD CENTENNIAL
MUSEUM FUNDING**

The 2019 financial request for the operations of the Barrhead Centennial Museum and the Tourist Booth was reviewed.

- 442-18 Moved by Cr. Kluin that Council approve the \$10,000.00 financial request for the Barrhead Centennial Museum to help offset the operations of the Museum and the Tourist Booth.

CARRIED UNANIMOUSLY

**POLICY 11-001, ELECTED
OFFICIALS EXPENSES**

Policy 11-001, Elected Officials Expenses Policy was presented for approval.

- 443-18 Moved by Cr. Smith that Council approve Policy 11-001, the Elected Officials Expenses Policy, effective January 1, 2019, which includes the 14% tax exemption adjustment (total cost \$17,700.00) and 2.5% for the 2019 COLA adjustment (total cost \$3,240.00) to Council Per Diem Rates, as presented.

CARRIED UNANIMOUSLY

**2019 INTERIM OPERATING
& CAPITAL BUDGETS**

The 2019 Interim Operating and Capital Budgets were reviewed.

- 444-18 Moved by Cr. Assaf that Council adopt the 2019 Interim Municipal Operating Budget based upon Revenues of \$14,633,040.00 and Expenditures of \$14,617,711.00 and the Interim 2019 Capital Budget Revenues and Expenditures of \$6,022,059.00 and that there be no capital purchases without first receiving approval from Council.

CARRIED UNANIMOUSLY

**ALBERTA CITIZENS ON
PATROL ASSOCIATION**

Cr. Kluin discussed the Citizens on Patrol Program. He advised he has talked to a representative from Whitecourt and if Council is interested, offered to come and do a presentation to Council on Citizens on Patrol.

Mayor McKenzie advised that the Citizens on Patrol is a community based program and not a Council driven program.

Council discussed the Citizens on Patrol and will wait to see how the program is working in Whitecourt before having a representative do a possible presentation to Council.

- 445-18 Moved by Cr. Assaf that Council accept the Citizens on Patrol Program as information.

CARRIED UNANIMOUSLY

**REPORTS TO
COUNCIL**

The following Reports to Council as of December 11, 2018, was reviewed:

- Barrhead Agricultural Society
- Yellowhead East Community Futures
- Department Head Report

- 446-18 Moved by Cr. Klumph that the following Reports to Council as of December 11, 2018 be accepted as information:

- Barrhead Agricultural Society
- Yellowhead East Community Futures
- Department Head Report

CARRIED UNANIMOUSLY

**MINUTES TO
COUNCIL**

The following Minutes to Council were reviewed:

- Joint Town and County Council – November 29, 2018

- 447-18 Moved by Cr. Kluin that the Minutes to Council be accepted as information.

CARRIED UNANIMOUSLY

**BYLAW 09-2018, ALTAGAS FRANCHISE
AGREEMENT BYLAW AND ALTAGAS
UTILITIES INC. NATURAL GAS DISTRIBUTION
FRANCHISE AGREEMENT**

Bylaw 09-2018, the AltaGas Franchise Agreement Bylaw and the AltaGas Utilities Inc. Natural Gas Distribution Franchise Agreement, were reviewed.

448-18 Moved by Cr. Klumph that Council give Bylaw 09-2018, The AltaGas Franchise Agreement Bylaw, second reading.

CARRIED UNANIMOUSLY

449-18 Moved by Cr. Assaf that Council give Bylaw 09-2018, The AltaGas Franchise Agreement Bylaw, third reading.

CARRIED UNANIMOUSLY

**BYLAW 12-2018,
MUNICIPAL PUBLIC
UTILITIES BYLAW**

Bylaw 12-2018, the Municipal Public Utilities Bylaw, was reviewed.

450-18 Moved by Cr. Penny that Council give Bylaw 12-2018, the Municipal Public Utilities Bylaw, first reading.

CARRIED UNANIMOUSLY

451-18 Moved by Cr. Kluin that Council give Bylaw 12-2018, the Municipal Public Utilities Bylaw, second reading.

CARRIED UNANIMOUSLY

452-18 Moved by Cr. Penny that Bylaw 12-2018, the Municipal Public Utilities Bylaw, be presented for third reading.

CARRIED UNANIMOUSLY

453-18 Moved by Cr. Assaf that Council give Bylaw 12-2018, the Municipal Public Utilities Bylaw, third reading.

CARRIED UNANIMOUSLY

**INFORMATION
ITEMS**

The following information items were reviewed:

- Alberta Municipal Affairs – Municipal Sustainability Initiative (MSI) funding allocations to large cities
- Altalink Newsletter

454-18 Moved by Cr. Penny that the information items be accepted as information.

CARRIED UNANIMOUSLY

**FOR THE GOOD
OF COUNCIL**

Cr. Assaf commended the Public Works Department Staff for making roads safe after the rainfall and wished Martin Taylor best wishes in Hinton.

Cr. Klumph commended the Public Works Department on a job well done and wished Martin Taylor all the best. He also thanked the Festival of Trees organizers on a job well done.

Cr. Smith wished Martin Taylor all the best.

Cr. Penny wished Martin Taylor all the best.

Cr. Kluin stated that the Christmas Parade was well done and wished Martin Taylor all the best.

Mayor McKenzie thanked the Public Works Department on a job well done and wished Martin Taylor all the best in Hinton.

**MLA
GLENN VAN DIJKEN**

MLA Glenn Van Dijken thanked Council for the invitation to attend the Council Meeting and supper and wished Martin Taylor well in Hinton.

He discussed BARCC Connect and provided an update from the Province.
Discussion regarding the highway access into the Town’s 14-acre parcel of land.

ADJOURN

455-18 Moved by Cr. Klumph that the Council Meeting be adjourned at 6:58 p.m.
CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

Mayor, David McKenzie

Interim CAO, Kathy Vickery



REQUEST FOR DECISION

Date: January 8, 2019
To: Mayor McKenzie & Members of Council
From: Kathy Vickery, Interim CAO
Re: Delegation

Summary

Delegation 5:30 p.m.

Overview

Ms. Grace Hiemstra will be meeting with Council to discuss changing Utility Lot 38U into a lane to allow access to the back of 56th Street.

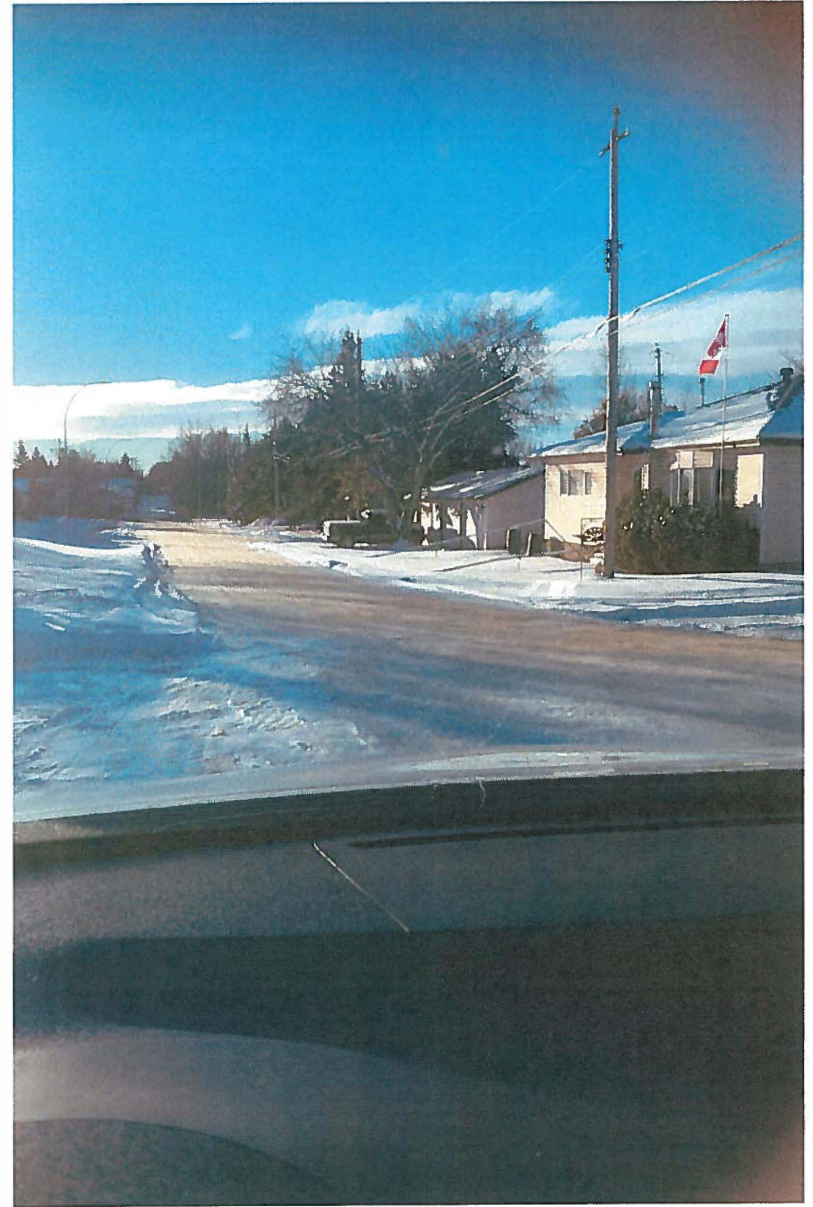
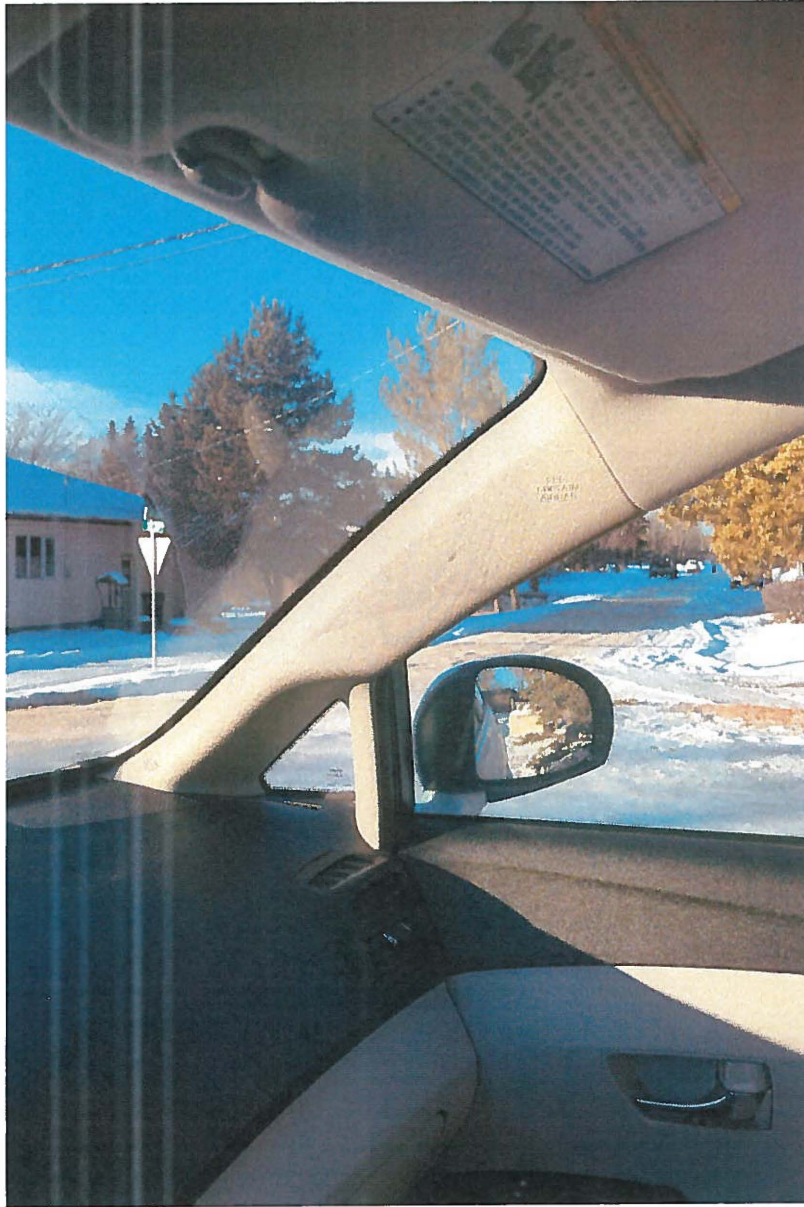
Recommendations

Recommendation #1

That Council accept the delegation as information.

Respectfully Submitted by:

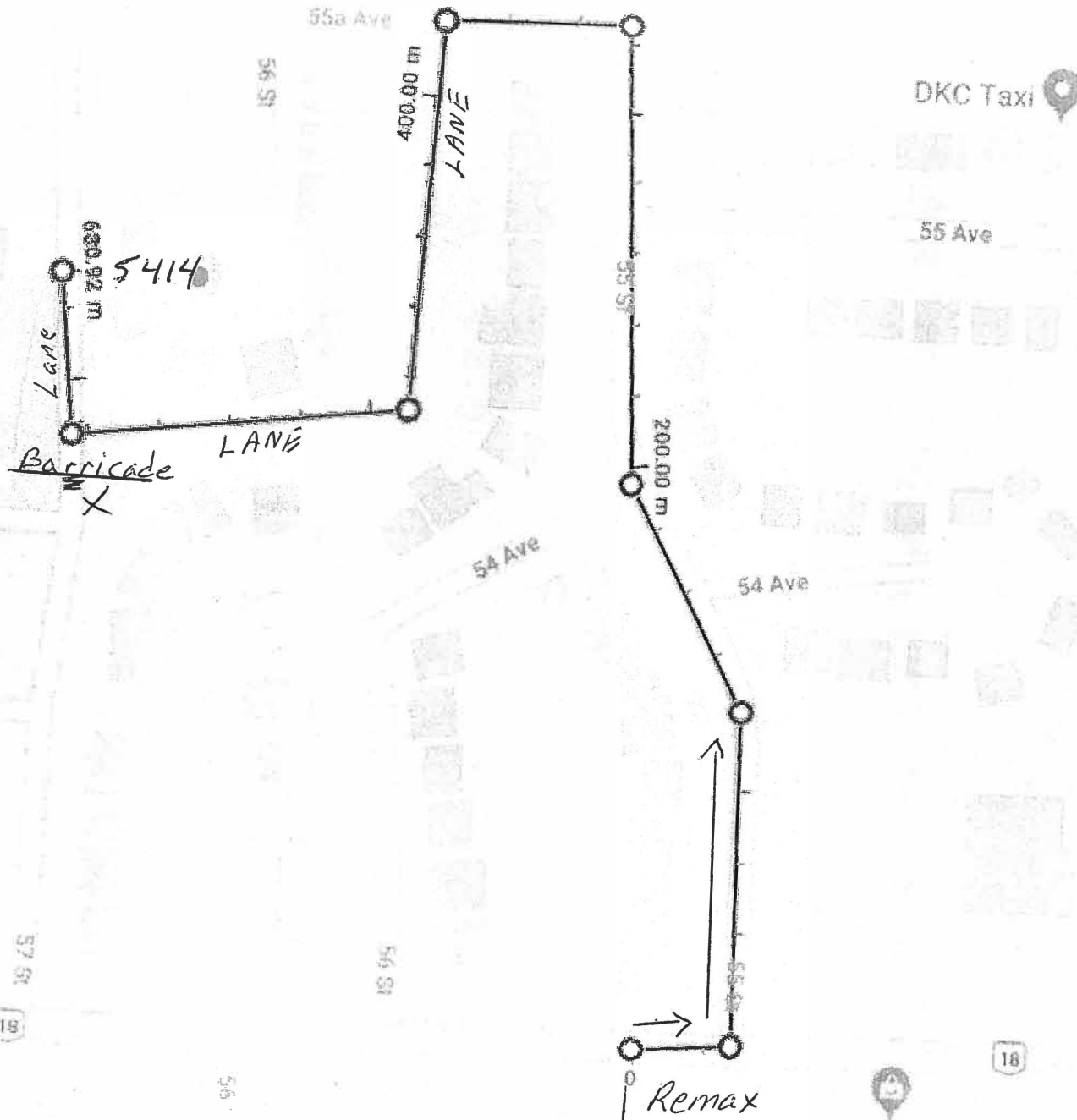
Kathy Vickery
Interim CAO



Intersection 54th Ave & 57th Street

Current travel

North



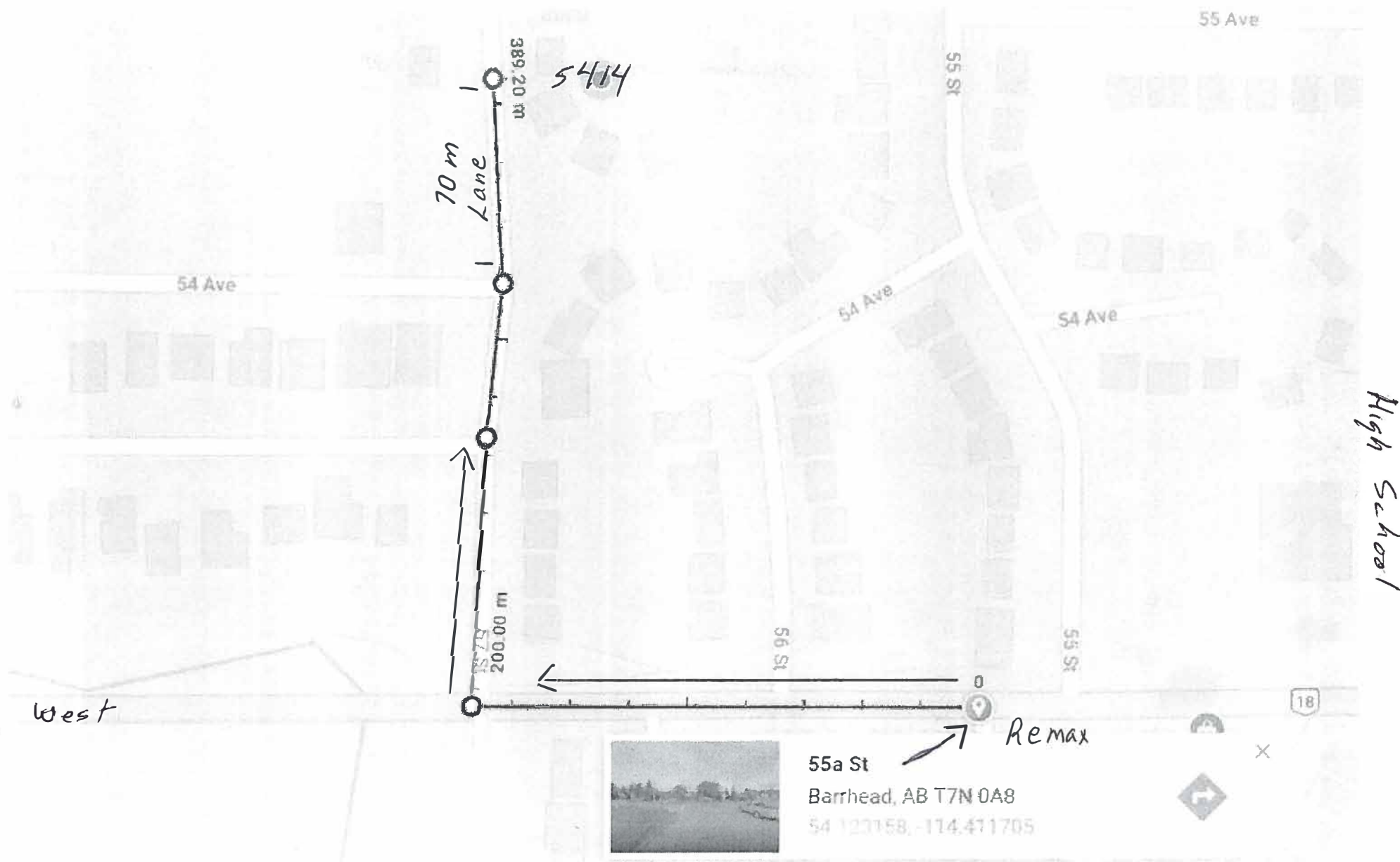
High School

To home - 631 m.

Total Lane Travel - 260 m

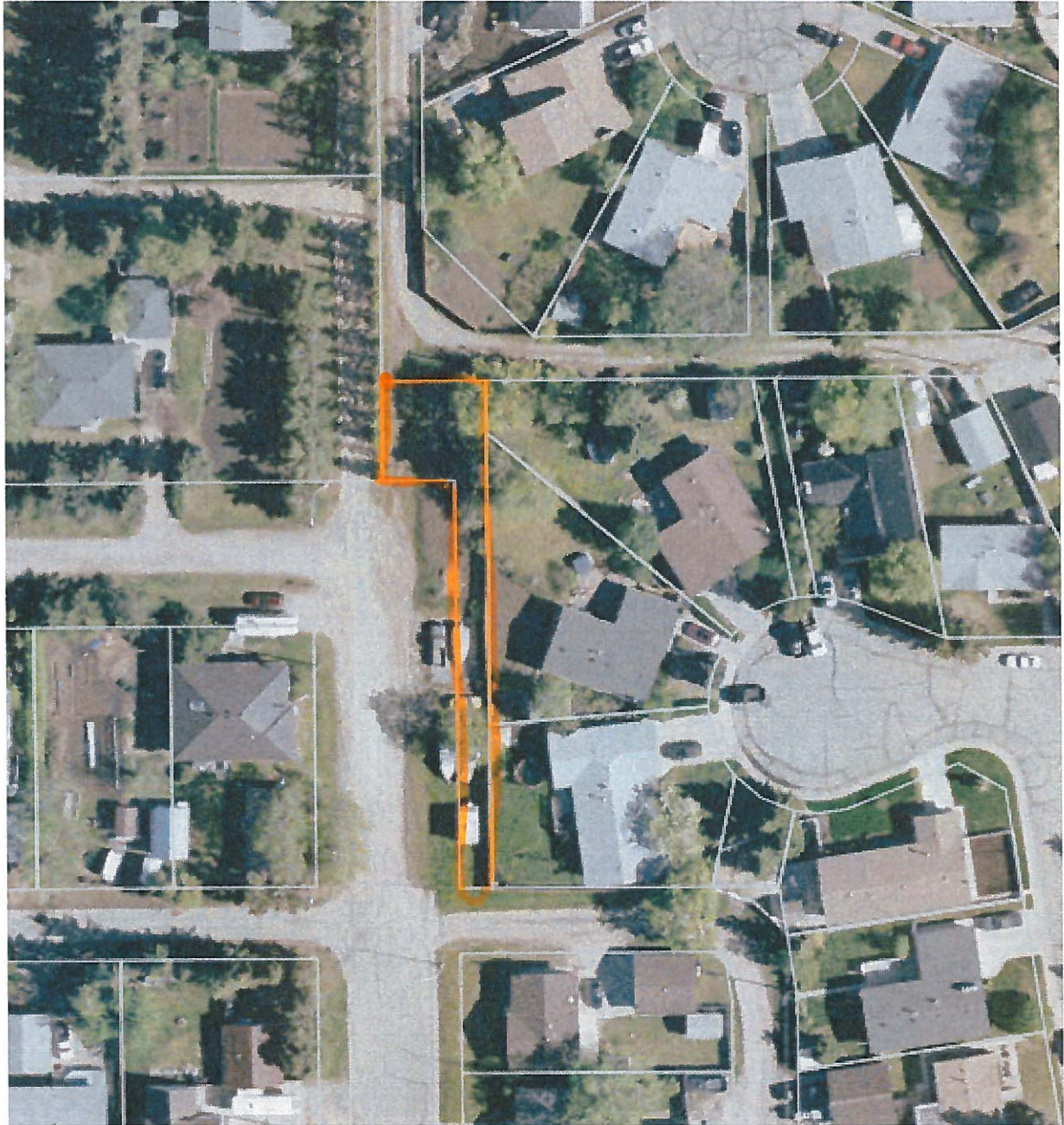
Request - Barricade Removed

North



Now
631 m
389
242 m less

+1 Lane travel- 70 m

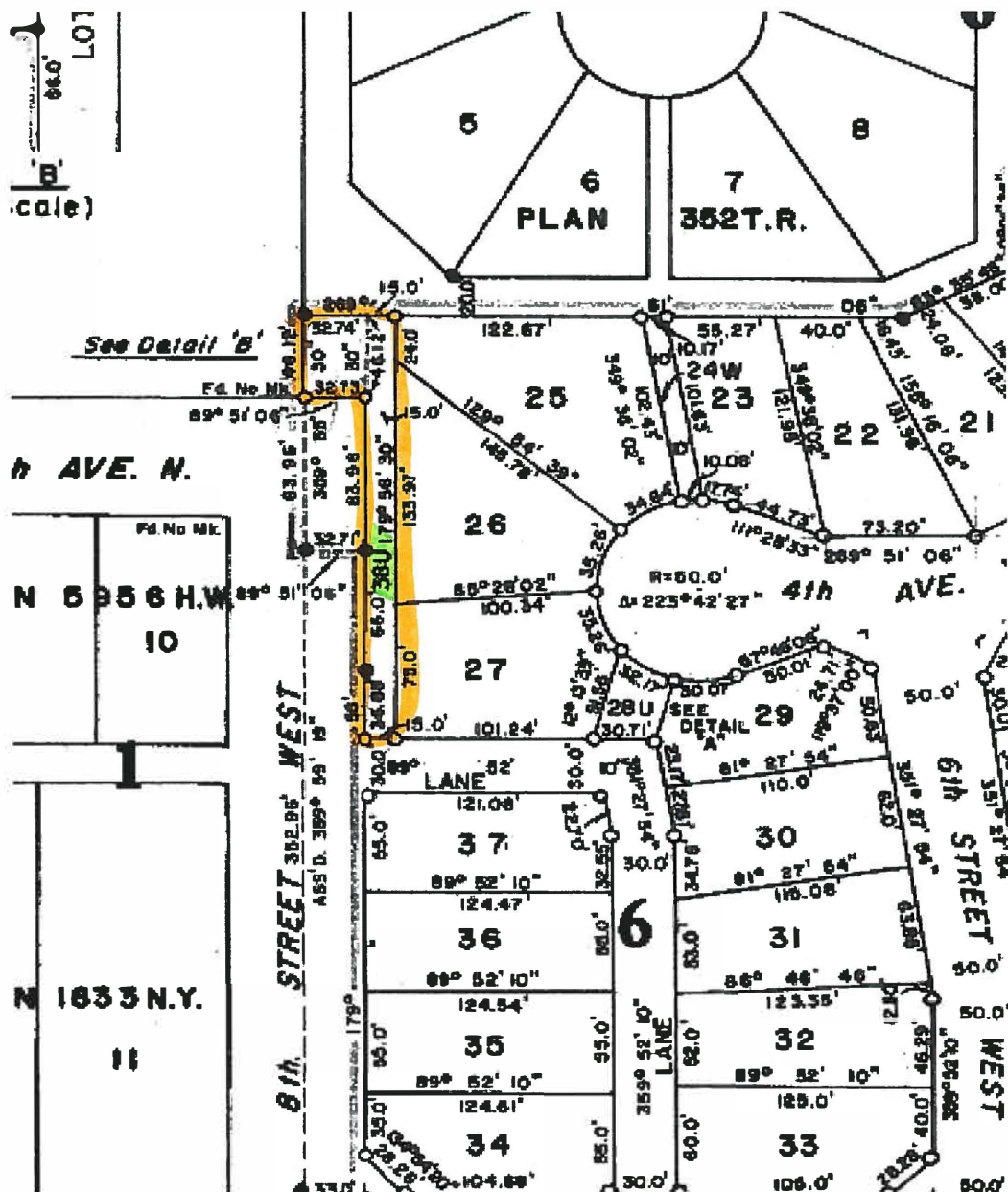
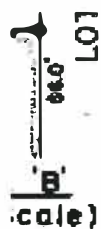


Lot 38U

Private
Driveway

Lot 384







REQUEST FOR DECISION

Date: January 8, 2019
To: Mayor McKenzie & Members of Council
From: Kathy Vickery, Interim CAO
Re: Monthly Bank Statement

Summary

The Monthly Bank Statement for the month ended November 30, 2018.

Overview

Recommendations

Recommendation #1

That Council receive as information the Monthly Bank Statement for the month ended November 30, 2018.

Respectfully Submitted by:

Kathy Vickery
Interim CAO

**TOWN OF BARRHEAD
MONTHLY BANK STATEMENT
FOR MONTH ENDED NOVEMBER 30, 2018**

PER TOWN OF BARRHEAD:	ATB FINANCIAL	
	GENERAL ACCOUNT	TERM DEPOSITS
Net Balance - Previous Month	1,848,985.22	6,498,905.51
Receipts	311,370.69	
Direct Deposits	499,125.57	
Interest	13,383.05	
Loan Proceeds	0.00	
Transfers from/to Term Deposits	0.00	10,570.45
Cancelled Cheques	1,014.30	
SUBTOTAL	2,673,878.83	6,509,475.96
Disbursements	1,501,330.08	
Debentures/Interest	0.00	
School Requisition	0.00	
Transfers from/to General	10,570.45	0.00
NSF/Returned Cheques or Transfers	646.08	
Postdated Cheques	0.00	
NET BALANCE AT END OF MONTH	1,161,332.22	6,509,475.96

PER BANK:		
Balance at end of month	1,179,000.45	6,509,475.96
Outstanding Deposits	152,261.59	
SUBTOTAL	1,331,262.04	6,509,475.96
Outstanding Cheques	169,929.82	
NET BALANCE AT END OF MONTH	1,161,332.22	6,509,475.96

TERM DEPOSIT SUMMARY
FOR MONTH ENDED NOVEMBER 30, 2018

<u>Financial Institution</u>	<u>Term Amount</u>	<u>Interest Rate</u>	<u>Term Started</u>	<u>Investment Details</u>
Servus Credit Union	100,000.00	2.03%	October 9, 2018	90 day term deposit
Servus Credit Union	1,000,000.00	1.90%	October 15, 2018	60 day term deposit
Nova Scotia	100,000.00	2.16%	November 13, 2018	90 day term deposit
ATB Financial	4,250,000.00	2.30%	November 9, 2018	31 day term deposit
ATB Financial	1,000,000.00	2.30%	October 29, 2018	38 day term deposit
ATB Financial	<u>59,475.96</u>			Interest On Term Account
Total	<u>\$ 6,509,475.96</u>			



REQUEST FOR DECISION

Date: January 8, 2019
To: Mayor McKenzie & Members of Council
From: Kathy Vickery, Interim CAO
Re: Emergency Management Act Amendments

Summary

Emergency Management Act Amendments

Overview

Attached for Council's information are changes to the Emergency Management Act and Regulation. The Town does have an Emergency Management Bylaw in place, however it will need to be reviewed and possibly updated to comply with the Emergency Management Act and Regulation.

Recommendations

Recommendation #1

That Council accept the Emergency Management Act Amendments as information.

Respectfully Submitted by:

Kathy Vickery
Interim CAO

Cheryl Callihoo

From: Cheryl Callihoo, cheryl.callihoo@gov.ab.ca
Sent: Monday, December 03, 2018 2:46 PM
To: Cheryl Callihoo
Subject: Approval of the Local Authority Emergency Management Regulation
Attachments: 2018-11-26 LEMR Content Summary Final.pdf; 2018-11-27 EMA-LEMR FAQ Final.pdf

Dear Stakeholders,

On November 19, 2018 amendments to the *Emergency Management Act* came into force. These amendments include providing authority to create a new regulation to give clearer direction on emergency management practices for municipalities.

On November 27, 2018 the Lieutenant Governor in Council signed the Order in Council enacting the Local Authority Emergency Management Regulation. Local authorities will have until January 1, 2020 to ensure that they meet the requirements established in the regulation. The regulation provides increased clarification regarding:

- Emergency management committees;
- Emergency management agencies;
- Regional collaboration;
- Training requirements;
- Emergency management plans; and
- Emergency management exercises.

A copy of the Order in Council, with the regulation attached, can be found [here](#). It is anticipated that on December 15, 2018, the regulation will be published in the Alberta Gazette and be available on the Queen's Printer webpage. A Local Authority Emergency Management Regulation Summary and a Frequently Asked Questions document are attached. If you have questions regarding these changes and how they impact your community, please contact your local Alberta Emergency Management Agency Field Officer or send your question to ma.aema-policy@gov.ab.ca.

Thank you again to all stakeholders who took the time to provide feedback on the *Emergency Management Act* amendments and development of the regulation.

Sincerely,

Local Authority Emergency Management Regulation Summary

When will the Local Authority Emergency Management Regulation come into force?

The regulation will come into force on January 1, 2020. Local authorities must meet the requirements for emergency advisory committees, emergency management agencies, regional collaboration, and emergency management plans by January 1, 2020.

Specific timelines for training and exercise requirements are outlined below.

Emergency Advisory Committees

The emergency advisory committee must be appointed by bylaw, and that bylaw must at a minimum:

- Set out the purpose of the committee both during and outside emergencies.
- Establish that the committee provides guidance and direction to the emergency management agency.
- Establish procedures that must be followed when declaring a state of local emergency.
- Identify the committee membership and chair by title or position.
- Set out a minimum meeting frequency, which must be at least once per year.
- Outline quorum and procedural requirements for decision making, unless they are set out in another bylaw.

Emergency Management Agencies

The emergency management agency must be established by bylaw, and that bylaw must at a minimum:

- Set out the responsibilities of the agency.
- Appoint a person as the director of emergency management, or state that a person who holds a specified position or title is appointed as the director of emergency management by virtue of holding that title or position.
- State that the agency is responsible for the administration of the local authority's emergency management program.
- Identify how often the agency must report to the emergency advisory committee on agency activities, which must be at least once per year and include an update on the agency's review of the emergency plan.
- State that the command, control, and coordination system prescribed by the Managing Director will be used by the agency.
- Indicate if the agency is acting on behalf of more than one local authority, and identify these local authorities.

The Managing Director of Alberta Emergency Management Agency will prescribe a command, control, and coordination system that must be used by emergency management agencies. This system will be identified through a notice posted at aema.alberta.ca.

Regional Collaboration

- If a local authority has delegated some or all of their powers under the *Emergency Management Act* to a regional services commission or joint committee, the local authority must establish a bylaw setting out the powers and duties which have been delegated.
- If the local authority has delegated powers to a regional services commission, their bylaw must indicate whether the local authority will maintain an independent emergency management agency.
- When summer villages delegate powers and duties under the *Emergency Management Act* to another local authority, the local authority accepting the delegation of the summer village may delegate the powers to a council committee.
- When a summer village delegates powers and duties under the *Emergency Management Act* to another local authority, the summer village and the local authority must establish in bylaw which powers and duties have been delegated and accepted.

Training Requirements

Training requirements will be prescribed by the Managing Director by posting a notice at aema.alberta.ca. The requirements are as follows:

Elected Officials

Must complete the following course within 90 days of taking their official oath, or by January 1, 2021:

- The Municipal Elected Officials Course

Directors of Emergency Management

Must complete the following courses within 18 months of being appointed, or by July 1, 2020:

- Basic Emergency Management,
- Incident Command System (ICS) 100, 200, and 300
- The Director of Emergency Management Course

Municipal Staff

Staff who have been assigned responsibilities respecting the implementation of the emergency plan must complete the following courses within six months of being identified for this role, or by January 1, 2020:

- Basic Emergency Management
- ICS 100

The Managing Director of Alberta Emergency Management Agency may grant exemptions or extensions in some exceptional cases, and may approve alternative courses. For more information, please visit aema.alberta.ca or speak to your field officer.

Emergency Management Plans

The emergency management agency must review the emergency plan at least once per year, and make that plan available to the Alberta Emergency Management Agency for review and comment annually.

A local authority's emergency management plan must include the following:

- A description of the local authority's emergency management program.
- The procedures for implementing the plan during an emergency or exercise response.
- The local authority's plan for preparedness, response, and recovery activities.

- A hazard and risk assessment.
- Emergency management program exercises the local authority will engage in.
- The plan for regular review and maintenance of the emergency plan, and the plan for the review and maintenance of the plan after an exercise, emergency or disaster.
- How the command, control and coordination system prescribed by the Managing Director of the Alberta Emergency Management Agency will be used by the emergency management agency.
- Assignment of responsibilities respecting the implementation of the emergency plan to employees and elected officials by position.
- A training plan for staff assigned responsibilities in the emergency plan.
- The mechanisms used to prepare and maintain contact lists for those assigned responsibilities respecting implementation of the emergency plan.
- The plan for communications, public alerts, and notifications during exercises, emergencies and disasters.
- The plan for providing emergency social services during an emergency or disaster.

Emergency Management Exercises

Local Authorities must complete the following:

- A table top exercise within one year from January 1, 2020, and annually after the regulation is in force.
- A functional exercise within four years from January 1, 2020, and at least once every four years after the regulation is in force.
- Participation in a regional exercise that utilizes the local authority's emergency plan meets this requirement.
- If a community experienced an emergency or disaster in the previous four years that utilized the emergency plan and resulted in a written post-incident assessment that includes observations and recommendations for improvement and corrective action, the requirement for the conduct of a functional exercise will be met.
- Local authorities must submit an exercise notification to Alberta Emergency Management Agency 90 days before the functional exercise, which includes the exercise date, scenario, objectives and participant list.

Frequently asked questions: Emergency Management Legislative Review

The Government of Alberta is updating Alberta's Emergency Management Legislative Framework to reflect emergency management best practices and help communities be better prepared to respond to disasters.

Why are changes
being made?

Post-incident assessments following recent major catastrophic events in Alberta recommended reviewing our emergency management legislative framework.

Updating the framework helps Alberta adapt to the reality of more frequent disaster events. Better prepared communities will help to ensure the safety of all Albertans.

What changes have
been made to the
*Emergency
Management Act*?

Authority to create a regulation to provide additional emergency management guidance to local authorities has been added.

Evacuation order provisions have been clarified and the *Emergency Management Act* clearly sets out that local authorities, and those acting under their direction (including first responders), are not liable for actions taken, or not taken, in good faith while enforcing evacuation orders.

A number of technical amendments have been made for clarity.

What is in the Local
Authority
Emergency
Management
Regulation?

The regulation includes additional clarification and direction around emergency advisory committees and emergency management agencies, mechanisms to support regional collaboration, training, and maintaining, exercising, and updating municipal emergency management plans.

More information is available in the attachment titled Local Authority Emergency Management Regulation Content Summary.

What types of
communities will the
regulation apply to?

The regulation applies to cities, towns, counties, villages, summer villages, municipal districts, specialized municipalities, improvement districts, special areas, and Métis Settlements.

What is the timeline for changes?

The amendments to the *Emergency Management Act* are now in force.

The Local Authority Emergency Management Regulation will come into force on January 1, 2020.

How were stakeholders consulted?

Municipal elected officials and administration, Métis Settlements and First Nations, first responders, fire chiefs and law enforcement were engaged on content and implementation of the proposed changes through numerous in-person sessions and an online discussion guide.

What supports are available to municipalities?

The Alberta Emergency Management Agency (AEMA) offers a number of programs and tools to help municipalities, at no cost to the community. These include:

- The AEMA field officer program,
- Online and in-class training, and
- The Community Emergency Management Program – an online application that provides templates and guidance to develop local emergency management plans and programs.
- Emergency Management Preparedness Program grants

Is there additional funding available?

No additional funding has been committed to municipalities. Communities are encouraged to use existing support tools to help them meet the requirements, as well as existing funding opportunities provided by AEMA, Municipal Affairs, and the Government of Alberta.

What if communities have difficulties meeting requirements?

Communities identified as having issues meeting their goals can be assisted by AEMA to help them meet these requirements. Focus will be on a collaborative approach to bring communities into full compliance.

Do these changes affect First Nations?

The regulation will not apply to First Nations. First Nations have access to provincial emergency management supports through the AEMA First Nations Field Officer program, as well as through funding from indigenous Services Canada.

Who can be contacted for more information?

For more information, local authorities can contact their AEMA Field Officer or ma.aema-policy@gov.ab.ca.



REQUEST FOR DECISION

Date: January 8, 2019
To: Mayor McKenzie & Members of Council
From: Kathy Vickery, Interim CAO
Re: Barrhead Agricultural Society Letter of Support Request

Summary

Barrhead Agricultural Society Letter of Support Request

Overview

The Barrhead Agricultural Society is requesting that the Town provide a letter of support as they are applying for a Community Facility Enhancement Program (CFEP) Grant in order to add a 16' x 100' addition to the Bablitz Exhibition Hall.

Recommendations

Recommendation #1

That Council provide a letter of support to the Barrhead Agricultural Society for their Community Facility Enhancement Program (CFEP) Grant application.

Respectfully Submitted by:

Kathy Vickery
Interim CAO

Kathy Vickery

From: Stacey Lane on behalf of Town
Sent: Friday, December 14, 2018 3:26 PM
To: Kathy Vickery
Subject: FW: Barrhead Agricultural Society

Follow Up Flag: Follow up
Flag Status: Flagged

*Stacey Lane
Accounts Payable/Receivable
Town of Barrhead
Ph: 780-674-3301
Fax: 780-674-5648*



Barrhead...A Quality Community...With A Quality Lifestyle

From:
Sent: Friday, December 14, 2018 2:10 PM
To: Town
Subject: Barrhead Agricultural Society

Good afternoon,

I am not sure who this request should be forwarded to:

On behalf of the Barrhead Exhibition Association and Agricultural Society, I am writing to request a letter of support from the Town of Barrhead. The Ag Society is in the process of applying for the Community Facility Enhancement Program grant (Small Funding Stream) from the provincial government. A letter of support from the municipality is required with the application.

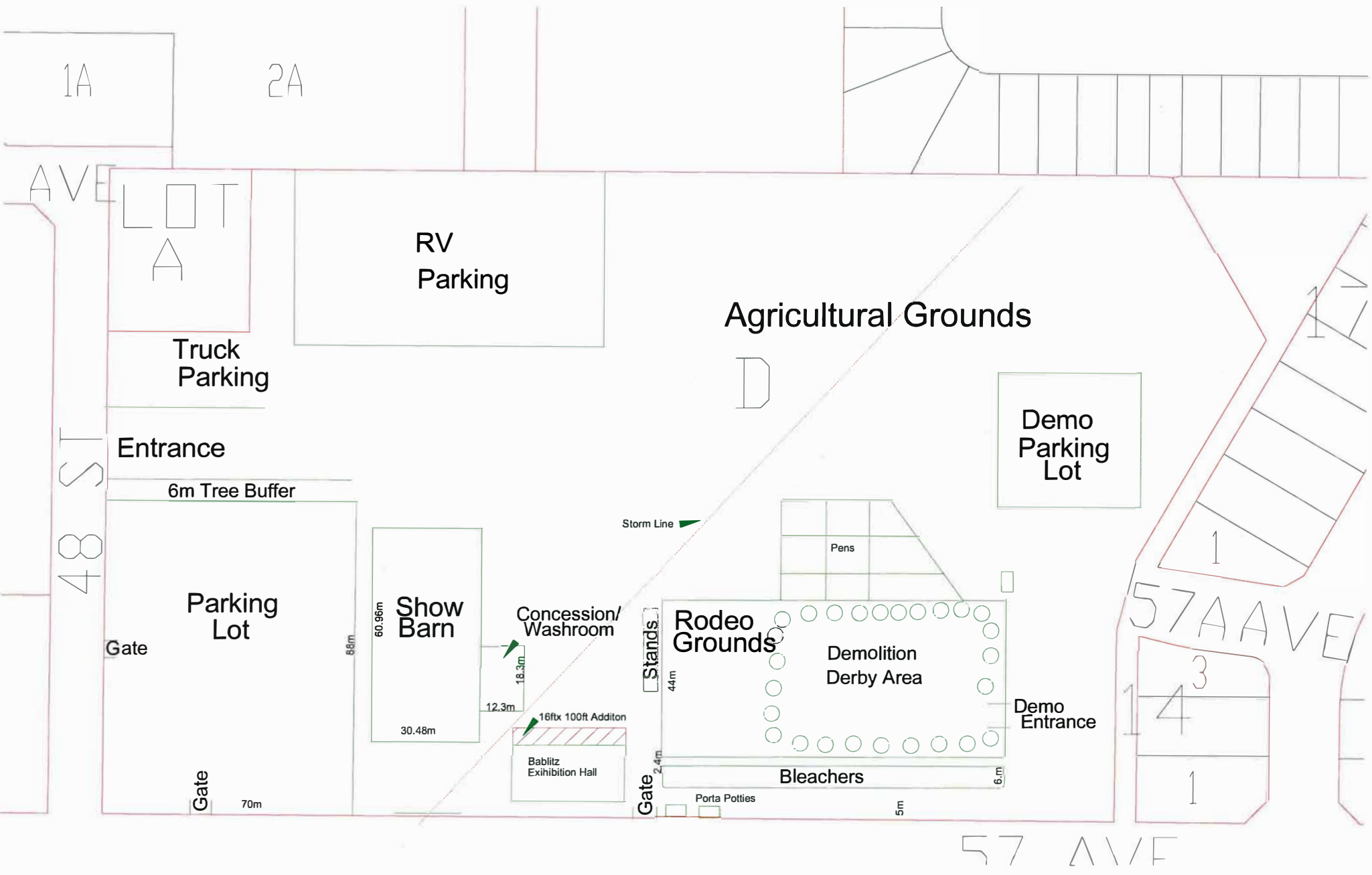
We are proposing to undertake an addition and renovation project to our Bablitz Exhibition Hall. The project would included insulating and upgrading the existing building and adding on a 16' x 100' section which would include bathroom facilities, kitchen area and storage area. The upgraded building would be available for rentals for community and family activities. Our existing commercial kitchen would be accessible for functions as well.

We are applying for the maximum \$125,000.00 matching grant. The total cost of our project is approximately \$290,000.00.

If you require further information, please contact me :

Thank you.

Brenda Visser
Barrhead Agricultural Society







REQUEST FOR DECISION

Date: January 8, 2019
To: Mayor McKenzie & Members of Council
From: Kathy Vickery, Interim CAO
Re: 2019 Capital Purchases

Summary

Request to proceed with a few of the capital items in 2019 Interim Budget was presented.

Overview

At the December 11, 2018 Meeting Council approved the 2019 Interim Budget with a freeze on capital items. As Council is aware a number of projects should be started early in the year vs waiting until May or they are ongoing from the prior year. In April Council passes the 2019 Final Operating and Capital Budgets.

Council is being requested to authorize proceeding with the purchase of the following capital items, as approved in the 2019 Interim Capital Budget:

ITEM DESCRIPTION	2019 INTERIM BUDGET
Administration - System Upgrades	\$70,000.00
Administration – Municipal Financial System	\$130,410.00
Common Services - Skid Steer	\$63,000.00
Tradewaste – Commercial Bins	\$50,000.00
Parks – New ½ Ton Truck	\$48,000.00
Curling Rink – Roof Replacement	\$500,000.00
Curling Rink – Makeup Air Unit, Electrical Work	\$95,000.00

The remaining capital budgets will proceed when the final budget is approved by Council.

Recommendation:

1. That Council provide authorization to proceed with the purchase of the following capital items, as approved in the 2019 Interim Capital Budget:

ITEM DESCRIPTION	2019 INTERIM BUDGET
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Administration – Municipal Financial System	\$130,410.00
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Curling Rink – Makeup Air Unit, Electrical Work	\$95,000.00

Submitted by:

Kathy Vickery
Interim CAO

**COUNCIL REPORTS
AS OF JANUARY 8, 2019**

		Meeting (since last council)
Agricultural Society	Cr. Klumph (Alt. Cr. Oswald)	_____
Barrhead Cares Coalition	Cr. Kluin	_____X_____
Barrhead & District Social Housing Association	Cr. Penny	_____
Barrhead Fire Services Committee	Cr. Assaf and Cr. Smith (Alt. Cr. Kluin)	_____
Barrhead Attraction & Retention Committee	Cr. Penny	_____
Barrhead Regional Airport Committee	Mayor McKenzie	_____
Barrhead Regional Water Commission	Mayor McKenzie and Cr. Smith	_____
Capital Region Assessment Services Commission	Cr. Penny	_____
Chamber of Commerce	Cr. Kluin	_____X_____
Community Futures Yellowhead East	Cr. Penny (Alt. Cr. Assaf)	_____
Economic Development Committee	Vacant	_____
Enhanced Policing School Resource Officer Committee	Cr. Oswald (Alt. Mayor McKenzie)	_____
Family & Community Support Services Society	Cr. Kluin and Cr. Penny	_____X_____
Library Board/Yellowhead Regional Library Board	Cr. Klumph	_____X_____
Municipal Planning Commission	Cr. Assaf, Cr. Klumph and Cr. Smith (Alt. Mayor McKenzie)	_____
Regional Landfill Committee	Cr. Klumph and Cr. Penny	_____
Subdivision & Development Appeal Board	Cr. Penny	_____
Twinning Committee	Cr. Oswald	_____



BARRHEAD PUBLIC WORKS DEPARTMENT

Monthly Report

Date: January 8, 2019

Last Month's Accomplishments:

- Sanding and snow removal
- Holiday garbage collection
- Finish up year end work for equipment
- Building maintenance – RCMP, Town Office, Town Shop, Lift Stations
- Camera sewer service at 51 Avenue

Progress on Projects/Programs:

- Meet with Engineers for review of upcoming Lagoon Project

Budget Performance:

-

Outstanding Issues for the Month:

-

Next Month's Objectives:

- Snow Removal
- Staff training

Upcoming Special Events:

-



Director of Public Works

Kathy Vickery
Interim CAO

APPROVED

Dec 20/18

**Barrhead & District Family & Community
Support Services Society
Regular Board Meeting November 15, 2018– 9:30 a.m.
Barrhead FCSS Building**

Finance Committee Meeting held at 9:00 a.m.

Present:

Randy Hindy, Chairperson
John Szwec, Secretary/Treasurer
Shelly Dewsnap, Executive Director
Carol Lee, Recording Secretary
Jane Wakeford – Vice Chair
Marvin Schatz
Ron Kleinfeldt
Sally Littke Dausen Kluin Vicki Kremp

Absent: Leslie Penny, Marsha Smith, Shelly Bye, Sharen Veenstra

1) Call to Order

The regular meeting of the Barrhead & District Family & Community Support Services Society was called to order at 9:58 a.m. by Randy Hindy. A quorum was established.

2) Acceptance of Agenda – Additions/Deletions

59-18 Moved by Dausen Kluin to accept the Agenda as presented, with the deletion of 3c Proposed Budget. Motion seconded by Vicki Kremp.

Carried

3) Items for Approval

a) Minutes of the regular Board meeting of the Barrhead & District FCSS, October 18, 2018.

60 -18 Moved by Ron Kleinfeldt to accept the minutes of the Regular Board meeting of October 18, 2018, seconded by Dausen Kluin.

Carried

b) Financial Statements

61 -18 Moved by Vicki Kremp to accept the General Account, Community Account and Casino Account Financial Statements for the period ending October 31, 2018, as presented. The motion was seconded by Jane Wakeford.

Carried

4) Staff Presentation: Trudy Gammel/Daneille Novikoff – FSL Liaison Workers

Trudy – I look after Barrhead Composite High School, Outreach and Dunstable, students from K – 12. There are some challenges & diversity with ages of students and each school has different needs. At Outreach we do an Art Project once a week which leads to open conversation that otherwise might not take place. Dunstable has a really nice buddy system, where older students help younger students, it is a great bonding experience for all. Some transient students here that I reach out to helping to make sure they have proper supports. My case load ranges around 40 students. Christmas can be stressful for students who are having difficulty at home so I make sure to take the opportunity to check up on them. It was wonderful to work with the board, staff and Kendall Taylor, a fantastic opportunity to work with everyone. I really appreciated Parent Link and Community for Children bring the Resilience Movie to Barrhead.

Danielle – I look after BES, Fort Assiniboine & Neerlandia Public Christian School. Each school is different. At most schools I do one on one mentoring, at Fort Assiniboine is undergoing budget restraints so I lend staff support. BES is more structured when I am there, I have a cozy office with calming lights when working with kids to help calm them down. Neerlandia I have only a few students, most issues are dealt with in the home, however I am getting referrals from teachers to talk to some students. I am running the Rainbows Program at Fort Assiniboine, which is a peer support for students experiencing loss whether a death, divorce or separation. My case load consists of 30 students.

Biggest challenge for FSL workers is getting Mental Health for students. There are waiting lists as counsellors are very busy.

The board thanked Trudy and Danielle.

5) New Business

a) County & Town Council Appointments to FCSS Board

County Representatives are Ron Kleinfeldt & Marvin Schatz; Town Representatives are Leslie Penny & Dausen Kluin.

b) Committee Selection for New Board Member

Marvin Schatz will sit on the Personnel & Ad Hoc Committee

c) Home Support Program Review & Recommendation

62-18 Ron Kleinfeldt moved to create a fund of \$5,000.00 from the Community side for non-qualifying individuals who are already on the Home Support Program, to start on January 1st, 2019 and to be reviewed March 1st, 2019. Motion seconded by Sally Litke. *Litke*
Carried

63-18 Moved by Dausen Kluin to adopt the Home Support Procedure Manual, with the addition of identifying firearms or other weapons on the service agreement and to review minimum age requirement for the program, seconded by Marvin Schatz.

Carried

64-18 Moved by Dausen Kluin to update the Home Support fees by adding a 3 tier system starting at \$12.50 per hour and moving to \$15.00 and \$18.00 per hour, depending on annual household income level, Option C, seconded by Ron Kleinfeldt.

Amended by Dausen Kluin, after discussion, to approve Option A, an overall increase of 20% to the existing grid; phasing out reduced rates for additional household members.

Carried

d) Festival of Trees

65-18 John Szwec moved to purchase up to 3 tables out of the Community Accounts for Festival of Trees, motion seconded by Dausen Kluin.

Carried

e) Christmas Dinner

66-18 John Szwec moved to ask Sandy McCarthy to cater the Board/Staff Christmas Luncheon and to cover the cost of food plus a \$100.00 honorarium to go to the School Lunch Program. The motion was seconded by Dausen Kluin.

Carried

f) FCSSAA Special Resolution & Voting Delegate

67-18 Dausen Kluin moved that the FCSS voting delegates be Leslie Penny and Jane Wakeford. Sally Litke seconded the motion.

Carried

6) Old Business

- a)
- b)

7) Items for Information

- a) Directors Report
- b) Staff Reports
- c)

8) Board Development

- a)

9) Next Meeting

December 20, 2018 & Christmas Luncheon

10) Adjournment

68-18 Motion to adjourn the meeting at 12:05 p.m. was made by Ron Kleinfeldt and seconded by John Szwec.

Carried

**Barrhead & District Family & Community Support Services Society Regular
Board Meeting of November 15, 2018.**



Chairperson



Recording Secretary



MEMORANDUM TO COUNCIL

Date: January 8, 2019
To: Mayor McKenzie & Members of Council
From: Kathy Vickery, Interim CAO
Re: Bylaw 11-2018, the Advertising Bylaw

Purpose of Memorandum

Bylaw 11-2018, the Advertising Bylaw.

Overview

Council is now being requested to give Bylaw 11-2018 the Advertising Bylaw, third reading.

Recommendations for Action

Recommendation #1

That Council give Bylaw 11-2018, the Advertising Bylaw as amended, third reading.

Respectfully Submitted by:

Kathy Vickery
Interim CAO

BY-LAW 11-2018

A BYLAW OF THE TOWN OF BARRHEAD, IN THE PROVINCE OF ALBERTA, TO ESTABLISH AN ALTERNATE METHOD FOR ADVERTISING STATUTORY NOTICIES

WHEREAS, Pursuant to Section 606 of the Municipal Government Act, being Chapter M26.1, of the Statutes of Alberta, 2000, and amendments thereto, a Council must give notice of certain bylaws, resolutions meetings, public hearing or other things by advertising in a newspaper or other publication circulating in the area, mailing or delivering a notice to every residence in the area or by another method provided for in a bylaw under Section 606.1 of the Municipal Government Act and;

WHEREAS, pursuant to Section 606.1(1) of the Municipal Government Act, a Council may by bylaw provide for one or more methods, which may include electronic means, for advertising proposed bylaws, resolutions, meeting, public hearings and other things referred to in Section 606.

WHEREAS, Council is satisfied that the advertising method set out in this Bylaw is likely to bring matters advertised by that method to the attention of substantially all residents in the area to which bylaws, resolutions, or other thing relates or in which the meeting or hearing is to be held;

NOW THEREFORE, the Council of the Town of Barrhead, in the Province of Alberta, duly assembled in a Regular Meeting, **HEREBY ENACTS AS FOLLOWS:**

1. This Bylaw may be referred to as the “Advertising Bylaw”.
2. Any notice required to be advertised under Section 606 of the Municipal Government Act, by bylaw, resolution, meeting, public hearing or other thing may be given by, in accordance with the timelines prescribed in Section 606:
 - electronically posting the notice prominently on the Town of Barrhead’s official website;
and/or
 - electronically posting the notice prominently on the Town of Barrhead’s digital media channels;
and/or
 - publishing in the local newspaper;
and/or
 - printed materials posted, mailed, or handed out to residents
and/or
 - any combination thereof **which will reach substantially all the citizens of the Town of Barrhead.**
3. This Bylaw shall come into force and have effect from and after the date of third reading thereof.

Read a first time this 11th day of December, A.D., 2018.

TOWN OF BARRHEAD

Mayor, Dave McKenzie

CAO, Martin Taylor

Read a second time this 11th day of December, A.D., 2018

TOWN OF BARRHEAD

Mayor, Dave McKenzie

CAO, Martin Taylor

Read a third time this ____ day of _____, A.D., 2019 and passed.

TOWN OF BARRHEAD

Mayor, Dave McKenzie

Interim CAO, Kathy Vickery



MEMORANDUM TO COUNCIL

Date: January 8, 2019
To: Mayor McKenzie & Members of Council
From: Kathy Vickery, Director of Corporate Services/Deputy CAO
Re: Bylaw 01-2019, Land Use Bylaw Amendment

Purpose of Memorandum

Bylaw 01-2019, Land Use Bylaw Amendment

Overview

Bylaw 01-2019, Land Use Bylaw Amendment, will rezone Lots 4 & 6, Block M, Plan 1933 HW from R4-Residential to R2S – Residential Small Lot to allow for a multi residential development.

Recommendations for Action

Recommendation #1

That Council give Bylaw 01-2019, Land Use Bylaw Amendment, 1st reading and set a Public Hearing for Tuesday, February 12, 2019 at 5:30 p.m.

Respectfully Submitted by:

Kathy Vickery
Interim CAO

BYLAW 01-2019
LAND USE AMENDMENT BYLAW

A BYLAW OF THE TOWN OF BARRHEAD IN THE PROVINCE
OF ALBERTA, TO AMEND BYLAW 04-2015, THE LAND USE
BYLAW

WHEREAS, Council wishes to re-district Plan 1933 HW, Block M,
Lots 4 & 6 from R4 – Residential to R2S – Residential Small Lot.

WHEREAS, Council considers it desirable, expedient and in the best
interest of the Town of Barrhead to amend Bylaw 04-2015, the
Land Use Bylaw.

NOW THEREFORE the Municipal Council of the Town of Barrhead
in an open meeting hereby enacts as follows:

1. That Bylaw 04-2015 be amended to indicate that Plan 1933 HW,
Block M, Lots 4 & 6, as indicated on attached Schedule “A,” is
rezoned from R4 – Residential to R2S – Residential Small Lot.
2. That this Bylaw once passed and signed shall form part of Bylaw
04-2015, the Land Use Bylaw.
3. That this Bylaw shall take effect on the day of the final passing
thereof.

Read a first time this _____ day of _____, 2019

TOWN OF BARRHEAD

Mayor, Dave McKenzie

Kathy Vickery, Interim CAO

Read a second time this _____ day of _____, 2019.

TOWN OF BARRHEAD

Mayor, Dave McKenzie

Kathy Vickery, Interim CAO

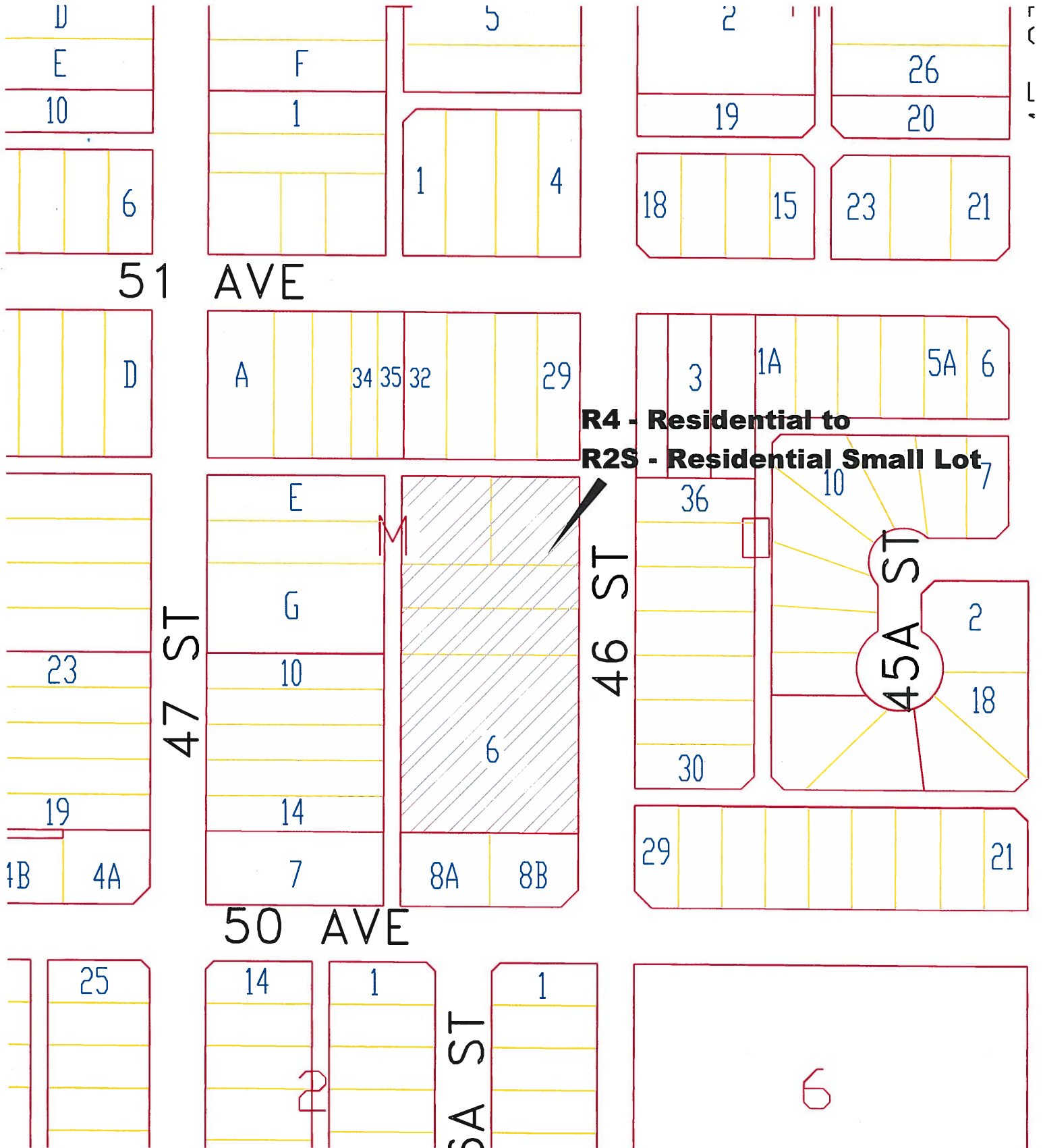
Read a third time this _____ day of _____, 2019 and passed.

TOWN OF BARRHEAD

Mayor, Dave McKenzie

Kathy Vickery, Interim CAO

Schedule "A"





TOWN OF BARRHEAD PUBLIC NOTICE

Public Notice is hereby given that Council of the Town of Barrhead proposes to pass a Bylaw to amend Land Use Bylaw No. 04-2015 of the Town of Barrhead.

Bylaw 01-2019 , as proposed, will authorize the Council of the Town of Barrhead to amend Bylaw 04-2015 as follows:

Re-classify Lots 4 & 6, Block M, Plan 1933 HW

FROM - R4 Residential
TO - R2S Residential Small Lot

A copy of Bylaw 01-2019 may be examined at the Town of Barrhead Administration Office during the hours of 8:30 a.m. to 4:30 p.m., Monday through Friday. A Public Hearing will be held at the Barrhead Town Office Council Chambers at 5014-50 Avenue at 5:30 p.m. on Tuesday February 12, 2019 A. D. for the purposes of hearing any objections, recommendations and/or complaints pertaining to the proposed amendment.

