



AGENDA
ORGANIZATIONAL MEETING OF THE BARRHEAD TOWN COUNCIL
TUESDAY, OCTOBER 28, 2025, AT 5:30 P.M.
IN THE TOWN OF BARRHEAD TOWN COUNCIL CHAMBERS

Barrhead....a quality community....giving a quality lifestyle

1. Call to Order
2. Consideration of Agenda (additions – deletions)
3. Deputy Mayor Appointments for 2025 – 2026
4. Council Appointments to Boards, Committees and Commissions
 - (a) Standing Committees
 - (b) Representatives to Boards, Commissions and Committees
 - (c) Other Appointments
5. Adjournment of Organizational Meeting

Proposed Deputy Mayor Appointments

2025 - 2026

DEPUTY MAYOR APPOINTMENTS

Length		Name of Appointee
November – December	2025	Cr.
January – February	2026	Cr.
March – April	2026	Cr.
May – June	2026	Cr.
July – August	2026	Cr.
September – October	2026	Cr.

Council Appointments and Representations to Boards, Commissions, & Committees 2025-2026

Name	Meeting Frequency	Council Appointments
Barrhead Accessibility Coalition Helps make Barrhead more accessible and inclusive. This is a local initiative striving towards a fully accessible community	4 th Monday every month @ noon Town Office	1 Member
Barrhead Attraction & Retention Committee A volunteer committee supporting the attraction and retention of healthcare professionals in the community of Barrhead. Established and supported by the Rural Health Professions Action Plan (RhPAP).	3 rd Thursday every month @ 4pm/ TBD	1 Member
Barrhead Cares Coalition CARES – Community Awareness for Resources Education and Services “Barrhead Cares works with the community through prevention, community development and advocacy. As a coalition of agencies and volunteers we recognize the strengths within our community and invite participation from all sectors. We believe collaboration allows us to increase our resources and expertise so we can be more responsive to the needs of our community. Working together, we are challenged to reduce barriers to services, while building a safe and healthy community for all	3 rd Wednesday of every month @ 1:00 p.m. .Town Office	1 Member/Alt Reg.
Barrhead & Area Regional Crime Coalition (BARCC) The Barrhead and Regional Crime Coalition is a regional partnership between the County of Barrhead, the Town of Barrhead, Woodlands County, the RCMP and Barrhead & District Rural Crime Watch Association to address crime. (Barrhead County is Unit of Authority) The purpose of the coalition is to take a collaborative approach to make our communities safer. Through coordinated efforts in education and awareness of crime prevention and reporting suspicious activities, B.A.R.C.C. is taking an active role in reducing crime.	3 rd Thursday of every month @ 11:00 a.m. County Office	1 Member
Barrhead & District Social Housing Authority Barrhead & District Social Housing Association effectively and efficiently provides the highest standard of accommodation for residents and tenants while promoting their wellness and independence. Provides oversight to assure Minimum Standards for the Operations of Lodges are met or exceeded. To be consistent with the Alberta Housing Act, Residential Tenancies Act, Social Housing Accommodations Regulations and the Privacy Legislation the Protection for Persons in Care Act, the Management Handbook and the Ministerial Order for the Management Body.	4 th Thursday of every month @ 10:00 a.m. Hillcrest	1 Member

Name	Meeting Frequency	Council Appointments
Barrhead & District Historical Society Dedicated to collecting, preserving, and showcasing the history and artifacts of Barrhead and the surrounding district. Its core purpose is to protect local heritage, share knowledge, and ensure that future generations appreciate the community's unique past. The society has recently focused on updating its governance, ensuring responsible stewardship of resources and community trust.	TBD	1 Member
Barrhead Exhibition Association & Agricultural Society To encourage improvement in agriculture and in the quality of life of persons living in an agricultural community by developing programs, services and facilities based on needs in the agricultural community	4 th Tuesday of every month 7:30 p.m./Ag Barn	1 Member/Alt Req.
Barrhead Regional Airport Committee Bylaw No. 18/90 requires appointment of a maximum of 2 Members of Council from each of the County and Town of Barrhead; and a maximum of 2 Public Members who are leaseholders of a hangar plot at the Barrhead Johnson Airport. The County is the Unit of Authority Term of appointment is set for 1 year.	Call of the Chair Typically, evenings	2 Members
Barrhead Regional Fire Services Committee Town of Barrhead and County of Barrhead provide regional fire protection services to the municipalities requires. 2 Members of Council & 1 Public Member to be appointed from each of the Town and the County. Town is the Unit of Authority	Call of the Chair Quarterly	2 Members
Barrhead Regional Landfill Committee Established by The Town and Barrhead County pursuant to 2001 mutual agreement maintain, control and manage the Regional Waste Management Facility located in Part SW 3-60-4-W5. Bylaw No. 3-94	2-3 times per year during lunch Town Council Chambers	2 Members
Barrhead Regional Water Commission Province of Alberta Order in Council #295/2011, dated July 13, 2011, created Barrhead Regional Water Commission Regulation #295/2011 which established the regional services commission. Municipal members of BRWC are County of Barrhead and Town of Barrhead. BRWC Bylaw No. 1 requires the appointment of 2 Council Members from each of the County and the Town, and does not allow for the appointment of Alternates BRWC shall appoint Directors at Large each year at the organizational meeting of the Commission. Nominees can be submitted by Member communities prior to the Commission's annual organizational meeting.	Call of the Chair	2 Members
Capital Region Assessment Services Commission The Commission is an inter-municipal group that pools their resources to provide residential, farmland, commercial and industrial assessment services for numerous communities. The Board reviews and approves the operating budget along with possible amendments to their own bylaws.	Call of the Chair 1-2 per year	1 Member

Name	Meeting Frequency	Council Appointments
Chamber of Commerce An integral part of fostering a thriving business community in Barrhead and its surrounding areas. Our mission is to advocate for the growth and prosperity of local businesses, provide networking opportunities, and support initiatives that benefit the overall economic health of our region.	3 rd Thursday @ noon	1 Member
Community Futures Yellowhead East To promote and assist in the economic development, diversification and stabilization of the Yellowhead East region. Maximum term is 8 years.	3 rd Thursday, Monthly @ 1PM Whitecourt	1 Member/Alt req.
Enhanced Policing School Resource Officer Committee The Town has entered into a Memorandum of Understanding with the Minister of Justice and Solicitor General for an enhanced police position relating to the duties and responsibilities of a School Resource Officer.	Call of the Chair	1 Member/Alt req.
Family & Community Support Services Society Society Bylaws - Council may appoint a maximum of 2 Members of Council to the FCSS Society Executive Board. If appointed to Finance Committee, it meets at 9:00 am prior to regular board meeting. Meetings may conflict with Community Futures Yellowhead East Corporation meetings.	3 rd Thursday, Monthly 9:30 AM/FCSS Board Room	2 Members
Housing Strategy Committee Established by Council in 2024 Council identified a need to establish a Committee to review, evaluate and provide recommendation to Council relating a local housing strategy. Council appoints different members of Council to the Housing Strategy Committee.	Last Week of Every Month	2 Members/Alt req.
Intermunicipal Collaboration Framework Committee Bylaw 1-2020: The Committee will meet on an as required basis and will develop recommendations to the Councils on all matters of strategic direction and cooperation affecting County and Town residents and ratepayers, except matters where other current operating structures and mechanisms are already in place and operating successfully.	Call of the CAOs	2 Members/Alt req.
Library Board A Joint Municipal Library Board oversees the operations and management of the public libraries operating within the municipal boundaries of the Town of Barrhead and the County of Barrhead No. 11	3 rd Tuesday, Monthly 5:15 p.m. Public Library	1 Member
Municipal Emergency Advisory Committee Bylaw 07/2019: The Committee meets to review and advise on municipal emergency plans and programs	Call of the Chair	3 Members
Municipal Planning Commission To review and approve discretionary development permits, as presented by Administration.	Call of the chair Noon/Council Chambers	3 Members/Alt req.

Name	Meeting Frequency	Council Appointments
Subdivision & Development Appeal Board To hear and to render a decision on appeals from an Applicant or an Appellant regarding development permits and subdivision applications.	Call of the chair	1 Member
Twinning Committee To support and promote twinning relationships with other parts of the world as supported by the Province of Alberta. - The Town is the unit authority. The Committee approves any new twinning initiatives and is responsible for informing the Town and County Councils on matters relating to twinning activities. The Committee prepares an annual operating budget and forwards it to both the Town and County Councils for review and consideration.	Call of the chair	1 Member
Yellowhead Regional Library Board Authorized membership in the Master Membership Agreement for Yellowhead Regional Library established pursuant to the Libraries Act. Requires the appointment of 1 Member of Council with consideration for the appointment of 1 Member of Council as an Alternate.	Quarterly Call of the Chair Spruce Grove	1 Member/Alt req.