



**AGENDA
REGULAR MEETING OF THE BARRHEAD TOWN COUNCIL
TUESDAY, MARCH 24, 2020 AT 5:30 P.M.
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS**

Barrhead....a quality community....giving a quality lifestyle

Present

Others Present

Regret

1. Call to Order
2. Consideration of Agenda (Additions - Deletions)
3. Confirmation of Minutes
 - (a) Regular Meeting Minutes – March 10, 2020
4. Public Hearings
 - (a) There is no Public Hearing
5. Delegations
 - (a) There are no Delegations
6. Old Business
 - (a) Revised Peace Officer Operational Policies and Procedures #26-002
7. New Business
 - (a) Bank Statement for the Month Ending February 29, 2020
 - (b) Municipal Emergency Management Plan

8. Reports - The Council Reports
 - (a) There are no Council Reports as of March 24, 2020
9. Minutes
 - (a) There are no Minutes
10. Bylaws
 - (a) There are no Bylaws
11. Correspondence
 - (a) There is no Correspondence
12. For the Good of Council
13. Tabled Items
14. Closed Session
 - (a) Legal – Pursuant to Section 24(1)(b) of the FOIP Act
15. Adjourn

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD
TOWN COUNCIL HELD TUESDAY, MARCH 10, 2020,
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

PRESENT

Mayor McKenzie, Crs: T. Assaf, D. Kluin, R. Klumph, S. Oswald, L. Penny and D. Smith

Officials: Ed LeBlanc, CAO, Kathy Vickery, Director of Corporate Services and Cheryl Callihoo, Director of Development & Legislative Services

Others: Barry Kerton, Barrhead Leader

ABSENT

CALL TO ORDER

Mayor McKenzie called the meeting to order at 5:30 p.m.

AGENDA

The agenda was reviewed.

079-20

Moved by Cr. Assaf that the agenda be accepted as with the following additions:

- 7(f) Sweeper Purchase
- 7(g) Curling Rink Roof
- 7(h) ADLC Discussion
- 8(a) ARC Meeting Report
- Delete 7(d) – Policy 26-002

CARRIED UNANIMOUSLY

CONFIRMATION OF MINUTES

The Minutes of the Town Council Regular Meeting of February 25, 2020 were reviewed.

080-20

Moved by Cr. Klumph that the Minutes of the Town Council Regular Meeting of February 25, 2020 be accepted with the following changes:

- For Good of Council – Cub Car Race was February 22, not February 24.
- Cr. Klumph attended the Emperor of Japan's Birthday Party.
- There were 300 participants at the Rotary Music Festival, final concert was at the Lutheran Church, not United Church.

CARRIED UNANIMOUSLY

The Minutes of the Town Council Special Meeting of March 3, 2020 were reviewed.

081-20

Moved by Cr. Penny that the Minutes of the Town Council Special Meeting of March 3, 2020 be accepted.

CARRIED UNANIMOUSLY

DELEGATION

Mayor McKenzie and Council welcomed Ms. Michelle Jones, Manager of Community Futures Yellowhead East at 5:35 p.m.

Ms. Michelle Jones presented to Council an overview of the results from the Business Diversification Strategy Report and provided some information on upcoming Business Education Training Sessions and Lemonade Day.

Ms. Jones provided an update on Economic Development and advised Community Futures has invested \$300,000.00 in the Barrhead area. She also advised Community Futures has applied for another grant in hopes to hire a consultant to do research on behalf of the communities. She discussed partnering with communities and do training sessions and asked Council to proclaim June 20 as Lemonade Day and sponsor a prize category.

EXITED

Mayor McKenzie and Council thanked Ms. Michelle Jones for her presentation and she exited the Chambers at 6:02 p.m.

082-20

Moved by Cr. Klumph that Council accepts the presentation from Ms. Michelle Jones, Manager of Community Futures Yellowhead East, as information.

CARRIED UNANIMOUSLY

ENTERED

Director of Parks & Recreation, Shallon Touet entered the Chambers at 6:05 p.m.

**CURLING RINK
ROOF**

CAO, Ed LeBlanc presented the mechanical repairs and rink roof replacement project and discussed with Council.

083-20

Moved by Cr. Klumph that Council accept the bid from Jen-Col Construction Ltd. for the Curling Rink mechanical repairs and rink roof replacement project in the amount of \$456,075.00 and an additional cost for engineering and contingency in the amount of \$75,108.00, for a total project cost of \$531,183.00 and be fully funded from the Municipal Sustainability Initiative Capital Grant.

CARRIED UNANIMOUSLY

EXITED

Director of Parks & Recreation, Shallon Touet exited the Chambers at 6:15 p.m.

**2019 AUDITED FINANCIAL STATEMENTS
& 2019 AUDITED FINANCIAL INFORMATION
RETURN**

The 2019 Audited Financial Statements and 2019 Audited Financial Information Return, following the audit of the financial records for the Town of Barrhead, were presented for Council's review.

Director of Corporate Services, Kathy Vickery presented and answered questions regarding the 2019 Audited Financial Statements and 2019 Audited Financial Information Return.

Cr. Klumph thanked the staff for looking after the Town's Finances so diligently.

084-20

Moved by Cr. Klumph that Council accept the 2019 Audited Financial Statements and 2019 Audited Financial Information Return.

CARRIED UNANIMOUSLY

**MONTHLY BANK
STATEMENT**

The Monthly Bank Statement for the month ended January 31, 2020, was received.

085-20

Moved by Cr. Oswald that Council approve the Monthly Bank Statement for the month ended January 31, 2020, as presented.

CARRIED UNANIMOUSLY

**POLICY #26-019, PEACE OFFICER
BODY WORN CAMERA POLICY &
PROCEDURE STATEMENT**

The proposed new Policy 26-019, Peace Officer Body Worn Camera Policy and Procedure Statement is being brought forward for approval.

CAO, Edward LeBlanc presented to Council and discussed the following amendments:

- 5(a) – Fifth bullet - Change reporting to CAO
- 6(a) – Change to reporting to CAO
- 6(b) – Delete the Second Bullet

086-20

Moved by Cr. Penny that Council approve the proposed new Peace Officer Body Worn Camera Policy and Procedure #26-019, with the following amendments:

- 5(a) – Fifth bullet - Change reporting to CAO
- 6(a) – Change to reporting to CAO
- 6(b) – Delete the Second Bullet

CARRIED UNANIMOUSLY

**TEMPORARY ROAD
CLOSURE REQUEST**

A letter from Northwest Regional Focus on 4-H 2020 is requesting a portion of 57 Avenue be closed for their event, was received.

CAO, Edward LeBlanc presented the request to Council.

087-20

Moved by Cr. Smith that Council approve the request by Northwest Regional Focus on 4-H 2020 and close a portion of 57 Avenue for their event scheduled for July 3-5, 2020, as presented.

CARRIED UNANIMOUSLY

**STREET
SWEEPER**

CAO, Ed LeBlanc, presented the purchase of a Street Sweeper to Council.

088-20

Moved by Cr. Kluin that Council approve the purchase of the 2020 Global M4 HSD Sweeper from Raymax Equipment Sales Ltd. in the amount of \$343,900.00 plus GST with funds deriving from the Sweeper Capital Reserve in the amount of \$97,900.00 and \$246,000.00 from the Municipal Sustainability Initiative Capital Grant.

CARRIED UNANIMOUSLY

**ALBERTA DISTANCE LEARNING
CENTRE (ADLC)**

Cr. Kluin asked if the Town has reached out to the school division to offer its support of the possible potential funding cut back to the ADLC. Mayor McKenzie advised the school board is keeping the Town informed and will provide further information when it becomes available.

**REPORTS TO
COUNCIL**

The following Reports to Council as of March 10, 2020, was reviewed:

- Agricultural Society
- CAO's Report

089-20

Moved by Cr. Assaf that the following Reports to Council as of March 10, 2020 be accepted as information:

- Agricultural Society
- CAO's Report
- Single Use Plastic – Cr. Assaf advised he has brought to a Chamber Meeting and has received positive feed back
- ARC Report (Doctor Recruiting Attraction & Retention Committee)

CARRIED UNANIMOUSLY

090-20

Moved by Cr. Assaf that Administration proceed with a mandatory Council Orientation after each General Election.

CARRIED UNANIMOUSLY

**BYLAW 03-2020, LAND USE
AMENDMENT BYLAW**

CAO, Ed LeBlanc, presented the Bylaw 03-2020, the Land Use Bylaw Amendment, to Council.

091-20

Moved by Cr. Klumph that Council give Bylaw 03-2020, the Land Use Amendment Bylaw, first reading and set a Public Hearing for Bylaw 03-2020, the Land Use Amendment Bylaw for Tuesday, April 14, 2020 at 5:30 p.m.

CARRIED UNANIMOUSLY

**BYLAW 04-2020, DESIGNATED
MANUFACTURED HOME
SUPPLEMENTARY
ASSESSMENT BYLAW**

Bylaw 04-2020, the Designated Manufactured Home Supplementary Assessment Bylaw, was presented.

092-20

Moved by Cr. Smith that Council give Bylaw 04-2020, the Designated Manufactured Home Supplementary Assessment Bylaw, first reading.

CARRIED UNANIMOUSLY

093-20

Moved by Cr. Klumph that Council give Bylaw 04-2020, the Designated Manufactured Home Supplementary Assessment Bylaw, second reading.

CARRIED UNANIMOUSLY

094-20

Moved by Cr. Assaf that Council give Bylaw 04-2020, the Designated Manufactured Home Supplementary Assessment Bylaw, be presented for third reading.

CARRIED UNANIMOUSLY

095-20 Moved by Cr. Oswald that Council give Bylaw 04-2020, the Designated Manufactured Home Supplementary Assessment Bylaw, third reading.

CARRIED UNANIMOUSLY

CORRESPONDENCE

096-20 Moved by Cr. Penny to accept as information.

CARRIED UNANIMOUSLY

FOR THE GOOD OF COUNCIL

Cr. Assaf commended the Barrhead Bombers for a great season.

Cr. Penny informed Council how a new resident was very impressed with the amenities of the community.

RECESSED

097-20 Moved by Cr. Penny to recess the meeting at 7:04 p.m.

CARRIED UNANIMOUSLY

RECONVENED

098-20 Moved by Cr. Smith to reconvene the meeting at 7:32 p.m.

CARRIED UNANIMOUSLY

**CLOSED SESSION – LEGAL UPDATE
FOIP ACT SECTION 16(1) AND 29(1)**

099-20 Moved by Cr. Klumph that Council go in closed session at 7:32 p.m.

CARRIED UNANIMOUSLY

OUT OF CLOSED SESSION

100-20 Moved by Cr. Penny that Council come out of closed session at 8:02 p.m.

CARRIED UNANIMOUSLY

ADJOURN

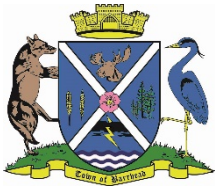
101-20 Moved by Cr. Klumph that the Council Meeting be adjourned at 8:02 p.m.

CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

Mayor, David McKenzie

CAO, Edward LeBlanc



Item No. 6(a)

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: March 24, 2020

Re: Revised Peace Officer Operational Policies and Procedures # 26-002

1.0 Purpose:

To approve a revised Peace Officer Operational Policies and Procedures Policy # 26-002.

2.0 Background and Discussion:

On December 9, 2019 representatives from Alberta Justice and Solicitor General conducted a review of the Town's Peace Officer Services to determine if the Department complies with the current Peace Officer Act and a number of Provincial regulations, policies and procedures.

During the Province's review, it was identified that the Town required a revised their existing Peace Officer Operational Policies and Procedures Policy # 26-002.

With the input from the Province, Administration revised the noted procedure to further outline the jurisdiction of the Peace Officer as well as to revise the Provincial Statutes so it agreed with the authority provide by the Department of Justice and Solicitor General.

For further reference and convenience, the yellow highlighted are changes made as per the Solicitor General's recommendation.

3.0 Alternatives:

- 3.1 Council approve the revised Peace Officer Operational Policies and Procedures Policy # 26-002, as presented.
- 3.2 Council instructs Administration to provide further information to the proposed revised Peace Officer Operational Policies and Procedures Policy # 26-002 and to bring back the information at the next Council Meeting.

4.0 Financial Implications:

Any expenses, as it relates to the implementation of the Policy will be accommodated within the current Operational Budget.

5.0 Interdepartmental Implications:

The proposed revised policy is limited to the Town's Enforcement Services

6.0 Senior Government Implications:

As previously noted, the revised policy is required as a result of the Provincial Audit.

7.0 Political/Public Implications:

Limited.

8.0 Attachments:

- 8.1 Revised Peace Officer Operational Policies and Procedure Policy # 26-002.

9.0 Recommendations

Council approve the revised Peace Officer Operational Policies and Procedures Policy # 26-002, as presented.

(Original signed by the CAO)
Edward LeBlanc
CAO

TOWN OF BARRHEAD

POLICY STATEMENT

POLICY NUMBER: 26-002

RESOLUTION NO.: 276-10

POLICY TITLE: OPERATIONAL POLICIES AND PROCEDURES

AUTHORITY: Town Council

ORIGINAL APPROVAL DATE: August 23, 2010

Revision Date:

POLICY STATEMENT:

To outline the operational policies and procedures for the Peace Officer.

PURPOSE:

To provide a code of conduct for the Community Peace Officer to follow when providing enforcement services for the Town of Barrhead.

TOWN OF BARRHEAD

PROCEDURE STATEMENT

(Policy 26-002) **Operational Policies and Procedures** **Community Peace Officer**

Effective Date: 10/08/23

Revision Date:

PROCEDURES:

GENERAL

1. Subject to approval of the Alberta Solicitor General, the Peace Officer will be under the direct supervision of and report directly to the Chief Administrative Officer (CAO) of the Town of Barrhead or his designate.
2. The Peace Officer shall be restricted to providing enforcement services within the Town of Barrhead and/or other municipalities that may have a service agreement in place with the Town of Barrhead for the provision of Peace Officer services.
3. The Peace Officer will obtain Peace Officer status from the office of the Alberta Solicitor General and Public Security Division in order that he may properly carry out his required duties.
4. The Peace Officer will work as required and directed by the CAO and will be entitled to all statutory and civic holidays. Hours of work may vary at the discretion of the Peace Officer and subject to approval of the CAO. Annual holidays will be in keeping with vacation policy of Town of Barrhead.
5. The Peace Officer will be supplied with full uniform as required, as well as dry cleaning and repairs, at the expense of the Town.
6. The Town will provide a vehicle for use by the Peace Officer on a twenty-four (24) hour basis, and any repairs to the vehicle will be

at the expense of the Town. Any specialized equipment required will be provided, installed and maintained at the expense of the Town.

6. The Peace Officer will attend courses of instruction or refresher courses, subject to the approval of the CAO. All expenses incurred will be paid by the Town.
 7. Payment of salary, annual salary and performance review, sick leave and other benefits will be in keeping with the general policy provided for the other municipal employees.
 8. Secretarial and office support staff will be provided for the use of the Peace Officer in relation to clerical duties.
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DUTIES

1. The Peace Officer, subject to the approval of the Alberta Solicitor General, will have full authority to enforce the following Provincial Statutes:
 - a) the Animal Protection Act
 - b) the Dangerous Dogs Act
 - c) the Environmental Protection and Enhancement Act, Part 9, Division 2
 - d) the Gaming, Liquor and Cannabis Act
 - e) the Traffic Safety Act
 - f) the Petty Trespass Act
 - g) the Trespass to Premises Act
 - h) the Provincial Offences Procedure Act
 - i) the Highway Development and Protection Act
 - j) the Tobacco and Smoking Reduction Act
 - k) the Innkeepers Act
 - l) The Fuel Tax Act

Throughout the Province of Alberta, excluding one and two digit highways except as permitted below.

One and two digit highways where

- a). With written invitation by detachment NCO for Joint Enforcement Operations
- b). When requested by a police or law enforcement agency with authority on that highway to perform traffic management duties, but not including enforcement authorities
- c). On one and two digit highways within the urban confines of a municipality where the speed limit is 90 kilometers per hour or less

- d). Where permitted by the terms of the peace officer's appointment, for the purpose of performing emergency vehicle response, but not including enforcement activities.
2. The Peace Officer will maintain, preserve and enforce municipal bylaws in accordance with Town policies and procedures.
3. The Peace Officer will conduct investigations in regard to all alleged breaches of the noted Provincial Statutes and municipal bylaws.
4. The Peace Officer will respond to complaints, including animal control, as directed by the CAO and ensure that appropriate action is taken in each circumstance.
5. The Peace Officer will issue violation tickets/notices under authority given by the Alberta Solicitor General and Public Security Division and in accordance with Town bylaws.
6. The Peace Officer will prepare the necessary Court briefs in regard to forthcoming trials and arrange for the entire transition of the legal process.
7. The Peace Officer will attend in Court when required to do so as a witness or otherwise.
8. The Peace Officer will provide assistance and support to other Municipal Departments.
9. The Peace Officer will attend and report to Council as directed by the CAO.
10. The Peace Officer will ensure that all areas of law enforcement within the Town organization are appropriately dealt with from an administrative perspective, including the keeping of appropriate records, files, etc.
11. The Peace Officer will perform other duties relating to general law enforcement and as may be assigned from time to time by the CAO.

CONDUCT & DEPARTMENT

1. The Peace Officer will continually maintain his uniform in a presentable and suitable appearance. Haircuts will be attended to on a regular basis.

2. The Peace Officer shall comply with the terms and conditions of Town of Barrhead's authorization.
3. The Peace Officer shall comply with the terms of the Peace Officer's appointment.
4. The Peace Officer shall possess a valid Alberta Operators License at all times during employment with Town of Barrhead.
5. The Peace Officer will continually develop and maintain liaison with other departments and organizations within the Town (R.C.M.P., Fish and Wildlife, Forestry, Fire Departments, Ambulance, Parks) and provide emergency assistance when required.
6. An on-going enforcement public relations program will be established and maintained with individuals involved in the trucking industry within the Town.
7. The Peace Officer shall carry out the instructions of the CAO, whether given orally or in writing.
8. The Peace Officer shall not violate:
 - (a) an Act of the Parliament of Canada;
 - (b) an Act of the Legislature of Alberta;
 - (c) any Regulation made under an Act of either the Parliament of Canada or the Legislature of Alberta, or
 - (d) any provision of the Peace Officer appointment;where the violation is of a nature that it would be harmful to the organizational discipline or that it is likely to discredit the reputation of law enforcement.
9. The Peace Officer shall not act in:
 - (a) a disorderly or inappropriate manner; or
 - (b) a manner that would be harmful to the organizational discipline or is likely to discredit the office of Peace Officer.
10. The Peace Officer shall not apply the law differently or exercise authority on the basis of race, colour, religion, sex, physical disability, marital status, age, ancestry or place or origin.
11. The Peace Officer shall not withhold or suppress a complaint against or a report made about a peace officer.

12. The Peace Officer shall not neglect, without a lawful excuse, the prompt or diligent performance of the duties as a peace officer.
13. The Peace Officer shall not willfully or negligently make or sign a false, misleading or inaccurate statement in any official document or record.
14. The Peace Officer shall not, without a lawful excuse:
 - (a) destroy, mutilate or conceal an official document or record;
or
 - (b) alter or erase an entry in an official document or record.
15. The Peace Officer shall not make known any matter that is a person's duty to keep in confidence.
16. The Peace Officer shall not fail to account for or to make a prompt and true return of money or property that the Peace Officer receives in the capacity as a Peace Officer.
17. The Peace Officer shall not directly or indirectly ask for or receive a payment, gift, pass, subscription, testimonial or favour without the consent of the CAO.
18. The Peace Officer shall not become involved in a financial, contractual or other obligation with a person whom the Peace Officer could reasonably expect to report or give evidence about.
19. The Peace Officer shall not, without lawful excuse, use the position as a peace officer for personal advantage or another person's personal advantage.
20. The Peace Officer shall not exercise authority as a Peace Officer when it is unlawful or unnecessary to do so.
21. The Peace Officer shall not consume alcohol while on duty.
22. The Peace Officer shall not consume or otherwise use or possess drugs and controlled substances under the Controlled Drugs and Substance Act (Canada).
23. The Peace Officer shall not report for duty, be on duty or be on stand by for duty while unfit to do so by reason of the use of alcohol or a drug.

24. The Peace Officer shall not demand, persuade or attempt to persuade another person to give, purchase or obtain any liquor for a peace officer who is on duty.
25. The Peace Officer shall not apply excessive or otherwise inappropriate force in circumstances where force is used.
26. The Peace Officer shall not be in possession of any firearm while on duty that is not approved by the Alberta Solicitor General and Public Security Division.
27. Should the Peace Officer, while on duty, discharge a firearm either intentionally or by accident, the Peace Officer shall report the discharge of the firearm to the CAO. This does not include a firearms training exercise.
28. The Peace Officer shall exercise sound judgment and restraint in the use and care of a firearm, other weapon or restraining device.
29. The Peace Officer shall not publicly criticize, ridicule, petition or complain about the administration, operation, objectives or policies of the municipality.
30. The Peace Officer, while in uniform, shall not participate in any political function unless required to do so as part of a specific municipal duty.
31. Should an apparent forthcoming complaint come to the attention of the Peace Officer, the CAO should be advised as soon as possible.



Item No. 7(a)

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: March 24, 2020

Re: Bank Statement – for month ending February 29, 2020

1.0 Purpose:

To approve the Monthly Bank Statement for the month ended February 29, 2020.

2.0 Background and Discussion:

Not applicable.

3.0 Alternatives:

3.1 For Council approves the Monthly Bank Statement for the month ended February 29, 2020, as presented.

3.2 For Council tables the Monthly Bank Statement for the month ended February 29, 2020 and to instruct Administration to provide further information for the next regular Council Meeting.

4.0 Financial Implications:

None

5.0 Interdepartmental Implications:

None

6.0 Senior Government Implications:

None

7.0 Political/Public Implications:

Not applicable

8.0 Attachments:

8.1 Monthly Bank Statement

9.0 Recommendations

That Council approves the Monthly Bank Statement for the month ended February 29, 2020, as presented.

(Original signed by the CAO)
Edward LeBlanc
CAO

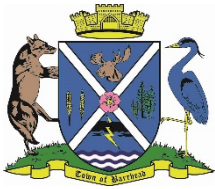
**TOWN OF BARRHEAD
MONTHLY BANK STATEMENT
FOR MONTH ENDED FEBRUARY 29, 2020**

PER TOWN OF BARRHEAD:	ATB FINANCIAL GENERAL ACCT	SERVUS GENERAL ACCT	TERM DEPOSITS
Net Balance - Previous Month	97,388.94	5,560,646.41	1,149,502.53
Receipts	125.00	423,011.53	
Interest	132.69	9,637.14	
Transfers from/to Term Deposits	0.00	0.00	2,085.86
Cancelled Cheques	745.47	0.00	
SUBTOTAL	98,392.10	5,993,295.08	1,151,588.39
Disbursements	0.00	1,078,296.35	
Debentures/Interest	0.00		
School Requisition	0.00	0.00	
Transfers from/to General	0.00	0.00	0.00
NSF/Returned Cheques or Transfers	0.00	328.78	
Postdated Cheques	0.00	0.00	
NET BALANCE AT END OF MONTH	98,392.10	4,914,669.95	1,151,588.39

PER BANK:			
Balance at end of month	98,392.10	5,157,744.06	1,151,588.39
Outstanding Deposits	0.00	28,418.58	
SUBTOTAL	98,392.10	5,186,162.64	1,151,588.39
Outstanding Cheques	0.00	271,492.69	
NET BALANCE AT END OF MONTH	98,392.10	4,914,669.95	1,151,588.39

TERM DEPOSIT SUMMARY
FOR MONTH ENDED FEBRUARY 29, 2020

<u>Financial Institution</u>	<u>Term Amount</u>	<u>Interest Rate</u>	<u>Term Started</u>	<u>Investment Details</u>
Nova Scotia	100,000.00	1.92%	November 19, 2019	180 day term deposit
ATB Financial	1,000,000.00	2.50%	February 12, 2020	38 day term deposit
ATB Financial	<u>51,588.39</u>			Interest On Term Account
Total	<u>\$ 1,151,588.39</u>			



Item No. 7(b)

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: March 24, 2020

Re: Municipal Emergency Management Plan

1.0 Purpose:

To approve the Town of Barrhead's Municipal Emergency Management Plan.

2.0 Background and Discussion:

Pursuant to the Emergency Management Act, municipalities must prepare and administer an Emergency Management Plan.

On February 21, 2020 Administration met with the Emergency Management Committee to present and review the draft Plan.

A paper copy of the Plan was previously submitted to each municipal Councillor for their review and consideration.

The Plan will continue to be amended in order to have it current and up-to-date.

3.0 Alternatives:

3.1 Council approves the Town of Barrhead's Municipal Emergency Management Plan, as presented.

3.2 Council instructs Administration to obtain additional information on the proposed Municipal Emergency Management Plan and report back at the next Council Meeting.

4.0 Financial Implications:

None

5.0 Interdepartmental Implications:

None

6.0 Senior Government Implications:

As previously stated, a Municipal Emergency Plan must be prepared as directed by Province legislation.

7.0 Political/Public Implications:

With the approval the Emergency Plan, it would illustrate that the Town has another resource in the event of managing and coordinating a municipal emergency.

8.0 Attachments:

8.1 Town of Barrhead's Municipal Emergency Management Plan

9.0 Recommendations

Council approves the Town of Barrhead's Municipal Emergency Management Plan, as presented.

(Original signed by the CAO)
Edward LeBlanc
CAO