



**AGENDA
REGULAR MEETING OF THE BARRHEAD TOWN COUNCIL
TUESDAY, FEBRUARY 14, 2023 AT 5:30 P.M.
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS**

Barrhead....a quality community....giving a quality lifestyle

Present

Others Present

Regret

1. Call to Order
2. Consideration of Agenda (Additions - Deletions)
3. Confirmation of Minutes
 - (a) Regular Meeting Minutes – January 24, 2023
4. Public Hearings
 - (a) There are no Public Hearings
5. Delegations
 - (a) There are no Delegations
6. Old Business
7. New Business
 - (a) Appointments to the Local Assessment Review Board and the Composite Assessment Review Board
 - (b) Revised Policy 11-001, Elected Officials Expenses
 - (c) Policy 23-23-005, Barrhead Fire Services Fire Fighter Pay Schedule
8. Reports
 - (a) Council Reports

9. Minutes

- (a) Community Futures Yellowhead East – September 15, 2022
- (b) Community Futures Yellowhead East – October 20, 2022
- (c) Barrhead & District Social Housing Association – December 12, 2022
- (d) Barrhead Exhibition Association and Agricultural Society Board Meeting and Reports – January 24, 2023
- (e) Barrhead Exhibition Association and Agricultural Society Board Meeting and Reports – February 7, 2023

10. Bylaw

- (a) Bylaw 02-2023, the Cemetery Bylaw

11. Correspondence Items

- (a) Letter dated January 27, 2023 from the Town of Fox Creek Ambulance Service
- (b) Letter dated February 6, 2023 from the Town of Smoky Lake

12. For the Good of Council

13. Tabled Items

14. Closed Session

15. Adjourn

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD
TOWN COUNCIL HELD TUESDAY, JANUARY 24, 2023,
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

PRESENT Mayor McKenzie, Crs: T. Assaf , D. Kluin, R. Klumph, A. Oswald, D. Smith and D. Sawatzky (remotely)

Officials: Ed LeBlanc, CAO

OTHERS: Barry Kerton, Barrhead Leader

ABSENT

CALL TO ORDER Mayor McKenzie called the meeting to order at 5:30 p.m.

AGENDA The agenda was reviewed.

019-23 Moved by Cr. Klumph that the agenda be accepted with the following amendments:

- 8(a) Barrhead & District Social Housing Association
- 14(b) Closed Session – Legal

CARRIED UNANIMOUSLY

CONFIRMATION OF MINUTES
The Minutes of the Town Council Regular Meeting of January 10, 2023, were reviewed.

020-23 Moved by Cr. Klumph that the Minutes of the Town Council Regular Meeting of January 10, 2023 be accepted as presented.

CARRIED UNANIMOUSLY

MONTHLY BANK STATEMENT
The Monthly Bank Statement for the month ended December 31, 2022, was received.

021-23 Moved by Cr. Oswald that Council approve the Monthly Bank Statement for the month ended December 31, 2022, as presented.

CARRIED UNANIMOUSLY

INCREASE TO THE FORTISALBERTA FRANCHISE FEE RATE
For Council to increase the FortisAlberta Franchise Fee Rate, was reviewed.

022-23 Moved by Cr. Smith that Council increase the FortisAlberta Inc. Electrical Franchise Fee from 12% to 14%, effective April 1, 2023, and advertise as required.

CARRIED UNANIMOUSLY

INCREASE TO THE APEX FRANCHISE FEE RATE
For Council to increase the Apex Franchise Fee Rate, was reviewed.

023-23 Moved by Cr. Assaf that Council increase the Apex Utilities Inc. Franchise Fee from 16% to 18%, effective April 1, 2023, and advertise as required.

CARRIED UNANIMOUSLY

**COUNCIL
REPORTS**

The following Reports to Council as of January 24, 2023, were reviewed:

- Barrhead & District Social Housing Association
- Barrhead Cares Coalition
- Chamber of Commerce
- Library Board
- Twinning Committee

024-23 Moved by Cr. Klumph that the following Reports to Council as of January 24, 2023, be accepted as information and as presented:

- Barrhead & District Social Housing Association
- Barrhead Cares Coalition
- Chamber of Commerce
- Library Board
- Twinning Committee

CARRIED UNANIMOUSLY

**MINUTES TO
COUNCIL**

The following Minutes to Council were reviewed:

- Barrhead & District Twinning Committee – January 16, 2023

025-23 Moved by Cr. Klumph that the Barrhead & District Twinning Committee – January 16, 2023 Minutes to Council be accepted as information and as presented.

CARRIED UNANIMOUSLY

**BYLAW 01-2023, DESIGNATED
MANUFACTURED HOME SUPPLEMENTARY
ASSESSMENT BYLAW**

To present Bylaw 01-2023, Designated Manufactured Home Supplementary Assessment Bylaw for Council’s review, consideration and formal adoption.

026-23 Moved by Cr. Smith that Council passes the first reading of Bylaw 01-2023, Designated Manufactured Home Supplementary Assessment Bylaw, as presented.

CARRIED UNANIMOUSLY

027-23 Moved by Cr. Kluin that Council passes the second reading Bylaw 01-2023, Designated Manufactured Home Supplementary Assessment Bylaw, as presented.

CARRIED UNANIMOUSLY

028-23 Moved by Cr. Assaf that Bylaw 01-2023, Designated Manufactured Home Supplementary Assessment Bylaw be presented for the third reading.

CARRIED UNANIMOUSLY

029-23 Moved by Cr. Klumph that Council passes the third reading of Bylaw 01-2023, Designated Manufactured Home Supplementary Assessment Bylaw, as presented.

CARRIED UNANIMOUSLY

**CORRESPONDENCE
ITEM**

The following correspondence item was reviewed:

Letter dated January 12, 2023 from Brian Holden, Mayor for the Town of Bon Accord, supporting the Town of Ponoka with their request to the Ministry of Health for better delivery of ambulance services across the province.

030-23 Moved by Cr. Klumph that Council accepts the letter dated January 12, 2023 from Brian Holden, Mayor for the Town of Bon Accord, supporting the Town of Ponoka with their request to the Ministry of Health for better delivery of ambulance services across the province, as information.

CARRIED UNANIMOUSLY

**FOR THE GOOD
OF COUNCIL**

Councillor Klumph wished to thanked the Town’s Public Works Department for removing snow from our streets.

CAO LeBlanc thanked and acknowledged the Regional Fire Chief Hove and the Volunteer Fire Department for preparing the base of the skating oval at Cecile Martin Park.

Mayor McKenzie thanked Councillor Smith for bring the idea of a skating oval to Council’s attention.

**CLOSED SESSION –
FOIP ACT SECTION 24 – LAND
& SECTION 17 - LEGAL**

031-23 Moved by Cr. Klumph that Council go in closed session at 5:55 p.m.

CARRIED UNANIMOUSLY

OUT OF CLOSED SESSION

032-23 Moved by Cr. Assaf that the Council come out of closed session at 6:20 p.m.

CARRIED UNANIMOUSLY

ADJOURN

033-23 Moved by Cr. Klumph that the Council Meeting be adjourned at 6:20 p.m.

CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

Mayor, David McKenzie

CAO, Edward LeBlanc

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: February 14, 2023

Re: Appointments to the Local Assessment Review Board and the Composite Assessment Review Board

1.0 PURPOSE:

A request from Capital Regional Assessment Services Commission (CRASC) to appoint the Assessment Review Board Members.

2.0 BACKGROUND AND DISCUSSION:

In reference to Bylaw 06-2019, the Capital Regional Assessment Services Commission provides the Town with administrative services for the Local Assessment Review Board (LARB) and the Composite Assessment Review Board (CARB). The Bylaw also states that Council will annually appoint the list of Commission members and the Chair to LARB and CARB, along with the Assessment Review Board Clerk. On January 30, 2023, the Commission forwarded the relevant names to our office.

During the annual Organizational Meeting, Council does appoint the Capital Regional Assessment Services Commission to serve as the Appeal Board and Clerks but its non-specific in terms of the individuals names.

3.0 ALTERNATIVES:

3.1(a) Council appoints Darlene Chartrand, Tina Groszko, Stewart Hennig, Richard Knowles and Raymond Ralph to the Town of Barrhead's Local Assessment Review Board and the Composite Assessment Review Board and further;

3.1(b) Council appoints Raymond Ralph as the Chairman of the Town of Barrhead's Local Assessment Review Board and the Composite Assessment Review Board, and further;

3.1(c) Council appoints Gerryl Amorin as the Assessment Review Board Clerk to the Town of Barrhead's Local Assessment Review Board and the Composite Assessment Review Board.

4.0 FINANCIAL IMPLICATIONS:

None

5.0 INTERDEPARTMENTAL IMPLICATIONS:

None

6.0 SENIOR GOVERNMENT IMPLICATIONS:

None

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Not applicable

8.0 ATTACHMENTS:

8.1 An e-mail from CRASC dated January 30, 2023.

9.0 RECOMMENDATIONS

a) Council appoints Darlene Chartrand, Tina Groszko, Stewart Hennig, Richard Knowles and Raymond Ralph to the Town of Barrhead's Local Assessment Review Board and the Composite Assessment Review Board and further;

b) Council appoints Raymond Ralph as the Chairman of the Town of Barrhead's Local Assessment Review Board and the Composite Assessment Review Board, and further;

c) Council appoints Gerryl Amorin as the Assessment Review Board Clerk to the Town of Barrhead's Local Assessment Review Board and the Composite Assessment Review Board.

(Original signed by the CAO)
Edward LeBlanc
CAO

From: [Gerryl Amarin](#)
To: [Jennifer Mantay](#)
Subject: [EXTERNAL] - RE: 2023 ARB Officials
Date: January 30, 2023 12:39:43 PM
Attachments: [image002.png](#)
[image003.png](#)

Hello Jennifer,

All municipalities are required to appoint by resolution the following as your ARB officials for 2023.

ARB Chairman -	Raymond Ralph
Certified ARB Clerk -	Gerryl Amarin
Certified Panelists -	Darlene Chartrand Tina Groszko Stewart Hennig Richard Knowles Raymond Ralph

If you have any questions concerning this request, please do not hesitate to contact me.

Gerryl Amarin, CPA | **Manager, Finance Officer**

Capital Region Assessment Services Commission (CRASC)
11810 Kingsway Avenue
Edm AB T5G 0X5
Direct: 780 297 8185



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REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: February 14, 2023

Re: Revised Policy 11-001, Elected Officials Expenses

1.0 **PURPOSE:**

To approve revised Policy 11-001, Elected Officials Expenses, as presented.

2.0 **BACKGROUND AND DISCUSSION:**

Revised Policy 11-001, Elected Officials Expenses, is amended annually to coincide with employee cost of living increases. As the 2023 final operating budget was approved by Council on January 10, 2023, the revised policy is now being presented for approval.

3.0 **ALTERNATIVES:**

3.1 Council approve revised Policy 11-001, Elected Officials Expenses, effective January 1, 2023, as presented.

3.2 Council tables revised Policy 11-001, Elected Officials Expenses and request further information to be brought back to a future meeting.

4.0 **FINANCIAL IMPLICATIONS:**

The proposed amendments have been incorporated into the final 2023 Operating Budget.

5.0 **INTERDEPARTMENTAL IMPLICATIONS:**

Not Applicable

6.0 SENIOR GOVERNMENT IMPLICATIONS:

Not Applicable

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Not Applicable.

8.0 ATTACHMENTS:

8.1 Revised Policy 11-001, Elected Officials Expenses

9.0 RECOMMENDATION:

Council approve revised Policy 11-001, Elected Officials Expenses, effective January 1, 2023, as presented.

(original signed by the CAO)

Edward LeBlanc
CAO

TOWN OF BARRHEAD

PROCEDURE STATEMENT

(Policy 11-001)

Elected Officials Expenses

Effective Date: January 1, 2023

PROCEDURES:

Members of Council will be reimbursed for their duties when engaged in business on behalf of the Town of Barrhead, plus their expenses and mileage incurred in the performance of these duties.

A. ELECTED OFFICIALS EXPENSES FEES AND PROCEDURES

A.1.1 Elected Officials Expenses Fees:

.1 Per Diem:

.1 Mayor:

.1 All Meetings (Per Month) – Includes all Council meetings (Regular, Special, Joint), all In-Town Committee, Board and Commission Meetings, Attendance at Hosted Events, Public Consultations and Inquiries, Signing of Cheques and Agreements, Agenda Review, Home Office Costs such as Office Supplies and Internet Expenses.	\$3,340.00 \$3,475.00
.2 Out of Town meetings – over 4 hours (per day) including A.U.M.A., Federation of Canadian Municipalities, Budget Retreat, Out of Town Committee, Board and Commission Meetings, Training Sessions, Seminars and Conferences	\$300.00 \$312.00
.3 Out of Town meetings – under 4 hours (per day) including A.U.M.A., Federation of Canadian Municipalities, Budget Retreat, Out of Town Committee, Board and Commission Meetings, Training Sessions, Seminars and Conferences	\$155.00 \$161.00
.4 In Town meetings – over 4 hours (per day) including Budget Retreat, Interviews, Training Sessions, Seminars, Conferences, etc.	\$300.00 \$312.00
.5 In Town meetings – under 4 hours (per day) including Budget Retreat, Interviews, Training Sessions, Seminars, Conferences, etc.	\$155.00 \$161.00

.2 Councillors:

.1 All Meetings (Per Month) – Includes all Council meetings (Regular, Special, Joint), all In-Town Committee, Board and Commission Meetings, Attendance at Hosted Events, Public Consultations and Inquiries, Signing of Cheques and Agreements, Agenda Review, Home Office Costs such as Cell Phone, Office Supplies, Internet Expenses.	\$2,130.00 \$2,215.00
.2 Out of Town meetings – over 4 hours (per day) including A.U.M.A., Federation of Canadian Municipalities, Budget Retreat, Out of Town Committee, Board and Commission Meetings, Training Sessions, Seminars and Conferences	\$300.00 \$312.00
.3 Out of Town meetings – under 4 hours (per day) including A.U.M.A., Federation of Canadian Municipalities, Budget Retreat, Out of Town Committee, Board and Commission Meetings, Training Sessions, Seminars and Conferences	\$155.00 \$161.00
.4 In Town meetings – over 4 hours (per day) including Budget Retreat, Interviews, Training Sessions, Seminars, Conferences, etc.	\$300.00 \$312.00
.5 In Town meetings – under 4 hours (per day) including Budget Retreat, Interviews, Training Sessions, Seminars, Conferences, etc.	\$155.00 \$161.00

NOTE: PER DIEM AMOUNTS WILL BE ADJUSTED EACH YEAR TO COINCIDE WITH EMPLOYEE COST OF LIVING INCREASES.

.3 Mileage:

.1 Town of Barrhead Rate (Per Kilometer)	Established in accordance with Prov. Federal Govt. rate
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.4 Expenses:

.1 Under 4 Hours	With Receipt
.2 Over 4 Hours Where No Accommodation Required (Per Day)	\$ 49.00
.3 Over 4 Hours Where Accommodation Required (Per Day)	\$ 88.00

A.1.2 Elected Officials Expenses Definitions:

- .1 Meetings - will include any gathering as directly approved by Council including:
 - .1 attendance at regular Council meetings;
 - .2 attendance at special Council meetings, including:
 - .1 joint Town and County Council meetings,
 - .2 “emergency” or unscheduled Town Council meetings,
 - .3 Ad Hoc committee meetings;
 - .3 attendance at any Standing Committee, Board or Commission meeting,

- .4 representation on behalf of the Town with prior approval of Council, or Mayor,
 - .5 involvement in any delegation on behalf of the Town, and as approved by Council,
 - .6 attendance at training sessions, seminars or conferences, including one day seminars, within budget set by Council,
 - .7 attending an event as Deputy Mayor when required to do so by the Mayor.
- .2 Per Diem - will mean a payment made to any member of Council for time spent on behalf of the Town of Barrhead (intended to compensate for loss of salary or payment for personal time), including part and full days.
- .3 Mileage - will mean compensation for wear and tear on a motor vehicle, gas, insurance and other related vehicle costs.
- .4 Expenses - will mean compensation for actual costs related to attendance on behalf of the Town of Barrhead, and will include all costs relative to the approved attendance (including taxi fares, parking fees without receipts, meals, etc.) other than per diem, mileage, hotel and registration fee costs. Reimbursement is dependent upon where the meeting is held, whether accommodation is required, combined with the length of meeting, not actual expenses. Individual Council Members may request advances on expenses.

A.1.3 Elected Officials Expenses Procedures:

- .1 Per diem claims for attendance at AUMA Conventions, Federation of Canadian Municipalities, Budget Retreat, Out of Town Committee, Board and Commission Meetings, Training Sessions, Seminars and Conferences plus submissions for mileage and expenses from this policy will be submitted as per Schedule "A" attached.
- .2 Council Members' payments for per diems will be automatically deposited into their bank accounts at the end of each month.
- .3 It is not mandatory to fill out a Monthly Per Diem Summary Form (Schedule B), but if a Council Member chooses, they may still do so.

A.1.4 Provincial Political Contributions:

- .1 The Town of Barrhead shall not make any political contributions nor reimburse an individual for a political contribution because a municipality is considered a "prohibited corporation" under Section 1(1)(I)(ii) of the Election Finances and Contributions Disclosure Act.

A.1.5 Social Functions

- .1 Council members will be encouraged to attend social functions (i.e. Chamber Gala, Festival of Trees, Fireman's Ball, etc.) on behalf of Town Council. A maximum of \$300.00 per year, per Council member, may be allocated towards the Council Member's cost to attend social events. This amount is included in the miscellaneous fees budget for each Council member. Council members will be responsible for costs related to their spouse/guest attendance at social functions.

MAYOR AND COUNCIL - EXPENSE CLAIM FORM

"Schedule A"

Effective January 1, 2023

NAME: _____

DATE: _____

Meetings	Per Diem (Including AUMA & Federation of Canadian Municipalities, Budget)		EXPENSES - include G.S.T. (Items With no Receipt – 4.76% for GST)	
	# of Meetings _____ @ \$ 155.00 \$161.00 Half-Day	Date/Location(s)/Meeting _____ _____ _____	\$ _____ \$ _____ \$ _____	
	_____ @ \$ 300.00 \$312.00 Full-Day	_____ _____ _____	\$ _____ \$ _____ \$ _____	
Mileage	Mileage (in accordance with Prov. Federal Govt. Rate) _____ km	Destination: _____	GST 4.76% (\$ 5/105) \$ _____	
	Mileage #2 (if applicable) _____ km	Destination: _____	\$ _____	
	Transportation (Other than Car)		\$ _____	
Expenses	Expense Allowance (up to \$49/ ½ day, \$88/ full day) (Attach Receipts For Under 4 Hours) <u>Location</u>		GST 4.76% (\$ 5/105)	
	\$ _____ - Half Day	_____	\$ _____	
	\$ _____ - Full Day	_____	\$ _____	
Hotels/Registration	Hotels	Rate/day _____ No. of days _____ P.S.T. _____ G.S.T. _____	GST 5% \$ _____	
	Registration Fees	_____	\$ _____	
	Other	_____	\$ _____	
	TOTAL CLAIM (includes G.S.T.)		\$ _____	

Signature of Delegate

Reviewed By CAO

****For Per Diem and Expense Descriptions, Rates, please see reverse.**

*** Please do not write below this line - Admin. Office Use Only ***

INVOICE NO:	DATE:	G/L CODE:	AMOUNT:
VENDOR NO:	GST:	G/L CODE:	AMOUNT:

“Schedule B”

[illegible]

Out of Town /In Town Meetings – Half Day under 4 hours per day including AUMA, Federation of Canadian Municipalities and Budget meetings	\$155.00	\$161.00
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Out of Town/In Town Meetings – Full Day over 4 hours per day including AUMA, Federation of Canadian Municipalities and Budget meetings	\$300.00	\$312.00
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Under four hours	Expenses with receipt
Half-Day Daily over four hours - no accommodation required.....	\$49.00
Full-Day Daily where accommodation required.....	\$88.00

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: February 14, 2023

Re: Policy 23-23-005, Barrhead Fire Services Fire Fighter Pay Schedule

1.0 PURPOSE:

For Council to approve a revised Appendix "A" of Policy 23-23-005, Barrhead Fire Services Pay Schedule, as presented.

2.0 BACKGROUND AND DISCUSSION:

Council approved the 2023 Final Operating Budget at their Regular Meeting of January 10, 2023. Policy 23-23-005 has now been amended to include the same Cost of Living Adjustment that was incorporated into the 2023 Budget.

3.0 ALTERNATIVES:

3.1 That Council approves the revised Appendix "A" of Policy 23-23-005, the Barrhead Fire Services Pay Schedule, as presented.

3.2 That Council tables the revised Appendix "A" of Policy 23-23-005, the Barrhead Fire Services Pay Schedule and instructs Administration to provide further information for the next Council Meeting.

4.0 FINANCIAL IMPLICATIONS:

The 2023 revised hourly rates for Barrhead Fire Services have been incorporated into the 2023 Operating Budget, which was approved by Council on January 10, 2023.

5.0 INTERDEPARTMENTAL IMPLICATIONS:

Not applicable.

6.0 SENIOR GOVERNMENT IMPLICATIONS:

Not Applicable.

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Not Applicable.

8.0 ATTACHMENTS:

8.1 - Policy 23-23-005, Barrhead Fire Services Pay Schedule

9.0 RECOMMENDATION:

That Council approves the revised Appendix "A" of Policy 23-23-005, the Barrhead Fire Services Pay Schedule, as presented

(original signed by the CAO)

Edward LeBlanc
CAO

Policy 23-23-005-Appendix "A"

Barrhead Fire Services Pay Schedule

On completion of the Class requirements in Policy 23-23-005 Appendix "B" the corresponding pay grid will be applied to the member's monthly compensation.

The following Rates are effective as passed by Council for ~~2022~~ **2023**

Training Level	Hourly Rate for 2022 2023
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Orientation/Probation:	\$16.39 \$17.05
Class 4 Fire Fighter	\$20.31 \$21.12
Class 3 Fire Fighter	\$22.40 \$23.30
Class 2 Fire Fighter	\$24.55 \$25.53
Class 1 Fire Fighter	\$26.70 \$27.77
Senior Fire Fighter	\$28.82 \$29.97

In addition to the paid per call, honorariums will be processed to senior staffing recognizing the additional responsibility on and off scene. The below are eligible should the position be filled by a paid-on-call member.

Captain	\$150.00 Monthly
Deputy Fire Chief (Acting) – 1 week or more	\$200.00 Monthly

(Monthly D/C honorariums will be paid weekly if member is acting on top of an hourly wage)

Weekend on call pay will consist of a flat rate of **\$37.50** Per weekend day
During the weekends from July 1st until Aug 31st and the weekend following Christmas and New Years the rate will be **\$62.50**

If there is a long weekend or stat holiday falling on any day during the week the Weekend on call rate will apply.

(All the rates in this Appendix will be reviewed and approved by Council)

**COUNCIL REPORTS
AS OF FEBRUARY 14, 2023**

		Meeting (since last council)
Agricultural Society	Cr. Oswald (Alt. Cr. Kluin)	<u> X </u>
Barrhead Accessibility Coalition	Cr. Kluin	<u> </u>
Barrhead Cares Coalition	Cr. Assaf	<u> </u>
Barrhead & Area Regional Crime Coalition (BARCC)	Mayor McKenzie	<u> </u>
Barrhead Attraction & Retention Committee	Mayor McKenzie	<u> </u>
Barrhead & District Social Housing Association	Cr. Smith	<u> </u>
Barrhead Fire Services Committee	Cr. Assaf and Cr. Smith	<u> </u>
Barrhead Regional Airport Committee	Mayor McKenzie and Cr. Assaf	<u> </u>
Barrhead Regional Water Commission	Mayor McKenzie and Cr. Smith (Alt. Cr. Sawatzky)	<u> </u>
Capital Region Assessment Services Commission	Cr. Klumph	<u> </u>
Chamber of Commerce	Cr. Oswald	<u> </u>
Community Futures Yellowhead East	Cr. Assaf (Alt. Cr. Kluin)	<u> </u>
Economic Development Committee	Committee of the Whole	<u> </u>
Enhanced Policing School Resource Officer Committee	Cr. Sawatzky (Alt. Mayor McKenzie)	<u> </u>
Family & Community Support Services Society	Cr. Kluin and Cr. Oswald	<u> </u>
Intermunicipal Collaboration Framework Committee	Cr. Assaf, Cr. Smith and Mayor McKenzie	<u> </u>
Library Board	Cr. Klumph (Alt. Cr. Sawatzky)	<u> </u>
Municipal Emergency Advisory Commission	Cr. Assaf, Cr. Kluin and Cr. Smith	<u> </u>
Municipal Planning Commission	Cr. Assaf, Cr. Oswald and Cr. Sawatzky (Alt. Cr. Smith)	<u> X </u>
Subdivision & Development Appeal Board	Cr. Klumph	<u> </u>
Twinning Committee	Cr. Klumph	<u> </u>
Yellowhead Regional Library Board	Cr. Klumph (Alt. Cr. Sawatzky)	<u> </u>

Community FUTURES YELLOWHEAD EAST
CFYE Regular Board Meeting Minutes
Location: Forest Interpretive Centre
Thursday September 15, 2022

REGRETS: ROBIN MURRAY

IN Attendance:	Nick Gleych, Daryl Weber, Serena Lapointe - Zoom, Marvin Schatz- zoom, Jeremy Wilhelm, Liz Krawiec, Anne Greenwood, Ty Assaf, Jim Hailes, Phyllis Maki, Brenna McKay, Michelle Jones, McKenna Foresiella, b \ I\ 1'f\ 1.A.,\1-(ecr,-
1) CALL TO ORDER:	Board Chair called the meeting to order at 1:00 pm
2) ADOPTION OF AGENDA:	<p><u>Motion# 37/22 Moved by Daryl Weber</u> To accept the agenda as amended to include, 9.6 WDCC Economic Forum, and 9.7 RFD - HR Holiday Policy, and to have guest speakers present ahead of agenda and minutes approval.</p> <p style="text-align: right;">CARRIED</p>
3) MINUTES OF PREVIOUS MEETING:	<p><u>Motion # 38/22 Moved by Jim Hailes</u> <i>That the minutes of the June 16,2022 regular board meeting be corrected to provide correct spelling of the new interim CAO of Onaway, and reviewed at next meeting for approval.</i></p> <p style="text-align: right;">CARRIED</p>
4) GUEST SPEAKER	<p>Country Comfort Cabins & RV - Bryanna McKay - Project Update Video and business PowerPoint overview provided. Well received by all and several questions and answers were provided.</p> <p>CFNA - Executive Director, Phyllis Maki - CFLIP Program, CFNA Update Phyllis provided the board with an overview on the CFLIP program, several questions and answers were shared back and forth with the board. Presentation was well received.</p>
5) CHAIR REPORT	Chair report provided as presented
6) TREASURER'S REPORT	<p>As attached</p> <p><u>Motion # 39/22 Moved by Liz Krawiec</u> <i>To accept financial reports as attached for information</i></p> <p style="text-align: right;">CARRIED</p>
7) STAFF REPORTS:	<p>Executive Director: - Monthly Report, As attached CEO Coordinator: Monthly Report, As attached Business Analyst: Monthly Report, As attached DSS Report - Updated Reports, as attached. <u>Motion# 40/22 Moved by Anna Greenwood</u> That all staff reports be accepted as presented for information.</p> <p style="text-align: right;">CARRIED</p>
8) OLD BUSINESS:	<p>8.1 CFYE Loan Interest Rate Review: Motion # 41/22 Moved by Ty Assaf</p>

Motion to change the current Loan Policy interest rate of 7%, to now reflect that the Regular Loan Interest rate will now be administered at Prime +3%, as per Prairies Can contribution agreement.

CARRIED

8.2 Community Investment Committee Update:

Committee member Ty Assaf, provided the board with a general overview of discussion coming from first meeting. ED will be meeting individually over time with each CAO/EDO and Board member to discuss opportunities for regional projects.

8.3 CGI Program - # of Loans Approved to Date. Update provided to the board.

8.4 ED Performance Review Board Chair and Vice Chair will meet with ED to finalize Review at upcoming Symposium

8.5 Board Strategic Planning Session - October

Board reminded of in person date for October Strat Planning

Motion # 42/22 Moved by: Daryl Weber

To accept Old business as presented for information only

CARRIED

9) NEW BUSINESS:

9.1 Wild Rose-Agri Tourism Project Partnership agreement- Information shared with board regarding partnership project.

9.2 Agri-Farm Partnership Request - Lac Ste Anne

Round Table October 5th - Board members suggested that a Talk Track or some kind of document be created that board members can continue to share at their council meetings to create deeper awareness of CFYE and how each municipality can partner with CFYE on regional ec dev projects.

9.3 Prairies Can change to definition of "Youth" - adapt to Youth Loan Program.

Motion# 43/22 Moved by: Liz Krawiec

Motion to adapt the new definition of youth being from 15-34 years of age as per Prairies Can direction.

CARRIED

9.4 Including a Treaty Land Acknowledgement to our meetings-

Motion # 44/22 Moved by Ty Assaf

Motion to Tabled until after symposium to see if there is additional wording be considered for our land acknowledgment.

CARRIED

9.5 NWCF Manager/Board Meeting -Whitecourt Nov. 15-16

Motion # 45/22 Moved by: Ty Assaf

Motion to cover the ticket cost of board members who are interested in attending the Economic Forum, board members to advise ED if they will be attending.

CARRIED

9.6 RFD - HR Policy-Additional Holidays

Motion# 46/22 Moved by: Jim Hailes

To accept the RFD recommending that both Christmas Break and National Truth and Reconciliation days be added to the HR employee Paid Holiday Policy

CARRIED

Motion# 47/22 Moved by: Daryl Weber

To accept New Business as Information

CARRIED

10) IN CAMERA

MOTION # 48/22 MOVED BY: DARYL WEBER

Motion to go in Camera at 4:05 pm

CARRIED

10.1 CFLIP FUNDING - Investment Plan

10.2 Fall Symposium Manager/Board Meeting/ Survey Questions/Rules of Engagement

10.3 CFNA- RRRF Client Survey- Review of Survey Questions

Motion # 49/22 Moved by Daryl Weber

Motion to come back out of Camera at 4:25 pm

CARRIED


ADJOURNMENT:

Motion # 50/22 Moved by Anna Greenwood

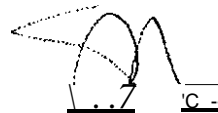
Moved to adjourn at 4:25 pm

NEXT MEETING:

October 20th - Strategic Planning Session - Eagle River Casino



Board Chair *f/, f;fit,{UI*



Board Secretary

Community FUTURES YELLOWHEAD EAST
CFYE Regular Board Meeting Minutes
Location: Eagle River Casino & Travel Plaza
Thursday October 20, 2022 – 10:00 am – 3:00 pm

Confirmed Attendance:	Nick Gelych, Ty Assaf, Liz Krawiec, Serena Lapointe, Jim Hailes, Ellen MacCormac, Matthew Hartney, Michelle Jones, Anna Greenwood, Lilian Wisser, Marvin Schatz, Robin Murray
REGRETS:	Jeremy Wilhelm, Daryl Weber
1) CALL TO ORDER:	Meeting called to order at 10:15 am
2) ADOPTION OF AGENDA:	<p><u>Motion# 51 Moved by Serena Lapointe</u> To accept the Agenda as amended to include New Business 9.1 – Municipal Organizational meetings, board member assignment.</p> <p style="text-align: right;">CARRIED</p>
3) MINUTES OF PREVIOUS MEETING:	<p><u>Motion # 52 Moved by Ty Assaf</u> <i>That the minutes of the September 15 2022 regular board meeting be accepted as presented</i></p> <p style="text-align: right;">CARRIED</p>
4) GUEST SPEAKER	<p>Tricia Deckort – Prairies Can Officer - Prairies Can Update Tricia started with a land acknowledgement and provided board and staff members with an update on prairies can, ministers, deputy ministers. Recommended that board members ensure they are familiar with the CFYE funding contract, in particular schedules B&C. Also referred to the percentage of funds that are currently available for funding may need to consider investing into CFLIP. Thanked the Board & Staff for the work and support they provided through the RRRF loan program <u>Motion # 53 Moved by: Robbin Murray</u> To accept Prairies Can presentation as information.</p> <p style="text-align: right;">CARRIED</p>
5) CHAIR REPORT	Tabled – Nov Board Meeting
6) TREASURER’S REPORT	<p>Tabled – Nov Board Meeting <u>Motion # N/A Moved by</u> <i>NO motion required - To table financial reports until November 2022 regular board meeting</i></p> <p style="text-align: right;">CARRIED</p>
7) STAFF REPORTS:	<p>Tabled – Nov. Board Meeting</p> <p style="text-align: right;">CARRIED</p>
8) OLD BUSINESS:	Tabled to Nov Board Meeting
9) NEW BUSINESS:	<p>9.1 Municipal Organizational Planning Meetings. ED, inquired as to who had held their organizational planning meetings in an effort to try and determine who might be returning and who may not.</p>

Confirmation to date provided by County of Barrhead, board member Marvin Schatz returning. All other board members advised they would be requesting to stay on the board. Their meetings have not yet been completed.

Other New Business Tabled to Nov Board Meeting

10: 30 AM :Facilitated by Karen Blewitt – Alberta Government

**10) STRATEGIC
PLANNING SESSION**

ADJOURNMENT:

Motion # 54 Moved by Anna Greenwood

Moved to adjourn at 3:17 pm

NEXT MEETING:

November 17th – Final Fall/Winter In Person Meeting

Nick Gelych

[Nick Gelych \(Dec 16, 2022 11:54 MST\)](#)

[Serena Lapointe \(Dec 16, 2022 23:11 MST\)](#)

Dec 16, 2022

Board Chair

Date: _____

Secretary











October 20, 22 Meeting Minutes with motions

Final Audit Report

2022-12-17

Created:	2022-12-16
By:	Michelle Jones (mjones@cfyellowheadeast.ca)
Status:	Signed
Transaction ID:	CBJCHBCAABAAAnKX2uaD_UCWM0ArWOfgx_z4IU8r1_ARE

"October 20, 22 Meeting Minutes with motions" History

-  Document created by Michelle Jones (mjones@cfyellowheadeast.ca)
2022-12-16 - 0:24:16 AM GMT- IP address: 198.166.89.29
-  Document emailed to ngelych@lsac.ca for signature
2022-12-16 - 0:25:24 AM GMT
-  Email viewed by ngelych@lsac.ca
2022-12-16 - 7:11:45 AM GMT- IP address: 104.28.116.14
-  Signer ngelych@lsac.ca entered name at signing as Nick Gelych
2022-12-16 - 6:54:51 PM GMT- IP address: 45.59.79.74
-  Document e-signed by Nick Gelych (ngelych@lsac.ca)
Signature Date: 2022-12-16 - 6:54:53 PM GMT - Time Source: server- IP address: 45.59.79.74
-  Document emailed to serenalapointe@whitecourt.ca for signature
2022-12-16 - 6:54:54 PM GMT
-  Email viewed by serenalapointe@whitecourt.ca
2022-12-17 - 6:11:00 AM GMT- IP address: 198.166.91.11
-  Signer serenalapointe@whitecourt.ca entered name at signing as Serena Lapointe
2022-12-17 - 6:11:24 AM GMT- IP address: 198.166.91.11
-  Document e-signed by Serena Lapointe (serenalapointe@whitecourt.ca)
Signature Date: 2022-12-17 - 6:11:26 AM GMT - Time Source: server- IP address: 198.166.91.11
-  Agreement completed.
2022-12-17 - 6:11:26 AM GMT



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**Barrhead & District Social Housing Association
Minutes
Regular Board Meeting – December 12, 2022**

Members Present: Craig Wilson, Don Smith, Bill Lane, Peter Kuelken, Roberta Hunt
Staff Present: Tyler Batdorf, Su Macdonald

1.0 The meeting was called to order at 10:15 a.m.

2.0 Approval of Agenda

Bill Lane moved to approve the December 12, 2022, Regular Board Meeting Agenda.

Carried Unanimously

3.0 Adoption of the Minutes

Peter Kuelken moved to adopt the Minutes of both the Regular Board Meeting and the Organizational Meeting of November 15, 2022.

Carried Unanimously

4.0 Reports

4.1 Financial Report

Income Statements for Lodges and Seniors & Community Housing were presented.

Roberta Hunt moved to accept the Financial Reports as presented.

Carried Unanimously

4.2 Cheque Log – November 2022

Don Smith moved to accept the Cheque Log as presented.

Carried Unanimously

Initials: Chairperson C.W. CAO JS

4.3 CAO Report

Updates were presented on the following topics:

- Corporate Image and Rebranding
- Home Care Med Room
- Operations (Dietary, Admin, Activities, Housekeeping)
- ASHC Funded Projects
- BDSHA Projects
- Facilities Manager's Report

Bill Lane moved to accept the CAO's Report as presented.

Carried Unanimously

4.4 Resident Services Manager's Report

Vacancy Report:

-Hillcrest Lodge	31 vacancies
-Klondike Place	5 vacancies
-Golden Crest Manor	4 vacancies
-Jubilee Manor	1 vacancies
-Pembina Court Manor	2 vacancies
-JDR Manor	0 vacancies
-Barrhead CH	1 vacancies
-Swan Hills CH	3 vacancies

Peter Kuelken moved to accept the Resident Services Manager's Report as presented.

Carried Unanimously

5.0 Old Business

5.1 Dining Room PA System (Information Only)

New system is installed and working well.

Don Smith moved to accept the information.

Carried Unanimously

5.2 Needs Assessment (Information Only)

In process

Roberta Hunt moved to accept the information.

Carried Unanimously

5.3 RRSP (Information Only)

Plan has been built in accordance with the Board Motion of November 15, 2022 and is ready to go for January 2023.

Bill Lane moved to accept the information.

Carried Unanimously

6.0 New Business

6.1 Dietary Review

The Dietary Review has been completed which highlighted some operational deficiencies in that department. The Dietary Supervisor has been made aware and an action plan is being implemented.

Don Smith moved to accept the information

Carried Unanimously

7.0 Correspondence

Not required.

8.0 In Camera – Board and CAO

Don Smith made a motion to move in camera at 10:54 a.m.

Carried Unanimously

Roberta Hunt moved to come out of camera at 11:02 a.m.

Carried Unanimously

Peter Kuelken moved to investigate and obtain proposals for the installation of a camera monitoring system for BDSHA facilities.

Carried Unanimously

9.0 In Camera – Board Only

Not Required

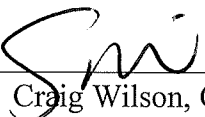
10.0 Time and Date of Next Meeting

Tuesday, January 24, 2023, at 10:00 a.m.

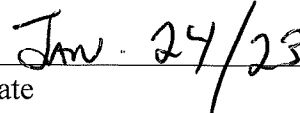
11.0 Adjournment

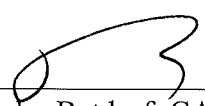
Roberta Hunt moved to adjourn the meeting at 11:10 a.m.

Carried Unanimously

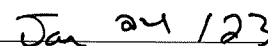
Signature:  Craig Wilson, Chairperson

Date



Signature:  Tyler Batdorf, CAO

Date



Barrhead Exhibition Association and Agricultural Society
Board Meeting
January 24, 2023

Meeting called to order by President Jackie Miller 7:35 pm

Attendance: Brenda Visser, Jackie Miller, Steve Zunti, Ken Anderson, Ashely Mast, Steve Properzi, Neil Branden, Collee Branden, Shauna Abernathy, Anthony Oswald, Lynn Down

ADOPTION OF AGENDA

Moved by B Visser to adopt agenda with additions. Carried.

ADOPTION OF AGENDA

Moved by C Branden to adopt minutes of Board Meeting of November 22, 2022. Secunder S Properzi. Carried.

Moved by S Zunti to adopt minutes of Special Board Meeting of January 10, 2023. Secunder K Anderson. Carried.

BUSINESS ARISING FROM MINUTES

1. AAAS Convention Feb 2-4 – C Branden, J Miller, B Visser, B Lane attending. Grady & Katelyn Branden will attend Young Farmers “Rock the Farm” session.
2. Appreciation Night – Hall set up Sunday Feb 5 – 2pm (all hands on deck!). Resend reminder poster in social media. **Moved by C Branden to approve \$400 for E Anderson to purchase door prizes. Secunder S Abernathy. Carried.** Review of 2022 AGM Minutes.

REPORTS

1. Financial Report (attached) – **Moved by B Visser to accept report as presented. Secunder N Branden. Carried.**
2. Facilities Report (attached) - **Moved by N Branden to approve replacement south o/h barn door \$12,000. Secunder B Visser.** Door delivery 20 weeks. **Moved by K Anderson to accept reports as presented. Secunder S Properzi. Carried**
3. Rodeo Report – N Branden reported the committee will investigate a CPR Rodeo for September. Will also contact Barrhead Minor Hockey as to changing the dates. **Move by N Branden to accept report as presented. Secunder A Mast. Carried.**
4. Fundraising Report – C Branden 12 families – 25 kids attended the December 11th FUNdraiser with a profit of \$650 and will not continue due to number of similar activities. **Moved by C Branden to accept report as presented. Secunder N Branden. Carried.**
5. Derby Report – A Mast reported the DVD and USB are being delivered. **Moved by A Mast to accept report as presented. Secunder B Visser. Carried.**

NEW BUSINESS

1. Wifi – S Zunti is investigating WiFi issues. He has installed a camera in the barn only to view if it is cleared of users.
2. Roger Communications – Request to install a tower on Ag property. Confirm legitimacy and discuss further.

3. Three Year Plan – Reviewed for updates.
4. Scams – Email addresses of board members will be removed from all social media with phone numbers remaining.

ADJOURNMENT

Moved by N Branden to adjourn meeting at 9:45pm. Seconder C Branden. Carried.

Barrhead Exhibition Association and Agricultural Society
Special Board Meeting
January 10, 2023

Meeting called to order by President Jackie Miller at 7:00 pm

The meeting was called to discuss plans for the Appreciation Night and AGM.

Attendance: Brenda Visser, Jackie Miller, Steve Zunti, Ken Anderson, Ashley Mast, Colleen Branden, Shauna Abernathy, Lynn Down

Appreciation Night and AGM

- Cocktails 5:30 – 6:30
- Supper 6:30 – 7:30
- Membership \$10
- Election of Officers
- Door prizes during the evening. Ken is going to ask Evelyn Anderson if she will get door prizes. Colleen will get something from Servus Credit Union. Shauna has some glass bottles leftover from WRA Finals.

President, Treasurer, and all Committee Directors

- Prepare a written report to address at the AGM.
- Email a copy of the report to Lynn Down lynnik@shaw.ca no later than January 31.

Advertising

- J Miller will prepare an ad for all social media and Barrhead Leader.
- L Down will send invites to Town & County Councils.
- Advertising has RSVP to bhdagsociety@gmail.com or phone or text 780.282.0234 by January 27
- Attendee lists from board members/committees to be emailed to lynnik@shaw.ca by January 27

Hall Prep

- Hall set-up date/time to be discussed at regular board meeting on January 24.
- Will use a projector and sheet for wall to display reports/documents rather than printing reports. Jackie has one and will see if it connects to her computer.

Bar

- S Abernathy will apply for license, order and pick pop and liquor.

Supper

- L Down approach Coop to prepare.
- B Visser approach Barb Almost for serving and clean-up ... will offer a donation to a max of \$400.
- Menu: beef-on-bun, 2 salads, beans, and desert.
- Need to get plates, cutlery, serviettes, cups, coffee/tea, etc.

ADJOURNMENT

Meeting adjourned 7:50pm.

Barrhead Exhibition Association and Agricultural Society
Board Meeting
November 22, 2022

Meeting called to order by President Jackie Miller at 7:30 pm.

Attendance: Jackie Miller, Steve Zunti, Ken Anderson, Ashley Mast, Steve Properzi, Neil Branden, Colleen Branden, Shauna Abernathy, Bill Lane, Anthony Oswald, Lynn Down

ADOPTION OF AGENDA

Moved by B Lane to adopt amended agenda. Secunder K Anderson. Carried.

ADOPTION OF MINUTES

Moved by N Branden to adopt minutes of Board Meeting of October 25, 2022. Secunder S Abernathy. Carried.

BUSINESS ARISING FROM MINUTES

1. Rebranding – Logo still under review.
2. Terms of Reference – Outstanding documents to be submitted at next Board Meeting January 24, 2023 for approve by the Board of Directors.
3. County of Barrhead Bartending – S Zunti, C Fisher, M Donaghy, L Down.

REPORTS

1. Financial Report (attached) – **C Branden to accept report as presented. Secunder S Zunti.**
2. Facilities Report (attached) – K Anderson submitted Facilities Committee Report and Barn Report. **Moved by K Anderson to accept reports as presented. Secunder B Lane. Carried.**
3. Rodeo Report – N Branden reported disappointment with the unsuccessful 3-year WRA bid noting that the Rimbey bid is for one year only. **Move by N Branden to accept report as presented. Secunder A Mast. Carried.**
4. Fundraising Report – C Branden reported the December 11th FUNdraiser plans are in place and will include a Hay Ride with registration and \$5 for those not registered.
5. Derby Report – A Mast reported the videos are being produced and more attractions are being considered for the July 22, 2023 Derby. **Moved by A Mast accept report as presented. Secunder C Branden. Carried.**
6. AAAS Region 5 Meeting – J Millers & C Branden attended. Alberta Young Farmers and Ranchabouts (AYFR) – **Moved by C Branden to sponsor an eligible and active Barrhead Agricultural Society member and one guest to attend the AAAS Convention on February 2-4, 2023. Deadline to submit application to the Barrhead Ag Society by December 31, 2022. Secunder S Abernathy.**

NEW BUSINESS

1. December Meeting – Meeting canceled next Board Meeting January 24, 2023. **NOTE:**
The Facilities Committee will hold an open meeting to all members wishing to attend on
December 20 @ the Ag Barn Meeting Room @ 7:30pm.
2. Town of Barrhead Christmas Bartending – K Anderson, L Messmer, M Donaghy, L Down.
3. Events to Replace WRA Finals – Discussed options i.e.: CPRA, concert.

ADJOURNMENT

Moved by N Branden to adjourn meeting at 9:35 pm. Secorder B Lane. Carried

9:36 AM

Barrhead Exhibition Association and Agricultural Society

01/24/23

Balance Sheet

Accrual Basis

As of January 24, 2023

	Jan 24, 23
ASSETS	
Current Assets	
Chequing/Savings	
100 · Servus Credit Union - Chequing	68,519.40
101 · Servus Credit Union - Savings	9.78
102 · Servus Rewards #2	118.52
105 · Servus Credit Union - Shares	1.50
107 · Servus Credit Union - CASINO	23,075.83
109 · Term 9 Rodeo Grant 1 Yr Redeem	14,485.48
110 · Leonard's Memorial 1 Yr Redeem	9,265.87
Total Chequing/Savings	115,476.38
Accounts Receivable	
115 · Accounts Receivable	451.50
Total Accounts Receivable	451.50
Total Current Assets	115,927.88
Fixed Assets	
170 · Land	152,541.86
172 · Show Barn	849,506.90
173 · Equipment	327,996.45
174 · Grounds Improvement	151,989.03
175 · Babilitz Exhibition Hall	308,480.06
Total Fixed Assets	1,790,514.30
Other Assets	
186 · Other Assets	1,603.95
Total Other Assets	1,603.95
TOTAL ASSETS	1,908,046.13
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
200 · Accounts Payable	372.01
Total Accounts Payable	372.01
Other Current Liabilities	
201 · Accrued Liabilities	1,775.00
250 · GST/HST Payable	109.71
Total Other Current Liabilities	1,884.71
Total Current Liabilities	2,256.72
Total Liabilities	2,256.72
Equity	
195 · Pembina West Co-operative	-3,858.77
300 · Retained Earnings	-31,679.08
32000 · *Retained Earnings	259,306.63
350 · Equity in Capital Property	1,681,663.68
360 · Capital excess (deficit)	559.94
Net Income	-202.99
Total Equity	1,905,789.41
TOTAL LIABILITIES & EQUITY	1,908,046.13

9:34 AM

Barrhead Exhibition Association and Agricultural Society

01/24/23

Profit & Loss

Accrual Basis

November 1, 2022 through January 24, 2023

	Nov 1, '22 - Jan 24, 23
Income	
FACILITY RENTALS	
1100 · Barn	4,954.37
1101 · Exhibition Hall Rental	1,400.00
1103 · Heat in Barn	28.58
1106 · Meeting Room Rental	220.00
1107 · Open Riding	2,133.36
Total FACILITY RENTALS	8,736.31
FUNDRAISING	
1201 · Bar (County of Barrhead)	1,079.77
1202 · Bar (Town of Barrhead)	1,543.57
1203 · Bar (Grad)	126.43
1210 · Family FUNdraiser	
1211 · Raffle Table	206.00
1212 · Toonle Raffle	202.00
1213 · Spin to Win	42.00
1214 · Donation	32.00
1210 · Family FUNdraiser - Other	750.00
Total 1210 · Family FUNdraiser	1,232.00
Total FUNDRAISING	3,981.77
400 · Misc Income	30.00
401 · Other Revenue	25.47
402 · Patronage Dividends	0.06
450 · Interest Earned	0.02
Total Income	12,773.63
Gross Profit	12,773.63
Expense	
2100 · SHOW BARN EXPENSES	
2101 · Barn & Grounds Repairs & Maint	
2101A · Snow Removal	1,000.00
2101 · Barn & Grounds Repairs & Maint - Other	1,656.19
Total 2101 · Barn & Grounds Repairs & Maint	2,656.19
2102 · Fuel, oil, etc	257.16
2104 · MEETING ROOM EXPENSES	
2105 · Janitorial	1,243.00
2106 · Supplies - Meeting Room/Kitchen	313.94
Total 2104 · MEETING ROOM EXPENSES	1,556.94
2107X · Utilities	
2107 · Natural Gas	
2107A · Carbon Tax	581.94
2107 · Natural Gas - Other	1,915.86
Total 2107 · Natural Gas	2,497.80
2108 · Power	1,171.75
2109 · Water & Sewer	
2109A · Ag Barn Water and Sewer	100.20
Total 2109 · Water & Sewer	100.20
21110 · Internet Service	134.70
21115 · Data plan for tablets	80.00
Total 2107X · Utilities	3,984.45
2111 · Equipment Maintenance & Repairs	152.99

9:34 AM

Barrhead Exhibition Association and Agricultural Society

01/24/23

Profit & Loss

Accrual Basis

November 1, 2022 through January 24, 2023

	Nov 1, '22 - Jan 24, 23
Total 2100 · SHOW BARN EXPENSES	8,607.73
2200 · FUNDRAISING EXPENSES	
2201 · County of Barrhead	304.31
2203 · Town of Barrhead	817.07
2209 · Family FUNdraiser	581.22
Total 2200 · FUNDRAISING EXPENSES	1,702.60
2600 · BABLITZ EXHIBITION HALL EXPENSE	
2601 · Janitor	1,309.00
2602 · Paper Prod & Cleaning Supplies	18.97
2603 · Repairs & Maintenance	153.97
2604 · Water & Sewer	87.40
2605 · Other expenses	130.13
Total 2600 · BABLITZ EXHIBITION HALL EXPENSE	1,699.47
520 · Sponsorship	150.00
531 · Website	390.00
534 · Bank Charges	11.90
535 · AAAS Membership	300.00
555 · Miscellaneous	114.92
Total Expense	12,976.62
Net Income	-202.99

9:35 AM

Barrhead Exhibition Association and Agricultural Society

Profit & Loss

01/24/23

November 2021 through October 2022

Accrual Basis

	Nov '21 - Oct 22
Income	
FACILITY RENTALS	
1099 • Arena Rental	110.00
1100 • Barn	16,935.29
1101 • Exhibition Hall Rental	
1101A • Alberta Health Services Rental	44,000.00
1101 • Exhibition Hall Rental - Other	1,500.00
Total 1101 • Exhibition Hall Rental	45,500.00
1102 • Grounds	190.48
1103 • Heat in Barn	425.70
1106 • Meeting Room Rental	2,057.62
1107 • Open Riding	7,226.68
1111 • Electronic Timer Rental	80.00
Total FACILITY RENTALS	72,525.77
FAIR INCOME	
1400 • Ball Tournament	7,225.00
1401 • Bar	10,525.96
1401A • Cabaret	
1401B • Cabaret Door	5,472.41
1401C • Cabaret Bar	6,551.90
Total 1401A • Cabaret	12,024.31
1404 • Concession	2,255.54
1408 • Gates	29,477.34
1409 • Gymkana Entries	886.00
1410 • Horse Show Entries	2,320.00
1411 • Horse Show Sponsorship	1,500.00
1413 • Miscellaneous	0.57
1415 • Rodeo Sponsorship	
1415A • Mini Chuckwagons	3,600.00
1415 • Rodeo Sponsorship - Other	8,050.00
Total 1415 • Rodeo Sponsorship	11,650.00
1417 • Vendor Fees	473.10
1418 • General Sponsorship	10,000.00
1460 • BBQ Cookoff	
1461 • Raffle	1,620.00
1462 • Entry Fee	400.00
1463 • BBQ Cookoff Sponsorship	2,900.00
1464 • BBQ Cookoff Taster's Choice	255.00
Total 1460 • BBQ Cookoff	5,175.00
FAIR INCOME - Other	0.00
Total FAIR INCOME	93,512.82
FUNDRAISING	
1201 • Bar (County of Barrhead)	234.29
1202 • Bar (Town of Barrhead)	969.54
1203 • Bar (Grad)	25,097.39
1205 • Casino	15,142.07
1208 • 50/50 Raffle	2,976.28
1210 • Family FUNdraiser	
1211 • Raffle Table	463.00
1210 • Family FUNdraiser - Other	950.00
Total 1210 • Family FUNdraiser	1,413.00
Total FUNDRAISING	45,832.57

9:35 AM

Barrhead Exhibition Association and Agricultural Society

Profit & Loss

01/24/23

Accrual Basis

November 2021 through October 2022

	Nov '21 - Oct 22
WILDROSE FINALS	
Bar	
1502 · Bottle Returns	214.55
1504 · Bablitz Bar Thursday	2,817.15
1505 · Bablitz Bar Friday	2,229.53
1508 · Upstairs Bar 1 Thursday	3,204.29
1509 · Upstairs Bar 2 Friday	5,878.11
1510 · Upstairs Bar 3 Saturday 1 pm	1,639.05
1511 · Upstairs Bar 4 Saturday Night	7,250.48
1511A · Lobby Bar Saturday Evening	1,243.81
1512 · Upstairs Bar 5 Sunday	1,364.78
Total Bar	25,841.75
CABARET	
Cabaret Bar	9,191.44
CABARET - Other	6,561.92
Total CABARET	15,753.36
HOLDING	0.00
1514 · Miscellaneous	
1514A · Power	40.00
1514 · Miscellaneous - Other	865.00
Total 1514 · Miscellaneous	905.00
1516 · Sponsorship	11,450.00
1517 · Stall Rentals	3,123.81
1518 · Ticket Sales	
1518A · Thursday Tickets	12,933.35
1518B · Friday Ticket Sales	10,595.25
1518C · Saturday Afternoon Tickets	9,133.34
1518D · Saturday Evening Tickets	15,719.06
1518E · Sunday Ticket Sales	8,857.17
1518H · 5 packs	4,380.96
1518 · Ticket Sales - Other	1,209.53
Total 1518 · Ticket Sales	62,828.66
1520 · Vendor Fees	300.00
1525 · Alberta Stabilize Grant	14,435.00
Total WILDROSE FINALS	134,637.58
1600 · DERBY	
1601 · Derby Entries	2,205.00
1602 · Derby Sponsorship	4,100.00
1603 · Derby DVD	400.00
1604 · Vendor Fee	175.00
1605 · Derby Bar Sales	32,878.90
1606 · Derby Gate Fees	28,575.50
1607 · Derby Concession	1,577.43
1608 · 50/50	4,818.00
Total 1600 · DERBY	74,729.83
399 · Grant - Alberta Agriculture	52,533.00
400 · Misc Income	1,208.88
401 · Other Revenue	0.04
402 · Patronage Dividends	12.11
410 · Memberships	120.00
430 · On Target Bull Sale	0.00
435 · Donations (A)	25,503.00
440 · Farmers Market Insurance	288.00
450 · Interest Earned	61.19
460 · Sponsorship (General)	

9:35 AM

Barrhead Exhibition Association and Agricultural Society

Profit & Loss

01/24/23

Accrual Basis

November 2021 through October 2022

	Nov '21 - Oct 22
460C · Silver Sponsorship	5,700.00
460D · Bronze Sponsorship	1,750.00
460 · Sponsorship (General) - Other	-7,450.00
Total 460 · Sponsorship (General)	0.00
5000 · Beef Bash	
5001 · Beef Bash Entry Fees	3,511.00
5002 · Beef Bash Sponsorship	7,200.00
5003 · Income from On Target Bull Sale	590.00
Total 5000 · Beef Bash	11,301.00
710 · Alberta Stabilization Grant	
710A · Stabilization Matching Grant	25,000.00
Total 710 · Alberta Stabilization Grant	25,000.00
Total Income	537,265.79
Gross Profit	537,265.79
Expense	
2100 · SHOW BARN EXPENSES	
2101 · Barn & Grounds Repairs & Maint	10,077.18
2102 · Fuel, oil, etc	1,261.27
2103 · Sand	3,512.03
2104 · MEETING ROOM EXPENSES	
2105 · Janitorial	5,145.00
2106 · Supplies - Meeting Room/Kitchen	1,138.52
2104 · MEETING ROOM EXPENSES - Other	880.84
Total 2104 · MEETING ROOM EXPENSES	7,164.36
2107X · Utilities	
2107 · Natural Gas	
2107A · Carbon Tax	2,563.97
2107 · Natural Gas - Other	10,926.31
Total 2107 · Natural Gas	13,490.28
2108 · Power	8,321.64
2109 · Water & Sewer	
2109A · Ag Barn Water and Sewer	1,397.07
Total 2109 · Water & Sewer	1,397.07
21110 · Internet Service	538.80
21115 · Data plan for tablets	296.00
Total 2107X · Utilities	24,043.79
2110 · Kitchen Maintenance	1,737.56
2111 · Equipment Maintenance & Repairs	5,601.52
2120 · General Operating Expenses	21.26
Total 2100 · SHOW BARN EXPENSES	53,418.97
2200 · FUNDRAISING EXPENSES	
2200A · Bar supplies	41.50
2202 · Graduation Bar	9,104.81
2203 · Town of Barrhead	524.48
2208 · 50/50 Raffle	1,755.60
2209 · Family FUNdraiser	338.22
Total 2200 · FUNDRAISING EXPENSES	11,764.61
2400 · FAIR EXPENSES	
Entertainment	
2410 · Bouncy Activities	2,300.00

Barrhead Exhibition Association and Agricultural Society

01/24/23

Profit & Loss

Accrual Basis

November 2021 through October 2022

	Nov '21 - Oct 22
2460 · Face Painters, Balloon Artists	4,646.58
2461 · Global FMX Motocross	13,477.60
2462 · Heavy Horse Pull	2,500.00
2463 · Fitset Ninja	3,750.00
2464 · Mini Golf	400.00
Total Entertainment	27,074.18
2401 · Advertising	4,807.40
2402 · Ambulance	1,450.00
2403 · Slo-Pitch Tournament	
2403A · Prize Money	4,250.00
2403B · Umpires	750.00
2403 · Slo-Pitch Tournament - Other	695.71
Total 2403 · Slo-Pitch Tournament	5,695.71
2404 · Bar	
2404A · Liquor License	300.00
2404 · Bar - Other	5,933.99
Total 2404 · Bar	6,233.99
2416 · Gymkana	1,609.36
2417 · Horse Show	
2417B · Prizes/Prize Money	3,431.30
2418 · Judging	900.00
Total 2417 · Horse Show	4,331.30
2419 · Miscellaneous - Fair	
2419A · Set-up/clean up costs for Fair	35.96
2419B · Tent Rental	1,750.00
2419 · Miscellaneous - Fair - Other	364.07
Total 2419 · Miscellaneous - Fair	2,150.03
2421 · Parade	577.77
2422 · Rodeo	
2422A · Stock Contractor	12,800.00
2422B · Added Prizes	7,050.00
2422C · Other prizes	580.00
2422D · Misc Costs	2,050.00
2422E · Mini Chuckwagon Races	3,600.00
Total 2422 · Rodeo	26,080.00
2435 · Cabaret	3,400.00
2470 · BBQ Cookoff	
2475 · Raffle Expense	182.80
2476 · BBQ Cookoff Prize Money	3,225.00
2470 · BBQ Cookoff - Other	42.52
Total 2470 · BBQ Cookoff	3,450.32
2480 · Security	1,397.50
Total 2400 · FAIR EXPENSES	88,257.56
2500 · WILDROSE FINALS EXPENSES	
2500A · Advertising & Promotion	4,060.44
2501 · Ambulance	1,500.00
2502 · Announcer	
2502A · Accomodation	330.00
2502 · Announcer - Other	3,300.00
Total 2502 · Announcer	3,630.00
2503 · Bar	
2504 · Deposit on liquor & pop/enviro	290.21

9:35 AM

Barrhead Exhibition Association and Agricultural Society

01/24/23

Profit & Loss

Accrual Basis

November 2021 through October 2022

	Nov '21 - Oct 22
2506 · Liquor	8,950.01
2507 · Miscellaneous	600.00
2508 · Mix, Water & Ice	854.92
Total 2503 · Bar	10,695.14
2509 · Barn - clean-up	2,415.00
2511 · Feed for livestock	4,800.00
2513 · Miscellaneous - Finals	2,729.08
2514 · Extra Entertainment Costs	700.00
2516 · Rodeo Clown	5,500.00
2517 · Sand	7,729.11
2518 · Security	5,975.00
2519 · Setup/Take Down Costs	950.63
2520 · Speaker Rental	202.00
2522 · Volunteer Expenses	429.61
2524 · Wildrose Rodeo Association	45,000.00
2526 · Cleaning/Damages	2,380.95
2530 · Video Replay Screen	13,985.90
2535 · Saturday Night Cabaret	
2535A · Accomodation	470.80
2535B · Hospitality & extras	290.13
2535 · Saturday Night Cabaret - Other	6,050.00
Total 2535 · Saturday Night Cabaret	6,810.93
2550 · Processing Fees	97.31
Total 2500 · WILDROSE FINALS EXPENSES	119,591.10
2600 · BABLITZ EXHIBITION HALL EXPENSE	
2601 · Janitor	1,452.00
2602 · Paper Prod & Cleaning Supplies	613.32
2603 · Repairs & Maintenance	1,923.57
2604 · Water & Sewer	648.39
2605 · Other expenses	36.27
2606 · Alberta Health Services	4,350.76
Total 2600 · BABLITZ EXHIBITION HALL EXPENSE	9,024.31
2700 · BARRHEAD BEEF BASH	
2701 · Prize Money	8,435.00
2702 · Officials/Judges	600.00
2703 · Other Expenses	2,130.14
Total 2700 · BARRHEAD BEEF BASH	11,165.14
2800 · DEMOLITION DERBY	
2801 · Advertising	1,654.96
2802 · Bar	11,955.75
2804 · Misc Expenses	4,070.38
2805 · Prize Money	12,550.00
2806 · Security	4,750.00
2807 · Ambulance	400.00
Total 2800 · DEMOLITION DERBY	35,381.09
501 · Advertising	167.02
505 · AGM/Appreciation Night	610.74
508 · Convention Expenses	
Registration	3,297.00
Travel and accomodation	1,885.08
508 · Convention Expenses - Other	0.00
Total 508 · Convention Expenses	5,182.08
514 · Interest pd of overdue accounts	10.70
515 · Donations	5,633.89
516 · Float	0.00

9:35 AM

Barrhead Exhibition Association and Agricultural Society

01/24/23

Profit & Loss

Accrual Basis

November 2021 through October 2022

	Nov '21 - Oct 22
517 • Sundry	403.33
518 • Secretary Expenses	99.98
519 • Scholarships	4,500.00
520 • Sponsorship	100.00
530 • Office Supplies	607.15
531 • Website	780.00
532 • Professional Fees	1,700.00
533 • Insurance	
533A • Farmers Market Insurance	288.00
533 • Insurance - Other	13,782.00
Total 533 • Insurance	14,070.00
534 • Bank Charges	112.30
535 • AAAS Membership	300.00
536 • Memberships and Fees	290.00
537 • Line of Credit Interest	173.69
549 • Summer Student	5,500.00
555 • Miscellaneous	3,154.80
80000 • CASINO	
80500 • Misc Expenses	1,995.00
80000 • CASINO - Other	-1,995.00
Total 80000 • CASINO	0.00
Total Expense	371,998.46
Net Income	165,267.33

Barrhead Exhibition Association and Agricultural Society
Facilities Committee Meeting
December 20, 2022

Attendance: Ken Anderson, Evelyn Anderson, Steve Zunti, Laurie Messmer, Steve Properzi, Lynn Down

Meeting called to order by Director K Anderson at 7:30pm

Terms of Reference

- The group reviewed the Maintenance Routine and Inventory List for updates. (attached).
- L Messmer to be listed as the Ag Soc Committee Member to attend board meeting in the absent of the Director.
- Term of Reference to be presented to the Board for approval at January 24, 2023 meeting.

Other Topics

- Coffee Hour – The County of Barrhead Agriculture service Board has asked to partner with the Ag Society to host a morning agriculture information “coffee hour” to be held in the Ag Barn meeting room. The Facilities Committee will recommend to the Board to partner with the County.
- Bablitz Hall Tables & Chairs – we have been lending to members. Table and chairs to be counted when lent out and counted when returned and checked for damage.
- Bablitz Hall WiFi - The Facilities Committee will recommend to the Board to find a solution to improve the Wifi and cell phone service in the Bablitz Hall.
- Wild Alberta – would like the Ag Soc to join them
- Barn O/H South Door - K Anderson has asked Arlen Stocking for price for a new 20ft insulated door \$12000. Committee recommends to replace the door instead of repairing the weather stripping. Wait time for the door 20 weeks and R 18.
- Barn Bleacher Handrails – K Anderson will ask R Abernathy to find a way to alter the handrails in the ag barn for easier access.

Meeting adjourned at 9:00pm

Facilities Report December 20 2022

Since the November meeting the facilities have been used 12 times by other groups, and 3 times by the ag society, 10 times by 4H and 6 open riding nights for a total of 31 times. The arena has been worked 12 times and watered 3 times this month.

Ken and Evelyn have been left to decide

Festival of trees borrowed 10 tables (ag society donation)

Jeff Parsons called to use some chairs from the Bablitz Hall for the Bourgeois funeral (did not take any but borrowed the steps from the ag barn bleachers)

Open riding is \$10/horse and on any other day it is \$60/hr

Vissers have borrowed some 30 ft panels to stop skidoos from crossing their property

Rookie Plumbing has repaired the south east overhead heater in the ag barn

The County of Barrhead snow plowed our barn yard before this last snow fall.

Floor washer is working properly, used dry cell batteries of the size used in our floor washer have no resale value. Vissers have one battery and Steve Zunti has the other.

West overhead heater in the Bablitz Hall did not work properly one time, so needs to be checked regularly.

Ken has brought his 3 point hitch rear blade to the ag grounds. Laurie and Ken moved the sand from the outside to the centre of the arena.

Ken has installed weather stripping on the north sliding door and the north horse door.

Arlen Stocking suggested installing a heat tape under the south over head door to help prevent it from freezing down. Ken has installed a heat tape along the wood plank under the door.

Joel Messmer snow plowed part of our yard and moved the 30 ft panel back in place blocking the entrance to the Troock property

County of Barrhead Agriculture Service Board have asked to partner with the Ag Soc to host a morning coffee hour .

WORK TO BE DONE

lift cement pads on north entrance of Bablitz Hall

Leonard Schmidt memorial

Need to repair rodeo bleachers

Need to install gates on 20 ft panels

BOOKING

Drop in Riding – Monday & Friday October – April, 2023 – 5-9 pm, may book time during day if requested

Lazy Daze – Wednesday & Saturday evenings October – April, March 4

Freedom Naples 4-H – Sundays 12- 5 pm Meadowview 4-H – Saturdays 9:30-11:30 am, April 1, March 25 & 26

Canine 4-H - Jan 23, Feb 27, Mar 20, April 17, May 15

Barrhead Light Horse – Thursday October – April 2023, Feb 19, Feb 11 (1-5)

DM Branden – Breakeaway roping -Tuesdays February 2023 – April 4, 2023 – (except for On Target Bull Sale March 14), & January 13, February 17, March 10, March 31

Beef 4H – meeting room – Jan 19, Feb 16, Mar 16, Ap 20, May 18, June 15

District 4-H meetings – Jan 5, district Multi Judging April 15

Freedom-Naples 4-H beef – January 8 - barn

Minor Hockey – , Bablitz Hall Jan 21, March 24

Kris Kremp Bablitz Hall & Barn – January 26, 27, 28

On Target Bull sale – March 14, 2023 (arena not available March 9-16, 2023)

Regional Multi Judging – April 22, 2023

Beef Achievement Day – May 29, 2023 Horse Achievement Days – May 20-22, 2023, June 3, 2022 Lazy Daze –

ABRA – Fall and Fliny – September 16 & 17 or Sept 30 & Oct 1, 2023

BARRHEAD EXHIBITION ASSOCIATION AND AGRICULTURAL SOCIETY
ANNUAL GENERAL MEETING
FEBRUARY 7, 2023

1. CALL TO ORDER
2. DETERMINATION OF QUORUM
3. MOTION OF VALIDATION
4. ADOPTION OF AGENDA
5. ADOPTION OF MINUTES
 - a) Annual General Meeting – February 1, 2022
6. ADDRESSES AND REPORTS OF OFFICERS
 - a) President's Report
 - b) Treasurer's Report
7. REPORTS OF COMMITTEES
 - a) Facilities Report
 - b) Fair Report
 - c) Rodeo Report
 - d) Fundraising Report
 - e) Derby Report
 - f) Scholarship Report
8. UNFINISHED BUSINESS
9. NEW BUSINESS
 - a) Appointment of Auditor
10. ADDRESSES AND DISCUSSIONS
11. ELECTION OF OFFICERS
 - a) Three – 3 Year Term Directors to be Elected
12. ADJOURNMENT

BARRHEAD EXHIBITION ASSOCIATION AND AGRICULTURAL SOCIETY
MINUTES
FEBRUARY 1, 2022
ANNUAL GENERAL MEETING

The Annual General Zoom Meeting was called to order by President Jackie Miller at 7:30pm.

Attendance: 23 (list attached)

DETERMINATION OF QUORUM

Quorum confirmed by Brenda Visser

MOTION OF VALIDATION

Moved by Randy Schmidt to accept the meeting as valid. Secunder Steve Zunti. Carried.

ADOPTION OF AGENDA

Moved by Wayne Branden to adopt the agenda. Secunder Nadine Quedenbaum. Carried.

ADOPTION OF MINUTES

Moved by Ken Anderson to adopt the minutes of January 28, 2021. Secunder Colleen Branden. Carried.

REPORTS

President's Report

Moved by Jackie Miller to accept her report as presented. Secunder Dawn-Marie Branden. Carried

Treasurer's Report and Financial Statement

Moved by Brenda Visser to accept auditor's financial statement as presented. Secunder Randy Schmidt Carried.

Facilities/Grounds Report

Moved by Ken Anderson to accept report as presented. Secunder Lori Krawec. Carried.

Rodeo Report

Moved by Wayne Branden to accept report as presented. Secunder Neil Branden. Carried.

Fair Report

Moved by Brenda Visser to accept report as presented. Secunder Colleen Branden. Carried.

Fundraising Report

Moved by Colleen Branden to accept report as presented. Secunder Anthony Oswald. Carried.

Scholarship Report

Moved by Evelyn Anderson to accept report as presented. Secunder Colleen Branden. Carried.

NEW BUSINESS

APPOINTMENT OF AUDITOR

Moved by Brenda Visser to appoint Joseph S. Greilach Professional Corporation. Seconded Colleen Branden. Carried.

ELECTION OF BOARD DIRECTORS – Chaired by Brenda Visser.

Three directors required. Calls for nominations from the floor 3 times. Five nominations received.

Colleen Branden nominated Ashley Mast. Accepted

Keri Messmer nominated Evelyn Anderson. Accepted

Steve Zunti nominated Ken Anderson. Accepted

Neil Branden nominated Wayne Branden. Declined

Wayne Branden nominated Neil Branden. Accepted

Moved by Steve Zunti to cease nominations. Seconded Colleen Branden

Voting by secret ballot.

Board of Directors elected: Ashley Mast, Ken Anderson, and Neil Branden

DESTRUCTION OF BALLOTS

Moved by Colleen Branden to destroy ballots. Seconded Evelyn Anderson. Carried

ADJOURNMENT

Moved by Colleen Branden to adjourn meeting at 9:12pm. Seconded Neil Branden. Carried

President's Report 2022

I would like to start out by taking a minute to thank the board of directors for making 2022 a very successful year. They are the backbone of the society and always there to put in the time and get things done.

At the beginning of 2022, we had a slow start as we were still unsure of where we were going with COVID. We were hopeful that we would be able to put on our annual events for the community, so we had to decide as to whether or not to terminate our agreement with AHS. The decision was made that in order to be ready for our summer events, we would give notice to AHS for the end of June.

Grad is always a big fundraiser for the Ag Society. We had no issues, and plenty of volunteers were there to help us out.

Next up would be the demolition derby. We switched things up by having it as a stand-alone event on Saturday, July 23rd. We went with online ticket sales, which had some growing pains but was definitely a learning experience for us all. The attendance was exceptional, as well as the show.

The Blue Heron Fair was back with vengeance, and Brenda Visser did an awesome job organizing it.

- The parade was a go, with Jordy Hein as the Parade Marshall and organizer
- The 2 day rodeo went well as usual. We started it off with the mini chucks, which the crowd seemed to love, and the kid's events were packed on both days.
- The free bouncy Castles, face painting and balloon animals are always a hit with the kids
- The Global FMX Motocross show was amazing, and really something to see.
- The horse show, and gymkhana went off without a hitch, as well the heavy horse pull which was new
- The Slo-pitch tournament was successful
- We added a Saturday night Cabaret with entertainment provided by Travis Dolter. Lots of dancing and fun was had by all.

The Wildrose Rodeo Finals were held in September, which was well attended for all 5 performances. We had a sold-out Cabaret with Drew Gregory as entertainment. This was the 3rd year of our 3-year bid. We did put together a bid for the next 3 years, with a slight change to the performances, but unfortunately, we were not successful. We will be looking at other events that we can put on for the community, because after all, that's what we do.

Our riding arena is always very busy, so we decided to do some upgrades and insulate it. We were able to fully complete the project with cash on hand, as well as a generous donation of \$25,000 from the Barrhead Elks Lodge which in turn triggered a matching donation from the Government of Alberta. Total cost to the Ag Society was approximately \$50,000.

I have only touched on our bigger events and projects, as I can't name them all. But, every event or project we take on, require volunteers and sponsors. I am extremely thankful that we live in the community we do. Without all our generous sponsors and volunteers, we would not be able to do what we do.

So, thank you to everyone who sees the value in our community and wants to make it a better place to live.

Jackie Miller
President

THE BARRHEAD EXHIBITION ASSOCIATION AND AGRICULTURAL SOCIETY

Financial Statements

Year Ended October 31, 2022

THE BARRHEAD EXHIBITION ASSOCIATION AND AGRICULTURAL SOCIETY

Index to Financial Statements

Year Ended October 31, 2022

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Greilach Lussier LLP

CHARTERED PROFESSIONAL ACCOUNTANTS

Joseph S. Greilach, CPA, CA *Partner
Jeffery T. Toivonen, CPA, CA

Bradley G. Lussier, CPA *Partner
Blake D. Rogerson, CPA, CA

*Denotes Professional Corporation

INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Members of The Barrhead Exhibition Association and Agricultural Society

We have reviewed the accompanying financial statements of The Barrhead Exhibition Association and Agricultural Society (the society) that comprise the statement of financial position as at October 31, 2022, and the statements of changes in net assets, revenues and expenditures and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of The Barrhead Exhibition Association and Agricultural Society as at October 31, 2022, and the results of its operations and its cash flows for the year then ended in accordance with ASNPO.

Greilach Lussier LLP
Chartered Professional Accountants

Barrhead, Alberta
February 7, 2023

THE BARRHEAD EXHIBITION ASSOCIATION AND AGRICULTURAL SOCIETY**Statement of Financial Position****October 31, 2022**

	2022	2021
ASSETS		
CURRENT		
Cash	91,575	78,171
Short term investments (Note 3)	23,751	-
Accounts receivable	2,800	3,625
	<u>118,126</u>	<u>81,796</u>
CAPITAL ASSETS (Note 4)	1,792,118	1,682,223
PATRONAGE EQUITY	3,897	3,859
	<u>1,914,141</u>	<u>1,767,878</u>
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable and accrued liabilities	4,077	8,459
Goods and services tax payable	175	392
Deferred revenue (Note 6)	15,142	14,435
	<u>19,394</u>	<u>23,286</u>
NET ASSETS		
General fund	102,628	62,368
Capital fund	1,792,119	1,682,224
	<u>1,894,747</u>	<u>1,744,592</u>
	<u>1,914,141</u>	<u>1,767,878</u>

ON BEHALF OF THE BOARD_____
*Director*_____
Director

THE BARRHEAD EXHIBITION ASSOCIATION AND AGRICULTURAL SOCIETY**Statement of Changes in Net Assets****Year Ended October 31, 2022**

	General fund	Capital fund	2022	2021
NET ASSETS - BEGINNING OF YEAR	62,368	1,682,224	1,744,592	1,649,985
Purchase of capital assets	-	109,895	109,895	560
Excess of revenues over expenses	40,260	-	40,260	94,047
NET ASSETS - END OF YEAR	102,628	1,792,119	1,894,747	1,744,592

THE BARRHEAD EXHIBITION ASSOCIATION AND AGRICULTURAL SOCIETY**Statement of Revenues and Expenditures****Year Ended October 31, 2022**

	2022	2021
REVENUES		
General operations <i>(Schedule 1)</i>	54,764	60,012
Facility operations <i>(Schedule 2)</i>	72,526	91,277
Fundraising <i>(Schedule 3)</i>	43,986	30,609
Fair <i>(Schedule 4)</i>	93,513	45,760
Wildrose Rodeo <i>(Schedule 5)</i>	134,638	-
Demolition derby <i>(Schedule 6)</i>	74,730	-
	<u>474,157</u>	<u>227,658</u>
EXPENSES		
General operations <i>(Schedule 1)</i>	43,404	27,849
Facility operations <i>(Schedule 2)</i>	62,443	40,791
Fundraising <i>(Schedule 3)</i>	24,925	17,812
Fair <i>(Schedule 4)</i>	88,258	47,159
Wildrose Rodeo <i>(Schedule 5)</i>	119,591	-
Demolition derby <i>(Schedule 6)</i>	35,381	-
	<u>374,002</u>	<u>133,611</u>
EXCESS OF REVENUES OVER EXPENSES FROM OPERATIONS	<u>100,155</u>	<u>94,047</u>
OTHER INCOME (EXPENSES)		
Capital contributions	50,000	-
Capital purchases	(109,895)	-
	<u>(59,895)</u>	<u>-</u>
EXCESS OF REVENUES OVER EXPENSES	<u>40,260</u>	<u>94,047</u>

THE BARRHEAD EXHIBITION ASSOCIATION AND AGRICULTURAL SOCIETY**Statement of Cash Flows****Year Ended October 31, 2022**

	2022	2021
OPERATING ACTIVITIES		
Cash receipts	525,651	244,119
Cash paid to suppliers	(378,211)	(127,725)
Interest paid	(174)	(973)
Goods and services tax	(216)	976
	<u>147,050</u>	<u>116,397</u>
Cash flow from operating activities		
INVESTING ACTIVITY		
Purchase of capital assets	<u>(109,895)</u>	<u>(559)</u>
FINANCING ACTIVITY		
Repayment of short term debt	<u>-</u>	<u>(60,138)</u>
INCREASE IN CASH FLOW	37,155	55,700
Cash - beginning of year	<u>78,171</u>	<u>22,471</u>
CASH - END OF YEAR	<u>115,326</u>	<u>78,171</u>
CASH CONSISTS OF:		
Cash	91,575	78,171
Short term investments	<u>23,751</u>	<u>-</u>
	<u>115,326</u>	<u>78,171</u>

THE BARRHEAD EXHIBITION ASSOCIATION AND AGRICULTURAL SOCIETY

Notes to Financial Statements

Year Ended October 31, 2022

1. PURPOSE OF THE SOCIETY

The Barrhead Exhibition Association and Agricultural Society (the "society") is a not-for-profit organization incorporated provincially under the Society's Act of Alberta. As a not-for-profit organization the society is exempt from the payment of income tax under Section 149(1) of the Income Tax Act.

The society maintains and operates a 13 acre property in the Town of Barrhead, including an outdoor rodeo arena, exhibition hall, and agricultural barn.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

Cash

Cash includes cash on hand and cash on deposit (net of cheques issued and outstanding). Cash is recorded as bank indebtedness when in an overdraft position. At October 31, 2022, cash includes restricted cash of \$15,142 (2021 - \$14,435).

Short term investments

Short term investments, which consist of guaranteed investment certificates with original maturities at date of purchase beyond three months and less than twelve months, are carried at amortized cost.

Financial instruments

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred. Financial assets measured at amortized cost include accounts receivable. Financial liabilities measured at amortized cost include accounts payable and accrued liabilities and short term debt.

Capital assets

Capital assets are stated at cost or deemed cost. Government grants for the acquisition of capital assets are recorded as capital contributions and do not reduce the related capital asset cost. Capital assets are not amortized.

Impairment of long lived assets

The society tests for impairment whenever events or changes in circumstances indicate that the carrying amount of the assets may not be recoverable. Recoverability is assessed by comparing the carrying amount to the projected future net cash flows the long-lived assets are expected to generate through their direct use and eventual disposition. When a test for impairment indicates that the carrying amount of an asset is not recoverable, an impairment loss is recognized to the extent the carrying value exceeds its fair value.

(continues)

THE BARRHEAD EXHIBITION ASSOCIATION AND AGRICULTURAL SOCIETY

Notes to Financial Statements

Year Ended October 31, 2022

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Revenue recognition

The Barrhead Exhibition Association and Agricultural Society follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Contributed services

The operations of the organization depend on the contribution of time by volunteers, specifically the volunteer board. The fair value of donated services cannot be reasonably determined and are therefore not reflected in these financial statements.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates. Significant estimates include accrued liabilities.

3. SHORT TERM INVESTMENTS

	2022	2021
Servus Credit Union	14,485	-
Servus Credit Union	9,266	-
	23,751	-

The short term investments held with Servus Credit Union consist of guaranteed investment certificates (GIC's). Both GIC's are redeemable, bear interest at 1.8%, and mature on May 16, 2023.

4. CAPITAL ASSETS

	2022	2021
Land	152,542	152,542
Buildings	1,157,987	1,057,996
Equipment	329,600	319,696
Ground improvements	151,989	151,989
	1,792,118	1,682,223

5. SHORT TERM FINANCING

The society has a \$200,000 revolving line of credit of which \$nil (2021 - \$nil) was used as at October 31, 2022. Bank advances on the credit line are payable on demand and bears interest at prime plus 0.25%. At October 31, 2022, the prime rate of interest was 5.95%. The revolving line of credit is secured by a continuing collateral mortgage for \$1,000,000 on land known as Plan 1522753 Block I Lot I.

THE BARRHEAD EXHIBITION ASSOCIATION AND AGRICULTURAL SOCIETY

Notes to Financial Statements

Year Ended October 31, 2022

6. DEFERRED REVENUE

	2022	2021
Casino funds	15,142	-
Stabilize Alberta funding	-	14,435
	15,142	14,435

The deferred revenue from 2021 represents funds received in fiscal 2021 that were utilized to fund the operational costs of the rodeo in fiscal 2022. At October 31, 2022, the deferred revenue balance consists of Casino funds that have not yet been used on eligible expenses. This revenue will be recognized in the future as the funds are utilized on eligible expenses.

7. FINANCIAL INSTRUMENTS

The society is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the society's risk exposure and concentration as of October 31, 2022.

Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the society manages exposure through its normal operating and financing activities. The society is exposed to interest rate risk primarily through its floating interest rate revolving line of credit. At October 31, 2022, there was no balance on the revolving line of credit.

Unless otherwise noted, it is management's opinion that the society is not exposed to significant other price risks arising from these financial instruments.

8. ECONOMIC DEPENDENCE

The society received grants from the Provincial Government of Alberta comprising 17% of total revenues in 2022 (2021 - 32%). The viability of the society depends on the continuation of the grant funding.

THE BARRHEAD EXHIBITION ASSOCIATION AND AGRICULTURAL SOCIETY**General operations****(Schedule 1)****Year Ended October 31, 2022**

	2022	2021
REVENUES		
Agriculture Alberta grant	52,534	52,534
Other	1,546	382
Donations	503	6,766
Memberships	120	136
Interest	61	19
Memorial donations	-	175
	<u>54,764</u>	<u>60,012</u>
EXPENSES		
Insurance	14,070	11,120
Meetings and conventions	5,793	785
Donations	5,634	2,001
Summer student	5,500	5,500
Scholarships	4,500	2,750
General expenses	3,558	760
Professional fees	1,700	1,630
Website	780	585
Office supplies	615	112
Memberships and subscription	590	580
Bank charges and interest	297	1,022
Advertising	167	200
Secretary expenses	100	161
Sponsorships	100	100
Convention expenses	-	543
	<u>43,404</u>	<u>27,849</u>
EXCESS OF REVENUES OVER EXPENSES	<u>11,360</u>	<u>32,163</u>

THE BARRHEAD EXHIBITION ASSOCIATION AND AGRICULTURAL SOCIETY**Facility operations****(Schedule 2)****Year Ended October 31, 2022**

	2022	2021
REVENUES		
Exhibition hall rental	45,500	66,000
Facility and equipment rentals	27,026	25,277
	<u>72,526</u>	<u>91,277</u>
EXPENSES		
Utilities	24,044	18,752
Repairs and maintenance	15,700	9,754
Exhibition hall operating expenses	9,024	6,669
Meeting room supplies	7,164	1,839
Sand	3,512	3,194
Kitchen expenses	1,738	-
Tractor fuel and oil	1,261	583
	<u>62,443</u>	<u>40,791</u>
EXCESS OF REVENUES OVER EXPENSES	<u>10,083</u>	<u>50,486</u>

Fundraising**(Schedule 3)****Year Ended October 31, 2022**

	2022	2021
REVENUES		
Barrhead grad bar	25,097	17,718
Barrhead Beef Bash	11,301	10,375
50/50 Raffles	2,976	2,516
Casino	1,995	-
Family FUNdraiser	1,413	-
Town of Barrhead bar	970	-
County of Barrhead bar	234	-
	<u>43,986</u>	<u>30,609</u>
EXPENSES		
Barrhead Beef Bash	11,165	8,610
Barrhead grad bar expenses	9,105	7,714
Casino	1,995	-
50/50 Raffles	1,756	1,488
Town of Barrhead bar expenses	524	-
Family FUNdraiser	338	-
General supplies	42	-
	<u>24,925</u>	<u>17,812</u>
EXCESS OF REVENUES OVER EXPENSES	<u>19,061</u>	<u>12,797</u>

THE BARRHEAD EXHIBITION ASSOCIATION AND AGRICULTURAL SOCIETY**Fair****(Schedule 4)****Year Ended October 31, 2022**

	2022	2021
REVENUES		
Gate receipts	29,477	12,900
Fair sponsors	18,050	4,350
Barn dance	12,024	-
Bar and beer gardens	10,526	7,864
Ball tournament	7,225	2,975
BBQ cookoff	5,175	-
Horse show	4,706	2,586
Mini chuckwagons	3,600	-
Concession	2,256	1,324
Other	474	261
Grant funding	-	13,500
	<u>93,513</u>	<u>45,760</u>
EXPENSES		
Entertainment	27,074	12,722
Rodeo	20,430	18,000
Bar and beer gardens	6,234	2,878
Horse show	5,941	4,804
Ball tournament	5,696	2,330
Advertising	4,807	2,217
Mini chuckwagon	3,600	-
BBQ cookoff	3,450	-
Barn dance	3,400	-
General expenses	2,086	1,300
Rent	1,750	1,150
Ambulance	1,450	900
Security	1,398	-
Parade	578	-
Portable washrooms	364	858
	<u>88,258</u>	<u>47,159</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	<u>5,255</u>	<u>(1,399)</u>

THE BARRHEAD EXHIBITION ASSOCIATION AND AGRICULTURAL SOCIETY**Wildrose Rodeo****(Schedule 5)****Year Ended October 31, 2022**

	2022	2021
REVENUES		
Ticket sales	62,829	-
Bar	35,033	-
Alberta Stabilize grant funding	14,435	-
Sponsorship	12,315	-
Concession	6,562	-
Stall rentals	3,124	-
Other	340	-
	<u>134,638</u>	<u>-</u>
EXPENSES		
Rodeo contract	45,000	-
Video replay screen	13,986	-
Bar expenses	10,695	-
Set-up and clean-up costs	10,574	-
Announcer and entertainment	9,830	-
Cabaret	6,811	-
Security	5,975	-
Feed	4,800	-
Advertising	4,060	-
General expenses	2,826	-
Cleaning and damages	2,381	-
Ambulance	1,500	-
Lights and speakers	1,153	-
	<u>119,591</u>	<u>-</u>
EXCESS OF REVENUES OVER EXPENSES	<u>15,047</u>	<u>-</u>

THE BARRHEAD EXHIBITION ASSOCIATION AND AGRICULTURAL SOCIETY**Demolition derby****(Schedule 6)****Year Ended October 31, 2022**

	2022	2021
REVENUES		
Bar and beer garden sales	32,879	-
Ticket sales	28,576	-
50/50 Raffles	4,818	-
Sponsorship	4,100	-
Entry fees	2,205	-
Concession	1,577	-
Other	575	-
	<u>74,730</u>	<u>-</u>
EXPENSES		
Prizes	12,550	-
Bar supplies	11,956	-
Security	4,750	-
Other	4,070	-
Advertising	1,655	-
Ambulance	400	-
	<u>35,381</u>	<u>-</u>
EXCESS OF REVENUES OVER EXPENSES	<u>39,349</u>	<u>-</u>

FACILITY COMMITTEE REPORT 2022

We have had another very busy year with many changes. We started the year with Rob Abernathy and Laurie and Ken helping Rob to remove the inside wall of the east meeting room wall to repair the insulation in the wall.

With the Barrhead Elks seed money and a provincial government matching grant we contacted ARCO Construction, Steel Tech and Continental Bin to price insulating our ag barn. Continental Bin (Breukelman Bros) insulated our barn with Styrofoam insulation R20. The county leveled the sand under the bleachers and helped straighten the west pony wall. Barrhead Electric reinstalled the wiring inside the barn. 4H installed the plywood on the west pony wall and painted the inside bleachers and the inside announcer booth. Steve Zunti dismantled and sold our 12 by 12 overhead door on the east wall of our barn.

Visser Welding manufactured for the ag soc a 9 ft snow blade and a 3 point hitch attachment for our tractor. They also remodeled our old bale forks to attach to our loader. We asked them to repair the flashing and caulking on the barn and to remove some old steel on our yard.

We purchased a manual power floor sweeper for the Bablitz Hall.

Rookie Plumbing researched our kitchen ventilation system and we did some maintenance on the exhaust fan and replaced the belt. It runs much quieter. KNM donated a tractor for our fair. Martin Deerline donated a tractor to lift our heavy bleachers and work our arena. The Barrel racers picked up the metal in our arena after the Demo Derby. Art Wierenga has removed our manure from our grounds. Hans Mourtis has donated sawdust for our fair, finals, beef show, and rodeo.

The facility committee has met with a handicap committee to discuss improvements to our grounds.

Laurie and Joel Messmer have been doing the snow removal from the Bablitz Hall parking lot. Kerri Messmer has been doing the housecleaning of the meeting room and Bablitz Hall. We have updated our inventory report and our maintenance report for our buildings and equipment.

On Target Bull sale was held and a donation was made to the ag society.

4H Beef, 4H Western Horse and English Horse and 4H Cannie had their achievement day in the barn. We hosted the Focus on 4H - a Regional event including horse, beef and life skills projects. 4-H also set up and took down the box stalls for the finals rodeo.

We helped Graduation 2022 by running the bar and setting up the camping fencing.

The Ag Soc hosted a very successful fall Junior Beef Show. Thank you to Barclay Smith and his volunteers for organizing this event.

I want to thank the facility committee Laurie Messmer, Steve Zunti, Cal Visser, Dale Greig, Steve Properzi and Evelyn Anderson. We would like to thank the Town of Barrhead, County of Barrhead and the many businesses and people of Barrhead for time and support.

Submitted by Ken Anderson

FAIR COMMITTEE REPORT

For the Annual General Meeting

February 7, 2023

The Annual 2022 Blue Heron Fair was a very successful endeavor.

Both days were very well attended:

Saturday: 1600 wristbands used – does not include 5 & under

Sunday: 1200 wristbands used – does not include 5 & under

Presale tickets: 712 passes sold

(Recommend in the future to have wristbands given to everyone who comes through the gates, for more accurate attendance.)

We had 3 gates for both days – thank you to the many volunteers who helped at the gates. With the size and area of our grounds, and the Sports Grounds, it is very hard to control the many different possible entry points.

Admission charged in 2022

\$15.00/day: 18 & over or \$25.00 for 2 day pass

\$10.00/day: ages 6 to 17 or \$15.00 for 2 day pass

5 and under: FREE

We advertised the event, on radio, in print in the Barrhead Leader, social media: Facebook and Instagram, and 3000 printed flyers given out at the Co-op and Freson Bros.

With great attendance, parking is always a bit of a concern. Thank you to Steve Zunti for “lining” the parking lot. Unfortunately, the rain Saturday night erased the lines for Sunday, and the parking lot was not used as efficiently as Saturday.

Events: Horse Show – entries were up from previous years – almost 3X

Gymkhana – entries down from previous years

Rodeo – well attended both days

Global FMX Motocross – well attended both days – received lots of positive comments – have booked them again for 2023.

Mini Chuckwagon Races – were a big hit with the crowds. We received specific sponsorship money for each team – so all costs were covered through sponsorship monies.

Heavy Horse Pull – had 8 or 9 teams compete. There were quite a few people in the stands (150 to 200) to watch the event. It is hard to say if any people came specifically to watch this or not. Thank you to the Branden boys, Grady, Quentin and Brett for helping out with adding the “weight” to the sleds.

Bouncy Castles: are always a hit – space for them is always at a premium, but we should look at having more for 2023. Thank you to Barrhead Community Chapel Youth Group for “manning” the castles.

Balloon Fairies: Face Painters, Balloon Artists, Glitter Tattoos – were amazing – had long line ups both days, but people were very impressed and happy with their services.

Fitset Ninja Obstacle Course – somewhat disappointed in this – it was used by quite a lot by the kids, but I would not recommend booking them again.

BBQ Cookoff – Saturday only – set up on the street as far west as possible, which in hindsight, was not the best place. It would have been better for them if they had set up closer to the Bablitz Hall and bleachers. They had only 4 competitors – they thought they were going to have as many as 11 or 12, and then most of them withdrew from the competition, just days before. The organizers, Dennis Ranger, Roland VanHecke, and Kim Sax were very helpful in canvassing for sponsorship monies, not only for the Cookoff, but for the Society, as a whole. THANK YOU!

Mini Golf – Sunday only – set up on the street and was used steadily. For next year, we would recommend we get it again, (a very economical addition), and have it set up on the main grounds if possible.

Concession: The Barrhead Community Chapel Youth Group – Barb Almost, and crew had a very successful concession. They were very easy to work with, and willing to help as much as possible.

Food Vendors: Dutch Wharf Fish & Chips – food was great, a bit pricey. **Mini Donuts** – always a hit. **Cruizy Smoothies** – Saturday only – had a long line up all day! **Anderson Kids Lemonade Stand** – had a great weekend. **Justin Weisinger family:** candy stand – Saturday only -had a good day. Extra vendors are needed to accommodate the number of people in attendance.

CABARET: 285 people in attendance. Very successful – a good time was had by all! Volunteers from the Barrhead Grizzly Trail Fire and Rescue did a wonderful job of bartending and cleaning up after.

SUBMITTED BY: Brenda Visser - Fair Committee Chairperson

Barrhead AG Society AGM Rodeo Report

The Rodeo Committee had a busy 2022. We had our annual Fair Rodeo held in conjunction with the Blue Heron Fair. It was extremely successful with large crowds both days and excellent entries. The mini chuckwagons were a fan favourite and the Global FMX put on a spectacular show. Our stock contractor Miller Rodeo brought excellent stock for the cowboys and cowgirls to compete on. Planning has now commenced to make the Fair Rodeo in 2023 even more successful.

The WRA Finals were once again hosted by the Ag Society in September of 2022. Record crowds attended this year. An increase in ticket prices made for the most successful WRA Finals in our history. We had our usual well attended kids' day on the Saturday matinee performance. We also tried a new idea by allowing kids 12 and under free access to the Thursday performance which saw an increase in attendance for the first performance. The cabaret on Saturday night saw an Alberta artist Drew Gregory play to a sold-out crowd in the Bablitz Hall.

This was the final year on a three-year contract with the WRA. The Ag Society submitted a bid for three years with a slight change from previous bids, where our proposal was to have four performances instead of the usual five starting on Thursday and concluding on Saturday night. We were informed that we did not receive the contract and will not be the host of the WRA Finals in 2023.

The rodeo committee has started working to come up with an even better year ahead and will continue to work to serve our community and provide quality entertainment for those from Barrhead and any visitors that we can attract by hosting exciting events in 2023.

Submitted by Neil Branden

Fundraising Report

We had an online 50/50 in early spring which was a minor success. Please watch social media and the website for the next one. We also sent emails with the link but did not have much buy in from those.

Worked the bars @ grad which was successful as always. We had a lot of volunteers which was great.

Had our Family FUNdraiser in Dec at the Exhibition Hall. We had a very good group of volunteers who helped with the Santa photos, crafts and sleigh rides. We did not have as many families registered as the previous year. We believe this was due to more groups having the same type of events this year.

We have a very good group of sponsors which we are very thankful for and appreciate. We have been discussing that as sponsorship is so important, it should have its own committee. If anyone would like to spear head this or help out please contact any board member.

Submitted by Colleen Branden

Barrhead Demolition Derby Report

AGM Meeting
February 7, 2023

1. LOTS of NEW

- Saturday event: July 23, 2022 Showtime: 3pm
- Bouncy castles
- Food trucks
- Power hour-“Best Dressed”
- Online Ticket Sales
- Registration Fee Increase
- Lower Mower Races Intermission
- Videographer

2. Entries

- 18 trucks
- 5 cars

3. Our amazing sponsors:

- | | |
|----------------------------|-------------------------------|
| • Barrhead Electric | • Anderson Solutions |
| • Stephani Motors | • Barrhead Auto Parts |
| • McLeans Auto Parts | • Kal-Tire |
| • Sandermans Home Hardware | • West of the 5 th |
| • Stein Custom Silaging | • Grizzly Trail Motors |
| • Anderson Auto Parts | • North End AutoBody |

4. Special thanks to my committee, volunteers, and big equipment :

- | | |
|--------------------------|-------------------------------------|
| • Mike & Kayla Driessen | • Mandi & Jeremy Coleridge |
| • Ben Kindt | • Chris & Dawn Degen |
| • Jason & Shawwna Capiuk | • Edwin VanGelder |
| • James Anderson | • Davis Sotnikow |
| • Brenda Petruchik | • Tresa Broderson |
| • Steve Lyster | • Ilona Iampen |
| • Nicole Dionne | • Kyla Phillips & Wade Christianson |
| • Darren Tauscher | • Bill Lane |
| • Aaron Barsi | • Trisha Strauss |
| • Maurice Pelletier | • Andrea Campbell |
| • Brittany Vasquez | • Mahar Drilling |
| • Braucht Resources | • Fraedrich Trenching Ltd. |
| • Barrhead Auto Parts | • |

Scholarships 2022

The Barrhead Agricultural Society awarded 3 - \$1500 scholarships this year. We had 7 candidates apply all meeting the criteria for the scholarship. We are looking for applicants that are taking agriculture or a related course. The award is open to an individual in any year of study in a post secondary institution and has attended Barrhead Composite High School. The scholarship is not based on academics. However the applicant needs to submit a short essay about their career goals. This year we were pleased to award scholarships to:

Keara Cramer who is attending Lakeland College in Agricultural Sustainability,

Payton Sonnenberg who is attending Concordia College in Environmental Science,

and

Levi Schmidt who is attending Weatherford College taking the Agricultural Business program.

Submitted by Evelyn Anderson

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: February 14, 2023

Re: Bylaw 02-2023, Cemetery Bylaw

1.0 PURPOSE:

To present Bylaw 02-2023, the Cemetery Bylaw, for formal endorsement.

2.0 BACKGROUND AND DISCUSSION:

Council made various revisions to the Cemetery Bylaw in 2022, which were incorporated into Bylaw 06-2022.

Bylaw 02-2023 includes amendments to remove all fees and rates, which will now be included in the Fees and Rates bylaw.

3.0 ALTERNATIVES:

3.1 That Council give all three readings to Bylaw 02-2023, the Cemetery Bylaw.

3.2 That Council tables the first reading of Bylaw 02-2023, the Cemetery Bylaw and instructs Administration to provide further information at the next Council meeting.

4.0 FINANCIAL IMPLICATIONS:

Not Applicable

5.0 INTERDEPARTMENTAL IMPLICATIONS:

Not Applicable

6.0 SENIOR GOVERNMENT IMPLICATIONS:

Not Applicable

7.0 POLITICAL/PUBLIC IMPLICATIONS:

With the passage of Bylaw 02-2023, cemetery fees will now be incorporated into the Fees and Rates Bylaw.

8.0 ATTACHMENTS:

- 8.1 Bylaw 02-2023, Cemetery Bylaw
- 8.2 Bylaw 02-2023, Schedule A – Cemetery Plot Sale Contract
- 8.3 Bylaw 02-2023, Schedule B – Columbarium Niches Sales Contract

9.0 RECOMMENDATION:

That Council give all three readings to Bylaw 02-2023, the Cemetery Bylaw.

(original signed by the CAO)

Edward LeBlanc
CAO

BYLAW ~~06-2022~~ 02-2023
CEMETERY BYLAW

A BYLAW OF THE TOWN OF BARRHEAD IN THE PROVINCE OF ALBERTA TO DEVELOP A BYLAW FOR THE MAINTENANCE AND CONTROL OF THE BARRHEAD MUNICIPAL CEMETERY

WHEREAS, the Town of Barrhead is the registered owner of a certain parcel of land in part of NE-22-59-3-W5M;

WHEREAS, it is deemed expedient to adopt regulations for the maintenance and control of the Town of Barrhead Municipal Cemetery;

NOW THEREFORE, the Council of the Town of Barrhead, in the Province of Alberta, duly assembled, hereby enacts as follows:

A. TITLES AND DEFINITIONS

1. This Bylaw may be cited as the "Town of Barrhead Cemetery Bylaw".
2. In this Bylaw, unless the context otherwise requires, the word, term or expression:
 - a) **"ACT"** shall mean the Cemeteries Act, Revised Statutes of Alberta 2000 Chapter C-3 and amendments thereto.
 - b) **"ADMINISTRATOR"** shall mean the CAO of the "Town of Barrhead" or a person authorized to act as an agent for the Town of Barrhead.
 - c) **"ASH INTERMENT"** means the act of burying cremated remains. The act includes the digging of the Grave, placement of the ashes and backfilling of the Grave. Also means the act of placing cremated remains in the Columbarium.
 - d) **"BLOCK"** means a group of Plots (Graves) without a walkway or roadway between them.
 - e) **"CAO"** shall mean the person appointed as the Chief Administrative Officer of the Town of Barrhead.
 - f) **"CEMETERY"** shall mean the Barrhead Municipal Cemetery located in part of NE-22-59-3-W5M, which includes the Barrhead Community Cemetery, Eastlawn Cemetery, and Russo Greek Orthodox Cemetery.
 - g) **"CEMETERY CARETAKER"** means an employee or department of the Town of Barrhead charged with the care and control of the Cemetery.
 - h) **"COLUMBARIUM"** means a structure designed for storing the ashes of human remains that have been cremated. The Town has an agreement with the owner of the Columbarium regarding ownership of the structure and eventual transfer of ownership to the Town.
 - i) **"CONCRETE FOUNDATION"** means a piece of rectangular concrete which is placed to support a Monument.
 - j) **"COUNCIL"** shall mean the Council of the Town of Barrhead duly assembled.
 - k) **"CREMAINS"** means ashes of cremated human bodies.
 - l) **"CREMATION URN"** means a container or vessel to hold the cremated remains or ashes of human bodies. Cremation Urns are owned by the purchaser and the Town is not responsible or liable for the care, replacement or insurance coverage of the said Urn.
 - m) **"FEES"** shall mean a schedule of Fees as established by Council and amended from time to time.
 - n) **"GRAVE"** means a Plot designed for the burial of human remains or ashes.

- o) **“GRAVE LINER”** means a concrete; metal, fiberglass or plywood rough box placed in a Grave to house a casket.
- p) **“IMMEDIATE FAMILY MEMBER”** shall mean the spouse, mother, father, daughter, son, brother or sister, of the owner of a Plot.
- q) **“INDIGENT”** shall mean a person without means, support, or known relatives requiring burial at the Cemetery.
- r) **“INFANT/CHILD CEMETERY”** means the area located in the northeast corner of the Eastlawn Cemetery.
- s) **“INTERMENT”** means the act of burying human remains.
- t) **“MONUMENT”** means a structure in the Cemetery erected or constructed on any Grave or Plot, for memorial purposes; a headstone, tombstone, upright or vertical Monument, pillow Monument, a flat Monument, that is made of granite, marble, bronze, or other material acceptable to the Town. All of these are supported by a Concrete Foundation which is somewhat lower but level with the surrounding ground contour of that particular Grave. Monuments are owned by the purchaser and the Town is not responsible or liable for the care, replacement or insurance coverage of the said Monument.
- u) **“NICHE”** means a single compartment within a Columbarium specifically designed to hold a statue or a cremation urn. The Town has an agreement with the owner of the Columbarium regarding the Perpetual Care Funds collected and forwarded to the Town upon sales of the Niche(s). Statues or cremains urns are owned by the purchaser and the Town is not responsible for the care, replacement or insurance coverage of the said statue or cremation urn.
- v) **“OPEN and CLOSE”** means the digging of the Grave, the placement of the Grave Liner or vault, backfilling of the Grave, site clean-up and placement of funeral decorations and reestablishment of grass as soon as practicable afterwards. This applies to the digging of a cremation Grave by manual or mechanical means. This also applies to the opening and closing of a Niche in the Columbarium.
- w) **“PERPETUAL CARE”** shall mean the preservation, improvement and maintenance of Cemetery Plots and Town owned Columbarium structures. This does not include any care, replacement or insurance coverage for any Monument, Niche plaque, statues, Cremains urns or other temporary or permanent structures located in the Cemetery and not owned by the Town.
- x) **“PERPETUAL CARE FUND”** shall mean funds received from the owner for the purpose of providing general maintenance of the Cemetery Plots and Columbarium.
- y) **“PLOT”** means a clearly delineated parcel of land, numbered and marked on the Cemetery plan and duly registered in the Cemetery files, located at the Town Office.
- z) **“PURCHASER”** shall mean the person who purchases or owns a plot at the Cemetery or their executor. This shall also include the Executor of the Estate of the Purchaser when enacted.
- aa) **“RESERVE PLOT”** means a Plot or number of Plots which are to be reserved for the burial of one or more deceased persons.
- bb) **“RUNNERS”** means the Concrete Foundation installed by the Town to support Monuments. These foundations are continuous in fashion.
- cc) **“TOWN”** shall mean the Town of Barrhead, a Corporate Body of the Province of Alberta.

B. DUTIES OF ADMINISTRATOR

- a. The Administrator and keep and maintain plans of the Cemetery and all records in connection therewith.
- b. In addition to the lands described in this bylaw, the Town may, from time to time, designate certain other lands, whether adjoining or abutting the said lands, for cemetery purposes and these lands shall be regulated and controlled in accordance with this Bylaw.
- c. The Town Office, or the Designated Funeral Home as authorized by the Town, shall conduct the Sales of Plots in the Cemetery.

- d. Issue to the Purchaser a Cemetery Plot sales contract, Schedule “**B**” **A** and collect any and all Fees as specified in ~~Schedule “A” of this Bylaw~~ **the current year’s ‘Fees and Rates’ Bylaw**.
- e. Enforce all obligations of the Town pursuant to the Cemeteries Act, Revised Statutes of Alberta 2000 Chapter C-3 of the and any amendments thereto.
- f. Lists of recent Interments, ownership of reserved plot(s), etc. shall not be given to any commercial establishment, employee or agents thereof.

C. REGULATIONS

1. SALE OF PLOTS

- a. Council is authorized to adopt by resolution, the Fees and charges for the sale of a Plot in the Cemetery, as deemed necessary. Said Fees and charges are to apply in all cases and are to include perpetual upkeep of the Plot(s), whether occupied or otherwise, but not to include the maintenance, placing or removal of Monuments or Grave markers. Fees and charges shall be those listed in ~~Schedule “A” attached hereto~~ **the current year’s ‘Fees and Rates’ Bylaw**, as amended from time to time.
- b. Any Perpetual Care Fees collected shall be placed in the “Perpetual Care Fund” held by the Town. This fund shall be used solely for the upkeep of the Cemetery.
- c. The Cemetery Plot Sale Contract, for any Plot sold, shall be signed by the Administrator, or the Designated Funeral Home as authorized by the Town, and delivered to the Purchaser(s).
- d. Full Size Plots: 5 feet x 10 feet

Child Size Plots: 3 feet x 10 feet
Infant Size Plots: 3 feet x 5 feet
 (located in the designated area in Eastlawn Cemetery, if this type of plot is chosen by the Purchaser)

Interment - 1 casket or Urn
Interment - 1 casket or Urn
- e. Cemetery plans showing the area for burial purposes, including a record of all Interments and Reserved Plots will be kept at the Town Office.

2. RESERVED PLOT(S)

- a. At the time that a Plot(s) is/(are) reserved, payment of all applicable Fees and charges will apply.
- b. Those persons owning Plot(s) in the Cemetery who do not wish to utilize them, may resell the Plot, at their own discretion, on the open market, however, the Town must be notified in writing and given the first right of refusal. No transfer shall be valid unless it is duly registered with the Town.
- c. Any Plot to be purchased back by the Town, will be at the CAO or designates discretion, and will be at the original purchase price. A copy of the purchase receipt must be provided to the Town.

3. COLUMBARIUM NICHE SALES

- a. The Columbarium Niche Sales Contract (Schedule “**G**” **B**) shall be signed by the Town of Barrhead, as the Owner of the Columbarium, and the Purchaser.
- b. Any Perpetual Care Fees collected shall be placed in the “Columbarium - Perpetual Care Fund” held by the Town. This fund shall be used solely for the upkeep of the Columbarium.

4. INTERMENTS

- a. No human remains shall be buried within the limits of the Town of Barrhead except within a registered or designated cemetery.
- b. Burial permits are required for all Interments of human remains and Creains.
- c. Applications must be made at least two working days prior to the time established for burial. This notification may be waived when the body to be interred died from a contagious disease or if special circumstances so require.

- d. Every Purchaser obtaining a Plot or Plots in the Cemetery shall be held responsible for the cost thereof and for all charges in connection therewith.
- e. Any person signing an order for Interment will be held responsible for all charges in connection with such Interment. Such persons shall, in addition, be held responsible for compliance with the regulation governing erection of Monuments applicable to that part of the Cemetery in which the Interment is made.
- f. Funeral Directors must provide the necessary lowering devices and Grave Liners (if necessary) and make their own arrangements for the placing of mats, wreaths, flowers, and other ornamental objects on or around the Grave.
- g. Only concrete, metal, fiberglass or plywood Grave Liners shall be permitted and shall be identified when ordering an Interment. Grave Liners are not supplied by the Town.
- h. If sold as a single Plot, the Plot is restricted to the burial remains of one (1) body in a casket, or one (1) body in a casket and not more than three (3) urns of cremated remains, or three (3) urns in the same Plot.
- i. If sold as a double depth Plot, the Plot will accommodate two (2) bodies in separate caskets, at the same time or at different times in such a manner that one (1) casket is placed immediately above the other and purchased specifically for this purpose on the opening for the first casket. The first casket must be buried at no less than 9 feet and encased in a concrete Grave Liner. The double depth Plot may also include the interment of not more than three (3) urns of cremated remains.
- j. The burial of destitute or Indigent Persons and unclaimed bodies may be placed in such a section or sections of the Cemetery as may be designated by the Town.
- k. Interment will not be permitted in sections where written records are insufficiently accurate to confirm either ownership or occupancy.
- l. The Opening and Closing of the Plot shall be the responsibility of the Purchaser and will be performed by an operator approved by the Town.

5. DISINTERMENTS

- a. Pursuant to Section 11 of the Cemeteries Act, Revised Statutes of Alberta 2000 Chapter C-3, disinterment, of a body shall not take place until a disinterment permit has been issued in accordance with section 42 of the Vital Statistics Act.
- b. Every Purchaser obtaining a Plot or Plots in the Cemetery shall be held responsible for the cost thereof and for all charges in connection therewith including disinterment or removal of a body, or re-interment, when requested.
- c. In case of disinterment, and/or re-interment in another Plot in the Cemetery, the excavations shall be performed by an operator approved by the Town.
- d. In case of disinterment of a Grave in the Town Cemetery for re-interment in another cemetery not administered by the Town, the excavations for the disinterment shall be performed by an operator approved by the Town.

6. MONUMENTS

- a. Only one (1) Monument will be allowed on each burial Plot on a Concrete Foundation located at the head of the Plot. Requests for additional Monument(s) to be located on the same burial plot may be granted, but will be subject to receiving prior approval from the Town. Any additional Monuments to be placed on the Plot must be located in a manner to not interfere with the Perpetual Care of the Plot.
- b. Minimum height of any Monument shall be 16" x 10" x 3".
- c. Full length Grave covers shall not be allowed.

- d. Should any Monument or other structure placed or erected on the Plot be in a state of disrepair the Town may, after providing notice in writing to the owner or his/her executor, at his/her last known address, have the structure removed from the Cemetery, if the owner or his/her executor does not have the structure repaired in accordance with the said notice.
- e. The Town will not be responsible for any damage which may be caused in any way whatsoever to any permanent or temporary Monument, improvement or memorial designs placed in the Cemetery.

7. MAINTENANCE OF PLOTS(S) AND CEMETERY

- a. Wreaths, flowers and other removable mementos placed upon the Plots and any stand, holder, or receptible for these items must be regularly maintained by the owner of the Plot or by any family members.
- b. In order to ensure neatness, and preserve the beauty of the Cemetery, the Town will be responsible of the overall maintenance of the Cemetery and may remove any items deemed unsightly or in need of maintenance.
- c. Every person found in violation of any of the following regulations, under Section 76 of the Cemeteries Act, by the Cemetery Caretaker shall be expelled from the Cemetery grounds and may be subject to prosecution under Section 77 of the Cemeteries Act:
 - i. Willfully destroys, mutilates, defaces, injures, or removes any Monument, tombstone or marker, or any structure, railing, or fence within the Cemetery, or burial Plot, or
 - ii. Willfully destroys, breaks or injures any tree, shrub or plant in the said Cemetery, or
 - iii. Willfully plays any game or sport, or
 - iv. Willfully discharges or carries a firearm except firearms at a military funeral, or
 - v. Willfully or unlawfully disturbs persons assembled for the purpose of burying a body in the said Cemetery, or
 - vi. Willfully commits a nuisance, or
 - vii. Behaves in an indecent or unseemly manner in the said Cemetery.
 - viii. Contravenes a provision of the Act

and is guilty of an offence and liable to a fine of not less than \$500 and not more than \$100,000 or an amount equal to 3 times the amount obtained by the person as a result of the offence, whichever is greater, or to imprisonment for not more than 2 years or to both a fine and imprisonment.

- d. The Cemetery Caretaker shall have the sole control of all matters within the Cemetery that are concerned with maintaining the Cemetery in a neat and pleasing condition, and to that end is hereby authorized to regulate and control the Cemetery. The owner of a Plot and the public shall observe all rules and regulations passed from time to time by the Town.
- e. No person shall turn loose, ride or allow to go at large, any animal or pet in the said Cemetery.
- f. The Town will take all reasonable precautions to protect the property within the Cemetery, but assumes no responsibility for the loss of, or damage to, any Monument, marker or part thereof, or any other article placed on a Plot, or to a Plot itself.
- g. All work being conducted in the immediate vicinity of a Plot shall cease while a service or Interment is being conducted and all trucks, equipment and workmen shall withdraw from view from the location of the service.
- h. No person shall be permitted to drive any vehicle upon the roadway within the Cemetery at a speed exceeding 15 km/h. The owner of any vehicle shall be responsible for any damage done by the vehicle within the boundaries of the Cemetery.

- i. No person shall park a vehicle on grassed areas of the Cemetery, other than the designated parking areas.
- j. No person shall ride a snowmobile, all-terrain vehicle, motorcycle or horse in the Cemetery unless they are a part of a funeral procession.
- k. No person shall ride a bicycle over the Plots, nor lean it against any Monument, nor leave it on any Plot.
- l. The Town, its agents or employees shall not be responsible for any injury resulting to any Person who enters the Cemetery.
- m. The Cemetery Caretaker is authorized to remove, or have removed, any weeds, grass, funeral designs or floral pieces, which may become wilted or faded, or any other article or thing which, is unsightly, dangerous, detrimental, diseased or obstructs the ability to maintain the Cemetery.
- n. Flowers, potted plants and funeral designs will be permitted on the Plot from the day of the burial for a period of fourteen (14) calendar days. The noted items are permitted on the Plot if they remain in good condition, but following this time period, will be removed if found to be in poor condition or in disrepair.
- o. All flowers, potted plants and funeral designs must be placed on the Concrete Foundation or Runner areas of Plots.
- p. Installation of any temporary structures, benches or the like must receive prior approval from the Town. The Town, at its sole discretion, will review and determine the structures suitability, material composition and placement in the Cemetery. Should the structure be found to be in poor condition or in disrepair the Town will attempt to contact the owner, family member or executor if known, to replace, repair or remedy the situation. In the instance that the structure remains in poor condition or in disrepair the Town will remove it.
- q. The Cemetery Caretaker is authorized to remove, any trees situated on or about the Cemetery that by means of their roots or branches, become detrimental to adjacent Plots, walks or driveways, prejudicial to the general appearance of the grounds, or dangerous to the public.
- r. No person shall erect upon a Plot any fence, railing, wall, border, hedge, or the like.
- s. No items are to be placed on the top surface of the Columbarium structure.
- t. The Town may construct, erect or place in the Cemetery such structures, developments, and improvements as deemed necessary for the operation of the Cemetery.

8. MISCELLANEOUS

- a. No person shall disturb the quiet and good order of the Cemetery by noise or any other improper conduct.
- b. All persons are prohibited from walking on Plots, or picking flowers or shrubs within the Cemetery.
- c. No animals shall be buried within the Cemetery.
- d. The Administrator in consultation with the Cemetery Caretaker may reserve from use any portion of the Cemetery which in their opinion is undesirable for use because of locations or contour.

9. FEES

All fees shall be in accordance with the current year's 'Fees and Rates' Bylaw.

D. GENERAL PROVISIONS

- a. It is the intention of Council that each separate provision of this Bylaw shall be deemed independent of all other provisions herein and it is further the intention of Council that if any provisions of this Bylaw be declared invalid, all other provisions thereof shall remain valid and enforceable.
- b. Bylaw ~~08-2021~~ **06-2022**, Cemetery Bylaw is rescinded.
- c. This Bylaw shall come into force and take effect upon third and final reading.

Read a first time this _____ day of _____, A.D., 2023.

TOWN OF BARRHEAD

Mayor, Dave McKenzie

CAO, Edward LeBlanc

Read a second time this _____ day of _____, A.D., 2023.

TOWN OF BARRHEAD

Mayor, Dave McKenzie

CAO, Edward LeBlanc

Read a third time this _____ day of _____, A.D., 2023 and passed.

TOWN OF BARRHEAD

Mayor, Dave McKenzie

CAO, Edward LeBlanc

This agreement made in triplicate the _____ day of _____, 20_____.

BETWEEN:

The Town of Barrhead	AND	
Box 4189		
Barrhead, AB T7N 1A2		
(hereinafter called the "Town")		(hereinafter called the "Purchaser")

WHEREAS the Town is the registered owner of certain lands being in the Province of Alberta, and known as:
Barrhead Community Cemetery, Eastlawn Cemetery, Russo-Greek Orthodox Cemetery, all part of NE 22-59-3-W5M (hereinafter called the "Cemetery")

AND WHEREAS the Purchaser wishes to obtain a plot in the Cemetery: Single Plot:_____ Double Depth Plot:_____

Burial For: _____ Reserved For: _____

Garden _____ Row _____ Plot _____

NOW THEREFORE, in consideration of the various covenants herein, the parties agree as follows:

1. The Town hereby agrees to provide to the Purchaser the plot for the fee of \$ _____ plus GST, which is the final price and will include perpetual care in the amount of \$ _____.
2.
 - a) The Purchaser agrees to place a permanent grave marker on the plot within ONE year of the date of the first burial in the plot and will provide a marker of no less size than 16"X10"X3". All permanent markers are restricted to the existing concrete runner.
 - b) The Town will provide the concrete foundation known as a runner at the head end of the plot to accommodate the placement of the permanent marker. Grave covers are NOT permitted in the Cemetery.
3. The plot, if sold as a SINGLE PLOT, is restricted to the burial of the remains of:
 - a) ONE body in a casket, which will be encased in no less than a wooden grave liner
 - b) ONE body in a casket which will be encased in no less than a wooden grave liner, and not more than THREE urns of cremated remains in the same plot at a future date
 - c) A maximum of THREE urns.The Town must be notified of any future inurnment.
4. The plot, if sold as a DOUBLE DEPTH PLOT, is restricted to the burial of the remains of two bodies in caskets, the first of which must be buried no less than 9 feet and encased in a concrete grave liner, and not more than THREE urns. The Town must be notified of any subsequent burials.
5. Scattering of cremated remains is not allowed on the plot, however may be permitted in designated scattering areas within the Cemetery.
6. The opening and closing of the plot will be the responsibility of the Purchaser and will be performed by an operator approved by the Town.
7. Cancellation Rights (For Pre-Purchased Plot Only)
 - a) You may cancel this contract at any time for any reason. You may cancel without charge or penalty at any time during the period from the day you enter into the contract until 30 days after you receive a copy of the contract. After 30 days, you may still have to pay for interment space and for any Cemetery services that have already been supplied, performed or delivered, as the case may be.
 - b) In the event the 30 day cancellation period has expired and the Purchaser does not wish to utilize the plot, the purchaser may resell the plot at their own discretion on the open market, however the Town must be notified in writing and given first right of refusal. Any plot bought back by the Town will be at the original purchase price.
 - c) If you cancel this contract, the seller has 15 days to refund any money you are owed. To cancel, you must give notice of cancellation to the owner of the Cemetery or Columbarium, at the address shown in the contract. You should give the notice of cancellation by method that will allow you to prove that you gave notice, such as registered mail, fax, courier or by personal delivery.

IN WITNESS WHEREOF the parties have affixed their hands and seal of the date first written above.

Purchaser

Town of Barrhead Representative – Signature

Witness _____

Town of Barrhead Representative – Printed Name

SCHEDULE "C" B

Contract _____

Columbarium Niche Sales Contract

This agreement made in duplicate this _____ day of _____, 20_____

BETWEEN TOWN OF BARRHEAD AND _____
Box 4189 _____
Barrhead, AB T7N 1A2 _____
(hereinafter called the VENDOR) (hereinafter called the PURCHASER)

WHEREAS the VENDOR is the registered owner of a Columbarium in the Barrhead Community Cemetery.

AND WHEREAS THE PURCHASER wishes to obtain a Niche in the Columbarium, as outlined as follows:

Niche purchased for: 1) _____
2) _____

COLUMBARIUM NICHE LOCATION AND COST

Level _____ Number _____ \$ _____

Perpetual Care	\$ 100.00
GST	\$ _____
TOTAL	\$ _____

COVER PLATE (12" X 12") AND ENGRAVING

Full responsibility of Purchaser. Must be purchased from and paid in full to **Rose City Memorials Town of Barrhead**.
Must follow the outline in the "Inscription Details" which forms part of this Contract.

OPENING/CLOSING OF NICHE

Date and Time Required: _____

1. Above cost includes one-time opening and closing of niche.
2. Cover Plate and Engraving may consist of the following: Surname, Given Name, Date of Birth, Date of Death, One Line Epitaph, Personalization
3. Cancellation Rights (for pre-purchased niche only)
 - a. You may cancel this contract at any time for any reason. You may cancel without charge or penalty at any time during the period from the day you enter into the contract until 30 days after you receive a copy of the contract. After 30 days, you still may have to pay for any Cemetery services that have already been supplied, performed or delivered, as the case may be.
 - b. If you cancel this contract, the VENDOR has 15 days to refund any money you are owed. To cancel, you must give Notice of Cancellation to the owner of the Cemetery or Columbarium, at the address shown in the contract. You should give the notice of cancellation by method that will allow you to prove that you gave notice, such as registered mail, fax, courier or by personal delivery.

PURCHASER


TOWN OF BARRHEAD (Signature)

WITNESS


TOWN OF BARRHEAD (Printed Name)


Section 16 and 32(c) of the Freedom of Information and Protection of Privacy Act

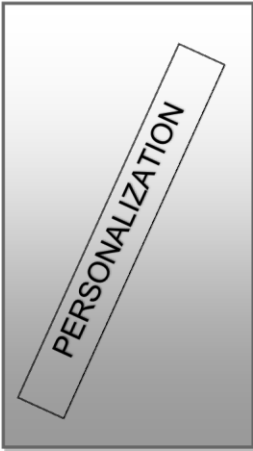
SINGLE DOOR

FAMILY NAME	
	GIVEN NAME
	MON., DAY, YEAR
	MON., DAY, YEAR
	EPITAPH

DOUBLE DOOR

FAMILY NAME	
	GIVEN NAME
	MON., DAY, YEAR – MON., DAY, YEAR
	GIVEN NAME
	MON., DAY, YEAR – MON., DAY, YEAR
	EPITAPH

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: February 14, 2023

Re: Correspondence Item

Item (a) Letter dated January 27, 2023 from Sheila Gilmour, Mayor for the Town of Fox Creek, supporting the Town of Ponoka with their request to the Ministry of Health for better delivery of ambulance services across the province.

Recommendation:

That Council accepts the letter dated January 27, 2023 from Sheila Gilmour, Mayor for the Town of Fox Creek, supporting the Town of Ponoka with their request to the Ministry of Health for better delivery of ambulance services across the province, as information.

Item (b) Letter dated February 6, 2023 from Amy Cherniwchan, Mayor for the Town of Smoky Lake, supporting the owners of the Camrose Casino appeal to the AGLC denying their request to relocate to Edmonton.

Recommendation:

That Council accepts the letter dated February 6, 2023 from Amy Cherniwchan, Mayor for the Town of Smoky Lake, supporting the owners of the Camrose Casino appeal to the AGLC denying their request to relocate to Edmonton.

Edward LeBlanc
CAO



January 27, 2023

The Honourable Jason Copping
Minister of Health
432 Legislature Building
10800 – 97 Avenue
Edmonton, Alberta T5K 2B6
health.minister@gov.ab.ca

Re: Town of Fox Creek Ambulance Service

Dear Minister Copping,

In November 2022, the Town of Fox Creek was copied on correspondence from the Town of Ponoka expressing concerns on behalf of their Volunteer Fire Department as first responders to emergency calls. The letter received from the Town of Ponoka summed up some of the major issues in our province perfectly, and the Town of Fox Creek would like to reiterate the concerns with the state of our ambulance service in rural Alberta.

We share in our main concern being the ambulance services that we are receiving from Alberta Health Services. Recently, our community has gone without an ambulance for 14 hours because of patient transfers and staffing issues. The most troubling part of this lapse is the number of times that it seems to be happening. Because of our location, when an ambulance leaves our community, our closest backup unit is a minimum 45 minutes away. Those 45 minutes can quickly turn into over an hour if the roads are bad or if there is not a crew available immediately. Those 45 minutes could very well be the difference between life and death, or could change the course of someone's future.

Much like Ponoka, our Fire Department has been the first responders to many calls that would not necessarily fall under their mandate, however, because they love our community and the people that live here, they go without hesitation. They have seen things they should not have to see and have held the hands of individuals through extremely tough situations.

Fox Creek has also stepped up and is running our Medical First Responder Program out of our volunteer department, however, with a lack of funding for the program, many of the costs to run the program are being covered by the community. It is time the province finds a way to deal with the ambulance situation in rural Alberta that does not fall on the back of volunteer fire departments or municipalities.

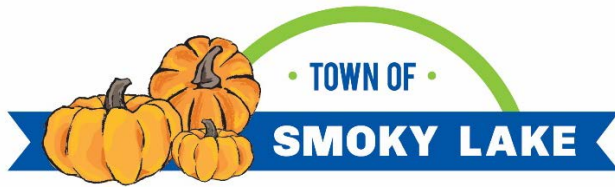
It is only a matter of time before the gamble to move Fox Creek's ambulance to a busier location when AHS is short-staffed does not pay off and a life is lost because of the lack of service provided. Unfortunately for Fox Creek, when that happens, it is going to be someone in our community. We are urgently requesting that these issues be addressed with a solution that does not forget about the unique situations of many rural Alberta communities.

Sincerely,



Sheila Gilmour, Mayor
Sheila@foxcreek.ca

cc: The Honourable Danielle Smith, Premier of Alberta
The Honourable Todd Loewen – MLA – Central Peace Notley
The Honourable Rachel Notley – Leader of the Official Opposition NDP
Arnold Viersen, MP, Peace River – Westlock
Alberta Municipalities Members
Town of Ponoka



PO Box 460, 56 Wheatland Avenue
Smoky Lake AB T0A 3C0
PH: 780-656-3674 | FX: 780-656-3675
smokylake.ca | town@smokylake.ca

February 6, 2023

Nadja Lacroix
Senior Manager,
Inspections Gaming
Nadja.lacroix@aglc.ca

**Re: Letter of Support: Appeal of Denied Application to Relocate
Camrose Casino to South Edmonton**

Dear Nadja:

On behalf of the Not-for-Profit community groups and the residents of the Town of Smoky Lake, please accept this letter in support of the owners of the Camrose casino appeal of the AGLCs decision to deny the request to relocate the casino from Camrose to South Edmonton.

The decision to deny the relocation, we are informed, may result in the closure of the casino. This will have a significant negative impact on our community groups and, by extension the people within our region. The casino has long been a significant source of funding for the groups in our rural area.

In the current economy, parents specifically rely on an equitable charitable gaming model to help serve the under-served (the rural people within the Province of Alberta). Those same parents are the eager volunteers who take advantage of every opportunity they are given to "work at a casino event" to raise much needed funds for their organization.

I'm given to understand that should the Camrose casino close, our groups will have far fewer fundraising opportunities and will have to travel greater distances to fill the funding gap.

.../2

Again, in the pursuit of equality of opportunity that would have Rural Albertans presented with the same funding opportunities as our urban counterparts, we ask that you consider the appeal by the Camrose Casino owners and allow the relocation. This will ensure the survival and growth of the current rural charitable gaming region.

Sincerely,

TOWN OF SMOKY LAKE
Per

Amy Cherniwchan
Mayor
Town of Smoky Lake

AC/bt

Cc:

Glenn van Dijken, MLA – Athabasca.Barrhead.Westlock@assembly.ab.ca

Brian Jean, Minister of Jobs, Economy & Northern Development –
jend.minister@gov.ab.ca

Travis Toews, President of Treasury Board & Minister of Finance – tbf.minister@gov.ab.ca

Nicole Marshall, Director of Alcohol, Gaming & Cannabis – Nicole.marshall@gov.ab.ca

Kandice Machado, AGLC CEO – kandice.machado@aglc.ca

Len Rhodes, AGLC Board Chair – len.rhodes@aglc.ca

Wyatt Skabron, Manager of Policy & Advocacy, RMA – wyatt@rmaalberta.com