



AGENDA
REGULAR MEETING OF THE BARRHEAD TOWN COUNCIL
TUESDAY, JULY 9, 2019 AT 5:30 P.M.
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

Barrhead....a quality community....giving a quality lifestyle

Present

Others Present

Regret

1. Call to Order
2. Consideration of Agenda (Additions - Deletions)
3. Confirmation of Minutes
 - (a) Regular Meeting Minutes – June 25, 2019
4. Public Hearings
 - (a) There is no Public Hearing
5. Delegations
 - (a) Delegation at 6:00 p.m. – Mr. Ron White, Western States Hockey League Commissioner
6. Old Business
 - (a) There is no Old Business
7. New Business
 - (a) Western States Hockey League

8. Reports - The Council Reports

(a) Council Reports as of July 9, 2019

- Barrhead Agriculture Society
- Barrhead & District Twinning Committee

(b) CAO's Report

9. Minutes

(a) Barrhead Agricultural Society – June 25, 2019

(b) Barrhead & District Social Housing Association – May 28, 2019

(c) Barrhead & District Twinning Committee – July 3, 2019

10. Bylaws

(a) Draft Bylaw 08-2019, the Business License Amendment Bylaw

11. Correspondence

(a) Correspondence Items

12. For the Good of Council

13. Tabled Items

14. In-Camera

15. Adjourn

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD
TOWN COUNCIL HELD TUESDAY, JUNE 25, 2019,
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

PRESENT

Mayor McKenzie, Crs: D. Kluin, R. Klumph, S. Oswald, L. Penny and D. Smith

Officials: Ed LeBlanc, CAO, Cheryl Callihoo, Director of Development & Legislative Services and Kat Hueggenberg, Communication Coordinator (entered at 6:04 p.m.)

Others: Barry Kerton, Barrhead Leader and Mark Cappis, 97.9 The Range

ABSENT

Cr. T. Assaf and Kathy Vickery, Director of Corporate Services

**CALL TO
ORDER**

Mayor McKenzie called the meeting to order at 5:30 p.m.

AGENDA

The agenda was reviewed.

203-19

Moved by Cr. Smith that the agenda be accepted with the following additions:

- 7(e) Lemonade Day
- 7(f) AUMA Conference – RCMP Meeting
- 8(a) Council Reports – Barrhead & District Social Housing Association
- 14(a) In-Camera – Land Update FOIP Act Section 24
- 14(b) In-Camera – Legal Update FOIP Act Section 16

CARRIED UNANIMOUSLY

**CONFIRMATION
OF MINUTES**

The Minutes of the Town Council Regular Meeting of June 11, 2019, were reviewed.

204-19

Moved by Cr. Oswald that the Minutes of the Town Council Regular Meeting of June 11, 2019 be accepted with the following change:

- Motion 182-19, Cr. Klumph moved the motion, not Cr. Oswald.

CARRIED UNANIMOUSLY

**PUBLIC HEARING BYLAW 05-2019,
THE MUNICIPAL DEVELOPMENT
PLAN BYLAW**

205-19

Moved by Cr. Klumph to open the Public Hearing at 5:34 p.m.

CARRIED UNANIMOUSLY

There were no members of the public present. Mayor McKenzie provided a brief outline of the Public Hearing process.

Bylaw 05-2019 will repeal the current Municipal Development Plan Bylaw 04-2010.

Cheryl Callihoo, Director of Development & Legislative Services, advised that advertisements were placed in the local paper as well as posted on the Town's website as required under the MGA. To date the Town has not received any inquiries regarding the proposed rezoning.

206-19

Moved by Cr. Penny that the Public Hearing be closed at 5:35 p.m.

CARRIED UNANIMOUSLY

207-19

Moved by Cr. Klumph that Council give Bylaw 05-2019, the Municipal Development Plan second reading.

CARRIED UNANIMOUSLY

208-19

Moved by Cr. Smith that Council give Bylaw 05-2019, the Municipal Development Plan third reading.

CARRIED UNANIMOUSLY

**MAIN STREET TRAFFIC
LIGHTS**

Administration researched cost estimates on the new traffic lights for mainstreet, were reviewed.

Ed LeBlanc, CAO, reviewed the cost of the street light replacement.

- 209-19 Moved by Cr. Penny that Council receive the report relating to the cost estimates for the replacement of the main street traffic lights as information.
CARRIED UNANIMOUSLY

**HEALTH AND SAFETY
POLICY**

The revised Health and Safety Policy, was reviewed.

- 210-19 Moved by Cr. Kluin that Council approves the revised Health and Safety Policy as presented.
CARRIED UNANIMOUSLY

**2019 ALBERTA COORDINATED
ACTION FOR RECYCLING
ENTERPRISES CONFERENCE**

The 2019 Alberta Coordinated Action for Recycling Enterprises (CARE) Conference, was received.

Cr. Penny has advised that she will be attending the Conference.

- 211-19 Moved by Cr. Klumph that Council authorize individual members of Council who are interested to attend the 2019 Alberta Coordinated Action for Recycling Enterprises (CARE) Conference held on September 4-6, 2019 in Peace River.
CARRIED UNANIMOUSLY

**BARRHEAD LIBRARY
BOARD BYLAW 1-2019**

The Barrhead Library Board Bylaw 1-2019, was presented.

Council reviewed and discussed the amendments to the Library Board Bylaw.

- 212-19 Moved by Cr. Klumph that Council ratify the Barrhead Library Board Bylaw 1-2019 as presented and requested by the Barrhead Public Library.
CARRIED UNANIMOUSLY

**SANITARY SEWER CCTV
PROJECT**

The sanitary sewer line video inspection project, was received.

Ed LeBlanc, CAO, reviewed with Council.

- 213-19 Moved by Cr. Oswald that Council accept the proposal submitted by Alberta Pipe Inspection Ltd. for the Sanitary Sewer CCTV Project in the amount \$144,000.00 + GST, with an additional 20% contingency amount of \$28,800.00 + GST to be included for the overall project.
CARRIED UNANIMOUSLY

LEMONADE DAY

Cr. Penny discussed the June 22, 2019 Lemonade Day Event. She stated that it was a successful event and discussed the set-up of stands during other events. Mayor McKenzie concurred regarding possible set-up during events.

Administration will follow up with an addition to the Business License Bylaw to include a fee to allow the operation of a Lemonade Stand during events.

- 214-19 Moved by Mayor McKenzie that Council accept the Lemonade Day Event report as information.
CARRIED UNANIMOUSLY

**AUMA CONFERENCE –
RCMP MEETING**

Mayor McKenzie has put in a request to meet with the RCMP during the AUMA Conference and requested Council to think of questions to bring forth at the meeting.

215-19 Moved by Mayor McKenzie that Council accept the meeting with the RCMP during the AUMA Conference as information.

CARRIED UNANIMOUSLY

**REPORTS TO
COUNCIL**

The following Reports to Council as of June 25, 2019, were reviewed:

- Barrhead & District Social Housing Association
- Family & Community Support Services Society
- Library Board/Yellowhead Regional Library Board

216-19 Moved by Cr. Oswald that the following Reports to Council as of June 25, 2019, be accepted as information:

- Barrhead & District Social Housing Association
- Family & Community Support Services Society
- Library Board/Yellowhead Regional Library Board

CARRIED UNANIMOUSLY

ENTERED

Kat Hueggenberg, Communication Coordinator entered at 6:04 p.m.

**MINUTES TO
COUNCIL**

The following Minutes to Council were reviewed:

- Barrhead & District Family & Community Support Services Society – April 18, 2019
- Yellowhead Regional Library – March 4, 2019

217-19 Moved by Cr. Kluin that the Minutes to Council be accepted as information.

CARRIED UNANIMOUSLY

**CORRESPONDENCE
ITEMS**

The following information items were reviewed:

- Minister of Municipal Affairs Minister Kaycee Madu dated June 14, 2019 and information regarding relaxation of liquor rules in Provincial Parks.
- Barrhead and District Senior Citizens Society dated June 11, 2019 thanking the Town of Barrhead for the drainage work around the Senior's Centre and Splash Park.
- North Edmonton Swim Club dated June 17, 2019 thanking the Town of Barrhead for the successful swim meet hosted at the Barrhead Aquatics Centre held on Sunday June 16, 2019.

218-19 Moved by Cr. Oswald that the information items be accepted as information.

CARRIED UNANIMOUSLY

**FOR THE GOOD
OF COUNCIL**

Cr. Klumph thanked the Recreation Department for the Dog Park.

Cr. Kluin commended all youth for the successful Lemonade Day.

Cr. Oswald congratulated the Graduating Class of 2019.

**IN-CAMERA – LAND & LEGAL UPDATE
FOIP ACT SECTION 16 AND 24**

219-19 Moved by Cr. Smith that Council go in-camera at 6:21 p.m.

CARRIED UNANIMOUSLY

OUT-OF-CAMERA

220-19 Moved by Cr. Smith that Council come out-of-camera at 6:58 p.m.

CARRIED UNANIMOUSLY

221-19 Moved by Cr. Oswald to review the Traffic Bylaw in respect to heavy traffic parking.
CARRIED UNANIMOUSLY

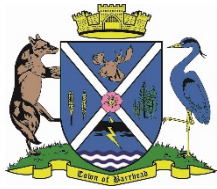
ADJOURN

222-19 Moved by Cr. Penny that the Council Meeting be adjourned at 7:00 p.m.
CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

Mayor, David McKenzie

CAO, Edward LeBlanc



Item No. 7(a)

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: July 9, 2019

Re: Western States Hockey League

1.0 Purpose:

For Council to provide exclusive usage of one dressing room for a Junior A – Tier II team and to establish an ice time rental for daytime use.

2.0 Background and Discussion:

A Representative from the Western States Hockey League (WSHL) has contacted the Town of Barrhead and has expressed interest in establishing a Junior “A” club in our Town.

The representative has visited our facility and was very happy to see the features of the arena has to offer. However, they would like exclusive use to one dressing room with another area as a coach’s office, trainer’s area and storage room.

Based on the WSHL official web-site, they have the following teams in Alberta/Saskatchewan:

- Edson
- Hinton
- Cold Lake
- Meadow Lake, Sk.

With this request, our facility would be reduced to a 5-dressing room arena down from 6. Having 5 dressing rooms is not uncommon in some arenas; minor sports would need to schedule teams and events accordingly. It is anticipated that Minor Hockey would be inconvenienced by way of the proposed dressing room

reassignment, but would greatly benefit should they choose to affiliate with the new Junior “A” team.

Home game would be Friday and Saturday evenings. They may have a few weekday games, or alternate site games, if absolutely necessary.

The League would have 24 home games and daily 90 minutes of practice Monday – Thursday.

First League game would be mid-October with their Championship Game scheduled before April 15th.

Should Council grant a request for an exclusive use of one dressing room, our local arena stakeholders would be notified.

Council may recall that a similar request was presented during the June 11th Council meeting from the Western Provinces Hockey Association (WPHA) whereby Council made three separate resolutions. However, based on further discussion and research, Administration decided not to enter into an ice rental agreement with that particular Association.

3.0 Alternatives:

3.1 To grant the request from Western States Hockey League to provide them with exclusive use of one dressing room at the Agrena for the 2019 – 2020 hockey season, and further;

To amend Section A of Policy 72-002 – Recreation Facility Rentals & Rates Policy by adding a rate of \$80.00 per hour for adult hockey practice prior to 6:00 p.m. Monday – Friday, and further;

To approve that any additional advertisement revenue in the arena, on the arena boards or ice surface generated by the Western States Hockey League be distributed 70% to the WSHL and 30% to the Town of Barrhead.

3.2 To deny the request from Western States Hockey League in providing them with exclusive use of one dressing rooms at the Agrena, for the 2019 – 2020 Hockey Season and further;

3.3 That Council receive this report relating to the request from the Western States Hockey League, as information and no further action to be taken.

4.0 Financial Implications:

WSHL has not requested for any operational or capital contributions from the Town of Barrhead.

Policy 72-002 established ice rental rates for Adult Skate at \$179.90 (GST included), but the Town does not have an ice rental rate for adult Hockey during the day.

5.0 Interdepartmental Implications:

Not applicable

6.0 Senior Government Implications:

Not applicable

7.0 Political/Public Implications:

Town Council may be seen as being proactive as there is a potential for over 20 young adults to be billeted during the hockey season in our community. Based on our discussion with the WSHL, these players have been active in their respective community by seeking employment and volunteering both on and off the ice.

8.0 Attachments:

8.1 Introduction to the Western States Hockey League (WSHL) as prepared by the WSHL.

9.0 Recommendations

9.1 To grant the request from Western States Hockey League to provide them with exclusive use of one dressing room at the Agrena for the 2019 – 2020 hockey season, and further;

To amend Section A of Policy 72-002 – Recreation Facility Rentals & Rates Policy by adding a rate of \$80.00 per hour for adult hockey practice prior to 6:00 p.m. Monday – Friday, and further;

To approve that any additional advertisement revenue in the arena, on the arena boards or ice surface generated by the Western States Hockey League be distributed 70% to the WSHL and 30% to the Town of Barrhead.

(original was signed by the C.A.O.)

Edward LeBlanc
CAO

INTRODUCTION TO THE WESTERN STATES HOCKEY LEAGUE (WSHL)



The WSHL was started in 1993 by Don Thorne a gentlemen from Newport Beach, Southern California. At the time there was only one junior hockey league west of the Mississippi River which was the Western Hockey League (WHL) which was classified as a Major Junior Hockey League whose players were ineligible for college participation in the U.S. The WSHL started with 6 teams located in California, Arizona and Nevada. The expansion to the western U. S. coincided with the expansion of the NHL adding more teams in the West, ie. Anaheim Mighty Ducks, and San Jose Sharks. Don Thorne served at the first Commissioner of the WSHL while at the same time being involved in the Venture Capital industry..

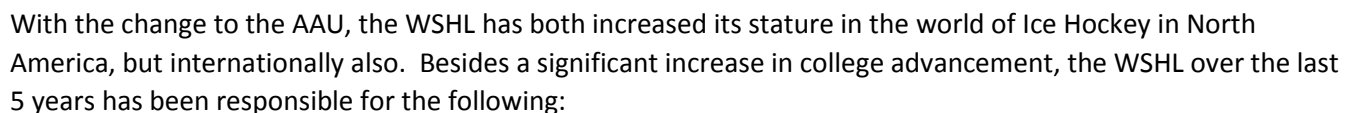
By 1997 Don Thorne had decided the direction of the WSHL needed more experience and asked Ron White a well known ice hockey coach, longest serving member of the California Amateur Hockey Association and at the time Mr. White was USA Hockey Coach in Chief for the Western U.S. as well as the CEO of a multi-facility ice skating company. Mr. White also served on the Junior Council at USA Hockey for 15 years.

Under the leadership of Mr. White, the WSHL has grown by 400%, with teams occupying most of the states west of the Mississippi as well as adding teams in Western Canada. In order to facilitate this growth, the WSHL up until 2010 was a member of USA Hockey. Legislature being proposed at the time would have significantly impaired the WSHL to add teams in geographic areas that were important to the eventual success of the league. At the time, the WSHL had 10 team members.

The WSHL departed USA Hockey and became a member in the Amateur Athletic Union (AAU), a major non-profit sports corporation in the U.S. headquartered in Orlando, Florida. With the move to the AAU the WSHL began not only to grow in teams, filling in much of our large geographic foot print, but also increasing overall skill level of the member teams. With the number one goal being placing alumni players into college hockey, skill development is extremely important factor within the league.

As well as the ability to add teams, are membership with the AAU allowed us to modify the existing rules regarding adding international players to the individual team rosters. Prior to leaving USA Hockey the number

The map below shows the membership involved in the 2018-2019 season as well as teams proposed for the 2019-2020 season



60 U.S. Pro Players • 100+ European Pro Players • Players from 25 Countries playing in IIHF World Jr's

The coaching staffs within the WSHL range from previous players who are themselves ex-college players at the highest level of NCAA Division I as well as NCAA Division III, ACHA Division teams, but also professional ice hockey players who reached the NHL and other professional leagues.

Besides offering players and coaches the opportunity to advance and realize personal success, the WSHL offers opportunity to the communities that host the teams. The WSHL brings entertainment value, a income source to both private and community owned facilities as well as hotels, restaurants, and other vendors within the Community. Likewise the team participates in community events, offers community service that over the years has varied from players involved in assisting in youth sports programs, classroom activities, to more serious tasks such as volunteering in community resolution of crisis management in the event of floods, snow removal, fire prevention and clean-up just to name a view. The team and league become a member of the community and the members of the community become a major resource in the development of the players both on and off the ice.

For the last 18 years the WSHL has held its College Showcase to assist with placement of WSHL players into the college ranks. The WSHL Showcase is a 4 day / 4 game event held in December right before Christmas. This years Showcase will be held December 17-20. In years past there have been between 130-140 college coaches in attendance mostly from the U.S. but recently we are seeing the Canadian Universities in attendance. Rarely does a player see this kind of recruiting potential in other leagues. Below is a example of the teams in attendance at the 2018 Showcase.



DECEMBER 17-20, 2019

Welcome

WESTERN STATES HOCKEY LEAGUE

Adrian I • Adrian II • Air Force Academy • Albertus Magnus • American International College • Arizona State I • Arizona State II
 Arizona State III • Aquinas • Aurora • Becker • Bentley • Bethel • Boise State • Bradley I • Bradley II • Briercree • Buffalo State
 Buffalo University • B.Y.U. I • B.Y.U. II • Canisius • Calvin I • Calvin II • Chatham • Colorado Mesa • Concordia Ann Arbor
 Concordia Wisconsin ACHA • Concordia Wisconsin NCAA • Dakota College • Dallas Baptist • Duquesne I • Duquesne II • Eastern Washington
 Finlandia • Fresno State • Framingham State • Geneseo • George Mason U. • Grand Canyon I • Grand Canyon II • Grand Valley State I
 Grand Valley State II • Indiana Tech ACHA • Indiana Tech NAIA • Iowa State I • Iowa State II • Johnson & Wales • Lawrence Tech ACHA
 Lawrence Tech NAIA • Liberty U. • Lindenwood Belleville • Marian • McKendree ACHA I 2019 • Metro State • Midland • Mercyhurst
 Milwaukee School of Engineering ACHA • Milwaukee School of Engineering NCAA • Missouri State I • Missouri State II • Nichols ACHA • Nichols NCAA
 Northern Arizona I • Northern Arizona II • Norwich • Ohio U. • Penn State Harrisburg • Quinnipiac • Robert Morris Illinois I
 Robert Morris Illinois II • Robert Morris Illinois III • Salem State • San Jose State • Southern New Hampshire • St. Johns • St. Scholastica
 St. Marys Minnesota • Suny Canton • Suny Cortland • Texas El Paso • Texas State • Texas Tech • Trine ACHA I • Trine ACHA II
 Trine NCAA • Trinity Western I • Trinity Western II • U. of Arkansas I • U. of Arkansas II • U. of Cincinnati • U. of Colorado
 U. of Central Oklahoma • U. of Delaware I • U. of Delaware II • U. of Delaware III • U. of Jamestown I • U. of Jamestown II
 U. of Louisville • U. of Mary • U. of Mass. Dartmouth • U. of New Brunswick • U. of New Mexico • U. of Northern Colorado • U. of Oregon
 U. of Providence Great Falls • U. of Rhode Island • U. of Utah • U. of Wisconsin Eau Claire • U.N.L.V. • Utah State • Utah Valley • Utica • Waldorf
 Williston State • Weber State • Wentworth • Western Michigan • Western Washington • West Virginia I • West Virginia II • Worcester State

Over 130 scouts were in attendance last year.

Ranging from ACHA I-III, NCAA III and NCAA I (AIC, Western Michigan, Air Force, Quinnipiac). Players are given the opportunity to meet and interact with scouts after games

Each year the seasons ends with a very competitive round of playoffs terminating with the top 4-6 teams participating in the Thorne Cup, the WSHL Championship event in honor of founder Donald Thorne.



The 2019 Thorne Cup Finals was held in Ogden, Utah, home of the Ogden Mustangs. The round-robin elimination tournament features the league's top-six teams who qualify through a set of best-of-three division playoff series. The event brought 8000 + spectators to five day event. The El Paso Rhinos are back-to-back champions for both the 2018 & 2019 Thorne Cup.

As members of the AAU, the league and teams provide a significantly high level of risk management and insurance protection to the owners of facilities, the players, staff and for each team. The insurance benefits provided are as follows:

Facility Liability Insurance of \$10 Million Dollars • Player Accident Insurance of \$100,000/\$50,000 Dental •
• The deductible for the Medical/Dental coverage is \$300 •

Additionally, in the era of absolute protection of youth athletes, the WSHL has continued to lead independent sports organizations not governed by National Governing organizations such as USA Hockey and Hockey Canada. The WSHL has followed the lead in standards set forth by the USA Olympic Committee and sought membership in the program known as "SafeSport" where each member coach, trainer, owner, billet parents must successful take the "SafeSport" on line training annually. During the 2018-2019 season over 800 adults completed the "SafeSport" program. In addition the WSHL through its relationship with the AAU requires all individuals 18

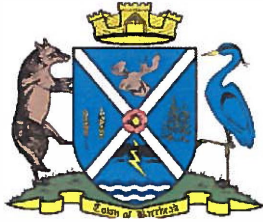
years old and over are required to be screened for criminal offenses relating to drug possession/sales, physical/sexual abuse, alcoholic related incidents to further protect the participants in the WSHL.

Typically the WSHL requirements consist of a facility that seats 700-800 fans, dedicated locker room for the home team, teams ability to sell beer/wine, ample parking, advertising opportunities within the facility for team sponsorships, ability to sell season tickets, Internet with the building suitable for broadcasting games on the internet, and live scorekeeping on the internet, participation in profits from food concessions, ability to sell team apparel on site. Wish list items would include office space for coach, on site storage for equipment owned by the team, parking lot storage for team bus, nearby fitness center, ability to hook up washer/dryer.

As the WSHL wraps up its 25th Year of Operations the potential for growth both in the United States and Canada is significant and we take that opportunity seriously and responsibly. We would welcome the opportunity to develop a highly competitive program in the Town of Barrhead. I believe our 25 years of excellence would make for a great partnership in bringing a Junior Ice Hockey team to Barrhead.

**COUNCIL REPORTS
AS OF JULY 9, 2019**

		Meeting (since last council)
Agricultural Society	Cr. Klumph (Alt. Cr. Oswald)	<u> X </u>
Barrhead Cares Coalition	Cr. Kluin	<u> </u>
Barrhead & District Social Housing Association	Cr. Penny	<u> </u>
Barrhead Fire Services Committee	Cr. Assaf and Cr. Smith (Alt. Cr. Kluin)	<u> </u>
Barrhead Attraction & Retention Committee	Cr. Penny	<u> </u>
Barrhead Regional Airport Committee	Mayor McKenzie	<u> </u>
Barrhead Regional Water Commission	Mayor McKenzie and Cr. Smith	<u> </u>
Capital Region Assessment Services Commission	Cr. Penny	<u> </u>
Chamber of Commerce	Cr. Kluin	<u> </u>
Community Futures Yellowhead East	Cr. Penny (Alt. Cr. Assaf)	<u> </u>
Economic Development Committee	Vacant	<u> </u>
Enhanced Policing School Resource Officer Committee	Cr. Oswald (Alt. Mayor McKenzie)	<u> </u>
Family & Community Support Services Society	Cr. Kluin and Cr. Penny	<u> </u>
Library Board/Yellowhead Regional Library Board	Cr. Klumph	<u> </u>
Municipal Planning Commission	Cr. Assaf, Cr. Klumph and Cr. Smith (Alt. Mayor McKenzie)	<u> </u>
Regional Landfill Committee	Cr. Klumph and Cr. Penny	<u> </u>
Subdivision & Development Appeal Board	Cr. Penny	<u> </u>
Twinning Committee	Cr. Oswald	<u> X </u>



C.A.O Report

To: Town Council

Date: July 9, 2019

Re: July 9, 2019 Council Meeting

- On June 10th along with Mayor McKenzie and Director Callihoo visited the old Champion Feed property with officials from Cushman & Wakefield, representing the sellers of the noted property.
- On June 11th, attended the Barrhead Regional Water Commission Meeting.
- On June 17th, I met with Dora L'Heureux from Fortis to discuss the "dark areas" as a result of the new street lighting fixtures. Town will provide Fortis some details and Fortis will assume the responsible for the cost to replace the fixtures.
- On June 18th, I met with Kristine Bryant, representative for the Barrhead Chamber of Commerce to discuss recent activities namely the Alberta Good Sam RV Rally of June 12 – 16th and the North Edmonton Swim Meet along with other general items. I made a commitment to attend the Chamber's next Executive Meeting scheduled for July 10th.
- On June 19th along with Mayor McKenzie and Director Touet meet with representatives from the Blue Heron Support Services Association relating to the entrance fee for helpers when assisting their clients when utilizing the Town's Aquatics Center. Further information will be presented to Council when it becomes available.
- On June 19th I met with Mark Oberg, Manager for the Barrhead Regional Water Commissions to review a few outstanding items that require the Town's attention,

specifically the endorsement of the Operating Agreement and the cost sharing agreement for the use of Town's lagoon and portions of the Town's water distribution system.

- On June 20th I attended the Joint Health and Safety Committee Meeting. Revised policies on violence, abuse and harassment policy will be reviewed during the next Safety Meeting scheduled for September 19th. Once the Committee is satisfied with the draft policies, they will be presented to Council for their review and consideration.
- On June 21st, I met with Dean Litke from Alberta Transportation to discuss the matter of the access to/from Highway 33.
- Along with Mayor McKenzie I attended the Mainstreet Merchants Executive Meeting on June 25th, some of the topics of discussions were:
 - Recap on the Street Festival
 - Recap on the Good Sam RV Rally
 - Recap on Lemonade
 - Potential Fundraiser initiative
 - Open Market off Main Street during Fair Days
 - Side walk deckles for additional advertisement opportunities
 - Guest Speaker Leigh Dorkin from the Barrhead Doctor Attraction and Retention Committee
- On June 25th as well as on July 3rd I met with County of Barrhead's CAO to discuss several projects/programs that are mutually beneficial to both municipalities.
- Attended the June 27th Chamber of Commerce luncheon.
- On June 27th, Director of Parks and Recreation and I met with Mr. Ron White President/Commissioner of the Western States Hockey League.
- Preliminary work has been started in respect to Intermunicipal Collaboration Framework Project with the County of Barrhead.

General Administration Services:

- Of the current 2019 current municipal tax levy totaling \$ 6.87 million, only \$ 460,000.00 is outstanding (excluding monthly the Tax installment program) after the July 2nd due date. A collection rate of 93%

Enforcement Services:

- The Department currently has 18 open files under investigation:
 - 4 – Bylaw related issues
 - 14 – traffic offences
- Our Peace Officer continues to focus on unsightly properties and the required follow-up.

Fire Protection Services:

- Incidents from June 1- June 30

Response:

Fire - 1

Grass Fires - 2

Vehicle accident - 4

Power lines down - 1

Dead on arrival - 1

Gas Leak - 1

Public Service, assist RCMP - 1

Medical - 6

Fire alarms - 6

Total Calls - 23 Total staff hours - 117 hours

- Tender 5 was dispatched by the Province to High Level with 2 members for 7 days.
- Training:
 - Completed 1021 level 1 officers course, all 7 student were successful.
 - Completed 1001 level 1, testing is completed - waiting for results.
- Other:
 - Grad 2019 was assisted with fire safety by the department.
 - Attended the Street festival with apparatus and games for kids.
 - Performed medical stand by for the X Games at the Bone Yard for over night event.

Legislative and Development Services:

- Attended annual Volunteer Appreciate wrap up meeting held on May 16th.
- Attended Alberta Development Officers Association Board Meetings
- Attended Twinning Meetings, working on upcoming Twinning Conference scheduled for September 20th and 21st
- Continue to assist residents on various development permits and inquiries
- Ongoing mapping requests for Town departments.

Recreation Services:

- Hosted a successful High School graduation ceremony at the arena
- Department will continue with monitoring summer programs and summer swim lessons.
- Staff continues to monitor the use of the off-leashed Dog Park and the required maintenance.
- Associated Engineering has completed the building assessment for the bowling alley but waiting for the final report.
- The Department is anticipating the final structural and environmental report from our Associated Engineering by the end of July.
- Upcoming Special Events:
 - July 26 - Volley ball night in the Aquatics Centre
 - Bounce Houses are now available for rent for birthdays and other youth parties.
- Canada Day Celebration
 - Approximately 200 people attended the Pancake Breakfast
 - Over 1,000 people attended the carnival
 - The Lonnie Swim at the Aquatics Center was attended by 250 people
 - 188 from the Town of Barrhead
 - 40 from the County of Barrhead
 - 3 from Woodlands County
 - 27 from other areas

Transportation Services:

- Operational
 - Lane and boulevard brushing completed
 - Crack sealing completed
 - Hydrant line flushing completed
 - On-going pot hole repair program
- On-going projects
 - CCTV Sewer line flushing and inspection

- Sidewalk replacement on 47 street and 53 avenue
- Utility patching and asphalt overlay – weather permitting



Edward LeBlanc

C.A.O.

Meeting called to order by President Randy Schmidt at 7:35 pm

Attendance: Randy/Diana Schmidt, Jackie Miller, Lynn Down, Fred McDougall. Laurie Messmer, Dale Greig, Graham Boyd, , Brenda Visser, Ken/Ev Anderson, Brenda Petruchik, Ashley Mast, Steve Properzi, Wayne Branden, Bill Lane, Ron Kleinfeldt, Steve Zunti, Colleen Branden, Rod Klumph, Leonard Schmidt, Sgt Bob Dodds.

ADOPTION OF AGENDA / MINUTES

Moved by J Miller to adopt amended agenda. Carried.

Moved by B Lane to adopt minutes of General Meeting May 28, 2019. Carried

DELEGATIONS

RCMP - Sgt Bob Dodds addressed the group with demolition derby concerns and our “duty of care” according to ALCB regulations, and possible consequences if not adhered to (fines and/or court dates). Discussed: sufficient qualified security, control of venue access, awareness of inebriated patrons, close the bar earlier. In the event of a fight call 911. Bottom line “provide a safe place and don’t break any rules”. Ag Society to arrange meeting with ALCB in the future.

Demolition Derby – A Mast updated the group on changes made to the event and will arrange set-up with L Messmer. Back gate must be secured for no access. Need unlocked port-a-pot.

BUSINESS ARISING FROM MINUTES

1. Bablitz Hall Upgrade – Painting, plumbing and electrical near completion.
 - Kitchen Shutters - **Moved by B Visser to purchase kitchen shutters \$2235 plus GST. Carried.** Sunshadow – shutters installed inside (interior & \$1075, exterior \$1160).
 - LED Lights quote \$2940 DMC Electric – L Messmer to get second quote.
 - Ground Work for Parking Area - **Moved by B Visser to proceed with ground work \$5000. Carried.** All Around Oil/Visser’s Welding (relocate c-can, remove fencing, raise drain pipes, reconstruct & swale ground for water run-off. Strip grass, supply chips & fine. Require gravel - Barrhead Transit \$3640 (200 ton @ \$18.21).
 - Tables & chairs ordered for hall and meeting room Sanderman’s Home Hardware.
2. Grad June 28 – Bar staff, liquor pick-up & return, and empties removal all arranged. Clean-up Saturday morning 9am.

CORRESPONDENCE

1. Town Council Bablitz Hall Tour – K Anderson & R Klumph will arrange suitable date & time.
2. AAAS Amendment to Agricultural Societies Act – Societies have 3 years to meet the requirements.
3. Barrhead & District 4-H – Thank you for our support.
4. Barrhead 526 Air Cadets – Thank you for use of the popcorn machine and donated popcorn for the Streetfest.

REPORTS

1. Financial Report – B Visser submitted written report and reviewed payment options from available funds. Fair book is ready for printing. **Moved by B Visser to accept report as presented. Carried.**
2. Barn/Exhibition Hall – **Moved by K Anderson to accept report as presented. Carried.**

3. Fair – Still looking for parade coordinator. Casino cancelled – not licensed only for public functions. Will investigate other options for Sat nite in the hall (consider partnering with the Rotary Club??).
To confirm use of Van Leeuwen property.
4. WRA Finals – Awaiting signed contract in July. Town of Barrhead 6 year Facility Use & Service Agreement has been signed and copy received.

NEW BUSINESS

1. Bar Request Aug 17 – Declined request for wedding bar service as too close to end of fair.
2. 4-H – Steven Properzi is 4-H liaison. The wood shed is being replaced with a c-can.

Moved by B Lane to adjourn meeting at 9:40pm

Barn Report June 25, 2019

Since the May meeting the barn and meeting room have been used 8 times by 4-H, 3 times by groups, and 2 drop in riding nights. This month the facilities were used for 4-H Horse, Life Skills, Canine and Cleaver Achievement days, a Parsons Auction, and a Barrhead Light Horse event.

K Anderson did another police report regarding the loss of 2 speakers. K Anderson, D Greig, R Hewitt repaired the speaker wires and replaced the broken microphone cables.

The panels are in place for grad camping. L Messmer picked up 2 used deep fryers from the arena kitchen and the old one has been removed. A general cleaning of the kitchen will start in July.

4-H has volunteered to stain the bleachers. The contents of the c-can need to be removed so it can be moved.

The arena has been worked and watered 8 times this month.

Work to be done:

Paint exterior doors in the barn and meeting room

Bookings

Drop In Riding – 5-9 pm on request

BLHA - July 2, 9, 16, 23, 30 Aug 6, 13, 20, 24&25, 27

Parsons Auction – July 5

ATCPS G Boyd – July 19-21

Blue Heron Fair – August 9-11

Rotary Club August 17, 2019

4H –Beef meeting –September 12

Wildrose Rodeo Finals – September 19-22

City Slickers Program

4-H Horse – October 25, 26&27, 2019

Lazy Daze – Wednesday Oct 16-March 25

BLHA – Thursday Oct 10 -March 26

Minutes

BDSHA Regular Board Meeting

May 28, 2019

**Barrhead & District Social Housing
Association Minutes
Regular Board Meeting – May 28, 2019**

Members Present: Chairman Darrell Troock, Dale Kluin, Leslie Penny, Meertin Zeldenrust
 Members Absent: Ken Killen, Craig Wilson
 Staff Present: Dorothy Schorr, Dorothy Waters

1.0 Darrell Troock called the meeting to order at 1:07 pm.

2.0 Approval of Agenda

*Dale Kluin moved to accept the Agenda of the April 24, 2019 Regular Board Meeting.
 Carried Unanimously*

Delegate – Doyle & Company, 2018 Audited Financial

*Dale Kluin moved to accept the audited financial statements as presented for
 information.*

Carried Unanimously

3.0 Adoption of Minutes

3.1 Regular Board Meeting – April 24, 2019

*Leslie Penny moved to accept the Minutes of the April 24, 2019 Regular Board Meeting.
 Carried Unanimously*

4.0 Reports

4.1 Facility Manager's Report by Tyler Batdorf – Attached
 Hillcrest Lodge

- The steamer in the kitchen was down for a week. A probe was replaced.
- The sewer backed up once again. While it was backed up, a sump below the kitchen burned out when it was trying to pump off water from the weeping tile. All repairs were completed by maintenance.
- New temporary entrance – maintenance installed new flooring, painted, and moved the handwashing sink over.
- A new ramp was poured for the temporary entrance. Railings were salvaged from the old courtyard ramp.

Klondike Place

- Maintenance installed a speed control to MUA unit at Klondike Place.
- Balcony repairs began again this month. Unit 303 was completed.

Jubilee Manor

- For now, work on the dining room in Jubilee Manor is complete.

Golden Crest Manor

- Nothing new to report at this time.

Pembina Court Manor

- Nothing new to report at this time.

Initials: Chairperson CAO

Minutes

BDSHA Regular Board Meeting

May 28, 2019

JDR Manor

- There was another leak in the hot water recirculation line at JDR Manor. Repairs were completed by maintenance.

John and Gerald Fellowship

- A roller blind had fallen off on John's bedroom. Sunshadow Interlux made repairs to the blind.

Barrhead Community Housing

- Repairs to Unit #2 have been completed.
- Unit #3 is cleaned and ready for new tenants.
- Unit #8 is now vacant. Work will be completed once there is need for the unit.

Swan Hills Community Housing

- Unit 102B was cleaned out by maintenance. A list of repairs has been made.

Other

- **Adrian Devink has passed his probationary period.**

4.2 Chief Administrative Officer Report by Dorothy Schorr - Attached Administration

- The Provincial Government has a freeze on all changes and requests for unused capital maintenance funds, contracts and posting of any signs and information.
- Vacancies
 - 6 Community Housing – Swan Hills – five held for possible evacuation clients
 - 1 Golden Crest – bachelor suite
 - 2 Community Housing – Barrhead – one held for possible evacuation clients
 - 2 JDR Manor – two held for possible evacuation clients
- The Board discussed separating out the budgets for low cost family housing and self-contained senior housing. It was recommended that BDSHA should advocate to keep the budgets totally separate so that the budget for community housing is separate from senior housing. This will allow operations in community housing not to impact senior housing.

*Leslie Penny moved to accept the Management Reports as presented.
Carried Unanimously*

4.3 Cheque Logs – April 2019 – Attached

Dale Kluin moved to accept the cheque lots as presented.
Carried Unanimously

4.4 ASHC – Quarterly Report – Attached - FYI

5.0 Business Arising From Minutes

5.1 Fire Suppression and Fire Extinguishers - FYI

Initials: Chairperson CAO

3.1c

Minutes

BDSHA Regular Board Meeting

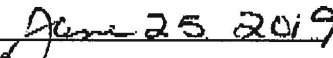
May 28, 2019

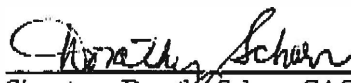
- 5.2 Capital Fund – GIC - FYI
5.3 Property across from Hillcrest Lodge – FYI
- 6.0 New Business
6.1 Amphitheatre – Excavation Tender – FYI
6.2 Business Plan – Synopsis
*Leslie Penny moved to accept the Business Plan Synopsis.
Carried Unanimously*
- 7.0 Correspondence – none.
- 8.0 Date and Time of Regular Board Meeting

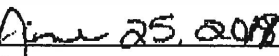
Tuesday, June 25, 2019 at 1:00 pm
- 9.0 In Camera
*Dale Kluin moved to go in camera at 2:25 p.m.
Carried Unanimously*

Out of Camera
*Leslie Penny moved to go out of camera at 2:540 p.m.
Carried Unanimously*
- 10.0 Adjournment
*Dale Kluin moved to adjourn the meeting at 2:47 p.m.
Carried Unanimously*


Signature: Darrell Troock, Chairperson


Date June 25 2019


Signature: Dorothy Schorr, CAO


Date June 25, 2018

Initials: Chairperson

 CAO 

**BARRHEAD & DISTRICT TWINNING COMMITTEE MEETING
HELD WEDNESDAY, JULY 3, 2019, AT 4:00 P.M.
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS**

PRESENT Lynn Down, Leah Jackson, Deb Schembri, Nadine Quedenbaum, Cheryl Callihoo and Gail Hove

EXCUSED Chairperson Shelley Oswald, Elaine Dickie, Yvonne Harris and Cr. Walter Preugschas

CALL TO ORDER

Vice Chairperson Deb Schembri called the meeting to order at 4:02 p.m.

**CONSIDERATION
OF AGENDA**

The agenda was reviewed.

021-19 Moved by Leah Jackson, that the Agenda be accepted as presented.
CARRIED UNANIMOUSLY

**CONFIRMATION
OF MINUTES**

The Minutes of the Twinning Committee Meeting held June 3, 2019 were reviewed.

022-19 Moved by Lynn Down that the Minutes of the Twinning Committee Meeting held June 3, 2019 be accepted as presented.
CARRIED UNANIMOUSLY

**A/JTMA CONFERENCE
BARRHEAD 2019
SEPTEMBER 20-21, 2019
UPDATE**

Vice Chairperson Deb Schembri stated that we have the names of the delegates for the conference and require 3 homestays for the Japanese delegates. Deb Schembri will homestay Mr. Shuji and she will check with Yvonne Harris if she is willing to homestay Mr. Tsuji and Mr. Hirata.

The Japanese delegation arrives on Tuesday, September 17th, we are not sure of their arrival time.

Cheryl Callihoo stated that all the invitations have been emailed to the 12 municipalities.

The Committee discussed an itinerary for the Japanese delegates.

- Wednesday, Sept. 18th
 - Legislative Tour and West Edmonton Mall
 - Cheryl will ask MLA Glenn Van Dijken's office to arrange a tour.
- Thursday, Sept. 19th
 - Town Tour (Japanese Garden, Aquatics Centre, Firehall, RCMP, Museum) Nadine to arrange.
 - Wildrose Rodeo Finals in the evening (Lynn to obtain tickets)
- Friday, Sept. 20th
 - County Tour (Northplex, Neerlandia Coop, Vega Ferry) Nadine to arrange.
 - Meet and Greet in the evening

Vice Chairperson Deb Schembri stated that she will obtain help from Chairperson Shelley Oswald to fill out the AGLC liquor license form. Cheryl Callihoo will check to see if we will be covered under the Town's insurance for our event.

Deb Schembri stated that she has received an email stating that Sandra Kim from Wetaskiwin is the contact person for government funding for the A/JTMA.

**TWINNING HANDBOOK
UPDATE**

The Committee acknowledged that Cr. Walter Preugschas has accomplished an awesome job on the handbook. Such a helpful tool for everyone involved in Twinning.

NEXT MEETING

The next meeting of the Twinning Committee will be held on Wednesday, July 31 2019 at 12:00 p.m. in the Town of Barrhead Council Chambers.

ADJOURN

023-19 Moved by Leah Jackson to adjourn the meeting at 5:00 p.m.

CARRIED UNANIMOUSLY



REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: July 9, 2019

Re: Draft Bylaw 08-2019, the Business License Amendment Bylaw

1.0 PURPOSE:

To have Council give first, second and third readings to draft Bylaw 08-2019, the Business License Amendment Bylaw.

2.0 BACKGROUND AND DISCUSSION:

As discussed at the last Council Meeting, as a result of the success of the 2019 *Lemonade Day*, Administration has prepared an amendment Bylaw to be a part of the Business License Bylaw No. 06-2017. Bylaw 08-2019 will provide young entrepreneurs the opportunity to operate a small business, for goods or products.

Administration has been in contact with the Public Health Inspector and they advise if a youth is selling any food products for a profit they must obtain the relevant Health permit.

3.0 ALTERNATIVES:

3.1 That Council pass first, second and third readings to Bylaw 08-2019, the Business License Amendment Bylaw.

3.2 That Council instruct Administration, as directed to provide further information to draft bylaw 08-2019 and to report back at the next Council Meeting.

3.3 That Council accepts this report relating to draft Bylaw 08-2019, as information and not to take any further action.

4.0 FINANCIAL IMPLICATIONS:

Not Applicable

5.0 INTERDEPARTMENTAL IMPLICATIONS:

Not Applicable

6.0 SENIOR GOVERNMENT IMPLICATIONS:

Not Applicable

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Not Applicable

8.0 ATTACHMENTS:

Draft Bylaw 08-2019, the Business License Amendment Bylaw.

9.0 RECOMMENDATION:

That Council pass first, second and third readings to Bylaw 08-2019, the Business License Amendment Bylaw.

(original signed by the C.A.O.)

Edward LeBlanc
CAO

BYLAW 08-2019

BUSINESS LICENSE AMENDMENT BYLAW

A BYLAW OF THE TOWN OF BARRHEAD IN THE PROVINCE OF ALBERTA, TO
AMEND BYLAW 06-2017

WHEREAS, pursuant to the provisions of the Municipal Government Act, being Chapter M26, of the Statutes of Alberta, 2000, and amendments thereto, a Council may pass Bylaws respecting Businesses, Business activities, and persons engaged in Business; and,

WHEREAS, Council considers it desirable, expedient and in the best interest of the Town of Barrhead to amend By-Law 06-2017, the Business License Bylaw.

NOW THEREFORE the Municipal Council of the Town of Barrhead in an open meeting hereby enacts as follows:

1. Definitions:

- a) “Business” means an activity providing goods or services for profit.
- b) “Business License” means a license issued for the purposes of allowing a business to operation within the Town of Barrhead
- c) “Occasional Business” means a business operated by a young entrepreneur.
- d) “Young Entrepreneur” means a young person under the age 18 years who operates an Occasional Business

2. That this Bylaw once passed and signed shall form part of Bylaw 06-2017, the Business License Bylaw.

3. That this Bylaw shall take effect on the day of the final passing thereof.

Read a first time this _____ day of _____, 2019.

TOWN OF BARRHEAD

Mayor, Dave McKenzie

Edward LeBlanc, CAO

Read a second time this _____ day of _____, 2019.

TOWN OF BARRHEAD

Mayor, Dave McKenzie

Edward LeBlanc, CAO

Read a third time this _____ day of _____, 2019 and passed.

TOWN OF BARRHEAD

Mayor, Dave McKenzie

Edward LeBlanc, CAO

FEES:

The Business License Fees pursuant to this Bylaw:

Young Entrepreneur - \$10.00/month



BUSINESS LICENSE APPLICATION (Young Entrepreneur)

Application No.: _____

Fees: _____

Receipt No.: _____

APPLICANT: _____

PARENT/GARDIAN: _____

TELEPHONE: _____

ADDRESS: _____

CITY _____ PROVINCE: _____

EMAIL: _____

MUNICIPAL (STREET) ADDRESS OF OCCASIONAL BUSINESS: _____

DATE OF LICENSE: Commencement: _____ Completion: _____

Signed:

X _____
Applicant

X _____
Parent/Guardian

X _____
License Officer

X _____
Date

NOTES:

When operating on public land, permission in writing must be obtained from the Town.

When operating at a special event (ie street festival, blue heron fair etc) permission in writing must be obtained from the event organizers and a special event notification form may need to be submitted to the Public Health Inspector.



**TOWN OF BARRHEAD
BUSINESS LICENSE**

VALID FROM: _____ **TO :** _____ **20**__

BUSINESS LOCATION: _____

BUSINESS OWNER(S): _____

BUSINESS TYPE: _____

TO BE POSTED IN A CONSPICUOUS PLACE

BUSINESS NAME

In conformity with the Business License Amendment Bylaw , the person(s) named above, whose place of business is located as shown, has paid the appropriate fees to the Municipality and is hereby granted this license to engage in the business named, in the Municipality, for the period indicated. The license does not constitute a guarantee or endorsement by the Municipality.

Business License Officer



REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: July 9, 2019

Re: Correspondence Items

Item # 1 Certificate from the Barrhead Composite High School thanking the Town of Barrhead for support and sponsorship for their Off-Campus Education Program.

Recommendation:

That the certificate from the Barrhead Composite High School be received as information.

Item # 2 From Barrhead and District Historical Society dated July 4, 2019 thanking the Town of Barrhead for the annual funding of the museum.

Recommendation:

That the letter from the Barrhead and District Historical Society dated July 4, 2019 thanking the Town for the annual funding of the museum be received as information.

Item # 3 From the Kitami City Office dated June 19, 2019 thanking the Town of Barrhead for the Twinning Conference invitation to be held on September 20-21, 2019.

Recommendation:

That the letter from the Kitami City Office dated June 19, 2019 thanking the Town of Barrhead for the Twinning Conference invitation to be held on September 20-21, 2019 be received as information.

(original signed by the C.A.O.)

Edward LeBlanc
CAO

BARRHEAD COMPOSITE HIGH SCHOOL

*Staff and students
recognize and appreciate your efforts and say thank you to*

Town of Barrhead

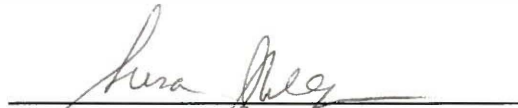
*In honour of your continued support and sponsorship
of our students during 2018-2019*

In our

Off-Campus Education Program



Darcie Eamor, Principal



Susan J Wegner, Off-Campus Coordinator

July 4, 2019

RECEIVED
JUL 04 2019

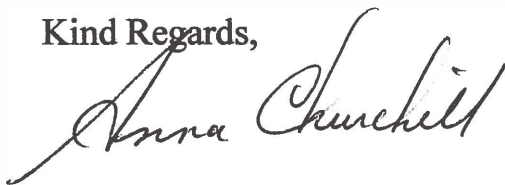
Town of Barrhead
Box 4189
5014 50 Ave.
Barrhead, AB T7N 1A2

Attention: C.A.O. Ed LeBlanc

The Barrhead & District Historical Society is once again thanking you for your annual funding of the museum, which was increased last fall to \$10,000. We primarily will use these monies to promote tourism in the Barrhead area. Some of the funding will also be used for operating expenses and necessary building maintenance.

We would like to encourage the town councillors to visit our museum if they have not done so recently. Have a look at the website we just recently developed (<https://barrheadcentennial.wixsite.com/museum>) as well as our Facebook page. It is a wonderful way to take note of all we are continuing to do at The Barrhead Centennial Museum.

Kind Regards,

A handwritten signature in black ink that reads "Anna Churchill". The signature is written in a cursive style with a large, sweeping initial "A".

Anna Churchill, President
Barrhead & District Historical Society
P.O. Box 4122
Barrhead AB T7N 1A1
Ph: 780.674.5203



KITAMI CITY OFFICE

RECEIVED

JUL 04 2019

June 19, 2019

His Worship David McKenzie
Mayor of the Town of Barrhead
Box 4189, 5014-50 Avenue
Barrhead, Alberta T7N 1A2

ODORI NISHI-2 CHOME 1

KITAMI-SHI, HOKKAIDO

JAPAN 090-8509

PHONE +81-157-25-1105

FAX +81-157-25-1016

Dear Mr. McKenzie,

Even on the east coast of Hokkaido, where spring always arrives one month later than other places in Japan, cuckoos in the mountains have finally started singing – a sign of the beginning of summer. We hope that you and the people of Barrhead have also begun to enjoy wonderful weather.

Thank you for looking after our Tokoro High School students this past March. Without exception they said that they spent wonderful, productive days in Barrhead and that they so enjoyed meeting and spending time with their host families and other people in the area.

And let me thank you again for the invitation to the Sister City Conference of the Alberta Japan Twinned Municipalities Association taking place in Barrhead on September 20 and 21 this year. Unhappily I will be unable to attend the conference, as the annual Kitami Council meeting is also happening around that time. Instead we will be sending Takatoki Tsuji, General Director of the Tokoro Branch Office of Kitami City; Shuji Iida, Deputy Chairman of Kitami Council; Kiyomi Hirata, Director of Citizen Affairs in the Tokoro Branch of Kitami City; and Miwako Nakadai as interpreter.

Our plan is to have them arrive in Barrhead on September 17 and leave on the 22nd. I hope this schedule is suitable for you on your side.

I am sure the conference will provide wonderful opportunities for exchanges not just between our delegates and the people of Barrhead but also with representatives of other Alberta towns that maintain friendly relations with counterparts in Japan, and that the circle of friendship involving people from different parts of our respective countries will grow wider and richer as a result.

May I close by expressing the hope that the rest of the year is kind to the people of Barrhead in every way, and that you all enjoy good health and much happiness.

Yours very sincerely,

Naotaka Tsuji
Mayor of Kitami

Naotaka Tsuji