



**AGENDA
REGULAR MEETING OF THE BARRHEAD TOWN COUNCIL
TUESDAY, MAY 13, 2025 AT 5:30 P.M.
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS**

Barrhead....a quality community....giving a quality lifestyle

1. Call to Order
2. Consideration of Agenda (Additions - Deletions)
3. Confirmation of Minutes
 - (a) Regular Meeting Minutes – April 22, 2025
4. Public Hearings
 - (a) There are no Public Hearings
5. Delegations
 - (a) None
6. Old Business
 - (a) Associated Ambulance Request for Information
7. New Business
 - (a) Appointment of Twinning Committee Members
 - (b) All Wheels Park Rock Unveiling Road Closure
 - (c) Appointment of Subdivision & Development Appeal Board Clerk
 - (d) Legion Memorial Park Flag Poles
 - (e) Bills 20 and 50 Information

8. Reports

- (a) Agricultural Society – Cr. Anthony Oswald
- (b) Barrhead Regional Water Commission – Cr. Don Smith, Mayor McKenzie
- (c) Barrhead & District FCSS – Cr. Anthony Oswald & Cr. Dausen Kluin
- (d) Twinning Committee – Cr. Rod Klumph

9. Minutes

- (a) Barrhead & District FCSS Minutes – March 20, 2025
- (b) Barrhead & District FCSS Minutes – April 18, 2025

10. Bylaw

- (a) There are no Bylaws

11. Correspondence Item

- (a) Barrhead Accessibility Coalition
- (b) Ripple Connection Update

12. For the Good of Council

13. Tabled Items

- (a) Lazy Daze Light Horse Club

14. Closed Session

15. Adjourn

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD
TOWN COUNCIL HELD TUESDAY, APRIL 22, 2025,
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

PRESENT Mayor McKenzie, Crs: T. Assaf , D. Kluin, R. Klumph, A. Oswald, D. Sawatzky and D. Smith

Officials: Jennifer Mantay, Director of Corporate Services, Jenny Bruns, Director of Planning, Economic Development & Legislative Services, Sheldon Flett, Director of Public Works and Jodie Lyons, Municipal Coordinator

ABSENT Collin Steffes, CAO

OTHERS Barry Kerton, Barrhead Leader

CALL TO ORDER Mayor McKenzie called the meeting to order at 5:30 p.m.

AGENDA The agenda was reviewed.

- 113-25 Moved by Cr. Klumph that the agenda be accepted as presented/with the following additions:
- Barrhead Regional Airport Committee Report
 - In-Camera Item – Legal Matter

CARRIED UNANIMOUSLY

CONFIRMATION OF MINUTES The Minutes of the Town Council Regular Meeting of April 8, 2025, were reviewed.

- 114-25 Moved by Cr. Klumph that the Minutes of the Town Council Regular Meeting of April 8, 2025 be approved as presented.

CARRIED UNANIMOUSLY

DELEGATION

Mayor McKenzie and Council welcomed Michelle Jones, Executive Director, Community Futures Yellowhead East at 5:31pm,

Michelle Jones presented Community Futures 2024 Annual Review. She Spoke about the Rural Relief and Recovery Fund and funds available to support economic initiatives within our region. Her presentation also included Community Futures’ future direction, initiatives, disaster readiness, training, and call to action. Council participated in discussion and questions after her presentation.

EXITED Mayor McKenzie and Council thanked Michelle Jones for her presentation and she exited the Chambers at 6:07 p.m.

- 115-25 Moved by Cr. Klumph that Council accept the presentation from Michelle Jones as information.

CARRIED UNANIMOUSLY

DELEGATION Mayor McKenzie and Council welcomed Sheldon Flett, Director of Public Works at 6:07 p.m.

Sheldon Flett updated Council on the recent work by Public Works including plan for upcoming work. Mr. Flett participated in discussion and answered questions from Council.

EXITED Mayor McKenzie and Council thanked Sheldon Flett for his update and he exited the Chambers at 6:22 p.m.

116-25 Moved by Cr. Assaf that Council accept the Public Works Update from Sheldon Flett as information.

CARRIED UNANIMOUSLY

**RIPPLE CONNECTION
REQUESTS**

For Council to consider the options and implications of financial support either under the Town's insurance policy or under the Town's utility umbrella.

117-25 Moved by Cr. Smith that Council decline adding the Ripple Connection to the Umbrella Policy to avoid potential liability with future unpaid utilities.

CARRIED UNANIMOUSLY

**FUNDING SPONSORSHIP REQUEST
LAZY DAZE LIGHT HORSE CLUB**

For Council to consider the financial sponsorship request from the Lazy Daze Light Horse Club for their Annual Fall and Flingy Barrel Jackpot event on September 6 and 7th, 2025.

118-25 Moved by Cr. Assaf that Council tables the request and direct administration to provide further information and suggestions for non-monetary value-added options to the Lazy Daze Light Horse Club event.

CARRIED UNANIMOUSLY

**POLICY 27-001
HEALTH AND SAFETY
POLICY REVIEW DATE**

For Council to approve the Health and Safety Policy review date.

119-25 Moved by Cr. Oswald that Council approve the review date and the CAO to sign the Health and Safety Policy 27-001 as presented.

CARRIED UNANIMOUSLY

**FINANCIAL STATEMENT REPORT
TO MARCH 31, 2025**

For Council to accept the Financial Statement Report to March 31, 2025 as presented.

120-25 Moved by Cr. Oswald that Council accept the Financial Statement Reports to March 31, 2025, as information.

CARRIED UNANIMOUSLY

MONTHLY BANK STATEMENT

For Council to accept the Monthly Bank Statement to March 31, 2025 as presented.

121-25 Moved by Cr. Oswald that Council accept the Monthly Bank Statement to March 31, 2025, as information.

CARRIED UNANIMOUSLY

COUNCIL REPORTS

The following Reports to Council as of April 22, 2025, were reviewed:

- Barrhead Regional Airport Committee
- Family and Community Support Services Society
- Library Board
- Municipal Planning Commission
- Barrhead & District Indigenous Committee

122-25 Moved by Cr. Sawatzky that the following Reports to Council as of April 22, 2025, be accepted as information:

- Barrhead Regional Airport Committee
- Family and Community Support Services Society
- Library Board
- Municipal Planning Commission
- Barrhead & District Indigenous Committee

CARRIED UNANIMOUSLY

BYLAW 04-2025, PROPERTY PROCEDURAL BYLAW

For Council to repeal bylaw 06/2014 and replace with 04/2025 The Procedural Bylaw as presented.

123-25 Moved by Cr. Assaf that Council give Bylaw 04-2025, the Procedural Bylaw, first reading.

CARRIED UNANIMOUSLY

124-25 Moved by Cr. Klumph that Council give Bylaw 04-2025, the Procedural Bylaw, second reading.

CARRIED UNANIMOUSLY

125-25 Moved by Cr. Kluin that Council give Bylaw 04-2025, the Procedural Bylaw, be presented for third reading.

CARRIED UNANIMOUSLY

126-25 Moved by Cr. Assaf that Council give Bylaw 04-2025, the Procedural Bylaw, third reading.

CARRIED UNANIMOUSLY

**FOR THE GOOD
OF COUNCIL**

Cr. Kluin congratulated Camp Creek Community Hall Association for all of the donations to local community groups.

Cr. Kluin thanked the Parks and Recreation staff for the great job organizing a successful Easter Egg Hunt at Cecile Martin Park.

RECESSED

127-25 Moved by Cr. Smith to recess the meeting at 6:51 p.m.

CARRIED UNANIMOUSLY

RECONVENED

128-25 Moved by Cr. Assaf to reconvene the meeting at 7:24 p.m.

**CLOSED SESSION – LEGAL MATTER
FOIP ACT SECTION 27**

129-25 Moved by Cr. Sawatzky that Council go in closed session at 7:24 p.m.

OUT OF CLOSED SESSION

130-25 Moved by Cr. Sawatzky that Council come out of closed session at 7:54

ADJOURN

131-25 Moved by Cr. Klumph that the Council Meeting be adjourned at 7:54 p.m.

CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

Mayor, David McKenzie

CAO, Collin Steffes

BRIEFING NOTE

To: Town Council

From: Collin Steffes

Date: May 13, 2025

Re: AHS & Associated Ambulance Service Agreement

1.0 **BACKGROUND:**

Administration has followed up with Alberta Health Services (AHS) on the information requested that was initiated, intending to better understand the level of ambulatory service provided to the Town of Barrhead. The following is a summary of the file history:

- Motion: 337-22 September 27, 2022, Councillor Assaf moved that Council instructs Administration to prepare a draft resolution for the 2023 Alberta Municipalities' Convention relating to the current Provincial ambulance service levels and its demand onto local Fire Departments.
 - CAO reported back to Council the President from Alberta Municipalities is willing to meet with Council virtually to discuss the on-going challenges. Administration was waiting for potential meeting dates from A.M.
- Motion: 390/23 December 12, 2023, Councillor Assaf moved that Council rescind Motion 337-22
- Councillor Sawatzky made a Resolution to have Administration make a FOIP request to obtain a copy of the service agreement between AHS and Associated Ambulance (between the dates 1/1/1990 – 11/10/2023).
- November 10, 2023 FOIP Request submitted to Alberta Health Services,
- January 12, 2024, AHS provided 3rd party notice to Associated Ambulance of the FOIP Request.
- January 31, 2024, AHS advised Associated Ambulance felt that some of the information within the agreement was sensitive and requested that it be withheld under Section 16 of the FOIP Act. They exercised their right under the Act to have the Office of the Information and Privacy Commissioner review the records at issue. AHS was to supply access to the remaining records.
- May 29, 2024, after a request for a status update, the Office of the Privacy Commissioner advised that Associated Ambulance had not objected to disclosure of all the information responsive to the request and AHS had an obligation to provide the Town with the remaining information that was not at issue.
- 2024 numerous updates logged within Corporate Communications that The Town had been waiting for the FOIP request to be completed. The Office of the Privacy Commissioner would not provide a decision date.
- April 23, 2025, followed up with Office of the Privacy Commissioner. No response.

- April 23, 2025, Followed up with AHS again. The Town was provided with copies of the severed agreement with amendments and extensions.
- To date: The Town has not received a decision from The Office of the Privacy Commissioner's Office regarding the severed details.

2.0 RELEVANT AGREEMENT DETAILS:

- Original Service Agreement was dated April 1, 2012.
 - Schedule "B-1" Services and Performance Criteria
 - B) The Operator acknowledges and agrees that AHS will have the right to designate the utilization of the Resources in accordance with System Status Management Principles. This includes the routine provision of local coverage and response from the Deployment Locations with less frequent coverage and response in other locations, as determined by AHS based on system demand.
 - C) (c) The Operator will deploy an Ambulance or Ambulances in response to requests from the Dispatch Centre for the provision of Services;
 - C) (d) The Operator will deploy an Ambulance or Ambulances in response to requests from the nearest Deployment Location or another location if the nearest available Ambulance is returning from an episode of provision of Services
- Extension and Amending Agreement dated September 1, 2022. (extended to March 31, 2024)
- This agreement deleted Schedules ... B-1.... And were replaced with Appendix 1 attached to the new agreement.
 - Appendix 1:
 - 1.1 The Operator will make available and utilize the Operator shall perform the following services....
 - 1.2 The Operator acknowledges and agrees that AHS will have the right to designate the utilization of the Resources in accordance with System Status management Principles. Includes the routine provision of local coverage and response from the Deployment Locations with less frequent coverage and response in other locations as determined by AHS....

3.0 FINANCIAL IMPLICATIONS:

January 30, 2024 the Town received \$10,648 from Alberta Health Services under the Alberta Medical First Response (MFR) Program. The funding allocation was intended to offset some direct costs incurred by MFR partners delivering care in local communities alongside EMS for 2023-2024. Ongoing eligibility requires active participation and enrolment in the MFR Program, including regular submission of MFR patient care reports when applicable and agencies remaining in good standing.

Direct financial support for 2024-2025 is expected to be initiated in the 1st and 2nd quarters of the AHS fiscal year. Members of the MFR team will reach out to agency leaders directly with more information.

4.0 INTERDEPARTMENTAL IMPLICATIONS:

- None

5.0 SENIOR GOVERNMENT IMPLICATIONS:

- Meeting with Alberta Municipalities on May 13th. Agenda item included ambulance service disruption.

6.0 POLITICAL/PUBLIC IMPLICATIONS:

- The Town of Barrhead has experienced intermittent ambulance coverage resulting in the need to deploy Barrhead Regional Fire Services.
- October 5, 2021, CTV News reported: for a short period, there were no ambulances available in Westlock and Barrhead region.
- June 8, 2024, Barrhead Leader reported Barrhead Regional Fire Services had been responding to increasing medical assistance calls.
- March 7, 2025, Barrhead Leader again reported medical calls made up 60% of Barrhead Regional Fire Services emergency calls in 2024.
- 2024 the Town received \$11,000 from Alberta Health Services as a gesture to acknowledge the support provided by our Emergency Services Department.

7.0 ATTACHMENTS:

None

8.0 RECOMMENDATION:

That Council accept the file summary and update regarding the information request with Alberta Health Services, and direct Administration to continue to pursue information regarding severed details from the information request, from The Office of the Privacy Commissioner.

(original signed by the CAO)
Collin Steffes
CAO

REQUEST FOR DECISION

To: Town Council

From: Jenny Bruns

Date: May 13, 2025

Re: Appointment of Twinning Committee Members

1.0 **PURPOSE:**

For Council to appoint 7 members to the Twinning Committee.

2.0 **BACKGROUND AND DISCUSSION:**

The Twinning Committee is responsible for fostering international partnerships and promoting cultural, educational, and economic exchanges with our sister/twin cities. The committee plays a key role in organizing delegation visits, community events, and ongoing relationship building activities.

In accordance with the Twinning Mandate, the committee is to be comprised of 7 appointed public members representing the community, and 2 council members, one from each municipality. Terms for members at large are recommended for three years. Councilor Klumph is our representative for Town Council.

A call for members was issued to the public and the responses are attached for your consideration.

The following people have expressed interest in sitting on the committee:

- Allister Kippen (new)
- Edie Zdrodowski (new)
- Jaqueline Hamoen (new)
- Cheryl Callihoo (new, but previously involved in program)
- Leah Jackson (current member)
- Steve Bablitz (current member)
- Lynn Down (current member)
- Dennis Wilkins (current member)
- Nadine Quedenbaum (previous member)

3.0 ALTERNATIVES:

3.1 Council may appoint their choice of members.

3.2 Council may decline appointing and reopen the call for members.

4.0 FINANCIAL IMPLICATIONS:

Financial costs are already accounted for though the annual budget process.

5.0 INTERDEPARTMENTAL IMPLICATIONS:

None

6.0 SENIOR GOVERNMENT IMPLICATIONS:

None.

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Twinning is seen as promoting positive public relations and cultural enrichment.

8.0 ATTACHMENTS:

8.1 Expressions of Interest from members/potential members.

9.0 RECOMMENDATION:

That Council approves the following members to the Twinning Committee:

(original signed by the CAO)

Collin Steffes
CAO

Jenny Bruns

From: Jenny Bruns
Sent: March 14, 2025 11:21 AM
To: Allister Kippen
Subject: RE: [EXTERNAL] -

Thank you Allister! We will be posting shortly for new members for our committee and I will keep your email as one to add to the list and will be in touch once we have some direction.

Thanks for sharing your experiences with Barrhead, Drouin and how the twinning experience brought you here, very very cool!

Jenny

From: Allister Kippen <[REDACTED]>
Sent: March 14, 2025 11:15 AM
To: Jenny Bruns <JBruns@barrhead.ca>
Subject: [EXTERNAL] -

You don't often get email from [REDACTED] [Learn why this is important](#)

Morning Jenni,

I have been in conversation with Dausen kluin for a while now. I would like to express my interest in joining the twinning committee. A little of my back story. I grew up in Drouin, Australia. My mother was a school teacher in Drouin for a large part of her teaching career. My older sister came to Barrhead in 1999 as an exchange student and lived with four families who were teachers in Barrhead. As a result of this she has returned to Canada approximately 20 times since and has friends from this experience from coast to coast. I was looking for adventure myself and after completing my first trade in Australia I came to Canada on a work/holiday visa in 2005 and after a few months I found myself in Barrhead and found it very welcoming!! I have spent the next 20 years in and around Barrhead working for several local businesses. I am excited to hear from you and hopefully I'm able to offer some value to this committee. Have a great day, Allister Kippen

My phone number is [REDACTED]
Email [REDACTED]

Edith (Edie) Zdrodowski

[REDACTED]
[REDACTED]
[REDACTED]

Dear Twinning Committee.

I am interested in the being on the Twinning Committee representing Barrhead. I believe learning and experiencing other cultures enhances ones understanding and appreciation of the diversity of our world. Personally, I have had the opportunity to travel and participate in various cultural experiences such as: accompanying a friend as she was nursing with the Pokot tribe in Kenya and teaching first aid to various groups of people in Malawi. We have supported our own children as they participated in exchange trips within Canada and Japan. We have opened our own home to students from Korea and Japan. All these experiences have helped shape my own worldview – that, although we live and experience life differently, we are humans with the same basic needs. Each of us are valuable, unique and worth getting to know.

My experience working on committees is primarily from a work perspective. However, I have been involved with various committees with 4-H, church and Amber's Hope. I work well with others and can communicate ideas articulately. I can think critically and present ideas in a positive way and encourage others through the process. I feel that I would be an asset to the Twinning Committee.

Thank you for considering me for the committee.

Sincerely,

Edie Zdrodowski

Jenny Bruns

From: a [REDACTED]
Sent: May 1, 2025 12:50 PM
To: Jenny Bruns
Subject: [EXTERNAL] - Twinning Committee

Hello Jenny

My name is Jacqueline Hamoen, from Birch Creek Farms, and I would love to join the Twinning committee. I have always thought that working together with other cultures would benefit everyone. We can learn from them, as well as, they can learn from us. The experience alone is worth so much for students.

I have been involved in a student exchange program in our school with Holland a few years ago. I have also organized and took 12 students to the Dominican for a mission trip. There is so much out there that can be learned. Why not take it home and share.

Jacqueline

Jenny Bruns

From: [REDACTED]
Sent: May 8, 2025 10:11 AM
To: Jenny Bruns
Subject: FW: [EXTERNAL] - Re: Appointments

Hello Jenny I am interested in sitting on the twinning committee. I have organized the delegations and meetings for a number of years, and have excellent relations with the folks from Japan, from the Provincial AJTMA and with the committee members, as well as knowledge of past events and activities.

Thank you
Cheryl

Sent from my iPhone

Jenny:

I would like to continue to stay on the Twinning Committee for at least another year.

I first became involved in 2019 as my family was fortunate to have been a host family for a Japanese student, Shin. It was such a great experience for my family and one we still talk about. I have also stayed in contact with Shin since that time.

After that time, I was asked to be part of the committee. I had stepped back for a year but am glad to be part of it again. I enjoy my time with the committee and feel I learn so much still. I have enjoyed connecting at conferences with other towns in Alberta and look forward to again connecting and networking at the Stony Plain conference on May 23.

Thank you,

Leah Jackson

Jenny Bruns

From: [REDACTED]
Sent: May 8, 2025 10:21 AM
To: Jenny Bruns
Subject: FW: [EXTERNAL] - May 23-24 - AJTMA - Registration Now Open!

Yes, I would be happy to. No getting rid of me that easy!! I have been a member for a number of years and enjoy the twinning committee greatly. I am happy to help with organizing events, delegations and getting to know the visitors coming to the community. I have a long history of committee work with the Town and hope to continue.

Steve Bablitz

On Wed, Apr 30, 2025, 2:14 p.m. Jenny Bruns <JBruns@barrhead.ca> wrote:

Hello all! We are going to be appointment members to the Twinning Committee at a future Council meeting in May. Can you provide me with a letter indicating if you wish to stay on the committee and perhaps a short message why, and your experience with the committee? Doesn't have to be too fancy, just a paragraph should do. Mr. Preugschas and Klumph are excluded as they are appointed by the municipalities already via Council.

Due by May 6th for consideration. I will also email the others who have expressed an interest to submit something. Thanks a bunch!

Jenny Bruns

Director of Planning, Economic Development & Legislative Services



Town of Barrhead

Box 4189, 5014 – 50 Avenue Barrhead, AB T7N 1A2

T 780 674 3301 | barrhead.ca

I have been with the Twinning Committee for about 25 years via Edie Yuill ... a former member ... asked me if I was interested ... so I joined because I could. I can't count how many "anniversary celebrations" I attended with several Japanese dignitaries attended. Mewa was much younger then. Since then I have continued to be a part of the Committee as it was another thing I could be a part of that was different. Anything I can help with ... I will do ... just because I can. It is now a part of my history and I hope to continue.

That's Me ... Lynn Down

Jenny Bruns

From: [REDACTED]
Sent: April 30, 2025 4:08 PM
To: Jenny Bruns
Subject: Re: [EXTERNAL] - May 23-24 - AJTMA - Registration Now Open!

Jenny,

I would be honoured to be allowed to serve another term on the twinning committee. Being a family that supports sharing our lives and home with people from all different cultures and backgrounds we find it fulfilling and rewarding to host the Japanese instructor each year, and we also thoroughly enjoy getting to introduce the contingent to our community and its residents. Being part of planning this event is the icing on the cake.

Thanks,

Dennis Wilkins

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From: Jenny Bruns <JBruns@barrhead.ca>
Sent: Wednesday, April 30, 2025 2:14:52 PM

C: [REDACTED]
[REDACTED]
[REDACTED]

Subject: RE: [EXTERNAL] - May 23-24 - AJTMA - Registration Now Open!

Hello all! We are going to be appointment members to the Twinning Committee at a future Council meeting in May. Can you provide me with a letter indicating if you wish to stay on the committee and perhaps a short message why, and your experience with the committee? Doesn't have to be too fancy, just a paragraph should do. Mr. Preugschas and Klumph are excluded as they are appointed by the municipalities already via Council.

Due by May 6th for consideration. I will also email the others who have expressed an interest to submit something. Thanks a bunch! 😊

Jenny Bruns
Director of Planning, Economic Development & Legislative Services



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T 780 674 3301 | barrhead.ca

Jenny Bruns

From: [REDACTED] >
Sent: February 5, 2025 12:11 PM
To: Jenny Bruns
Subject: [EXTERNAL] - Barrhead Twinning Committee

You don't often get email from [REDACTED]. [Learn why this is important](#)

Hi Jenny,

a couple of years ago I was a member of the Twinning Committee. We hosted delegates and students from Japan in our home and enjoyed being involved in this exchange. In my opinion different cultural experiences are important and have lots of benefits for our local residents and community.

For personal reasons I resigned from being part of the committee, but stayed in touch through other members, friendship dinners and I joined the Barrhead County tour with last year's exchange students.

Recently I've heard of the changes made on the committee and during meetings and about a possible open seat. I would love to join the committee again to be more actively involved in the planning and strengthening the relationship with our twinned communities.

Thanks for your consideration,
Nadine

REQUEST FOR DECISION

To: Town Council

From: Collin Steffes, CAO

Date: May 13, 2025

Re: All Wheels Park Rock Unveiling Road Closure

1.0 PURPOSE: Request approval to close 5503-5028 -55A Street for the Rock Unveiling Ceremony to be held on May 31, 2025 at the All Wheels Park.

2.0 BACKGROUND AND DISCUSSION:

Administration with a member of the fundraising committee who raided funds for the naming of Dr. Brent Wray Park on May 9, 2025, to discuss their intention to commemorate the unveiling of the naming and signage of the Dr. Brent Wray Park.

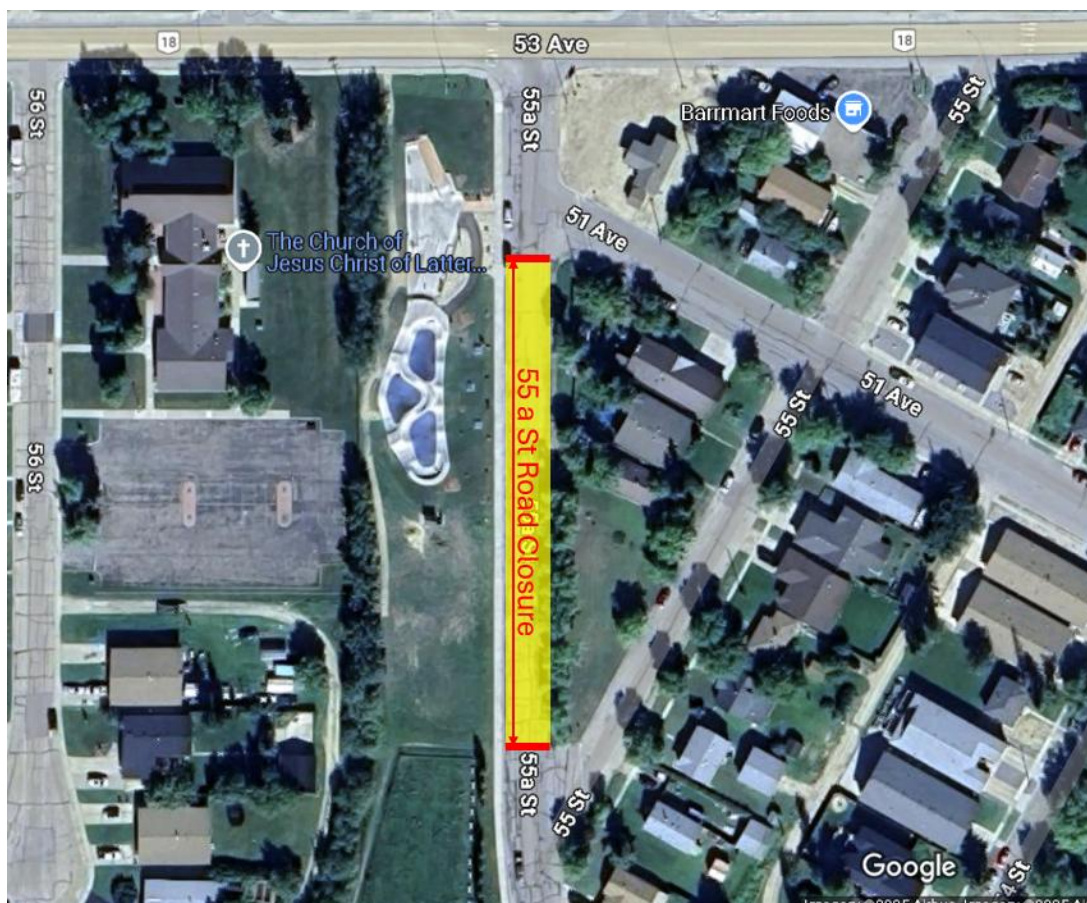
The history of the Park development and naming process is as follows:

1) All-Wheels Park:

- a. Park construction was funded by the Town of Barrhead for a budgeted construction cost of \$800K.
- b. Sponsorship Opportunities were available to assist with the provision and installation of additional amenities such as sod, trees and shrubs, seating, washrooms and addition all-wheels related repair stations and features.

2) Dr. Wray All-Wheel Park Naming

- a. Members of our community coordinated fundraising with local organizations and businesses to name the park after the late Dr. Wray who contributed several decades of his medical career to families in Barrhead.
- b. The Town has commissioned a commemorative rock with inscription and a sign for the re-naming, and planned for an unveiling ceremony of May 31, 2025.
- c. Members of the fundraising committee have requested to hold a larger block-party-style event during the rock unveiling to celebrate the event. This will require a section of 55A Street to be closed.



The closure is proposed to occur from 10:00am to 4:00pm on May 31, 2025. The fundraising committee is proposing that festivities occur from 11:00am to 2:00pm including the ceremonial unveiling, food trucks, and games / festivities. The Town will support the event with road closure, seating and table set up, erecting an event tent with public address system and generator, including set up and take down.

3.0 **ALTERNATIVES:**

3.1 Council may choose to not approve the partial road closure

4.0 **FINANCIAL IMPLICATIONS:**

None

5.0 **INTERDEPARTMENTAL IMPLICATIONS:**

None

6.0 **SENIOR GOVERNMENT IMPLICATIONS:**

None

7.0 POLITICAL/PUBLIC IMPLICATIONS:

7.1 By approving the partial road closure, the public will be able to gather and celebrate the unveiling.

8.0 ATTACHMENTS:

None

9.0 RECOMMENDATION:

That Council approve the partial road closure of 55A Street from 5503 – 5028 from 10am to 4 pm on May 31, 2025.

RECOMMENDED MOTION (Public):

That Council approve the partial road closure of 55A Street from 5503 – 5028 from 10am to 4 pm on May 31, 2025.

(original signed by the CAO)
Collin Steffes
CAO

REQUEST FOR DECISION

To: Town Council

From: Jenny Bruns

Date: May 13, 2025

Re: Appointment of Subdivision & Development Appeal Board Clerk

1.0 **PURPOSE:**

For Council to appoint a Subdivision and Development Appeal Board Clerk to comply with the *Municipal Government Act*, Section 627.1.

2.0 **BACKGROUND AND DISCUSSION:**

Section 627.1 of the *Municipal Government Act* requires that:

- (1) A council that establishes or authorizes the establishment of a subdivision and development appeal board, including an intermunicipal subdivision and development appeal board, must appoint or authorize the appointment of one or more clerks of the subdivision and development appeal board.
- (2) A person appointed as a clerk of a subdivision and development appeal board may also hold an appointment under section 456 as a clerk of an assessment review board.
- (3) No person is eligible for appointment as a clerk of a subdivision and development appeal board unless that person has successfully completed a training program in accordance with the regulations made under section 627.3(a).
- (4) No subdivision authority or development authority is eligible for appointment under this section.

Administration researched and determined it best practice to train a clerk internally rather than contract out the service, which normally runs a minimum of \$2800 per appeal.

The designated employee, Jamie Johnson, has successfully completed the required training for SDAB Clerks.

3.0 ALTERNATIVES:

3.1 Council may appoint the Clerk as recommended.

3.2 Council may decline appointing and look at other options for Clerks, such as contracting the service out.

4.0 FINANCIAL IMPLICATIONS:

No up-front costs, the training was provided by the Provincial agency.

Savings: Having a clerk in house should save the municipality money in contracting out the service, as well as liability, as compliance with Provincial legislation is required should any decisions get challenged at a higher level.

5.0 INTERDEPARTMENTAL IMPLICATIONS:

None

6.0 SENIOR GOVERNMENT IMPLICATIONS:

Gains compliance with Provincial Legislation.

7.0 POLITICAL/PUBLIC IMPLICATIONS:

None

8.0 ATTACHMENTS:

None

9.0 RECOMMENDATION:

That Council approves Jamie Johnson as the Subdivision and Development Appeal Board Clerk for the Town of Barrhead.

(original signed by the CAO)

Collin Steffes
CAO

REQUEST FOR DECISION

To: Town Council

From: Collin Steffes, CAO

Date: May 13, 2025

Re: Vacant Flag Poles – Legion Memorial Park

1.0 PURPOSE: Direct Administration on how Council would like the Flags at Barrhead Legion Memorial Park (LMP) replaced.

2.0 BACKGROUND AND DISCUSSION:

After the Plebiscite held and Neutrality Bylaw passed last fall, all 4 flags were removed from the flag poles located at the LMP.

There have been numerous inquiries about when the flags would be replaced, and what flags would be raised, given there are 4 vacant poles.

Some have suggested that a combination of 2 Canadian, 1 Provincial, and 1 Municipal Flag(s) could be raised. In doing so, the Town would need to consider the Federal requirements for the position of Honour of the Canadian Flag. When more than 3 flags are displayed, the position of Honour is the farthest to the left when an observer is facing the display. This would be the result with 4 flag posts.



The Town could consider removing one flag post which would result in a more symmetrical appearance.



The Town could consider donating the removed flagpole to the Legion to potentially be erected on their property to fly the Legion flag.



Administration is looking for direction on how to proceed with flag raising at LMP, and whether or not the Town would entertain relocating a single flag post to the Legion property.

3.0 ALTERNATIVES:

- 3.1 Council may choose to direct Administration to let the flag poles remain bare.
- 3.2 Council may choose to direct Administration to raise 4 flags at LMP, as illustrated above.
- 3.3 Council may choose to direct Administration to remove one flagpole at LMP and raise 3 flags as illustrated above.
- 3.4 Council may choose to direct Administration to approach the Legion to determine if they would welcome an additional flagpole to be erected on their property.

4.0 FINANCIAL IMPLICATIONS:

The only financial implications would be associated with the removal or relocation of any flagpoles.

5.0 INTERDEPARTMENTAL IMPLICATIONS:

N/A

6.0 SENIOR GOVERNMENT IMPLICATIONS:

N/A

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Discussion would need to occur with the Legion to determine if they would be interested in accepting a relocated flagpole.

8.0 ATTACHMENTS:

N/A

9.0 RECOMMENDATION:

That Council direct Administration to replace the 4 vacant flag poles at Legion Memorial Park, with 2 Canadian National Flags, 1 Alberta Provincial Flag, and 1 Town of Barrhead Municipal Flag in accordance with Federal standards regarding the Position of Honour of the National Flag of Canada.

RECOMMENDED MOTION (Public):

That Council direct Administration to replace the 4 vacant flag poles at Legion Memorial Park, with 2 Canadian National Flags, 1 Alberta Provincial Flag, and 1 Town of Barrhead Municipal Flag in accordance with Federal standards regarding the Position of Honour of the National Flag of Canada.

(original signed by the CAO)
Collin Steffes
CAO

BRIEFING NOTE

To: Town Council

From: Jodie Lyons

Date: May 13, 2025

Re: Bills 20 and 50 Summaries

1.0 **BACKGROUND:**

- Bill 20: The Municipal Affairs Statutes Amendment Act, 2024 received royal assent on May 29, 2024.
- Bill 50: The Municipal Affairs Statutes Amendment Act, 2025 has not yet received royal assent.

2.0 **ALTERNATIVES:**

- None

3.0 **FINANCIAL IMPLICATIONS:**

- Bill 20 introduced provisions for municipalities to create tax incentive to encourage residential development and exempted designated affordable housing accommodations from municipal taxation starting the 2025 taxation year.

4.0 **INTERDEPARTMENTAL IMPLICATIONS:**

- None

5.0 **SENIOR GOVERNMENT IMPLICATIONS:**

- Many of the Bill 20 provisions are not yet in force as they require further regulations to be implemented once they receive royal assent.
- Bill 50 revises Intermunicipal Collaboration Frameworks (ICFs), eliminates mandatory Councillor codes of conduct, lays groundwork for standardized council and committee meeting procedures under ministerial authority, increases the CAO's obligations as well as expands the authority and access for Official Administrators during municipal intervention as well as additional impacting changes attached.

6.0 POLITICAL/PUBLIC IMPLICATIONS:

- Bill 20 introduced significant changes to municipal governance including granting the provincial government broader powers to overrule local bylaws and initiate recalls of municipal officials.
- Bill 50 proposes changes to modernize processes, improve election accessibility, enhance governance and strengthen homebuyer protections. It also amends the Local Authorities Election Act in addition to the Municipal Government Act.

7.0 ATTACHMENTS:

- Bill 20 Summary
- Government of Alberta: Strengthening Local Elections and Councils
- Bill 50 Summary
- AB Municipalities: Summary of Bill 50

8.0 RECOMMENDATION:

That Council accept the briefing as information.

Bill 20 Breakdown

Municipal Government Act

| Bill 20 Clause | Affected MGA Section/Division | Previous Provision | Amendment |
|--|----------------------------------|--|--|
| Automatic vacancy of councillor seats | Division 7 (Disqualification) | Councillors retained seats until disqualified by court order. | Seats automatically vacated upon disqualification without requiring court intervention. |
| Mandatory councillor orientation training | Section 201.1 (Council Training) | Municipalities offered training, but attendance was optional. | Training mandatory within 90 days of election; failure to attend may result in sanctions. |
| Provincial removal of councillors | Section 574 (Ministerial Powers) | Minister could remove councillors only after municipal inspection or court ruling. | Cabinet granted authority to remove councillors if deemed in the "public interest." |
| Bylaw override powers | Section 3 (Municipal Authority) | Cabinet could intervene only on land use bylaws or statutory plans. | Cabinet may require municipalities to amend/repeal bylaws conflicting with provincial policy or federal law. |
| Conflict of interest recusal | Division 6 (Pecuniary Interest) | Recusal limited to financial conflicts. | Councillors may recuse themselves for non-financial conflicts (e.g., perceived bias). |
| Affordable housing tax exemptions | Section 347 (Tax Exemptions) | Limited exemptions for non-profit housing. | Full property tax exemption for non-profit subsidized affordable housing. |
| Multi-year residential tax incentives | Section 347 (Tax Incentives) | Incentives allowed only for non-residential properties. | Municipalities may offer multi-year tax incentives for residential development. |

Bill 20 Breakdown

Local Authorities Election Act

| Bill 50 Clause | Amended LAEA Section | Topic | Impacts |
|--|--------------------------------------|---|--|
| Municipal political parties | Section 23 (Candidate Affiliation) | No formal recognition of parties; candidates ran as independents. | Parties permitted in Calgary/Edmonton (2025 onward); must meet membership thresholds and avoid federal ties. |
| Criminal record checks for candidates | Section 21 (Nomination Requirements) | No statutory requirement for criminal checks. | Municipalities may require candidates to submit criminal record checks prior to nomination. |
| Permanent electors register | Section 44 (Electors List) | Municipalities could opt to create a register. | Mandatory register using Elections Alberta data; updated annually. |
| Third-party advertising rules | Division 5.1 (Election Advertising) | Rules applied only to ads supporting/opposing candidates. | Expanded to include issue-based ads; stricter registration and contribution limits (\$5,000/year). |
| Union/corporate campaign donations | Section 147.2 (Contributions) | Donations restricted to individuals. | Unions and corporations permitted to donate, subject to same limits as individuals. |
| Automated voting equipment ban | Section 71 (Voting Procedures) | Municipalities could adopt electronic tabulators via bylaw. | Prohibited; all ballots must be counted manually. |
| Special ballot eligibility | Section 53 (Special Ballots) | Limited to voters with disabilities, absences, or election workers. | Expanded eligibility to all electors without requiring justification. |

Bill 20 Breakdown

Local Authorities Election Act

| Bill 50 Clause | Amended LAEA Section | Topic | Impacts |
|--|-----------------------------------|---|---|
| Recount requirements | Section 93 (Recounts) | Returning officers had discretion to deny recount requests. | Mandatory recount if margin is $\leq 0.5\%$ of total votes and requested by a candidate. |
| Vouching restrictions | Section 47 (Voter Identification) | Vouching permitted for age, residence, and identity. | Limited to address confirmation only. |
| Emergency election postponement | Section 8 (Ministerial Authority) | No provisions for emergency delays. | Minister authorized to postpone elections during natural disasters or emergencies via regulation. |
| s.1(8) | s.34(1) | Acclamation rule update | Replaces procedure when only one candidate is nominated. |
| s.1(9) | s.48.1 (New) | Jasper wildfire voting eligibility | Creates temporary rules for displaced electors. |

Municipal Affairs Statutes Amendment Act, 2024

The *Municipal Affairs Statutes Amendment Act, 2024*, makes changes to two pieces of municipal-related legislation: the *Local Authorities Elections Act (LAEA)* and the *Municipal Government Act (MGA)*. This legislation comes into force on October 31, 2024.

- The **LAEA** establishes the framework for the conduct of elections in Alberta municipalities, school divisions, irrigation districts, and Metis Settlements.
- The **MGA** establishes the rules governing the conduct of local elected officials once on council, as well as the overall administration and operation of municipal authorities in Alberta.

Changes to local election rules under the LAEA

| Description of Changes | Previous Status Before Legislation |
|---|---|
| Aligns candidate eligibility criteria with councillor disqualification criteria in the MGA. | Candidates elected to council may face immediate disqualification due to misalignment with the MGA's criteria. |
| Allows municipalities to require criminal record checks for candidates. | No provisions were in place. |
| Allows union and corporate donations to local candidates, with the same donation limits as individual donors (\$5,000 per municipality per year). | Unions and corporations were prohibited from donating to municipal campaigns in the 2021 campaign. Donations outside of the campaign period (January 1 to December 31 in the year of a general election) were restricted to a maximum of \$5,000. |
| Allows donations outside the local election year and requires annual reporting of donations. | |
| Requires third-party advertisers campaigning for or against an issue on a ballot, such as a plebiscite, to register and report finances. | The LAEA only regulated third-party advertising for the promotion or opposition of a candidate during an election. |
| Limits donations to third-party advertisers to \$5,000 per election period, which begins May 1 of the election year. | The donation limit was \$30,000 for all individuals, unions, and corporations. |
| Enables regulation-making authority to define local political parties. Registration of local political parties will be limited to Calgary and Edmonton for the 2025 local general election. | No provisions were in place to regulate political parties at the local level. |
| Repeals the municipal authority to develop a voters list based on enumeration. | Municipalities could prepare a voters list, which had to be shared with all candidates. |
| Requires municipalities to create a permanent electors register. (This will be done in partnership with Elections Alberta, building off the provincial register of electors). | A permanent electors register is an internal document that assists with the conduct of an election. Municipalities could choose to develop one or not. |
| Expands the use of special ballots and strengthens special ballot processes. | Special ballots could only be requested for very specific reasons, including physical disability, absence from the municipality, or for municipal election workers. |
| Limits vouching to the ability to vouch for someone's address. | Vouching was permitted for an individual's age, residence, and identity. |
| Repeals the ability for a candidate's official agent or scrutineer to object to an elector. | Candidate's official agents or scrutineers could object to an elector; however, the elector could still vote. |
| Enables regulation-making authority to postpone elections in emergencies. | No provisions were in place to enable the Minister to postpone an election in the event of a natural disaster or emergency. |
| Prohibits automated voting equipment, such as electronic tabulators. | The LAEA permitted municipalities, by bylaw, to process ballots by automated voting equipment. |
| Requires recounts if requested by a runner up candidate when the margin is within 0.5 percent of total votes. | Returning officers had discretion regarding recounts. |
| Clarifies rules and streamlining processes for scrutineers. | Rules and processes were unclear for scrutineers. |

Strengthening the accountability of local councils under the *MGA*

| Description of Changes | Previous Status Before Legislation |
|---|--|
| Requires a councillor's seat to become vacant upon disqualification for specific matters. | Municipal councils or electors could only remove a disqualified councillor through the courts if they refuse to vacate their seat. |
| Requires mandatory orientation training for councillors. | Training for councillors must be offered, but there was no requirement for the councillor to attend the training. |
| Allows Cabinet to order a vote of the electors to determine whether a councillor should be removed. An elector vote to remove a councillor is limited to councillors who Cabinet consider to be unwilling, unable, or refusing to do the job for which they were elected, or if Cabinet considers such a vote to be in the public interest by taking into consideration illegal or unethical behaviour by a councillor. | Minister could only remove a sitting councillor through the municipal inspection process and only under very specific circumstances. |
| Allows elected officials to recuse themselves for real or perceived conflicts of interest. | Elected officials could only recuse themselves for matters in which they have a financial interest. |
| Makes the Minister responsible for validating municipal recall petitions. | A municipality's chief administrative officer was responsible for validating recall petitions. |
| Enables Cabinet to require a municipality to amend or repeal a bylaw given specific requirements are met (including: the bylaw exceeds the scope of the <i>MGA</i> or otherwise exceeds the authority granted to a municipality under the <i>MGA</i> or any other statute, conflicts with the <i>MGA</i> or any other statute, is contrary to provincial policy, or contravenes the Constitution of Canada). | Cabinet could only intervene with respect to a land use bylaw or statutory plan. No provisions were in place. |
| Gives Cabinet authority to direct a municipality to take specific action to protect public health and/or safety. | |
| Allows the Minister to outline joint use planning agreement exemptions, criteria and requirements by regulation. | All criteria for joint use planning agreements were in the <i>MGA</i> . |
| Specifies that the assessed person for an electric generation system is the operator. | There was a lack of clarity regarding who should be assessed for electrical generation systems. |

Accelerating housing development under the *MGA*

| Description of Changes | Previous Status Before Legislation |
|---|--|
| Requires municipalities to offer electronic options for public hearings on planning and development and restricts them from holding extra public hearings when not required by legislation. | No requirements were in place for electronic options. Municipalities could hold extra hearings beyond what was legislated. |
| Fully exempts non-profit, affordable housing from property taxation. | Limited provisions in place in the <i>MGA</i> . |
| Enables multi-year residential property tax incentives. | Municipalities could offer multi-year incentives for non-residential development, but not residential development. |
| Regulation-making authority to define which non-statutory studies may be required for building and development permits. No regulation is currently in place. | No provisions were in place. |

Additional resources

- [Municipal Affairs Statutes Amendment Act](#)
- [Municipal Government Act](#)
- [Local Authorities Election Act](#)
- [Local Political Parties and Campaign Expense Limits](#) (Fact Sheet)

Bill 50 Breakdown

| Municipal Government Act | | | |
|--------------------------|--------------------------|--|--|
| Bill 50 Clause | Amended MGA Section | Topic | Impacts |
| s.2(2)(a–h) | s.145(1)–(12) | Ministerial override of procedures | Minister may set meeting procedures; all non-compliant bylaws invalid. |
| s.3 | s.146.1 (Repealed) | Mandatory Code of Conduct bylaw | Repeals requirement for council to adopt conduct code and blocks the ability for Council to adopt a code. |
| s.4 | s.153(e.1) (Repealed) | Councillor duty to follow code | Removes obligation to comply with conduct bylaws. |
| s.5 | s.153.1 (Repealed) | Councillor access to information | While this section has been repealed, a very similar requirement has been added to section 208(1). |
| s.6 | s.205(2–3) | Single CAO requirement | Prohibits shared or joint CAO models. No impact to Town of Barrhead. |
| s.7 | s.206(1.1–1.2) | Majority vote protection for CAO dismissal | Requires a majority of council to remove a CAO. Also removes an ability for councils to increase the threshold to something greater than a simple majority. For example, a municipality could not enact a bylaw that would require a super majority of councillors to vote in favor of dismissing a CAO. |
| s.8 | s.208(3) | CAO must report use of natural person powers on the behalf of the municipality | Requires the report of use within 72 hours to council. |
| s.9 | s.208.1 (New) | New CAO duty to share information | If CAO provides information to one councillor, the CAO must share the same information with all councillors within 72 hours of the information being initially provided. |

Bill 50 Breakdown

| Municipal Government Act | | | |
|--------------------------|------------------------|---|--|
| Bill 50 Clause | Amended MGA Section | Topic | Impacts |
| s.10 | s.603.02 (New) | Cabinet may override powers via "policy of the Government" | Clarifies that the Lieutenant Governor may make regulations defining the "policy of the government". |
| s.11 | s.625(3.1) | Subdivision and & Municipal Planning Commission exemption from override | Ensures override powers don't apply to planning/appeals boards. |
| s.12 | s.648(1.2) | Off-site levies on school sites are prohibited | Prohibits municipalities from charging off-site levies for lands owned or leased by a school board. |
| s.13 | s.674(1.1) | No hearing needed for Crown school site transfers | Allows for school site transfers without the requirement for a public hearing. |
| s.14 | s.708.26(1)(b.1) | Defines "mandatory services" for ICFs | New definition added. |
| s.15 | s.708.28(1.1–1.4) | MDs may exempt each other from ICFs | Permits municipal districts that share a common boundary to opt out of the ICF requirement if mutually agreed upon. Would this apply to the TOWN if we have ICFs with municipal districts? |

Bill 50 Breakdown

| Municipal Government Act | | | |
|--------------------------|------------------------|---|---|
| Bill 50 Clause | Amended MGA Section | Topic | Impacts |
| | | | <p>Agreement can be revoked at any time by notifying the other municipality in writing, triggering a one-year time frame to comply.</p> <p>If two MDs decide to not enter an ICF they must adopt a resolution stating that any intermunicipal services will continue to be provided by other means, send the resolution to Minister, and publish notice on their webpage stating they will not be pursuing the agreement and why.</p> |
| s.16 | s.708.29(1.1–1.3) | Mandatory ICF contents expanded | <p>The required services that must be addressed in an ICF include: transportation; water and wastewater; solid waste; emergency services; and recreation.</p> <p>Requires transparent cost assumptions (operating, capital, and other non-operating costs required to deliver the service), 3rd-party sharing rules, capital terms (including that the capital costs for a new facility providing mandatory services may only be included in a framework if, by a prior agreement, all municipalities have participated in the design of and decision to construct the facility).</p> |
| s.17 | s.708.32 | Applies Schedule 2 to ICF arbitration | Connects arbitration considerations for s.708.34. |
| s.18 | s.708.33(0.1) | Defines “good faith” for ICFs | Requires honesty, transparency, respect in negotiations. |
| s.19 | s.708.34 | Limits arbitration to mandatory services only | <p>Arbitration not available for non-core services (708.32 now connects to 708.34. With the amendment, it’s now limited to disputes involving mandatory services (like water, waste, emergency services, etc.). So not every disagreement under 708.32 (the review section) will trigger dispute resolution under 708.34. Only those involving mandatory services will).</p> |

Bill 50 Breakdown

| Municipal Government Act | | | |
|--------------------------|------------------------|--|---|
| Bill 50 Clause | Amended MGA Section | Topic | Impacts |
| s.20 | s.708.35 | Arbitrator limited to declared issue | Bars arbitrator from addressing issues not formally raised. |
| s.21 | s.708.36(7) | Prohibits arbitrator from imposing undeclared terms | Reinforces clause s.708.35 (above). |
| s.22 | s.708.4(1) | Council must adopt arbitrated ICF in 60 days | Establishes time frame to finalize the arbitration agreement. 30 days for the Arbitrator to submit it to the municipalities and 60 days for the municipalities to adopt it. |
| s.23 | s.708.41(3–4) | Cost of Arbitrator | Confirms the Minister's authority to order a municipality to pay its portion of arbitrator costs in the event they fail to pay them. |
| s.24 | s.708.43(2–3) | Measures to Ensure Compliance with Arbitration Award | Grants Minister the power to direct an arbitrator or impose measures to enforce the adoption of arbitration outcomes. |
| s.25 | s.708.52(a.1, c) | Expands Lieutenant Governor in Council regulation powers | Grants regulation authority for capital costs and other matters. |
| s.26 | s.708.53 | Ministerial orders for ICF enforcement | Allows direct provincial imposition of terms to ensure compliance. |

Bill 50 Breakdown

| Local Authorities Election Act | | | |
|--------------------------------|----------------------------|------------------------------------|--|
| Bill 50 Clause | Amended LAEA Section | Topic | Impacts |
| s.1(2)(c) | s.1(n.01) (New) | Accessibility definition | Defines "elector assistance terminal." |
| s.1(2)(d) | s.1(r.1) (New) | Definition – local political party | Introduces legal definition of "local political party." Only relevant to Calgary and Edmonton under regulation; not applicable to Town of Barrhead at this time. |
| s.1(5) | s.24 | Nomination restriction | Updates employment provisions affecting candidacy. |
| s.1(7) | s.32 | Candidate withdrawal | Replaces withdrawal provision and provides additional clarity. |
| s.1(8) | s.34(1) | Acclamation rule update | Replaces procedure when only one candidate is nominated. |
| s.1(9) | s.48.1 (New) | Jasper wildfire voting eligibility | Creates temporary rules for displaced electors. |

Summary of Bill 50: Municipal Affairs Statutes Amendment Act, 2025

On April 8, 2025, the Government of Alberta released Bill 50: the [Municipal Affairs Statutes Amendment Act, 2025](#), which proposes amendments to the *Local Authorities Election Act* (LAEA), *Municipal Government Act* (MGA), the *New Home Buyer Protection Act* (NHBPA) and the *Safety Codes Act*.

While Alberta Municipalities is in the process of conducting our analysis of Bill 50, this document will help inform CAOs about the proposed changes.

Changes to the Municipal Government Act

Intermunicipal Collaboration Frameworks (ICFs)

| Proposed Change |
|---|
| List of Mandatory Services for ICFs Add provision that all ICFs must address the following services: (section 708.29(1.1)) <ul style="list-style-type: none"> • Transportation • Water and wastewater • Solid waste • Emergency services • Recreation |
| Option for Non-Mandatory Services If all municipalities party to an ICF agree, then additional (non-mandatory) services may be included in an ICF, except for third-party services. (section 708.29(1.2)) |
| Capital Costs for a New Facility Capital costs for a new facility can only be included in an ICF if all municipalities have participated in the design and decision to construct the facility. This requires a prior agreement detailing the nature of participation by each municipality. (section 708.29(1.7)) This provision only applies to ICFs entered into after Bill 50 comes into force. |
| Regulations Related to Capital Costs Adds a provision that the Minister may make regulations relating to the treatment of capital costs in ICFs. (section 708.29(1.91)) |
| Cost Calculation Model Municipalities may establish a cost calculation model within their ICF. (section 708.29(1.4)) |
| Sharing of Data Municipalities must disclose all information, data, or assumptions used for its proposal for cost calculation. (section 708.29(1.5)) |
| Definition of costs A definition of “costs for intermunicipal services” is added to the MGA. (section 708.29(0.1)(a)) |
| Third-Party Services A definition of “third party services” is added to the MGA. (section 708.29(0.1)(b)) |
| Definition of “Act in Good Faith” A definition of “act in good faith” is added to the MGA relating to ICFs. (section 708.33(0.1)) |

Proposed Change

Exceptions for Municipal Districts and Counties

Municipal districts and counties that share a common boundary may opt out of an ICF by mutual agreement.

(section 708.28(1.1))

Arbitration of Intermunicipal Collaboration Frameworks

Proposed Change

Services Out of Scope of Arbitration

Services that are not in the mandatory list of ICF services will not be subject to arbitration.

Responsibility and Timeline for an Arbitrated ICF

If an arbitrator makes an award, the arbitrator must prepare the ICF within 30 days and the municipalities are bound by the award and have 60 days to adopt the ICF. (section 708.4(1))

Payment of the Arbitrator's Costs

If a municipality fails to pay its proportion of the arbitrator's costs, the Minister may order the municipality to pay its proportion. (section 708.41(3))

Force Compliance with an Arbitrator's Award

Update section 708.43(2) to clarify that the Minister may take necessary action if a municipality does not comply with an arbitrator's award or does not adopt an ICF that reflects the arbitrator's award.

Limitations of an Arbitrator

An arbitrator may not make an award that:

- negates a matter that the municipalities have agreed to, unless that matter is beyond the municipalities' jurisdiction. (section 708.36(7)(d.1))
- addresses a matter not previously discussed by the municipalities. (section 708.36(7)(d.2))

Councillor Code of Conduct and Council Meeting Procedures

Proposed Change

Elimination of Code of Conduct Bylaws

Any municipal bylaw or portion of a bylaw or resolution that provides for a code of conduct or addresses the behaviour of conduct of a councillor(s) is repealed. (section 145(10))

Termination of Current Complaints or Sanctions

Any existing complaint or imposed sanctions related to a code of conduct bylaw are terminated.

Behaviour of Councillors or Committee Members

A council may not make a bylaw or a resolution that addresses the behaviour of a councillor(s) or members of council committees. (section 145(9))

Meeting Standards

Add provisions for the Minister to set standard meeting procedures for council meetings and council committee meetings. (section 145)

Accountability of the Chief Administrative Officer (CAO)

| Proposed Change |
|---|
| Number of CAOs A municipality may only appoint one CAO. (section 205(2)) |
| Appointment of a CAO Council decisions to appoint, suspend, or revoke the appointment of a CAO must be by simple majority only. (section 206(1)) |
| Use of Natural Person Powers Add provision that when the municipality exercises its natural person powers, the CAO must notify council in writing within 72 hours. (section 208(3)) |
| Duty to Provide Information to a Councillor Add provision that a CAO will be responsible for providing information to council as soon as practicable when requested by a councillor (when the request is specific to the operation or administration of the municipality). (section 208.1(1)) |
| Refusal to Share Information with Council The CAO may decline to provide information in specific circumstances (e.g. personal information) but the CAO must provide the reason for the refusal to all councillors. (section 208.1(4)) |
| Sharing Information with all of Council Information shared with one councillor must be shared with all councillors within 72 hours. (section 208.1(3)) |

Authority of Official Administrators

| Proposed Change |
|---|
| Notification of Meetings An Official Administrator must be notified of any council meeting and may be present for any meeting of council that is closed to the public except in cases of legal privilege. (section 575(2)(c)(i)) and 575(2)(c)(ii)) |
| Request for Information Provide authority for the Official Administrator to direct the municipality to provide a copy of any records, except records that are subject to legal privilege. (section 575(2)(c)(iii)) |
| Approval An Official Administrator must sign or authorize agreements, cheques, and other negotiable instruments of the municipality in addition to the person authorizing. (section 575(2)(c)(iv)) |

Defining “Public Interest” and “Policy of Government”

| Proposed Change |
|---|
| Public Interest Add authority for the Lieutenant Governor in Council to make regulations that define the term “public interest”. (section 179.2) |
| Policy of the Government Add authority for the Lieutenant Governor in Council to make a regulation that defines the term “policy of the government”. (section 603.02) |

Changes to the Local Authorities Election Act

Election Voting, Recounts, and Withdrawal by Candidates

| Proposed Change |
|--|
| Candidate Withdrawal A candidate may withdraw their name during the nomination period or within 24 hours after the closing of nominations, regardless of whether there is a sufficient number of nominations for council. (section 32) |
| Displaced Residents of Jasper Add provisions to allow residents of Jasper who remain temporarily displaced to vote and run in the upcoming local election, provided they intend to return to the community. (section 48.1 and 53.03) |
| Permanent Electors Register Add and amend provisions for how a permanent elector register may be used. (section 49(7.1) and 49(8)) |
| Voter Assistance Terminals Allow municipalities to use elector assistance terminals so voters with visual or physical impairment can mark their election ballot independently. (section 78.1 and 84.1) |
| Recount Process Split up the provisions of the current recount processes into separate sections. (section 98) |
| School Board Use of Electors Register Provide authority for a school board to request a permanent electors register from the relevant municipality. (section 49.1) |

Campaign Finances (the following amendments are only applicable to Calgary and Edmonton)

| Proposed Change |
|---|
| Definition of Campaign Expense Update the definition of “campaign expense” to include references to a local political party or slate. (section 147.1(1)(a)) |
| Definition of Contribution Update the definition of “contribution” to include references to a local political party. (section 147.1(1)(c)) |
| Advising of Prospective Contributors Clarify that local political parties are required to advise prospective contributors of the rules relating to contributions. (section 147.13(2)) |
| Transfers Between Local Political Parties and Candidates Add provisions for transfers between local political parties and their endorsed candidates. (section 147.25) |

Changes to the New Home Buyer Protection Act

The initial legislation, passed in 2014, made home warranty coverage mandatory for new homes in Alberta. The *New Home Buyer Protection Act* applies to single-family homes, multi-family homes, duplexes, condominiums, manufactured homes and recreational properties where permits were pulled starting February 1, 2014. All new homes must have minimum warranty coverage of one year on labour and materials, two years on delivery and distribution systems, five years for building envelope, and ten years for major structural components. The proposed changes in Bill 50 are focused on owner-builders and would come into force on proclamation. Engagement is anticipated later in 2025 on builder competencies and claims dispute resolution.

| Proposed Change |
|--|
| Simplified digital confirmation in place of notarized statutory declarations. Replaces the requirement for a statutory declaration with a simple confirmation for owner-builders. (section 5(1)) |
| Exemptions to selling a new home without warranty coverage. Allows owners who have been granted an exemption to sell a home provided they provide the prospective owner with a disclosure notice, in a form satisfactory to the Registrar. (section 3.01(1)) |
| Exemptions to require obtaining a warranty. Adds financial hardship as grounds for receiving an exemption. (section 3.01(2)) |
| Caveat against certificate Adds responsibility for the Registrar to register a caveat against the certificate of title to the land on which the new home is the subject of the warranty exemption. (section 3.04(4)) |
| Ability to appeal Reinstates a mechanism to allow a person to appeal a Registrar decision related to definition, exemptions, and rental use designations. (section 17(1)(d)) |

Changes to the Safety Codes Act

| Proposed Change |
|--|
| Safety Codes Council Advice Establishes areas the Minister may seek advice from the council on. (section 8.01(2)) |
| Persons Appointed to the Safety Codes Council Adds a provision that persons appointed to the Safety Codes Council include persons who are experts in or have experience with new home warranty coverage under the New Home Buyer Protection Act. (section 16(4)) |
| Duties of the Safety Codes Council Adds a provision that requires the Council to provide advice and recommendations to the Minister regarding New Home Buyer Protection Act if requested. (section 18(d.01)) |

**COUNCIL REPORTS
AS OF MAY 13, 2025**

| | | Meeting (since last council) |
|---|--|---------------------------------|
| Agricultural Society | Cr. Oswald (Alt. Cr. Kluin) | <u> X </u> |
| Barrhead Accessibility Coalition | Cr. Kluin | <u> </u> |
| Barrhead Cares Coalition | Cr. Assaf | <u> </u> |
| Barrhead & Area Regional Crime Coalition (BARCC) | Mayor McKenzie | <u> </u> |
| Barrhead Attraction & Retention Committee | Mayor McKenzie | <u> </u> |
| Barrhead & District Social Housing Association | Cr. Smith | <u> </u> |
| Barrhead Fire Services Committee | Cr. Assaf and Cr. Smith | <u> </u> |
| Barrhead Regional Airport Committee | Mayor McKenzie and Cr. Assaf | <u> </u> |
| Barrhead Regional Landfill Committee | Cr. Sawatzky and Cr. Klumph | <u> </u> |
| Barrhead Regional Water Commission | Mayor McKenzie and Cr. Smith (Alt. Cr. Oswald) | <u> X </u> |
| Capital Region Assessment Services Commission | Cr. Klumph | <u> </u> |
| Chamber of Commerce | Cr. Oswald | <u> </u> |
| Community Futures Yellowhead East | Cr. Assaf (Alt. Cr. Kluin) | <u> </u> |
| Economic Development Committee | Committee of the Whole | <u> </u> |
| Enhanced Policing School Resource Officer Committee | Cr. Sawatzky (Alt. Mayor McKenzie) | <u> </u> |
| Family & Community Support Services Society | Cr. Kluin and Cr. Oswald | <u> X </u> |
| Intermunicipal Collaboration Framework Committee | Cr. Assaf, Cr. Smith and Mayor McKenzie | <u> </u> |
| Library Board | Cr. Klumph (Alt. Cr. Sawatzky) | <u> </u> |
| Municipal Emergency Advisory Commission | Cr. Assaf, Cr. Kluin and Cr. Smith | <u> </u> |
| Municipal Planning Commission | Cr. Assaf, Cr. Oswald and Cr. Sawatzky (Alt. Cr. Smith) | <u> </u> |
| Subdivision & Development Appeal Board | Cr. Klumph | <u> </u> |
| Twinning Committee | Cr. Klumph | <u> X </u> |
| Yellowhead Regional Library Board | Cr. Klumph (Alt. Cr. Sawatzky) | <u> </u> |

Regular Board Meeting Minutes

Thursday, March 20th, 2025

| | | |
|----------------------------|--|----------------|
| Present | <p>Leslie Penny – Chair Jean Loitz – Vice Chair Albert Mast – Secretary/Treasurer Karen Pronishen – Executive Director Kay Roberts – Finance Terese Koch – Recording Secretary</p> <p>Paul Properzi, Anthony Oswald, Doug Drozd, Sally Littke, Kavitha Kamalahasan</p> | |
| Absent/ Regrets | Dausen Kluin, Peter Kuelken, Tom Carroll | |
| | <p>1) Call to Order: The regular meeting of the Barrhead & District Family and Community Support Services Society was called to order by Leslie Penny at 9:33 am.</p> | |
| 25/03-01 | <p>2) Acceptance of Agenda – Additions/Deletions Addition – New Business – c) Food Drive</p> <p>Moved by Paul Properzi to accept the agenda with the addition of Food Drive to New Business. Seconded by Sally Littke.</p> | Carried |
| | <p>3) Board Delegation/Presentation</p> <ul style="list-style-type: none"> Program Coordinator – Leah Jackson (please see attachment for information on her presentation) | |
| 25/03-02 | <p>4) Items for Approval</p> <p>a) Moved by Sally Littke to accept the minutes of the regular Board meeting for Barrhead and District FCSS Society from February 20th, 2024. Seconded by Jean Loitz.</p> | Carried |
| 25/03-03 | <p>b) Financial Statements. Moved by Doug Drozd to accept, as presented, the financial statements for the 80/20 General Account, Community Account, and Casino Account for the periods ending February</p> | Carried |

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| 25/03-04 | <p>28th, 2025, and to accept the CRA February Payroll Remittance as presented. Seconded by Paul Properzi.</p> <p>c) Auditor Moved by Paul Properzi to accept the draft financials from Geilach Lussier LLP for information. Seconded by Jean Loitz</p> | Carried |
| 25/03-05 | <p>5) <u>New Business:</u> a) February 2025 Monthly Report AAIP-RRS</p> <p>b) Benefits Moved by Jean Loitz to give staff 90 days notice to find a benefit plan and FCSS will reimburse the staff members 50%. Benefits through CSBT will be discontinued except for life and disability. Seconded by Doug Drozd.</p> <p>c) Food Drive – Volunteers are needed. Anthony and Jean will set up for the barbeque. April 2nd is bag drop-off, and April 4th is the bag pick-up.</p> | Carried |
| | <p>6) <u>Old business</u> a) Poverty Simulation: April 2nd in Gibbons. Information in the link included in the email.</p> | |
| 25/03-06 | <p>7) <u>Items for Information</u> a) Director's Report</p> <p>Moved by Anthony Oswald to accept the Items for Information as presented. Seconded by Sally Littke</p> | Carried |
| | <p>8) <u>Board Development</u> • The Board's Role in Fund Development</p> | |
| | <p>9) <u>Board Committee Updates & Approvals</u> • Policy Committee • Nomination Committee • Personnel Committee (In Camera) • Building Committee (In Camera)</p> | |
| 25/03-07 | <p>10) <u>In Camera</u> a) Moved by Kavitha Kamalahasan to go In-Camera at 10:50 am. Seconded by Paul Properzi.</p> | Carried |
| 25/03-08 | <p>Moved by Jean Loitz to direct administration to proceed as per In-Camera discussions. Seconded by Kavitha Kamalahasan.</p> | Carried |

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| 25/03-09 | b) Moved by Sally Littke to go Out of Camera at 11:05 am. Seconded by Kavitha Kamalahasan. | Carried |
| | 11) <u>Next Meeting</u> Thursday, April 17th, 2025 | |
| 24/03-09 | 12) <u>Adjournment</u> Moved by Sally Littke to adjourn the meeting at 11:09 am. | Carried |

**Barrhead & District Family and Community Support Services Society
Regular Board Meeting of March 20th, 2025**

Leslie Penny Chairperson
Terese Hoch Recording Secretary

Special Board Meeting Minutes

Thursday, March 20th, 2025

| | | |
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| <u>Present</u> | <p>Leslie Penny – Chair Jean Loitz – Vice-Chair Albert Mast – Secretary/Treasurer Karen Pronishen – Executive Director Terese Koch – Recording Secretary</p> <p>Sally Littke, Doug Drozd, Paul Properzi, Anthony Oswald, Kavitha Kamalahasan</p> | |
| <u>Absent/ Regrets</u> | Tom Carroll, Peter Kuelken, Dausen Kluin | |
| | <p>1) Call to Order: The special meeting of the Barrhead & District Family and Community Support Services Society was called to order by Leslie Penny at 11:10 am.</p> | |
| <u>25/03-01</u> | <p>2) <u>Acceptance of Agenda</u> – Additions/Deletions – None</p> <p>Moved by Sally Littke to accept the agenda as presented. Seconded by Paul Properzi.</p> | Carried |
| <u>25/03-02</u> | <p>3) Board Policy Manual amendments</p> <p>a) Bylaws, Section 6.2.1 Finance and Auditing Moved by Jean Loitz to change the Barrhead & District FCSS Society By-Laws under section 6.2.1, Finance and Auditing to read, “There will be no borrowing of money by the Society except to borrow for capital expenses.” This replaces the word “operational” with the word “capital.” Seconded by Kavitha Kamalahasan.</p> | Carried |
| <u>25/03-03</u> | <p>5) <u>Adjournment</u> Moved by Anthony Oswald to adjourn the meeting at 11:22 am. Seconded by Paul Properzi.</p> | Carried |

**Barrhead & District Family and Community Support Services Society
Special Board Meeting of March 20th, 2025**

Leslie Penny

Chairperson

Travis Roth

Recording Secretary

Annual General Meeting Minutes

Thursday, April 18th, 2024

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| Present | <p>Leslie Penny – Chair Anthony Oswald – Vice Chair Albert Mast – Secretary/Treasurer Karen Gariepy – Executive Director Kay Roberts – Finance Terese Koch – Recording Secretary</p> <p>Sally Littke, Dausen Kluin, Jean Loitz, Tom Carroll, Paul Properzi</p> | |
| Guests | Brad Lussier | |
| Absent/ Regrets | Bill Lane, Peter Kuelken, Bev Disterheft, Kavitha Kamalahasan | |
| | <p>1) <u>Call to Order</u></p> <ul style="list-style-type: none"> The AGM of the Barrhead & District Family and Community Support Services Society was called to order by Leslie Penny at 11:00 am. | |
| | 2) <u>Establishment of Membership and Quorum</u> | |
| 24/04-01 | <p>3) <u>Acceptance of Agenda – Additions/Deletions</u></p> <ul style="list-style-type: none"> Moved by Anthony Oswald to accept the agenda. Seconded by Sally Littke. | Carried |
| 24/04-02 | <p>4) <u>Acceptance of Minutes from the 2023 Annual General Meeting</u></p> <ul style="list-style-type: none"> Moved by Paul Properzi to accept the minutes from the April 20th, 2023, AGM. Seconded by Dausen Kluin. | Carried |
| 24/04-03 | <p>5) <u>Auditor's Report</u> – Greilach Lussier LLP</p> <ul style="list-style-type: none"> Moved by Albert Mast to accept the Auditor's Report from Greilach Lussier LLP. Seconded by Jean Loitz. | Carried |

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| | 6) <u>Board Appointments</u> <ul style="list-style-type: none"> No new board members | |
| 24/04-04 | 7) <u>Board Reports</u> <ul style="list-style-type: none"> Moved by Sally Littke to accept the Chair Report, Finance Committee Report, Nomination Committee Report, Policy and Procedure Committee Report, and Personnel Committee Report as presented. Seconded by Dausen Kluin. | Carried |
| 24/04-05 | <ul style="list-style-type: none"> By-laws <ul style="list-style-type: none"> Moved by Jean Loitz to amend Article 4.5 Voting, 4.5.3 to read, "Members must either vote in person, via video conferencing, or by phone, unless urgent matters arise between meetings; then the members may vote electronically. No proxy vote will be allowed." Seconded by Paul Properzi. | Carried |
| 24/04-06 | 8) <u>Acceptance of AGM Booklet</u> <ul style="list-style-type: none"> Moved by Paul Properzi to accept the above items as information. Seconded by Anthony Oswald. | Carried |
| 24/04-07 | 9) <u>Appointment of Auditor</u> <ul style="list-style-type: none"> Moved by Sally Littke to appoint GreilachLussier LLP as the auditors for 2024. Seconded by Albert Mast. | Carried |
| 24/04-08 | 11) <u>Adjournment</u> <ul style="list-style-type: none"> Moved by Paul Properzi to adjourn the meeting at 11:24 am. | |

**Barrhead & District Family and Community Support Services Society
Regular Board Meeting of April 18th, 2024**

Leslie Penny

Chairperson

Leanne Koch

Recording Secretary

Barrhead Accessibility Coalition
c/o Health Promotion 6203 49 Street
Barrhead, Alberta
T7N1A1

March 20, 2025

Barrhead Town Council
5014-50 Avenue
Barrhead, AB
T7N 1A2

Dear Mayor and Council

Barrhead Accessibility Coalition is planning to host an Accessibility Awareness event on May 5, 2025. Our mission is to live in an inclusive community built through working together to increase awareness and reduce accessibility barriers. To this end, we will be hosting an accessibility challenge to celebrate the accessible areas of Barrhead and have an opportunity to review community spaces.

We would like to invite you and/or a member of Council to attend the challenge. We will meet at the Charles Godberson room at 8:45 a.m. From there, we will board a bus and travel to designated spots where we will be given a challenge. We will navigate the area and learn from our observations. Once we have visited two areas, we will then travel back to the Agrena, where you will be treated to lunch and a facilitated discussion of our learnings. Our time together will end at 1:00 p.m.

We are pleased to recognize the partners involved in this awareness day. We are grateful for the support of Pembina Hills Public School Transportation, Family and community Support Services Association and the Town of Barrhead Parks and Recreation department.

We hope you can join us for this exciting and fun awareness event. Please RSVP to terri.flemmer@ahs.ca prior to April 18, 2025 to confirm your participation. We look forward to seeing you.

Sincerely,
Barrhead Accessibility Coalition



Dear Barrhead and Area Community,

As many of you are aware, the Ripple Connection Support Centre (RCSC) has lost its funding from AHS/Recovery Alberta. Unfortunately, without this grant, the RCSC is not financially sustainable in its current form.

That said, we are actively in discussions with another local agency whose mission and vision align closely with ours. We believe that together, we could form a strong and effective partnership.

At this time, the RCSC is scheduled to close on **May 15, 2025**. We remain hopeful that this closure will be temporary. By **May 30, 2025**, we expect to have a clearer understanding of the future direction for the RCSC.

Thank you for your continued support and belief in the work we do.

Sincerely,

The RCSC Team

REQUEST FOR DECISION

To: Town Council

From: Jennifer Mantay

Date: May 13, 2025

Re: Financial Sponsorship Request from Lazy Daze Light Horse Club

1.0 PURPOSE:

For Council to consider the Financial request sponsorship request to the Lazy Daze Light Horse Club for their Annual Fall and Flingy Barrel Jackpot event September 6 and 7th, 2025.

2.0 BACKGROUND AND DISCUSSION:

At the April 22, 2025 meeting, Council declined the request for funding, but directed Administration to reach out to the Lazy Daze Club to determine if there were other ways the event could be enhanced. Administration reached out to the Club and they indicated while any support is appreciated, they didn't have any enhancement recommendations.

Event details: This is the 7th annual event, bringing approximately 200 competitors of all ages to the Town from all over Alberta for the two-day event. With competitors' families, a large number of visitors will be coming to the community. The event is free to the public to attend and watch the competitions; and the sponsorship will be used to market and support the event.

Sponsorship can be in the form of sponsorship or a prize item for the silent auction.

ADMINISTRATIVE RECOMMENDATION:

Administration is not recommending that we use the Culture Funds or staff time to enhance this event in particular as other events have already been earmarked as larger community events.

As support for this type of initiative is already budgeted and available through the Grants to Community Organizations Funds, and it directly contributes to tourism and activities occurring in the community, as well as drawing visitors, Administration recommends that Council endorse monetary sponsorship in the amount of \$500.

3.0 ALTERNATIVES:

- 3.1 Council may direct Administration to provide \$500 (or another amount) through the Grants to Community Organizations (Miscellaneous) funds. There are funds available in this account and it has previously been undersubscribed.
- 3.2 Council may direct Administration to provide a prize item to the organization for the silent auction.
- 3.3 Council may accept the request as information and provide no support to the event.

4.0 FINANCIAL IMPLICATIONS:

Funds will be derived from the Grants to Community Organizations fund, and/or from our promotional items.

5.0 INTERDEPARTMENTAL IMPLICATIONS:

None

6.0 SENIOR GOVERNMENT IMPLICATIONS:

None

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Public perception of supporting local events that draw visitors to the community.

8.0 ATTACHMENTS:

- 8.1 Request for funding.

9.0 RECOMMENDATION:

That Council directs Administration to provide support to the Lazy Daze Light Horse Club in the amount of \$500.

(original signed by the CAO)

Collin Steffes
CA

Date:

Dear:

On behalf of the Lazy Daze Light Horse Club, we would like to request a sponsorship in support of our 7th Annual Fall and Flingy Barrel Jackpot which is held at the Barrhead Ag Grounds on September 6th/7th 2025

Any sponsorship would be greatly valued to help make our event the best it can be! We are seeking both monetary sponsorships to help put on our event as well as items for our silent auction. Your business or company will be verbally recognized at our event, as well as advertised on our Facebook event page. We will also display any banners or signs around the arena if you have one available. Your name will be exposed to all the riders and their families as well as the spectators. Last year we had approx. 200 competitors of all ages and their families from all over Alberta come out for the weekend. Our event is free to come and watch, there will be barrels, poles and some other fun action filled events!!

We would be pleased if you would consider the Fall & Flingy Barrel Jackpot as a worthwhile opportunity to promote your business throughout central Alberta and to support this popular family orientated event. If you are providing us with a prize item or money contribution, your donation will be tax deductible and receipts will be issued, if requested, as we are a registered non-profit society.

Cheques may be made payable to the Lazy Daze Light Horse Club, e-transfers can be sent to lazydazehc@yahoo.com (put sponsorship in the comments)

Please do not hesitate to contact us for further information. In helping to reduce costs and with consideration for the environment, please consider this letter as our personal thanks for your generosity. We very much appreciate your support!

Yours Sincerely, Lazy Daze Light Horse Club

Contacts:

Monica Kippers Ph:780-305-9665

Rachel Paradis Ph:780-305-4699

Jordan Branden Ph:780-254-0008

Box19 Site2 RR3, Barrhead AB, T7N 1N4

Sponsorship Levels

Platinum \$1500+

Gold \$1000-\$1499

Sliver \$500-\$999

Bronze \$100-\$499

Copper under \$100