



AGENDA
REGULAR MEETING OF THE BARRHEAD TOWN COUNCIL
TUESDAY, MAY 12, 2026 AT 5:30 P.M.
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

Barrhead....a quality community....giving a quality lifestyle

1. Call to Order
2. Consideration of Agenda (Additions - Deletions)
3. Confirmation of Minutes
 - (a) Regular Meeting Minutes – April 28, 2026
4. Public Hearings
 - (a) None
5. Delegations
 - (a) Parks & Recreation Update
6. Old Business
 - (a) None
7. New Business
 - (a) Sale of Unused Mowers
 - (b) Curb Side Recycling Transition
 - (c) 50th Street Overlay
 - (d) Injury Prevention Centre Service Project
8. Reports
 - (a) Council Reports

9. Minutes
 - (a) None

10. Bylaw
 - (a) 06-2026 Land Use Bylaw Amendment – First Reading
 - (b) 07-2026 Land Use Bylaw Amendment – First Reading

11. Correspondence Items
 - (a) AHS Barrhead Renovations Memo
 - (b) Barrhead Regional Fire Services April Monthly Report

12. For the Good of Council

13. Tabled Items
 - (a) None

14. Closed Session
 - (a) None

15. Adjourn

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD
TOWN COUNCIL HELD TUESDAY, APRIL 28, 2026
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

- PRESENT** Mayor Assaf, C. Botros, D. Kluin, S. Fylyshtan, A. Oswald, and D. Sawatzky,
- ABSENT** Cr. Smith, , Jenny Bruns, Director of Planning, Economic Development & Legislative Services; and Jennifer Mantay, Director of Corporate Services
- Officials: Collin Steffes, CAO, and Jodie Lyons, Municipal Coordinator
- OTHERS** Barry Kerton, Barrhead Leader, Michelle Jones, Executive Director Community Futures Yellowhead East (Online)
- CALL TO ORDER** Mayor Assaf called the meeting to order at 5:30 p.m.
- AGENDA** The agenda was reviewed.
- 137-26 Moved by Cr. Sawatzky that the agenda be accepted as presented.

CARRIED UNANIMOUSLY

CONFIRMATION OF MINUTES

- The Minutes of the Regular Town Council Meeting of April 14 2026, were reviewed.
- 138-26 Moved by Cr. Botros that the Minutes of the Regular Town Council Meeting of April 14, 2026, be approved with amendment to correct motion numbering.

CARRIED UNANIMOUSLY

DELEGATION

COMMUNITY FUTURES YELLOWHEAD EAST

Mayor Assaf and Council welcomed Michelle Jones, Executive Director, Community Futures Yellowhead East virtually to the meeting at 5:32 p.m.

Ms. Jones presented information from the 2026 Annual Review. Included in her presentation was the investment outcomes from the Regional Relief & Recovery Fund as well as information about other loan programs supporting entrepreneurs. Michelle Jones also presented information about the Regional Investment and Attraction Marketing Strategy and upcoming events.

- EXITED** Mayor Assaf and Council thanked Michelle Jones from Community Futures Yellowhead East; she exited the online portion of the meeting at 5:58 p.m.
- 139-26 Moved by Cr. Kluin that Council accept the Community Futures Yellowhead East information as presented.

CARRIED UNANIMOUSLY

Gary Hove, Fire Chief, entered the meeting at 5:58 p.m.

NEW BUSINESS

AFRRCS UPGRADE

Gary Hove, Fire Chief of Barrhead Regional Fire Services presented to Council an update on the transition process of the emergency communications system to the Alberta First Responders Radio Communications System.

140-26 Moved by Cr. Sawatzky that Council accept the briefing as information and for consideration during the 2027 budget planning as provided by Fire Chief Gary Hove.

CARRIED UNANIMOUSLY

Gary Hove, Fire Chief, left the meeting at 6:05 p.m.

Shallon Touet, Director of Parks and Recreation and Mike Bryant, Facility Maintenance entered the meeting at 6:05 p.m.

**AQUATIC STAIRS REPAIR
OR REPLACEMENT**

Shallon Touet, Director of Parks and Recreation and Mike Bryant, from Facility Maintenance presented to Council to seek direction regarding the repair or replacement of the portable aquatic pool access stairs, which are showing significant structural deterioration and present increasing operational and safety concerns.

141-26 Moved by Cr. Sawatzky that Council approve the purchase of a new aquatic pool access stair unit in the amount of \$10,700 to replace the existing deteriorated unit to be funded by the Aquatic Centre Capital Reserve.

CARRIED UNANIMOUSLY

Shallon Touet, Director of Parks and Recreation and Mike Bryant, Facility Maintenance left the meeting at 6:12 p.m.

Sheldon Flett, Director of Public Works, entered the meeting at 6:13 p.m.

**PUBLIC WORKS
UPDATE**

Sheldon Flett, Director of Public Works, provided an update to Council on the activities and services provided from November 1, 2025 to date.

142-26 Moved by Cr. Kluin that Council accept the briefing as information.

CARRIED UNANIMOUSLY

Sheldon Flett, Director of Public Works, left the meeting at 6:29 p.m.

**FUNDING REQUEST
2026 LIFT BUSINESS CONFERENCE**

Collin Steffes, CAO, presented a request to Council to consider financially contributing to the 2026 LIFT Business Conference to be held tentatively October 22, 2026.

143-26 Moved by Cr. Oswald that Council approve the funding request of \$5,000 for the 2026 LIFT Business Conference with the funding to come from Economic Development Contribution to Community Projects Fund.

CARRIED UNANIMOUSLY

**MONTHLY BANK STATEMENT –
TO MARCH 31, 2026**

Collin Steffes, CAO, presented the Monthly Bank Statement to March 31, 2026.

144-26 Moved by Cr. Oswald that Council accepts the Monthly Bank Statement to March 31, 2026 as presented.

CARRIED UNANIMOUSLY

COUNCIL REPORTS

The following Reports to Council as of April 28, 2026, were reviewed:

- (a) FCSS Society AGM – Cr. Oswald
- (b) Barrhead Regional Water Commission – Cr. Oswald
- (c) Classic Car Run May 30 – Cr. Fylyshtan
- (d) Barrhead Attraction & Retention Committee – Cr. Botros
- (e) Org. Review Interview – Cr. Botros
- (f) Library Board Meeting – Cr. Botros

145-26 Moved by Cr. Kluin that the following Reports to Council as of April 28, 2026 be accepted as information:

- (a) FCSS Society AGM – Cr. Oswald
- (b) Barrhead Regional Water Commission – Cr. Oswald
- (c) Classic Car Run May 30 – Cr. Fylyshtan
- (d) Barrhead Attraction & Retention Committee – Cr. Botros
- (e) Org. Review Interview – Cr. Botros
- (f) Library Board Meeting – Cr. Botros

CARRIED UNANIMOUSLY

CORRESPONDENCE

The following correspondence to Council was reviewed:

- Letter from Falun Dafa Proclamation Request

146-26 Moved by Cr. Sawatzky that the correspondence to Council is accepted as information.

CARRIED UNANIMOUSLY

FOR THE GOOD OF COUNCIL

RECESSED:

147-26 Moved by Cr. Oswald that the Council Meeting be recessed at 6:55 p.m.

CARRIED UNANIMOUSLY

RECONVENE

148-26 Moved by Cr. Oswald that the Regular Council Meeting reconvene at 7:20 p.m.

CARRIED UNANIMOUSLY

IN-CAMERA SESSION

149-26 Moved by Cr. Sawatzky that Council go in to closed session at 7:20 p.m.

CARRIED UNANIMOUSLY

**SECTION 29(1), ATIA-
ADVICE FROM OFFICIALS
MUNICIPAL COLLABORATION**

OUT OF IN-CAMERA SESSION

150-26 Moved by Cr. Sawatzky that Council come out of in-camera session at 8:37 p.m.

CARRIED UNANIMOUSLY

MUNICIPAL COLLABORATION

151-26 Moved by Cr. Oswald that Council support the request from the Barrhead & District
FCSS Board as discussed in-camera.

CARRIED UNANIMOUSLY

ADJOURN

152-26 Moved by Cr. Sawatzky that the Council Meeting be adjourned at 8:39 p.m.

CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

Mayor, Ty Assaf

CAO, Collin Steffes

REQUEST FOR DECISION

To: Town Council

From: Shallon Touet, Director Parks and Recreation

Date: May 12, 2026

Re: Disposal of John Deere 513 Rotary Mower & New Holland 456 Sickle Mower

1.0 PURPOSE:

For Council to consider a recommendation to dispose of two mowers that have been sitting at the Public Works Shop idle and inoperable for over 15 years.

2.0 BACKGROUND AND DISCUSSION:

Over the years, the Parks and Recreation Department has undertaken equipment upgrades as required to support operational park maintenance and municipal beautification objectives. Fleet Maintenance, in collaboration with Parks and Recreation, has identified two out-of-service mower decks that have remained unused in the Public Works yard for over 15 years.

1) Mower Details:

- a. John Deere 2009, 513 Rotary Mower with 540 PTO Mower
- b. New Holland estimated to be a 1979-1986 456 Sickle Mover also with a 540 PTO Mower.
- c. Mowers have been out of commission for at least 15 years.
- d. Current condition of both mowers are well used and are not retrofitted to connect to our equipment.
- e. Level of repairs and potential cost to ensure operability of the mowers is unknown and not budgeted for.

3.0 ALTERNATIVES:

None

4.0 FINANCIAL IMPLICATIONS:

Proceeds from the sale will be deposited in to Capital Reserves.

5.0 INTERDEPARTMENTAL IMPLICATIONS:

If decision is supported, coordination with Parsons' Auction to schedule the sale and transportation of the mowers to Parson's sales yard will need to occur.

6.0 SENIOR GOVERNMENT IMPLICATIONS:

None

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Any direction to recover financial value from idle or underutilized equipment demonstrates fiscal prudence and responsible stewardship on the part of the Town and its elected officials.

8.0 ATTACHMENTS:

8.1 Photos of John Deere mower and New Holland mower.

9.0 ADMINISTRATIVE RECOMMENDATION:

Administration recommends that both mowers are removed from the Public Works yard and are auctioned through Parsons' Auction with any proceeds being added to capital reserves.

10.0 PROPOSED MOTION:

That Council direct Administration to list the 2009 John Deere 513 Rotary Mower and the New Holland 456 Sickle Mover with Parson's Auction with the proceeds being applied to Capital Reserves.

(original signed by the CAO)
Collin Steffes
CAO

Attachment One:

Photos of Mowers:

John Deere 2009, 513 Rotary Mower with 540 PTO Mower



New Holland est. 1979-1986 456 Sickle Mover also with a 540 PTO Mower



BRIEFING NOTE

To: Town Council

From: Kelly Kelly, Public Works

Date: May 12, 2026

Re: Curbside Recycling Transition – Extended Producer Responsibility and Blue Bins

1.0 **BACKGROUND:**

The Extended Producer Responsibility (EPR) Regulation passed in 2022. EPR shifts the financial and operational responsibility of recycling programs to producers rather than municipalities and taxpayers.

- April 1, 2025 marked the official launch of Phase I of the EPR Program. Communities registered in Phase I began receiving their services October 1, 2025 for single family homes only.
- The Town registered for EPR Phase II which launched April 1, 2026, with multifamily dwellings being included.
- We are now ready to transition to Curbside recycle collection beginning October 1, 2026.
- Included is the first of the Alberta Transition Toolkits from Circular Materials, which includes approved basic communications and promotional information. This messaging will be used in conjunction with our communications this summer.
- Between June to August, more detailed transition toolkits containing new information and communication materials will arrive as we move closer to our start date of October 1, 2025.
- Eligible residents will receive an information mailout educating them on the new service as well as instructions to register for the App.
 - Eligible residents include single family homes/mobile homes, and multifamily dwellings (Residential only, no commercial)
- In addition to the Curbside recycling program, the Town went into a 15-month contract with CIRCULAR MATERIALS.
 - October 1, 2026 to December 31, 2027

- Town will continue to maintain the existing blue bins, while CIRCULAR MATERIALS (contractor) will manage the collection, transport, and processing of materials.
- The blue bins will continue to provide an opportunity to both Town and County residents to participate in additional recycling.
- Offering the self-serve blue bins would minimize contamination, illegal dumping and help capture program material.
- The contractor will compensate the Town for operating the blue bin stations used to recycle PPP materials (Plastic, Paper, Single-use packaging).

2.0 ALTERNATIVES:

Not applicable

3.0 FINANCIAL IMPLICATIONS:

- 3.1 The Extended Producer Responsibility (EPR) Program has no financial implications. Corporate communications will assist with dissemination of messaging.
- 3.2 Circular Materials Contract
 - Estimated annual revenue at approximately \$36,000 for the year or \$3,000 a month for our landfill and recycle operations.
 - At time of renew (December 2027, the Town can re-evaluate value of contract.

4.0 INTERDEPARTMENTAL IMPLICATIONS:

- 4.1 EPR: Currently, Public Works is reviewing contracts and are confirming collection details with the recycle collection service provider. In addition, Public Works is collaborating with Finance to upgrade the Town’s insurance policy to ensure it has sufficient coverage.
- 4.2 CIRCULAR MATERIALS: To maintain the blue bin program the Town will commit the following resources.
 - 1 employee onsite at landfill to supervise site (5 days/week)
 - 1 administrative position (6-10 hours/year)
 - Winter site maintenance (snow removal/sanding)
 - Summer gravel, pothole filling, site clean up
 - Bin Maintenance

5.0 SENIOR GOVERNMENT IMPLICATIONS:

None anticipated.

6.0 POLITICAL/PUBLIC IMPLICATIONS:

Participating in the curbside recycling program demonstrates the Town's commitment to environmental stewardship and responsible waste management, which can strengthen public trust in municipal sustainability initiatives. Politically, strong participation rates can support future investment in recycling and diversion programs by showing residents value environmentally conscious services and are willing to take part in collective climate and waste-reduction efforts.

7.0 ATTACHMENTS:

Alberta Transition Toolkit

8.0 RECOMMENDATION:

That Council accept this as an information update.



Alberta EPR phase 2 transition toolkits

Single Stream

1. Overview: An enhanced recycling system for Alberta

Alberta is transitioning from a multi-system recycling model to a centralized and enhanced extended producer responsibility (EPR) framework. Under this model, the financial and operational responsibility for packaging and paper products (PPP) shifts from municipalities to producers.

A critical component of this modernization is the province-wide transition to a single-stream recycling system, effective October 1, 2026.

What is single-stream recycling?

Single-stream recycling is a collection method where all designated recyclable materials are placed into one container. Materials are sorted later at a specialized facility, rather than being separated by residents at the point of collection. This model is already used for approximately 93% of the recycling tonnage collected in Alberta.

Key system outcomes:

- **Centralized efficiency:** A unified provincial supply chain reduces duplication and optimizes infrastructure.
- **Standardized resident equity:** all residents will have access to the same recycling standards and accepted materials list, whether at a depot or curbside.
- **Verified data integrity:** the system moves from estimated data to verified weigh-scale tickets and comprehensive material audits to ensure accuracy.
- **Circular economy integration:** advanced sorting ensures high-quality materials are recovered, helping producers meet regulatory targets for recycled content.

2. The unified Packaging and Paper Products (PPP) material list & management targets

Effective October 1, 2026, Alberta will adopt a harmonized material list, eliminating resident confusion and ensuring consistency across the province.

Expanded scope of accepted materials: The new system captures materials previously excluded by many municipal programs, including:



- Glass containers (jars and bottles)
- Foam packaging (e.g., Styrofoam)
- Flexible plastic packaging (films and wraps)
- Aerosol containers (hairspray, cooking oils)
- Laminated paper and plastic packaging (chip packets, pet food bags and stretchy plastic bags)

Provincial material management requirements: The system is engineered to meet escalating regulatory recovery requirements, ensuring more materials are captured and recycled.

Material Category	2027 Recycling Requirement
Paper	80%
Rigid Plastic	50%
Glass	75%
Metal	67%
Flexible Plastic	25%

3. System design and advanced infrastructure

The provincial supply chain is organized into a "hub-and-spoke" model to streamline logistics. The system will utilize 12–14 receiving facilities to aggregate materials.

By early 2027, two advanced pre-conditioning facilities (PCFs) in Edmonton and Calgary will be operational. These high-capacity hubs will process approximately 97% of Alberta’s PPP recycling tonnage, using a combination of mechanical, optical, and AI-driven systems for precision sorting. This advanced technology allows the system to efficiently handle commingled materials while maintaining high-quality output for end markets.

The PCFs utilize a combination of mechanical, optical, and AI-driven systems to achieve precision sorting:

- **Ai-enhanced optical sorters:** image recognition technology sorts materials based on visual appearance.
- **Optical sorters (NIR):** near-infrared sensors identify materials by spectral properties.



- **Ballistic separators:** oscillating paddles separate 2D (paper/flexibles) from 3D (containers) materials.
- **Aspiration and vacuum systems:** specifically for flexible plastics, the system uses plastic film aspiration hoods and manual removal by sorters with placement into air vacuum hoods to capture lightweight films.
- **Air classifiers:** air streams separate lightweight paper/plastics from heavy glass/metals.
- **Magnetic & eddy current separators:** automated removal of ferrous and non-ferrous metals (including designated aerosols).
- **Mechanical sorting:** bag breakers, trommels, and disc screens separate materials by size and density.

5. Benefits of a single-stream system

The transition is built on four core pillars:

1. **Simplicity:** no more sorting. All recyclables go into one container.
2. **Worker safety:** transitioning from manual depot sorting to automated facilities reduces injuries and direct contact with materials.
3. **Increased recovery:** A more convenient system is proven to capture more materials, keeping them out of landfills.
4. **System effectiveness and efficiency:** automation and economies of scale increase effectiveness and streamline costs.

6. Auditing, data and future innovation

2026 audit program

To establish a provincial baseline, Circular Materials is conducting a comprehensive inbound audit program involving 1,200+ samples. Each 100 kg sample is hand-sorted into 80+ categories. This data allows us to monitor PCF performance, understand material flow, and support the fair setting of producer fees.

Innovation & eco-design

- **Small Capture Project:** We are currently researching solutions to recover "small packaging" (items like lids and small tubs), which currently account for 10-25% of plastic waste weight.



Ecodesign strategy

Alberta is part of a national harmonization of Ecodesign Guidelines focused on reduction (optimizing weight), procurement (recycled content), and recyclability (ensuring packaging fits our new infrastructure).

7. Public FAQ

Q: Will single-stream recycling increase contamination? A: Modern pre-conditioning facilities (PCFs) are designed with advanced sensors and AI to manage commingled materials effectively. Combined with a standardized education program, we aim to reduce contamination across the province.

Q: What is the benefit of single-stream for residents? A: It simplifies the recycling process, which significantly increases participation. It also creates a consistent experience for all Albertans, no matter where they live.

Q: How will public education be handled? A: Circular Materials will implement a robust promotion and education plan with clear, consistent information to guide residents through the changes and promote positive recycling habits.

Q: How will this affect depots? A: Single-stream simplifies operations for staff and improves the resident experience. The new system is expected to drive operational efficiencies, and compensation structures will be assessed during the initial 15 months of the new program. Many existing collection containers can continue to be used.

Q: Why are we moving to single-stream?

- **Regulatory alignment:** Alberta regulations require depots to accept all designated packaging and paper products (PPP). Single-stream collection supports consistent compliance (a unified approach) across the system.
- **Infrastructure readiness:** New pre-conditioning facilities can now achieve the sorting efficiencies required to handle single-stream material effectively.
- **Participation goals:** Simplifying recycling improves public participation and program performance.
- **Efficiencies:** Circular Materials is working to leverage economies of scale (provincial system) using a single-stream common collection system, including transportation efficiencies, and pre-conditioning facilities with technology and systems to manage all regulated materials. Depot operations can generally be more costly as manual sorting and/or baling is required.



- **Data integrity:** To meet regulatory reporting requirements, we require data that can only be received through verified sources: such as through weigh-scale tickets and at PCFs through material composition audits.

Q: Will the quality of materials be impacted by moving to a single-stream system?

Although there may be an adjustment period where smaller materials may be lost as residue, the increased collection rate expected due to single-stream systems will assist Circular Materials in reaching sorting efficiency rates and regulated targets. Over time, operational refinements will be made to capture the most amount of material possible.

Q: How are recycling systems currently set up in Alberta?

While approximately half of existing depots collect recycling in multiple streams, these facilities only account for about 7% of the total system tonnage. This means the majority (93%) of material collected across the system is already managed through a single-stream configuration.

Q: How will safety issues be addressed with the collection of materials such as broken glass?

The system already handles glass within the single-stream curbside and depot collection systems. Circular Materials will provide communities with signage relating to glass being placed in bins.

8. Contact Information

- **Operations:** aboperations@circularmaterials.ca
- **Marketing & Communications:** communications@circularmaterials.ca
- **Media & Press:** media@circularmaterials.ca
- **General Inquiries:** info@circularmaterials.ca



Alberta's Enhanced Recycling System



Starting October 1, 2026, your community's recycling program will be managed by Circular Materials

Starting October 1, 2026, your community's recycling program will be managed by Circular Materials. Circular Materials, a national not-for-profit, responsible for Alberta's transition to Extended Producer Responsibility (EPR).

Additionally, your community will be receiving new curbside recycling services. More materials will be accepted for recycling at the curbside and depots across the province. The transition will introduce a more convenient, consistent, and effective recycling program – a change that will not only benefit people, but also the province.

About Alberta's transition to EPR

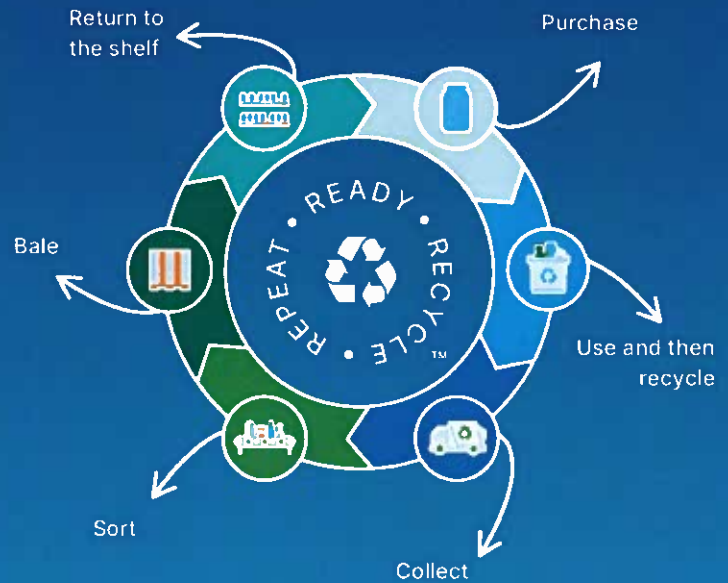
- On October 3, 2022, the Alberta Extended Producer Responsibility Regulation was approved for single-use products, packaging, and paper products. Regulation and associated bylaws outline program requirements, targets and timeline.
- The transition to this new framework began on April 1, 2025. Phase 2 of the transition will begin on October 1, 2026, where more materials will be introduced into the recycling program. This new system operated by Circular Materials represents the evolution from product stewardship to a more circular economy where materials are collected, recycled and used again as recycled content in new packaging and products.

About Circular Materials

Circular Materials is the not-for-profit producer responsibility organization responsible for implementing and managing the new extended producer responsibility (EPR) system in Alberta.

What does this transition mean for residents?

- Ability to recycle more materials through an improved, province-wide recycling system.
- Standardized list of materials to make recycling consistent at all recycling collection points throughout the province.
- Ability to recycle paper and packaging products right at the curb.
- Support the circular economy, where materials are collected, recycled and used again as recycled content in new packaging and products.



How we are enhancing Alberta's recycling system



Key partnerships that drive innovation



Improved recycling operations and infrastructure



Robust promotion and education program



An improved system where materials can be used again and again



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@CircMaterials

@CircMaterials

Alberta P&E portal guide

The portal houses post-transition launch toolkit assets, as well as optional recycling assets for your channels to support any communication initiatives.



Register for access

To get started, click [here](#) to register for the P&E portal and select 'Access Request'.

Log in to the portal

Once your registration is approved, return to the portal and log in using your credentials. You can now access the full library of available assets at anytime.



Browse P&E assets

Explore the portal by clicking on different categories to expand them and view the assets available.

Download materials

You'll be able to view and download materials directly in the format that works best for you.



For custom requests, please contact communications@circularmaterials.ca.

Recyclable material list

October 1, 2026

Paper/Fibre



Material & examples	What to know	
	<p>Cardboard boxes</p> <p>Pizza boxes, direct mail boxes, moving boxes, shoe boxes.</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Flatten. No larger than 60 x 60 cm. <input checked="" type="checkbox"/> Empty.
	<p>Boxboard</p> <p>Cereal boxes, tissue boxes, egg cartons, rolls from toilet paper and paper towel.</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Flatten. <input checked="" type="checkbox"/> Empty.
	<p>Paper</p> <p>Any colour, including flour bags, prescription bags, paper produce bags.</p> <p>Notepads, white or coloured loose paper, file folders, other printed materials.</p> <p>Community newspapers, flyers, brochures and magazines.</p> <p>Greeting cards and envelopes, gift boxes.</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Place shredded paper in a tied clear plastic bag. <input checked="" type="checkbox"/> Separate from plastic bags used to cover items, remove elastic bands. <input checked="" type="checkbox"/> Remove rope handle from bags. <input checked="" type="checkbox"/> Do not include soft or hard covered books/novels.

For details on what goes where, visit circularmaterials.ca/AB.

Recyclable material list

October 1, 2026

Paper/fibre



Material & examples	What to know	
	<p>Paper laminate packaging</p> <p>Pet food bags, food service paper bags, and plates.</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Empty.
	<p>Paper laminate containers</p> <p>Spiral cans, cookie dough containers, ice cream containers and hot and cold beverage cups.</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Empty. <input checked="" type="checkbox"/> Remove lids.
	<p>Cartons</p> <p>Molasses and sugar cartons, laundry and cleaning cartons, soup and sauce cartons.</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Empty. <input checked="" type="checkbox"/> Lids and caps on.

For details on what goes where, visit circularmaterials.ca/AB.

Recyclable material list

October 1, 2026

Plastic packaging and containers



Material & examples

What to know

	<p>Plastic containers</p> <p>Laundry detergent and household cleaner jugs, shampoo, body wash, salad dressing, condiment, dish soap, mouth wash bottles.</p>	<ul style="list-style-type: none"><input checked="" type="checkbox"/> Empty.<input checked="" type="checkbox"/> Lids and caps on.
	<p>Food trays, salad, yogurt, peanut butter, bakery and egg containers, plastic cups, plastic tubs and lids.</p>	
	<p>Toothpaste tubes, deodorant, hand cream tubes.</p>	
	<p>Small item packaging, hand sanitizer bottles, plant pots.</p>	



For details on what goes where, visit circularmaterials.ca/AB.

Recyclable material list

October 1, 2026



Plastic and foam packaging

Material & examples	What to know
	<p>Flexible plastic packaging</p> <p>Bags used for dry cleaning, bread, newspapers and flyers. Overwrap (paper towel & toilet paper, beverage containers). Coffee bags or deli pouches, chip bags, bubble wrap, snack wrappers, cereal liner bags, plastic gift bags.</p> <p><input checked="" type="checkbox"/> Empty.</p>
	<p>Foam packaging</p> <p>Meat trays, takeout containers, cups, plates, bowls, foam packaging.</p> <p><input checked="" type="checkbox"/> Empty.</p> <p><input checked="" type="checkbox"/> Remove film wrap and absorbent pads from meat trays.</p>

For details on what goes where, visit circularmaterials.ca/AB.

Recyclable material list

October 1, 2026



Metal containers

Material & examples	What to know	
	<p>Metal</p> <p>Food cans, metal lids, candle, cookie, coffee and tea tins.</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Rinse and dry.
	<p>Aluminum (foils and trays)</p> <p>Aluminum foil, pie plates, frozen food trays.</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Empty. <input checked="" type="checkbox"/> Ball up aluminum foil.
	<p>Aerosol containers</p> <p>Food spray, hairspray, air fresheners, shaving cream, deodorant.</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Empty. <input checked="" type="checkbox"/> Lids and caps on.


For details on what goes where, visit circularmaterials.ca/AB.

Recyclable material list

October 1, 2026



Glass

Material & examples	What to know
	<p>Glass containers</p> <p>Clear and coloured glass. Food containers, jars and bottles. Cosmetic containers, spice bottles, oil and vinegar bottles.</p> <ul style="list-style-type: none"><input checked="" type="checkbox"/> Empty.<input checked="" type="checkbox"/> Lids and caps off.

OCTOBER 1, 2026

For details on what goes where, visit circularmaterials.ca/AB.



Alberta EPR phase 2 transition toolkits

FAQs

1. What is changing for Alberta's recycling program

Starting October 1, 2026, Alberta's EPR recycling program for packaging and paper products is expanding across the province. Circular Materials, a not-for-profit producer responsibility organization (PRO) will be responsible for managing Alberta's packaging and paper products (PPP) recycling program, either by working with the community or with a service provider to administer curbside and depot services.

Alberta's enhanced recycling program is 100% funded by producers – the companies that supply packaging and paper products to consumers, including the familiar brands and retailers Albertan's interact with every day. This means municipalities and taxpayers no longer pay for recycling services as this cost is now fully paid by producers. Phase 2 of the program will include the following changes:

- Expanded province-wide material list
- Introduction of new curbside services
- Introduction of multi-family recycling collection
- Shift to a single-stream common collection system
- Enhanced receiving and processing facilities

2. What is a single-stream collection system?

Single-stream recycling is a collection method where all designated recycling materials in Alberta's extended producer responsibility (EPR) program for packaging and paper products are placed into one container (bin, cart or bag) and sorted later at a specialized pre-conditioning facility, rather than being separated by material type at the point of collection. This model is already used for approximately 93% of the recycling tonnage collected in Alberta.

3. How will these materials be collected and processed?

Circular Materials has procured two new pre-conditioning facilities to manage all regulated materials as a single-stream and to achieve regulatory recovery targets. The processing methods and technologies used in these facilities are different from those previously contracted between municipalities and Material Recovery Facilities (MRFs).

4. What are the benefits of moving to single-stream recycling?

- **Simplifies recycling for residents:** No need to sort materials into separate containers, making recycling easier and increasing participation rates.



- **Effective and efficient:** Reduces manual sorting while enabling more efficient collection routes.
- **Safer for workers:** Minimizes manual handling, reducing the risk of injuries.
- **Increases recyclables collected:** Supports a wider range of materials being collected
- **Improves accessibility:** Eliminates confusion and the need for on-site sorting, making recycling faster and more convenient for everyone.

5. Will the quality of materials be impacted by moving to a single-stream system?

Our two new PCFs have invested in advanced sorting technologies like optical sorters, magnets, and eddy currents to effectively separate the mixed materials. While some contamination is inevitable, these technologies significantly improve the quality of the final recycled materials. A single stream system also makes recycling more convenient and accessible for residents, thereby increasing recovery rates.

6. How will safety issues be addressed with the collection of materials such as broken glass?

The system already handles glass within the single-stream curbside and depot collection systems. Circular Materials will provide communities with signage relating to glass being placed in bins.

7. Will accepted materials change?

Yes. As we launch Phase 2 of Alberta's enhanced recycling program, we have expanded the list of accepted materials that will be collected starting October 1, 2026. Soon residents will be able to recycle materials like glass containers, flexible plastic packaging, foam packaging and aerosol containers at their local depot and at their curb.

8. What changes should depots expect operationally?

- A consolidated collection stream for all materials.
- Potential adjustments to container placement, container type and site configurations.

9. How can we determine whether we are receiving carts or a bag-based service?

Circular Materials has designed curbside services to align with those of neighboring communities to support the resident experience. Circular Materials, wherever possible, have grouped similar communities to ensure a more coordinated approach for residents and communities and to streamline operations. Residents and communities will be informed well in advance of the program changes and operationalization plan.

10. Will all curbside recycling be collected by automated trucks and carts?

No, some systems will remain in blue bags and will require vehicles and staff to pick up the bags from the curbside.



11. If we introduce curbside services, will we still have a depot?

Circular Materials recognizes the importance of a robust and accessible collection system that requires reasonable access to depots for over flow materials where curbside programs exist. Depots remain an important part of the collection system.

12. What is Extended Producer Responsibility (EPR)?

EPR is a framework that shifts the responsibility for funding and managing recycling programs from municipalities to producers - companies that supply packaging and paper to residents. EPR is a data-driven model with accountability and improved recovery targets at its foundation. Rooted in principles of continuous improvement, EPR enables operational efficiencies, drives recycling and packaging innovation, and creates stronger accountability and performance throughout the system.

13. Will residents need to pay for these new services?

No, under the EPR framework, producers - the companies that supply packaging and paper - are responsible for funding and managing the recycling program. This includes the familiar brands and retailers Albertans interact with every day. This means municipalities and taxpayers no longer pay for recycling services as this cost is now paid by producers.

14. Why can't we recycle these new materials now? Why do we need to wait until October 1, 2026?

The October 1, 2026 expansion date is aligned with Alberta's EPR regulation requirements. This change requires significant planning, infrastructure upgrades, and coordination to ensure a smooth transition. This includes setting up new collection systems and upgrading sorting facilities.

15. What new materials will I be able to recycle?

Starting October 1, 2026, you'll be able to recycle additional materials right at your curb and at all depots across Alberta, including:

- Glass containers (where it is not currently being accepted)
- Foam packaging like meat trays and take out containers.
- Flexible plastic packaging like chip packets, pet food bags and stretchy plastic bags.
- Aerosol containers

A full list of accepted materials will be available for download in July.

16. Will my community receive curbside recycling services?



If your community introduced curbside garbage collection by April 1, 2025, your community is eligible to receive new curbside recycling collection starting October 1, 2026. This means you'll be able to set your recyclables at the curb, reducing trips to the depot. Check if your community is included [here](#).

17. Why are some communities receiving new curbside services?

In line with Alberta's EPR regulation, communities that introduced curbside garbage collection by April 1, 2025, are eligible to receive curbside recycling services starting October 1, 2026. This expansion ensures that more Albertans have access to convenient recycling options, reducing the need for trips to depots and increasing participation in recycling programs. Registration is still open for new communities, with an 18-month operationalization period.

18. If our community currently uses blue bags for curbside recycling, will there eventually be a need to transition to recycling carts?

No, blue bag programs will continue, as they operate efficiently and are preferred by some communities. While there are currently no plans to transition all blue bag programs to cart-based programs, we may explore switching a community to carts if it is surrounded by neighbouring areas that already use them, which would improve collection efficiency. Communities and residents will be informed well in advance of the program changes and operationalization plan.

19. What is the status of current recycling collection systems in Alberta?

While approximately half of existing depots collect recycling in multiple streams, these facilities only account for about 7% of the total system tonnage. This means the majority (93%) of material collected across the system is already managed through a single-stream configuration.

20. Will contamination increase?

The goal is always to reduce contamination. While single-stream systems can sometimes experience higher contamination if not managed properly, modern pre-conditioning facilities, combined with standardized education and clear, a unified materials list, are designed to mitigate this risk.

21. How will public education be handled?

Circular Materials will implement a robust promotion and education plan to guide residents through upcoming changes to the recycling system. These strategic initiatives are designed to ensure a strong resident experience, increase overall recycling rates, minimize contamination rates and meet regulatory requirements.

By leveraging comprehensive research and audit data, Circular Materials develops targeted, data-driven strategies that promote positive recycling habits. Our goal is to provide clear, consistent and actionable information that motivates residents to recycle effectively.



22. If my community currently owns the carts but we are moving to a new service provider in October 2026, what happens to the carts?

Under Circular Materials contracts, carts used for PPP curbside collection must remain with and be owned by the household or resident. Service providers have the option to either negotiate with communities to purchase used carts or supply residents with new ones.

23. I don't see any penalties or consequences for contamination outlined in the regulations. How can we ensure compliance and effectively reduce contamination?

Circular Materials' contracts with communities and service providers include specific requirements to manage contamination. On behalf of producers, we will work diligently to create a system with low contamination rates, ensuring we meet the material management standards set by regulations. To achieve this, we will use tools such as "oops" sticker programs, public education initiatives, and post-collection audits to help reduce contamination.

Contact Information

- **Operations:** aboperations@circularmaterials.ca
- **Marketing & Communications:** communications@circularmaterials.ca
- **Media & Press:** media@circularmaterials.ca
- **General Inquiries:** info@circularmaterials.ca
- **Councillor and Mayor Inquiries:**
 - mayorab@circularmaterials.ca
 - councillorab@circularmaterials.ca

Alberta's transition to EPR FAQs



1

What can I expect during the transition?

Additional materials such as foam packaging, glass containers, flexible plastic packaging and aerosol containers will be added to the province's collection system starting on October 1, 2026. Residents will also be receiving new curbside recycling services, managed by Circular Materials through a third-party contractor.

Alberta residents can visit circularmaterials.ca/AB to learn more about recycling in their community. Additionally, Circular Materials is launching the Circular Materials Recycling App across the province where residents can get recycling collection reminders, recycling guides and service alerts.

2

What's happening to Alberta's recycling program?

In 2022, the Alberta government passed a new regulation which introduced an extended producer responsibility (EPR) framework for single-use packaging and paper products (PPP) in the province. EPR shifts the financial and operational responsibility of recycling programs to producers – those that produce and supply packaging and paper materials to residents. This includes the familiar brands and retailers Albertans interact with every day. This new approach to recycling means municipalities and taxpayers will no longer pay for recycling services as this cost will now be paid by producers.

EPR enables innovation, operational efficiencies, increased standard levels, and access to materials. It is recognized as one of the most effective mechanisms to improve recycling rates.

3

How does Circular Materials fit into this?

Circular Materials is a national not-for-profit organization that is committed to building an efficient and effective recycling system in Alberta. Circular Materials is committed to delivering a best-in-class system that continues to deliver recycling services and supports residents.

Learn more: circularmaterials.ca/AB

Alberta's transition to EPR FAQs



4

When does this transition begin?

The transition to this new framework began on April 1, 2025. Phase 2 of the transition will begin on October 1, 2026, when more materials will be introduced into the recycling program and new curbside recycling services will be added to eligible communities. This new program is operated by Circular Materials, a not-for-profit producer responsibility program that supports producers in meeting their EPR obligations in Alberta.

EPR represents the evolution from product stewardship to a more circular economy where materials are collected, recycled and used again as recycled content in new packaging and products.

5

What advantages are associated with this new system?

EPR is recognized as one of the most effective mechanisms to improve recycling rates and advance a circular economy where materials are collected, recycled, and returned to producers for use as recycled content in new packaging and products.

Additional benefits of EPR include:

- **Encouraging sustainable design:** It encourages producers to design products that are easier to recycle, reuse, and repair.
- **Reducing landfill waste:** By making producers responsible for the end-of-life management of their products, EPR helps divert significant amounts of waste from landfills.
- **Shifting financial responsibility:** The cost of waste management is shifted from taxpayers and local governments to the producers who sell the products and packaging.
- **Boosting innovation:** It drives innovation in recycling technologies and the development of markets for recycled materials.

Learn more: circularmaterials.ca/AB

REQUEST FOR DECISION

To: Town Council

From: Sheldon Flett, Director of Public Works

Date: May 12, 2026

Re: 50th Avenue Overlay – Capital Project Budget Increase

1.0 PURPOSE:

To present Council with the recent cost estimate for engineering costs for the 50th Avenue Overlay project and consider a scope change that would strengthen the integrity of the road construction, and result in an estimated additional cost of \$60,000.

2.0 BACKGROUND AND DISCUSSION:

The Town is proposing the rehabilitation of approximately 225 m of 50 Avenue between 60 Street and 58 Street, including a small portion of 59 Street. The existing 50 Avenue roadway consists of an asphalt surface, with concrete rolled curb and gutter along the south side, and monolithic rolled curb and gutter with a 1,200 mm sidewalk along the north side.

The roadway structure is showing signs of deterioration, including asphalt alligator cracking, rutting, and settlement at service connections. Localized settlement has also been observed at several locations where utility services cross beneath the concrete curb and gutter and the monolithic curb and gutter with sidewalk.

As part of the project, MPE will also complete spot repairs to the curb and gutter and monolithic curb and gutter sections to address these deficient areas.

- 2.1 **April:** MPE reviewed the road in fall of 2025 and spring of 2026 and has found the road is deteriorating quickly.
- 2.2 **May:** MPE has started preliminary engineering and has completed a site survey. Findings from the survey confirm that the road base is in poor condition and surface treatment (Overlay) will not repair the existing conditions. Preliminary drawings have been completed.

2.3 **Next Steps:** MPE proposes that the entire road structure be excavated and rebuilt. New structure will include subgrade preparation, geotextile, 300mm of road crush and 100mm of asphalt. Spot repairs of roughly 55m of Curb and Gutter and sidewalk to be included. By extending and strengthening the depth of the rehabilitation, MPE has suggested the life of the road's integrity could be extended by another 5+ years.

3.0 ALTERNATIVES:

None

4.0 FINANCIAL IMPLICATIONS:

Financial implications to the Town are as follows:

- Capital budget \$530,000
- Cost Estimate \$587,919.64

5.0 INTERDEPARTMENTAL IMPLICATIONS:

A decision to increase the budget will require assistance from the finance department.

6.0 SENIOR GOVERNMENT IMPLICATIONS:

None

7.0 POLITICAL/PUBLIC IMPLICATIONS:

The extent of deterioration was not identified in the initial consultant project estimates, thus the need to expand the budget. The reconstruction of the road will:

- Extend the service life of the roadway;
- Reduce the likelihood of future failures and emergency repairs;
- Improve driving conditions and safety;
- Protect previous and future infrastructure investments; and
- Minimize long-term lifecycle costs to taxpayers.

8.0 ATTACHMENTS:

MPE Cost Estimate

9.0 ADMINISTRATIVE RECOMMENDATION:

Administration recommends that Council approve the request to increase the capital budget to accommodate the increased estimate to repair 50th Street.

10.0 PROPOSED MOTION(S):

That Council approve the increase of \$60,000 to the capital budget, for a new estimated project total of \$587,919.64, to complete the road improvement on 50th Avenue (60th Street – 58th Street).

(original signed by the CAO)
Collin Steffes
CAO



CLASS 'D' - COST ESTIMATE

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	COST
General Items				
SCHEDULE A - MISCELLANEOUS WORKS				
1. Mobilization/Demobilization	1	L.S.	\$ 35,000.00	\$ 35,000.00
2. Locate/Protect Existing Utilities	1	L.S.	\$ 7,500.00	\$ 7,500.00
3. Traffic Accommodation	1	L.S.	\$ 10,000.00	\$ 10,000.00
4. Care of Water	1	L.S.	\$ 5,000.00	\$ 5,000.00
5. Landscape Restoration	1	L.S.	\$ 2,500.00	\$ 2,500.00
Sch A - Subtotal				\$ 60,000.00
SCHEDULE B - MISCELLANEOUS WORKS				
1. Topsoil Stripping and Stockpiling	75	m ²	\$ 20.00	\$ 1,500.00
2. Waste Excavation	2555	m ²	\$ 18.00	\$ 45,990.00
3. Misc. Driveway/Approach Removal	6	Units	\$ 2,000.00	\$ 12,000.00
4. Misc. Rolled Curb and Gutter	55	m	\$ 350.00	\$ 19,250.00
5. Misc. Monolithic Sidewalk c/w Rolled Curb and Gutter	55	m	\$ 450.00	\$ 24,750.00
6. Subgrade Preparation	2555	m ²	\$ 9.50	\$ 24,272.50
7. Geotextiles (Non-Woven and Grid)	2555	m ²	\$ 11.00	\$ 28,105.00
8. Granular Base - 300mm	2555	m ²	\$ 38.00	\$ 97,090.00
9. Prime Coat	2555	m ²	\$ 2.50	\$ 6,387.50
10. Tack Coat	2555	m ²	\$ 2.50	\$ 6,387.50
11. Hot Mix Asphalt - 100mm	2555	m ²	\$ 45.00	\$ 114,975.00
12. Misc. Driveway Restoration	6	Units	\$ 5,000.00	\$ 30,000.00
13. Manhole and Valve Adjustments	5	Units	\$ 1,000.00	\$ 5,000.00
14. Topsoil Spreading and Seeding	75	m ²	\$ 20.00	\$ 1,500.00
Sch B - Subtotal				\$ 417,207.50
Subtotal				\$ 477,207.50
CONTINGENCY (10%)				\$ 47,720.75
ENGINEERING (12%)				\$ 62,991.39
TOTAL				\$ 587,919.64

BRIEFING NOTE

To: Town Council

From: Jodie Lyons, Municipal Coordinator

Date: May 12, 2026

Re: Injury Prevention Centre (IPC) & Primary and Preventative Health Services Project

1.0 **BACKGROUND:**

The Injury Prevention Centre has supported organizations, communities and individuals to take actions to reduce their risk of injury for over 25 years in Alberta. Often in partnership, the IPC has initiated and implemented province-wide evidence informed initiatives, programs and advocacy efforts.

By focusing on preventing injuries, they save lives and keep Albertans out of emergency rooms and hospital beds. They work as connectors, providers and leaders committed to our vision of ensuring that “Albertans work and play hard, free from life-limiting injuries.”
Learn more at injurypreventioncentre.ca

The Injury Prevention Centre (IPC) has received 3-year funding from Primary and Preventative Health Services to conduct a project focusing on injury prevention in rural Alberta.

IPC will work with the residents of Barrhead and the surrounding area to identify the injury issues of concern and develop, implement, and evaluate injury prevention strategies that are appropriate for the Barrhead context.

Specifically, IPC will:

- Develop a data report on injuries in Barrhead and area, identifying the leading injury issues.
- In partnership with the Town of Barrhead and Alberta Health Services, Health Promotion develop a coalition to provide direction to address key injury issues.
- Engage with Barrhead and area residents to explore effective approaches for providing injury prevention messages and programs that influence their behaviours and attitudes.
- Incorporate direction from the coalition and learnings from discussions with residents to develop/adapt injury prevention programs/activities.

- Work with the coalition to implement and evaluate identified injury prevention programs/activities.
- Explore opportunities to share core IPC activities/programs such as Brain Waves, Finding Balance, and poison prevention

2.0 ACTIVITIES TO DATE:

- Established a small working group comprised of IPC's Community Mobilization Coordinator, the Health Promotion Facilitator (Barrhead), Primary Care Alberta, and a community member. (Note: there is an open invitation for additional interested people to join the working group.)
- Created injury data report and additional reports focusing on agriculture-related injuries, concussion, and youth injuries.
- Community meeting to discuss injury issues in Barrhead and identify the issues the project should address.

The participants identified four main causes of injury that should be the priority for this project:

- Helmets/concussion
- Farm safety
- Situational awareness - providing people with the skills to assess and manage their risk for injury when going about their day at work, home, on the road and at play
- Impairment/distraction
- Discussions with schools and the Brain Injury Initiative regarding possible activities to promote concussion awareness.
- Delivered the Brain Waves Program to students in grades 4 to 6 at Barrhead Elementary School. This program helps students understand the structure and function of the brain and spinal column. It teaches them the importance of protecting these vital parts of the body and why it is important to protect them from injury.

3.0 NEXT STEPS:

- 3.1 The working group will attend the Seniors' Expo in June 2026 to share information on fall prevention and concussion awareness.
- 3.2 Meeting held at the Town of Barrhead on May 12, 2026. Stakeholders included representatives from Town Administration and Council, IPC, and Alberta Health Services.
- 3.3 The working group is looking for opportunities to connect with Barrhead community members. Through this engagement, they want to increase awareness about injuries and the actions that Barrhead residents can take to protect themselves, their families and friends.

4.0 FINANCIAL IMPLICATIONS:

None

5.0 INTERDEPARTMENTAL IMPLICATIONS:

Administration will work with Council and the Injury Prevention Centre to connect our residents in an effort to increase awareness and prevent injuries.

6.0 SENIOR GOVERNMENT IMPLICATIONS:

None anticipated.

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Partnership with the IPC demonstrates Council's commitment to community health, safety, and preventative wellbeing initiatives.

The initiative may also strengthen public confidence in Council by showing collaboration with regional and provincial partners to bring externally funded programming and expertise into the community.

8.0 ATTACHMENTS:

None.

9.0 RECOMMENDATION:

That Council accept this briefing as information.

REQUEST FOR DECISION

To: Town Council

From: Jenny Bruns

Date: May 12, 2026

Re: Land Use Bylaw Amendment Application 06-2026

1.0 PURPOSE:

For Council to consider an application to amend the Land Use Bylaw 04-2015 to redistrict Lot 3A Block 24 Plan 9323481 from R1 to R2 district.

2.0 BACKGROUND AND DISCUSSION:

The landowner wishes to develop a duplex on the property and increase density. The existing zoning only allows for single family dwellings and duplexes are not a permitted or discretionary use and therefore can not be considered for development approval.

Site conditions: Site has no alley rear access so servicing and parking must be achieved from the front street. There are multi-unit buildings in the area, however they would not impact this development.

This process includes First reading of Council, a Public Hearing prior to second and third reading, and subsequent successful passing of second and third readings after the public hearing has been held, if Council chooses.

Council must determine if this is an appropriate use within the neighborhood.

- **Land Use Bylaw 04-2015:**

R2 Districts have been interspersed throughout the R1 districts throughout the community with the exception of Beaver Brook and Barr Manor.
Duplexes are a permitted use in the R2 District.

- **Municipal Development Plan 04-2010** Section 5.0 Residential Land Use states:

- 1) To provide for orderly and staged residential growth, the Town shall:
 - a) continue to encourage in-fill residential development in mature neighbourhoods; and
 - b) encourage the development of new residential areas, when demand requires, in locations which are adjacent to existing residential subdivisions.

- 2) To foster the provision of affordable and inclusive housing, the Town:
 - a) shall encourage a variety of housing options within the community as a means to increase choice and pricing options for residents;
 - b) shall support affordable housing initiatives which are financially sustainable and effective, subject to consistency with other policies of this MDP;
- **Municipal Development Plan 04-2010 Section 5.2**
 - 1) To maintain the attractiveness of existing residential areas, the Town shall:
 - a) require that site designs for in-fill development focus on compatibility of the development with the character of the receiving neighbourhood;
 - b) require on-site parking for all residential development (development permit condition);

The proposed amendment appears compatible with the Municipal Development Plan policies and goals are achievable with permitting conditions.

3.0 ALTERNATIVES:

- 3.1 Council may deny the amendment application with reasons.
- 3.2 Council may pass first reading and direct administration to hold a public hearing. (Council must set the public hearing date by motion if they wish to proceed. Administration recommends June 23, 2026 at 5:30 pm at the Town Council Chambers).
- 3.3 Council may choose to table the item to gather further information.

4.0 FINANCIAL IMPLICATIONS:

Increased tax revenue may be realized with increased density.

5.0 INTERDEPARTMENTAL IMPLICATIONS:

None.

6.0 SENIOR GOVERNMENT IMPLICATIONS:

None.

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Duplexes tend to provide a more cost effective and affordable housing option for community members.

8.0 ATTACHMENTS:

R1 and R2 Zoning.

9.0 RECOMMENDATION:

That Council approve the application to amend the Land Use Bylaw and set a public hearing date.

RECOMMENDED MOTION (Public):

- 1) That Council approve the application to amend the Land Use Bylaw to redistrict Lot 3A Block 24 Plan 9323481 from R1 to R2 district.
- 2) That Council set the public hearing date to hear public input on the proposal for June 23, 2026 at 5:30 p.m. at the Town Council Chambers.

(original signed by the CAO)
Collin Steffes, CAO

Map of area, (highlights indicate other multi-unit residential properties):



TOWN OF BARRHEAD

BYLAW NO. 06-2026

A BYLAW OF THE COUNCIL OF THE TOWN OF BARRHEAD, IN THE PROVINCE OF ALBERTA, TO AMEND LAND USE BYLAW 04-2015.

WHEREAS pursuant to Section 640(1) of the *Municipal Government Act*, RSA 2000, c. M-26, Council approved land use bylaw; and

WHEREAS Council wishes to redistrict Lot 3A, Block 24, Plan 9323481 from R1 to R2;

NOW THEREFORE, the Council of the Town of Barrhead, duly assembled, and under the authority of the *Municipal Government Act*, enacts as follows:

- 1.0 That Bylaw 04-2015 be amended to redistrict Lot 3A, Block 24, Plan 9323481 from R1 to R2.
- 2.0 That this Bylaw, once passed and signed, shall form part of Bylaw 04-2015, the Land Use Bylaw.
- 3.0 That this Bylaw shall take effect on the day of the final passing thereof.

Read a first time this ____ day of _____, 2026

TOWN OF BARRHEAD

Mayor, Ty Assaf

Collin Steffes, CAO

Read a second time this ____ day of _____, 2026

TOWN OF BARRHEAD

Mayor, Ty Assaf

Collin Steffes, CAO

Read a third time this ____ day of _____, 2025

TOWN OF BARRHEAD

Mayor, Ty Assaf

Collin Steffes, CAO



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SECTION 1 R1 - RESIDENTIAL

GENERAL PURPOSE



The general purpose of this District is to provide a neighbourhood that is intended to be exclusively for single detached homes. Secondary uses are limited to those that will not detract from the primary purpose of this District.

USES	CLASS*	USE SPECIFIC REGULATION**
ACCESSORY BUILDING	P	
ACCESSORY USE	P	
BED AND BREAKFAST	D	SECTION 5: BED AND BREAKFAST
CHILD CARE SERVICE	D	SECTION 8: CHILD CARE SERVICES
DWELLING (SINGLE DETACHED)	P	SECTION 23: RESIDENTIAL
HOME BASED BUSINESS	D	SECTION 13: HOME BASED BUSINESS
PLACE OF WORSHIP	D	SECTION 20: PLACES OF WORSHIP
PUBLIC USE	D	
PUBLIC UTILITY	P	
QUASI-PUBLIC USE	D	
SHOW HOME & SALES OFFICE	D	
SWIM POOLS OR HOT TUBS	P	SECTION 21: SWIM POOLS & HOT TUBS

*"P" denotes a Permitted Use while "D" denotes a Discretionary Use

**Special Regulations are provided in Part VIII of this Bylaw.

YARD REGULATIONS	MINIMUM REQUIREMENTS
Yard (Minimum)	
Front	6.0 metres (19.7 ft.)
Side	1.5 metres (4.9 ft.)
Rear	7.5 metres (24.6 ft.)
Flanking	3.0 metres (9.8 ft.)



PARCEL REGULATIONS		MINIMUM REQUIREMENTS
Parcel Size (Minimum)		534 m ² (5,748 ft ²)
Depth		35.58 m (120 ft)
Width		
	Laned (Internal)	16.76 m (55 ft)
	Laned (Corner)	18.29 m (60 ft)
	Laneless (Internal)	16.76 m (55 ft)
	Laneless (Corner)	18.29 m (60 ft)
	Pie/Irregular Shape	Measured minimum front yard setback
Building Height (Maximum)		9.14 m (30 ft)
Minimum Floor Area^{***}		
	single storey	120.77 m ² (1,300 ft ²)
	1.5-storey	139.35 m ² (1,500 ft ²)
	1.5 storey - lower floor	97.55 m ² (1,050 ft ²)
	2.0-storey	139.35 m ² (1,500 ft ²)
	2.0 storey - lower floor	92.9 m ² (1,000 ft ²)
Parcel Coverage (Maximum)		40%

*** Minimum floor areas does not include attached garages, decks or other outdoor amenity spaces.

COMMON APPLICABLE REGULATIONS (PART VII)	
SECTION 1: ACCESSORY BUILDINGS	SECTION 18: LANEWAY ACCESS
SECTION 2: AMENITY AREAS	SECTION 22: OUTSIDE STORAGE / DISPLAY
SECTION 4: BUILDING HEIGHT	SECTION 24: PRINCIPAL BUILDINGS OR USE
SECTION 10: DWELLING UNITS ON A PARCEL	SECTION 25: PROJECTIONS INTO YARDS
SECTION 14: FENCING AND SCREENING	SECTION 27: RELOCATION OF BUILDINGS
SECTION 17: LANDSCAPING	

OTHER REQUIREMENTS

All land uses approved under this Land Use District must comply with all other applicable provisions of this Bylaw, including, but not limited to: Part VII: General Regulations, Part VIII: Use Specific Regulations, Part IX: Parking Requirements and Part X: Signage Requirements.



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SECTION 3 R2 - RESIDENTIAL

GENERAL PURPOSE



The general purpose of this District is to provide a neighbourhood that is intended to be for both single detached and duplex housing with a broad range of lot and housing sizes.

USES	CLASS*	USE SPECIFIC REGULATION**
ACCESSORY BUILDING	P	
ACCESSORY USE	P	
BED AND BREAKFAST	D	SECTION 5: BED AND BREAKFAST
CHILD CARE SERVICE	D	SECTION 8: CHILD CARE SERVICES
DWELLING (SINGLE DETACHED)	P	SECTION 23: RESIDENTIAL
DWELLING (DUPLEX)	P	SECTION 18: MULTI-UNIT RESIDENTIAL
GARAGE SUITE	D	SECTION 25: SECONDARY/GARAGE SUITES
GROUP HOME	D	SECTION 12: GROUP HOME FACILITIES
HOME BASED BUSINESS	D	SECTION 13: HOME BASED BUSINESS
IN-FILL RESIDENTIAL - CLASS A	P	SECTION 16: RESIDENTIAL IN-FILL
IN-FILL RESIDENTIAL - CLASS B	D	SECTION 16: RESIDENTIAL IN-FILL
PLACE OF WORSHIP	D	SECTION 20: PLACES OF WORSHIP
PUBLIC USE	D	
PUBLIC UTILITY	P	
QUASI-PUBLIC USE	D	
SECONDARY SUITE	D	SECTION 25: SECONDARY/GARAGE SUITES
SHOW HOME & SALES OFFICE	D	
SWIM POOLS OR HOT TUBS	P	SECTION 21: SWIM POOLS & HOT TUBS

*"P" denotes a Permitted Use while "D" denotes a Discretionary Use

**Special Regulations are provided in Part VIII of this Bylaw.



YARD REGULATIONS	REQUIREMENTS
Yard (Minimum)	
Front	6.1 metres (20.0 ft.)
Side	1.5 metres (4.9 ft.)
Rear	7.5 metres (24.6 ft.)
Flanking	3.0 metres (9.8 ft.)
PARCEL REGULATIONS	REQUIREMENTS
Parcel Area (Minimum)	
Laned: Internal	510.95 m ² (5,500 ft ²)
Laned: Corner	562.05 m ² (6,050 ft ²)
Laneless: Internal	562.05 m ² (6,050 ft ²)
Laneless: Corner	613.14 m ² (6,600 ft ²)
Parcel Dimensions: (Minimum)	
Depth	33.53 m (110 ft)
Width	
Laneless (Internal)	16.76 m (55 ft)
Laneless (Corner)	19.81 m (65 ft)
Laned (Internal)	15.24 m (50 ft)
Laned (Corner)	16.76 m (55 ft)
Pie/Irregular Shape	Measured minimum front yard setback
Building Height (Maximum)	9.14 m (30 ft)
Minimum Floor Area (Minimum)***	
single storey	102.19 m ² (1,100 ft ²)
1.5-storey	116.13m ² (1,250 ft ²)
1.5 storey - lower floor	97.55 m ² (1,050 ft ²)
2.0 Storey	130.06 m ² (1,400 ft ²)
2.0 storey - lower floor	69.68 m ² (750 ft ²)
Parcel Coverage (Maximum)	40%

*** Minimum floor areas does not include attached garages, decks or other outdoor amenity spaces.



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COMMON APPLICABLE REGULATIONS (PART VII)

SECTION 1: ACCESSORY BUILDINGS
SECTION 2: AMENITY AREAS

SECTION 18: LANEWAY ACCESS
SECTION 22: OUTSIDE STORAGE /
DISPLAY

SECTION 4: BUILDING HEIGHT

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OR USE

SECTION 10: DWELLING UNITS ON A
PARCEL

SECTION 25: PROJECTIONS INTO
YARDS

SECTION 14: FENCING AND
SCREENING

SECTION 27: RELOCATION OF
BUILDINGS

SECTION 17: LANDSCAPING

REQUIREMENTS

All land uses approved under this Land Use District must comply with all other applicable provisions of this Bylaw, including, but not limited to: Part VII: General Regulations, Part VIII: Use Specific Regulations.

REQUEST FOR DECISION

To: Town Council

From: Jenny Bruns

Date: May 12, 2026

Re: Land Use Bylaw Amendment Application 07-2026

1.0 **PURPOSE:**

For Council to consider an application to amend the Land Use Bylaw 04-2015 to redistrict Lot 22, Block 19, Plan 1839HW from R2 to DC (Direct control) district.

2.0 **BACKGROUND AND DISCUSSION:**

The landowner wishes to develop on the property and increase density, via subdivision. The existing R2 zoning has existing minimum parcel widths and square footage requirements that can't be met as there are inconsistencies in the Land Use Bylaw. Splitting the lot would allow the developer to continue with creative single detached units with a higher density than normally allowed.

Inconsistencies within the Land Use Bylaw will be addressed with the upcoming review.

Site conditions: Site has alley side and rear access so servicing and parking can easily be met. Other higher density single detached buildings in the area, and as they are lower density and would not impact this development.

This process includes First reading of Council, a Public Hearing prior to second and third reading, and subsequent successful passing of second and third readings after the public hearing has been held, if Council chooses.

Council must determine if this is an appropriate use within the neighborhood.

- **Land Use Bylaw 04-2015:**

DC Districts have been used in this neighborhood for other creative housing options. DC District allows for Council to make the decision as the development authority and has no minimum or maximum size which allows for greater flexibility. Decisions made under Direct Control are not appealable. Used for the purpose of facilitating subdivision and development that, due to their unique characteristics, innovations or unusual site and environmental constraints, require specific Land Use Bylaw regulation that is not provided in other land use districts.

The proposed development requires a narrower lot width to increase the density.

- **Municipal Development Plan 04-2010 Section 5.0 Residential Land Use states:**
 - 1) To provide for orderly and staged residential growth, the Town shall:
 - a) continue to encourage in-fill residential development in mature neighbourhoods; and
 - b) encourage the development of new residential areas, when demand requires, in locations which are adjacent to existing residential subdivisions.
 - 2) To foster the provision of affordable and inclusive housing, the Town:
 - a) shall encourage a variety of housing options within the community as a means to increase choice and pricing options for residents;
 - b) shall support affordable housing initiatives which are financially sustainable and effective, subject to consistency with other policies of this MDP;
- **Municipal Development Plan 04-2010 Section 5.2**
 - 1) To maintain the attractiveness of existing residential areas, the Town shall:
 - a) require that site designs for in-fill development focus on compatibility of the development with the character of the receiving neighbourhood;
 - b) require on-site parking for all residential development (development permit condition);

The proposed amendment appears compatible with the Municipal Development Plan policies and goals are achievable with permitting conditions.

3.0 ALTERNATIVES:

- 3.1 Council may deny the amendment application with reasons.
- 3.2 Council may pass first reading and direct administration to hold a public hearing. (Council must set the public hearing date by motion if they wish to proceed. Administration recommends June 23, 2026 at 5:30 pm at the Town Council Chambers).
- 3.3 Council may choose to table the item to gather further information.

4.0 FINANCIAL IMPLICATIONS:

Increased tax revenue may be realized with increased density.

5.0 INTERDEPARTMENTAL IMPLICATIONS:

None.

6.0 SENIOR GOVERNMENT IMPLICATIONS:

None.

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Increased densities tend to provide a more cost effective and affordable housing option for community members. With proper development controls such as onsite parking, higher densities can fit into the neighborhoods quite nicely. As Council would be the decision body, this can easily be achieved.

8.0 ATTACHMENTS:

R1 and DC Zoning.

9.0 RECOMMENDATION:

That Council approve the application to amend the Land Use Bylaw and set a public hearing date.

RECOMMENDED MOTION (Public):

- 1) That Council approve the application to amend the Land Use Bylaw to redistrict Lot 22, Block 19, Plan 1839HW from R2 to DC (Direct control) district.
- 2) That Council set the public hearing date to hear public input on the proposal for June 23, 2026 at 6:00 p.m. at the Town Council Chambers.

(original signed by the CAO)
Collin Steffes, CAO

Map of area, (highlights indicate other multi-unit residential properties):



TOWN OF BARRHEAD

BYLAW NO. 06-2026

A BYLAW OF THE COUNCIL OF THE TOWN OF BARRHEAD, IN THE PROVINCE OF ALBERTA, TO AMEND LAND USE BYLAW 04-2015.

WHEREAS pursuant to Section 640(1) of the *Municipal Government Act*, RSA 2000, c. M-26, Council approved land use bylaw; and

WHEREAS Council wishes to redistrict Lot 22, Block 19, Plan 1839HW from R1 to DC;

NOW THEREFORE, the Council of the Town of Barrhead, duly assembled, and under the authority of the *Municipal Government Act*, enacts as follows:

- 1.0 That Bylaw 04-2015 be amended to redistrict Lot 22, Block 19, Plan 1839HW from R1 to DC.
- 2.0 That this Bylaw, once passed and signed, shall form part of Bylaw 04-2015, the Land Use Bylaw.
- 3.0 That this Bylaw shall take effect on the day of the final passing thereof.

Read a first time this ____ day of _____, 2026

TOWN OF BARRHEAD

Mayor, Ty Assaf

Collin Steffes, CAO

Read a second time this ____ day of _____, 2026

TOWN OF BARRHEAD

Mayor, Ty Assaf

Collin Steffes, CAO

Read a third time this ____ day of _____, 2026

TOWN OF BARRHEAD

Mayor, Ty Assaf

Collin Steffes, CAO



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SECTION 3 R2 - RESIDENTIAL

GENERAL PURPOSE



The general purpose of this District is to provide a neighbourhood that is intended to be for both single detached and duplex housing with a broad range of lot and housing sizes.

USES	CLASS*	USE SPECIFIC REGULATION**
ACCESSORY BUILDING	P	
ACCESSORY USE	P	
BED AND BREAKFAST	D	SECTION 5: BED AND BREAKFAST
CHILD CARE SERVICE	D	SECTION 8: CHILD CARE SERVICES
DWELLING (SINGLE DETACHED)	P	SECTION 23: RESIDENTIAL
DWELLING (DUPLEX)	P	SECTION 18: MULTI-UNIT RESIDENTIAL
GARAGE SUITE	D	SECTION 25: SECONDARY/GARAGE SUITES
GROUP HOME	D	SECTION 12: GROUP HOME FACILITIES
HOME BASED BUSINESS	D	SECTION 13: HOME BASED BUSINESS
IN-FILL RESIDENTIAL - CLASS A	P	SECTION 16: RESIDENTIAL IN-FILL
IN-FILL RESIDENTIAL - CLASS B	D	SECTION 16: RESIDENTIAL IN-FILL
PLACE OF WORSHIP	D	SECTION 20: PLACES OF WORSHIP
PUBLIC USE	D	
PUBLIC UTILITY	P	
QUASI-PUBLIC USE	D	
SECONDARY SUITE	D	SECTION 25: SECONDARY/GARAGE SUITES
SHOW HOME & SALES OFFICE	D	
SWIM POOLS OR HOT TUBS	P	SECTION 21: SWIM POOLS & HOT TUBS

*"P" denotes a Permitted Use while "D" denotes a Discretionary Use

**Special Regulations are provided in Part VIII of this Bylaw.



YARD REGULATIONS	REQUIREMENTS
Yard (Minimum)	
Front	6.1 metres (20.0 ft.)
Side	1.5 metres (4.9 ft.)
Rear	7.5 metres (24.6 ft.)
Flanking	3.0 metres (9.8 ft.)
PARCEL REGULATIONS	REQUIREMENTS
Parcel Area (Minimum)	
Laned: Internal	510.95 m ² (5,500 ft ²)
Laned: Corner	562.05 m ² (6,050 ft ²)
Laneless: Internal	562.05 m ² (6,050 ft ²)
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Barrhead...A Quality Community...With A Quality Lifestyle

SECTION 16 DC - DIRECT CONTROL

GENERAL PURPOSE



This District is intended to be applied in areas that are in transition or where traditional land use districts are not appropriate, due to constraints such as servicing limitations, a unique character, historical sites, cultural sensitivity or environmental issues.

APPLICATION

- 1) Designation of land to this District must be consistent with the provisions of the Town of Barrhead Municipal Development Plan and
- 2) The proposal must be compatible with surrounding land uses.

SUPPLEMENTAL REGULATIONS

- 1) In evaluating a proposed land use or development, Council shall conform to the Act, Subdivision and Development Regulations and any Statutory Plan that is in effect.
- 2) Council may require, as part of the evaluation process for a development permit under this District, the applicant to:
 - a) provide an explanation of the intent of the project,
 - b) features of the project which make it desirable for the Town of Barrhead,
 - c) an economic analysis of the proposed anticipated impact on the Town of Barrhead,
 - d) all requirements of a Development Permit Application as described in Part VI of this Bylaw,
- 3) Council may hold a public meeting regarding an application for subdivision and/or development within this District.



Barrhead...A Quality Community...With A Quality Lifestyle

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Memorandum

Item 11(a)

Date: April 27, 2026

To: Barrhead and area stakeholders

From: Janet Farney, Director of Clinical Operations, Edmonton Rural Corridor West

Re: Barrhead Healthcare Centre Emergency Department Upgrade and Renovation

We are pleased to inform you that work is scheduled to begin next week on a \$9.9 million emergency department (ED) upgrade and renovation at the Barrhead Healthcare Centre.

The project is funded through the Government of Alberta's Rural Health Facilities Revitalization Program and will be completed in three phases, with anticipated completion in Spring 2027.

The renovation includes upgrades to the ED entrance, reconfiguration of the triage area, an increase in treatment spaces, the addition of an accessible patient washroom, and overall improvements to functionality.

These enhancements are intended to support patient and staff safety, improve patient experience, and optimize patient flow. The expanded capacity will also help address current and future community needs.

Planning for the project involved extensive consultation with site leadership, staff, and clinicians. Construction has been scheduled to allow the emergency department to remain operational 24-hours a day, seven-days a week, with minimal disruption to services.

As construction begins, there will be temporary changes to how patients and visitors access the facility. The main hospital entrance will remain open throughout the project. During the first phase, patients attending laboratory and diagnostic imaging appointments will continue to use the main entrance for registration. Visitors will be redirected to an alternate entrance just south of the main entrance.

Additional temporary impacts during the first phase include the closure of the cafeteria to the public and modifications to the parking lot to accommodate construction activities.

Wayfinding signage will be in place to guide patients and visitors. The first phase is expected to be completed in the fall.

Overall, the project will modernize the emergency department, significantly increase treatment capacity, and improve layout and workflow to create a more efficient care environment for both patients and staff.

Alberta Health Services acknowledges and appreciates the patience and understanding of Barrhead and surrounding communities throughout the duration of this work.



BRFS April 2026

Incidents	Totals	Incident hrs	Staff hrs
Rubbish or grass fires	10	20 h 40 m	184 h 20 m
Assist police	1	1 h 30 m	12 h 0 m
Ambulance assist	12	9 h 43 m	44 h 57 m
Alarm no fire, sprinkler surge	2	0 h 33 m	2 h 16 m
Alarm no fire miscellaneous	5	1 h 48 m	6 h 53 m
False alarm miscellaneous	3	0 h 10 m	0 h 0 m
Totals	33	34 h 24 m	250 h 26 m

Date	Call type	Before EMS	Location
April 4	30A00 traumatic injury lift assist	No	Town
April 5	17A00 Falls lift assist	No	Town
April 10	31D00 Unconscious fainting	Yes	Town
April 15	06E00 Breathing problem	No	Town
April 15	10D00 Chest pain	No	County
April 16	09D00 Cardiac respiratory arrest death	Yes	County
April 19	10D00 Chest pain	No	Town
April 21	32D00 Unknown problem man down	No	Town
April 23	10D00 Chest pain	No	County
April 26	10D00 Chest pain	Yes	County
April 28	32D00 Unconscious fainting	Yes	Town
April 28	30B00 Traumatic injury	Yes	County

Training

- NFPA 1001 firefighter level 1 continues
- NFPA 1021 fire officer level 1 continues
- NFPA 470 hazmat awareness starts
- Wildland fire control
- Hand tools and engine maintenance

Other

- Engine 1, repairs completed and back at the fire hall
- Members conduct evaluations for Westlock hazmat operations and Woodlands hazmat awareness.
- Prescribed burning completed by Rotary campground
- Members participate in Food bank food drive
- Provincial audit for deployments completed

Membership – 50 members, 49 responding, 2 junior members, 1 off due to personal injury.