



AGENDA
REGULAR MEETING OF THE BARRHEAD TOWN COUNCIL
TUESDAY, SEPTEMBER 8, 2020 AT 5:30 P.M.
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

Barrhead....a quality community....giving a quality lifestyle

Present

Others Present

Regret

1. Call to Order
2. Consideration of Agenda (Additions - Deletions)
3. Confirmation of Minutes
 - (a) Regular Meeting Minutes – August 11, 2020
4. Public Hearings
 - (a) There are no Public Hearings
5. Delegations
 - (a) There is no Delegations
6. Old Business
 - (a) There is no Old Business
7. New Business
 - (a) Bank Statement – for month ending July 31, 2020
 - (b) Revised Policy #23-17-003 (Appendix A) Barrhead Fire Services Response Rates
 - (c) Cancellation of the 2020 Annual Meeting
 - (d) International Day of Older Persons Proclamation

8. Reports - The Council Reports
 - (a) CAO's Report
 - (b) Council Action List – January 1, 2019 to August 11, 2020

9. Minutes
 - (a) There are no Minutes

10. Bylaw
 - (a) Bylaw 10-2020 – Community Standards Bylaw

11. Correspondence Item
 - (a) Letter from the Barrhead & District Historical Society, requesting a letter of support for the Society's application for the Alberta Community Facility Enhancement Program
 - (b) Letter from AltaGas Utilities dated August 2020, providing information to the Town of Barrhead regarding the total revenues derived from the delivery tariff

12. For the Good of Council

13. Tabled Items

14. Closed Session
 - (a) Legal – Pursuant to Section 21(3) of the FOIP Act

15. Adjourn

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD
TOWN COUNCIL HELD TUESDAY, AUGUST 11, 2020,
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

PRESENT Mayor McKenzie, Crs: T. Assaf, D. Klumh, R. Klumph, S. Oswald, L. Penny and D. Smith

Officials: Ed LeBlanc, CAO, Kathy Vickery, Director of Corporate Services and Cheryl Callihoo, Director of Development & Legislative Services

Others: Barry Kerton, Barrhead Leader

ABSENT

CALL TO ORDER Mayor McKenzie called the meeting to order at 5:30 p.m.

AGENDA The agenda was reviewed.

215-20 Moved by Cr. Klumph that the agenda be accepted with the following additions:

- 11(c) AUMA letter dated August 10, 2020, regarding the Sustainability Collaboration Award
- 11(d) County of Barrhead letter dated August 10, 2020, regarding the Assessment Model Changes

CARRIED UNANIMOUSLY

CONFIRMATION OF MINUTES

The Minutes of the Town Council Regular Meeting of July 14, 2020 were reviewed.

216-20 Moved by Cr. Klumph that the Minutes of the Town Council Regular Meeting of July 14, 2020 be accepted as presented.

CARRIED UNANIMOUSLY

COVID-19 DISCUSSION

Mayor McKenzie initiated a general discussion on Covid-19. He advised that Alberta Health Services has inquired if the Town would be moving forward with a mandatory Mask Bylaw.

Council discussed and it was the consensus the Town not pass a Mask Bylaw, but encourage citizens to continue social distancing, hand washing and if they choose to wear a mask it would be their personal decision and not mandated by the Town of Barrhead.

Council suggested a potential Bylaw could be re-visited at a later date should the need arise.

217-20 Moved by Cr. Assaf that Council accept Mayor McKenzie's Covid-19 discussion, as presented.

CARRIED UNANIMOUSLY

FINANCIAL STATEMENT REPORT TO JUNE 30, 2020

For Council to approve the Financial Statement Report to June 30, 2020, as presented.

218-20 Moved by Cr. Penny that Council approve the Financial Statement Report to June 30, 2020, as presented.

CARRIED UNANIMOUSLY

REPORTS TO COUNCIL

The following Report to Council as of August 11, 2020, was reviewed:

- CAO's Report

219-20 Moved by Cr. Klumph that the following Report to Council as of August 11, 2020 be accepted as information:

- CAO's Report

CARRIED UNANIMOUSLY

COUNCIL ACTION LIST

The Council Action List for January 1, 2019 to July 14, 2020, was received.

220-20 Moved by Cr. Klumph that Council approve the January 1, 2019 to July 14, 2020 Council Action List, as presented.

CARRIED UNANIMOUSLY

BYLAW 8-2020, PARKS AND PUBLIC FACILITIES BYLAW

Bylaw 8-2020, the Parks and Public Facilities Bylaw, was reviewed.

221-20 Moved by Cr. Penny that Council give Bylaw 8-2020, the Parks and Public Facilities Bylaw, first reading with the following amendments:

- o 3(b)(i) – add “individually”
- o 4(b)(iii) – delete “is made”

CARRIED UNANIMOUSLY

222-20 Moved by Cr. Klumph that Council give Bylaw 8-2020, the Parks and Public Facilities Bylaw, second reading as amended.

CARRIED UNANIMOUSLY

223-20 Moved by Cr. Assaf that Bylaw 8-2020, the Parks and Public Facilities Bylaw, be presented for third reading as amended.

CARRIED UNANIMOUSLY

224-20 Moved by Cr. Oswald that Council give Bylaw 8-2020, the Parks and Public Facilities Bylaw, third reading as amended.

CARRIED UNANIMOUSLY

BYLAW 9-2020, CODE OF CONDUCT FOR COUNCIL’S COMMITTEES AND BOARDS BYLAW

Bylaw 9-2020, the Code of Conduct for Council’s Committees and Boards Bylaw, was reviewed.

225-20 Moved by Cr. Klumph that Council give Bylaw 9-2020, the Code of Conduct for Council’s Committees and Boards Bylaw, first reading.

CARRIED UNANIMOUSLY

226-20 Moved by Cr. Oswald that Council give Bylaw 9-2020, the Code of Conduct for Council’s Committees and Boards Bylaw, second reading.

CARRIED UNANIMOUSLY

227-20 Moved by Cr. Penny that Bylaw 9-2020, the Code of Conduct for Council’s Committees and Boards Bylaw, be presented for third reading.

CARRIED UNANIMOUSLY

228-20 Moved by Cr. Assaf that Council give Bylaw 9-2020, the Code of Conduct for Council’s Committees and Boards Bylaw, third reading.

CARRIED UNANIMOUSLY

**CORRESPONDENCE
ITEMS**

The following correspondence items were reviewed:

Letter from Richard Martin, dated July 30, 2020, regarding the family's appreciation for the work done at Cecile Martin Park.

- 229-20 Moved by Cr. Penny that Council accept the letter from Richard Martin, dated July 30, 2020, regarding the family's appreciation for the work done at Cecile Martin Park, as information.

CARRIED UNANIMOUSLY

Letter from Woodlands County, dated August 6, 2020, regarding the assessment model review for oil and gas companies.

- 230-20 Moved by Cr. Klumph that Council accept the letter from Woodlands County, dated August 6, 2020, regarding the assessment model review for oil and gas companies as information.

CARRIED UNANIMOUSLY

Letter from the AUMA dated August 10, 2020, regarding Sustainability in Collaboration Award.

- 231-20 Moved by Cr. Penny that Council accept the letter from AUMA dated August 10, 2020, regarding Sustainability Collaboration Award, as information.

CARRIED UNANIMOUSLY

Letter from the County of Barrhead dated August 10, 2020, regarding the Assessment Model Changes for oil and gas companies.

Cr. Klumph recommended that Council add their support to the County of Barrhead and Woodlands County regarding the impact to the Assessment Model proposed by the Province.

- 232-20 Moved by Cr. Klumph that Council send a letter of support for Woodlands County and County of Barrhead expressing concerns over the impact of the Assessment Model Changes proposed by the Province.

CARRIED UNANIMOUSLY

**FOR THE GOOD
OF COUNCIL**

Cr. Penny thanked residents for supporting the community by shopping locally.

Cr. Klumph commended the Recreation Staff on the facility re-openings.

**CLOSED SESSION – LAND UPDATE
SECTIONS 16(b), 16(b)(c)(i) AND LEGAL
SECTION 21(3) OF THE FOIP ACT**

- 233-20 Moved by Cr. Assaf that Council go in closed session at 6:13 p.m.

CARRIED UNANIMOUSLY

OUT OF CLOSED SESSION

- 234-20 Moved by Cr. Smith that Council come out of closed session at 6:55 p.m.

CARRIED UNANIMOUSLY

235-20 Moved by Cr. Assaf that Council send a letter supporting the City of Cold Lake letter dated July 7, 2020 to the Federal Government regarding the amendments to the Criminal Codes prescribing to certain fire arms and other weapons.

CARRIED

IN FAVOR: Mayor McKenzie, Crs.: T. Assaf,
D. Kluin, R. Klumph S. Oswald and
D. Smith

OPPOSED: Cr. L. Penny

236-20 Moved by Cr. Penny that Council provide a \$250.00 donation to the Paddle River Golf Course.

CARRIED UNANIMOUSLY

237-20 Moved by Cr. Klein to instruct Administration to prepare a sales agreement for a 3-acre parcel of Town land located at SE29-59-3-5.

CARRIED UNANIMOUSLY

ADJOURN

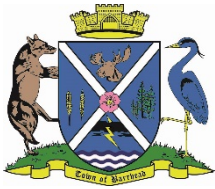
238-20 Moved by Cr. Penny that the Council Meeting be adjourned at 7:00 p.m.

CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

Mayor, David McKenzie

CAO, Edward LeBlanc



Item No. 7(a)

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: September 8, 2020

Re: Bank Statement – for month ending July 31, 2020

1.0 Purpose:

To approve the Monthly Bank Statement for the month ended July 31, 2020.

2.0 Background and Discussion:

Not applicable.

3.0 Alternatives:

3.1 For Council approves the Monthly Bank Statement for the month ended July 31, 2020, as presented.

3.2 For Council tables the Monthly Bank Statement for the month ended July 31, 2020 and to instruct Administration to provide further information for the next regular Council Meeting.

4.0 Financial Implications:

None

5.0 Interdepartmental Implications:

None

6.0 Senior Government Implications:

None

7.0 Political/Public Implications:

Not applicable

8.0 Attachments:

8.1 Monthly Bank Statement

9.0 Recommendations

That Council approves the Monthly Bank Statement for the month ended July 31, 2020, as presented.

(Original signed by the CAO)
Edward LeBlanc
CAO

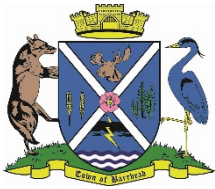
**TOWN OF BARRHEAD
MONTHLY BANK STATEMENT
FOR MONTH ENDED JULY 31, 2020**

PER TOWN OF BARRHEAD:	ATB FINANCIAL GENERAL ACCT	SERVUS GENERAL ACCT	TERM DEPOSITS
Net Balance - Previous Month	86,441.02	6,101,354.70	0.00
Receipts	19,655.22	1,751,146.79	
Interest	17.19	3,955.98	
Transfers from/to Term Deposits	0.00	0.00	0.00
Cancelled Cheques	0.00	0.00	
SUBTOTAL	106,113.43	7,856,457.47	0.00
Disbursements	0.00	1,244,311.63	
Debentures/Interest	0.00	0.00	
School Requisition	0.00	0.00	
Transfers from/to General	0.00	0.00	0.00
NSF/Returned Cheques or Transfers	0.00	0.00	
Postdated Cheques	0.00	0.00	
NET BALANCE AT END OF MONTH	106,113.43	6,612,145.84	0.00

PER BANK:			
Balance at end of month	106,113.43	6,895,341.50	0.00
Outstanding Deposits	0.00	361,127.99	
SUBTOTAL	106,113.43	7,256,469.49	0.00
Outstanding Cheques	0.00	644,323.65	
NET BALANCE AT END OF MONTH	106,113.43	6,612,145.84	0.00

**TERM DEPOSIT SUMMARY
FOR MONTH ENDED JULY 31, 2020**

<u>Financial Institution</u>	<u>Term Amount</u>	<u>Interest Rate</u>	<u>Term Started</u>	<u>Investment Details</u>
	-			
Total	<u>\$ -</u>			



Item No. 7(b)

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: September 8, 2020

Re: Revised Policy # 23-17-003 (Appendix A) Barrhead Fire Services Response Rates

1.0 Purpose:

To approve a revised Policy # 23-17-003 (Appendix A) Barrhead Fire Services Response Rates

2.0 Background and Discussion:

Earlier this year, Administration received notification from Alberta Transportation of new fire call-out rates for 2020/221 fiscal year retroactive to April 1, 2020.

The Town's Regional Fire Services has already implemented the noted new rates. The new rates should be incorporated in the Town's existing Policy.

Administration has notified the County accordingly with no action required from their office.

The last rate increase from the Province was made a few years ago.

3.0 Alternatives:

3.1 Council approve the revised Policy # 23-17-003 (Appendix A) Barrhead Fire Services Response Rates, as presented.

3.2 Council instructs Administration to provide further information to the proposed revised Policy # 23-17-003 (Appendix A) Barrhead Fire Services

Response Rates and to bring back the information at the next Council Meeting.

4.0 Financial Implications:

As previous noted, the Department has already implemented the new Provincial Rates.

5.0 Interdepartmental Implications:

Not applicable.

6.0 Senior Government Implications:

Not applicable.

7.0 Political/Public Implications:

Limited.

8.0 Attachments:

8.1 Revised Policy # 23-17-003 (Appendix A) Barrhead Fire Services Response Rates

9.0 Recommendations

Council approve the revised Policy # 23-17-003 (Appendix A) Barrhead Fire Services Response Rates, as presented.

(Original signed by the CAO)
Edward LeBlanc
CAO

Barrhead Fire Services Response Rates

POLICY NO:	23-17-003	APPROVAL DATE:	April 11, 2017
TITLE:	BFS Response Rates	REVISION DATE:	
SECTION:	23-Fire	MOTION #	132-17
DEPARTMENT:	Fire Department		

POLICY STATEMENT

The Town of Barrhead and County of Barrhead recognize that the Barrhead Fire Services requires the ability to bill for services rendered to each other, tracking response costs, when billing external end users, external clients or mutual aid partners should the event or services require it.

REASON FOR POLICY

To identify the true cost of the services rendered and to recuperate the loss of time, equipment wear and tear, damage occurring to equipment and consumables costs, in emergency and non emergency services.

RELATED INFORMATION

This policy is required to meet the intent of the Town of Barrhead and County of Barrhead council's rate recovery in order to ensure operational excellence.

RESPONSIBILITIES

The Fire Chief will ensure that this policy is adhered to and that any billing of all expenses will be invoiced in a timely manner.

FINANCIAL AND CONSUMABLE FINANCIAL COSTS:

- a) Appendix "A" will be updated as identified by the Fire Chief and will be reviewed and amended as needed at the Fire Committee level and passed by both Town and County Councils but at no less than an annual basis.
- b) All cost for manpower, equipment and resources will be billed at the identified rate in Appendix "A".

- c) Any cost for fire fighters, training, meetings and responses will be reflected in Appendix "A" in policy 23-17-005.
- d) Any cost for rehabilitation cost (food and drink) for fire fighting efforts will be billed as rehabilitation and added into the consumables line.
- e) Any cost for contracting specialized resources and equipment including mutual aid (as identified in the mutual aid agreement with the corresponding neighbouring fire departments), will be billed. If compensation is requested by the providing fire department, requesting department will ensure compliance within reason.
- f) Equipment supplied by either/both the Town of Barrhead and/or The County of Barrhead #11 will be billed to the emergency at their rates (approved at the beginning of the fiscal year by both councils).

The Fire Chief will ensure this policy is adhered to and updated and reviewed as needed. All staff will ensure this policy is adhered to and incidents requiring the use of this policy are identified and reported immediately to the Fire Chief's office. All staff will review and ensure understanding of this policy annually.

Policy 23-17-003-Appendix “A” Barrhead Fire Services Response and Billing Rates

PROCEDURES:

The Fire Chief or designate will be responsible for the issuance of invoices according to policy statement 23-17-003.

The Attached Document **23-17-003-A** are the approved incident response rates.

All expendables (foam, saw blades, extinguishers, absorbent material, etc.) shall be replaced at the sole cost of the receiver of the aid.

Any cost arising for outside assistance such as “Mutual Aid”, any additional equipment materials and services utilized are charged back to the recipient of the aid if a “Mutual Aid Agreement” is not in place.

Any cost arising from the use of County equipment will be invoiced based on the County equipment rate policy. Any cost arising from the use of Town equipment will be invoiced based on the Town equipment rate policy.

The Fire Chief will ensure this policy is adhered to and updated and reviewed as needed. All staff will ensure this policy is adhered to and incidents requiring the use of this policy are identified and reported immediately to the Fire Chief's office. All staff will review and ensure understanding of this policy annually.

Unit	Description	Fire fighters Included	Hourly Rate	Comments
Command 1	2014-Dodge 3/4 Ton	1	\$150.00 \$185.00 for Prov. Highway Right-of-way	Command 1 has a enclosed topper and the ability to block with misc.. Hand tools and pylons
Command 2	2010-GMC 3/4 Ton	1	\$150.00 \$185.00 for Prov. Highway Right-of-way	Command 2 has a enclosed topper and the ability to block with misc.. Hand tools and pylons
Tower 6	2009-Pierce 104 Foot Ladder/Platform	4	\$600.00 \$630.00 Prov. Highway Right-of-way	T-6 is a 2000 GPM Pump with multiple attack lines master streams, Connection Air system and Misc Tools and Fans
Engine-33	2006-Freightliner Rosenbauer 1000GPM pump	5	\$500.00 \$630.00 Prov. Highway Right-of-way	E-33 is a 1000GPM pump with pre-connected attack lines and two fixed master streams with misc tools for suppression.
Engine-3	1999-Freightliner Fort Garry 1000GPM pump	5	\$500.00 \$630.00 for Prov. Highway Right-of-way	E-3 is a 1000GPM pump with pre-connected attack lines and misc tools for suppression.
Rescue-8	2011-Freightliner Rosenbauer Heavy rescue	6	\$400.00 \$630.00 for Prov. Highway Right-of-way	R-8 is a Command/Rescue unit with awning light tower Re-hab equipped with Heavy hydraulics and misc Rescue tools.
Tender-34	2008-Freightliner Rosenbauer Water Tender 500 GPM pump and 1800 Gal water	2	\$400.00- \$250.00 \$630.00 for Prov. Highway Right-of-way	Tender-34 is a tactical tender that has a bumper mounted monitor. It can be used for Firefighting @ \$400.00 per/hr or transporting water @ \$250.00 per/hr. and one 1800Gal port-o-tank
Tender-5	2013-Kenworth Water Tender 500GPM pump and 3000 Gal Water	2	\$300.00 \$630.00 for Prov. Highway Right-of-way	Tender-5 is a Super Tender with a bumper mounted monitor.
Rapid Attack Truck-1	1999- 1 Ton Bush Truck	4	\$250.00 \$630.00 for Prov. Highway Right-of-way	RAT-1 is equipped with a 300 gal CET bush pack with class A foam and misc wild land tools, including wajax pump and chainsaw
Wildland 1	2012 Polaris off road side by side 6x6	2	\$150.00	Wild-1 has a CET skid unit with 65 Gal of water and a 5Hp pump with the ability to secure a patient for remote access. Stored in a 30 foot Aluminum Trailer.

Unit	Description	Fire fighters Included	Hourly Rate	Comments
Fire Fighter				
Administrative time	Per/Hrs	N/A	\$75.00	Time use to enter data or perform tasks outside normal duties.
Investigative time	Per/Hrs	N/A	\$100.00	Time use by trained members to search for cause and determination of an incident.

Unit	Description	Recommendation	Comments
Historical Search	Per property searched	\$50.00	Time used to look into property outstanding, orders calls to or changes recommended to the property
Bullex Prop.	Extinguisher Prop.	\$100.00 per day Max. \$500 for 14 days	Proper training and Credit card pre. Authorization for \$2,000.00
K-Size Air bottle fill		\$50.00	All bottles must be within the certified time frame.
E/D-Size Air bottle fill		\$20.00	All bottles must be within the certified time frame.
Floor Dry	Standard Floor Dry	All cost are at our purchase price plus 10% processing fee. As cost Fluctuate	Cost Per. Bag
Floor Dry	Special Bio. or Chem. Dry		Cost Per Bag, Pail
Foam	Class "A"		Cost Per Pail
Foam	Class "B"		Cost Per Pail
Foam	Class Fire Aid		Cost Per Pail
Other Cost incurred			Cost Per unit



REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: September 8, 2020

Re: Cancellation of the 2020 Annual Meeting

1.0 PURPOSE:

2.0 BACKGROUND AND DISCUSSION:

During the April 14, 2020 Council Meeting, Council passed the following resolution:

Moved by Cr. Assaf that Council postpone the April 28, 2020 Annual Council Meeting to another date, to be determined at a future time, as presented.

(Resolution No. 128-20)

The reason for the defer of the annual meeting was due to the COVID-19 pandemic. At the time, it was hoped that the social restrictions would be decreased, and the meeting would be held later in the year.

Unfortunately, social distancing is still mandated by the Province. In order to address the outstanding resolution, passed in April, 2020, Administration is seeking some direction from Council.

During the April 28, 2020 Council Meeting, Council passed the following resolution:

Moved by Cr. Penny that Council approves the 2019 Annual Report, as presented, and further; Council accepts the Auditor's Management letter dated February 7, 2020 regarding the Town of Barrhead's 2019 Audited Financial Statements, as information.

(Resolution No. 136-20)

As a note, during the 2019 Annual Meeting only one member of the general public attended while in 2018, seven members of the public attended the Annual Meeting.

In accordance to the Municipal Government Act, there are no requirements to hold an Annual Meeting.

3.0 ALTERNATIVES:

- 3.1 Council rescind resolution # 128-20 thereby cancelling the Annual Meeting for 2020.
- 3.2 Council accepts this report relating to the deferral of the 2020 Annual Meeting, as information.

4.0 FINANCIAL IMPLICATIONS:

Not applicable.

5.0 INTERDEPARTMENTAL IMPLICATIONS:

Not applicable.

6.0 SENIOR GOVERNMENT IMPLICATIONS:

Not applicable.

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Should Council cancel the 2020 Annual Meeting, it should not be a significant issue with the general public, given the fact only a few members of the public attended the annual meetings in the last two years.

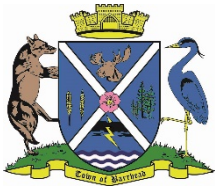
8.0 ATTACHMENTS:

None

9.0 RECOMMENDATIONS:

Council rescind resolution # 128-20 thereby cancelling the Annual Meeting for 2020.

(Original signed by the CAO)
Edward LeBlanc
CAO



Item No. 7(d)

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: September 8, 2020

Re: International Day of Older Persons Proclamation

1.0 PURPOSE:

To review the request to proclaim October 1, 2020 as International Day of Older Persons.

2.0 BACKGROUND AND DISCUSSION:

October 1, 2020 is the International Day of Older Persons. This year marks the 75th Anniversary of the United Nations and the 30th Anniversary of the International Day of Older Persons (UNIDOP).

3.0 ALTERNATIVES:

3.1 That Council proclaims October 1, 2020 is the International Day of Older Persons.

3.2 That Council receives the request to proclaim October 1, 2020 as the International Day of Older Persons, as information.

4.0 FINANCIAL IMPLICATIONS:

Not applicable.

5.0 INTERDEPARTMENTAL IMPLICATIONS:

Not applicable.

6.0 SENIOR GOVERNMENT IMPLICATIONS:

None.

7.0 POLITICAL/PUBLIC IMPLICATIONS:

None.

8.0 ATTACHMENTS:

8.1 The October 1, 2020 declaration for the International Day of Older Persons.

9.0 RECOMMENDATIONS:

That Council proclaims October 1, 2020 is the International Day of Older Persons.

(original signed by the CAO)
Edward LeBlanc
CAO

Alberta Council on Aging
An Independent Non-Profit Charitable Organization Since 1967



August 1, 2020

Greetings,

Alberta Council on Aging calls on Albertan municipalities and their various organizations to join in celebrating [International Day of Older Persons](#) on October 1, 2020.

This year marks the 75th Anniversary of the United Nations and the 30th Anniversary of the International Day of Older Persons (UNIDOP). This year has also seen the emergence of COVID-19 which has caused an upheaval across the world. It has also raised the question: **How do pandemics change how we address age and ageing?**

Marking this day emphasizes the value of seniors and raises awareness about the inequalities and barriers older adults face. **Let us also recognize and celebrate positive age and honor the older adults in our communities.**

Alberta Council on Aging thanks the following communities that declared International Day of Older Persons in 2019: Province of Alberta, Sexsmith, Grande Prairie, Bonnyville, St. Paul, Lac la Biche, Legal, Red Deer, Barrhead, Drayton Valley, Calmar, Ponoka, Calgary, Edmonton (Sage Seniors Association), Okotoks, Medicine Hat (Chinook Village), Bruderheim

Our hope this year is **all** communities will commemorate International Day of Older Persons. How might you do this?

Declare International Day of Older Persons

Make a proclamation to declare October 1 as International Day of Older Persons.

Host an Event

Celebrate age in your community showcasing your older adults through local and social media

Let us celebrate together! I look forward to hearing from you.

Jessica

Jessica Kinsella
Volunteer Coordinator
Alberta Council on Aging
780.977.7462 (Office Cell)
coordinator@acaging.ca
www.acaging.ca

International Day of Older Persons Declaration October 1, 2020

Pandemics: Do They Change How We Address Age & Ageing?



DECLARATION

WHEREAS the [INSERT CITY, TOWN, MUNICIPALITY] recognizes and values the experience, contributions, and wisdom of seniors; and

WHEREAS the declaration of International Day of Older Persons would give us the opportunity to build greater awareness, understanding and appreciation of seniors; and

WHEREAS an International Day of Older Persons will stand as an important annual occasion to celebrate the strength and community connections of seniors in our province.

THEREFORE, I, [INSERT NAME AND TITLE] DO HEREBY DECLARE OCTOBER 1, 2020 AS INTERNATIONAL DAY OF OLDER PERSONS IN THE [INSERT CITY/TOWN/MUNICIPALITY]

[Name and Title]

[City, Town, Municipality]

Click or tap to enter a date.



C.A.O Report

To: Town Council

Date: September 8, 2020

Re: September 8, 2020 Council Meeting

Administrative Services:

- In respect to our upcoming Strategic Planning exercise, I'm waiting for some information from our Facilitator in order for Council and Administration to do some advance work prior to our session(s).
- Administration has started on the 2021 budget cycle.

Communication Services:

- Accomplished
 - Continue reviewing Parks & Rec. videos for content – Parks & Rec. Team have implemented content changes which have had a positive effect on channel analytics (views and watch time have increased)
 - 3,800 total views
 - 187.7 hours watch time
 - Last 28 days our YouTube channel has seen:
 - +2 subscribers for a total of 50 subscribers
 - 798 views, up 46%
 - 39.5 watch time (hours), up 33%
 - Top videos in last 28 days:
 - “Glenreagh Gardens Sunflower U-Pick” with 259 views
 - “Pembina River Float” with 169 views
 - “How to Book Your Swim Online” with 44 views
 - The “How to Book Your Swim Online” feature is remains the top video as the pool reopening is exciting for regional residents

- Newsletter for inclusion in Sept Utility bill
- Updated new pool schedule (Phase 2) on all social platforms

➤ Works in Progress

- Continue to update website with relevant COVID information – Economic Development, Recreation, Senior Government and new tools
 - Monitor urban, rural, provincial and federal press releases and news conferences for information that may affect or influence our municipal operations, local businesses, and residents
- Engage with all Departments on new corporate branding requirements
- Acquiring Fall imagery and video from around Town (i.e. drone video footage through the river)
- Creation of humorous video with Mayor & Parks & Rec staff in regards to dog waste left behind throughout Town and at the Dog Park
 - Filmed on September 4
 - Should be completed during the week of September 7
- Continue work with the Mayor on Public Service Announcements (PSA) type videos and community group greeting messages
 - Next 2 videos – garbage bin distancing and snow removal
- Redevelopment and collaboration with County on a regional investment readiness package
- Obtain ICS 100 – 300 to fulfill obligations of Public Information Officer responsibilities

Enforcement Services:

- The Department currently has 23 open file under review/investigation:
- Bylaw issues: 3 files
 - Animal Control matters/miscellaneous: 0 files
 - Traffic Enforcement(speeding, school zone speeding, distracted driving, fail to obey stop sign): 20 files

Fire Protection Services:

- Incidents from August 1 – August 31
- Fires – 5
 - Rubbish/Grass Fires - 6
 - Ambulance Assist - 11
 - False alarms – 2
 - Vehicle accidents – 1
 - Down Power Lines – 1

- Public Service - 1

Total of 27 calls which represented a total of 141.0 firefighter hours

➤ Training:

- NFPA 1001 training continuing
- Continuing with fitness testing
- Pumping and hose handling techniques
- Continue to work on the Training Grounds, specifically additional doors and sloped roof.

➤ Other

- Wild land truck has been delivered however still waiting to be fitted with equipment and the installation of the existing deck.
- New engine, cab and chassis has been delivered to Fort Garry, assembly of the unit to begin soon. No delivery date yet.
- Regarding the Medical Forest Responder program, we are back to our regular response plan without COVID reduction of response.
- Our Aerial Truck was on site to show support of the Red Knights Toy Run.
- Membership of 36 with 36 responding.

Recreation Services:

➤ Operational:

- Barrhead Regional Aquatics Centre progressed to Phase 2 with expanded hours.
- The pool began offering Aqua Fit and Aqua Spin classes again, which have been filling up.
- Summer Programs ended with a Wrap Up Party on Aug. 28, sponsored by Pembina West Co-op.
- Ice was put in at the Agrena and has been operational as of August 14th.
- Ordered and installed two new basketball nets for Cecile Martin Park.
- Barrhead Minor Ball installed two score clocks at senior diamond and diamond four.
- Repaired fencing at Dog Park and added fencing to small Dog Park for a bigger running area.
- Ordered and picked up two Ozone backpacks to help with disinfecting procedures.

- Finished painting bleachers at the Ball Diamonds.
- Swim Club is looking to start up at the end of September with new COVID-19 precautions implemented.
- Dog Park waterline installation began, we're waiting on a few parts to complete the installation.
- Levelled headstones at the cemetery.

➤ Capital:

- Splash Park will be shut down in early September.

➤ Special Events:

- No special events planned as a result of COVID-19.

Transportation Services:

➤ Operational:

- Continue with working on drainage issues around Town
- Sewer main line flushing and camera work has been completed. Staff will review all recorded data to establish a maintenance strategy moving forward.
- Staff pruning trees and shrubs is on-going
- Fire hydrant on 50th street is completed.
- Line painting & crack sealing projects are completed.
- Minor repairs to Town's shop fence. Individuals stole Contractor's generator out of van. Police report filed.
- On-going fence repairs at the Landfill facility due to vandalism.
- Continue with on-going grass cutting, equipment & building maintenance and pot hole repairs.

➤ Capital:

- Asphalt Contractor scheduled to be completed by mid-September (including the Walking Trail)
- Sidewalk replacement program is completed.
- The Lagoon Upgrades Project is scheduled to be completed by late October. The scope of work includes:
 - Installation of new aeration system from coarse air to fine air (resulting in smaller bubbles)

- Installation of two new air compressors
- New laboratory equipment
- New ceiling in the Laboratory Building
- Two new pumps for testing

(original report signed by the C.A.O.)

Edward LeBlanc - C.A.O.

TOWN OF BARRHEAD

COUNCIL ACTION LIST REPORT ON RESOLUTIONS DIRECTING ADMINISTRATION - As of August 11, 2020

Resolution Number	Resolution	Comments	Status
<u>August 11, 2020 Council Meeting</u>			
232-20	Moved by Cr. Klumph that Council send a letter of support for Woodlands County and County of Barrhead expressing concerns over the impact of the Assessment Model Changes proposed by the Province.	Two separate letters were prepared. Letters were signed by Mayor McKenzie on August 14th	Completed
235-20	Moved by Cr. Assaf that Council send a letter supporting Cold Lakes letter to the Federal Government regarding the amendments to the Criminal Codes prescribing to certain fire arms and other weapons.	Letter was signed by Mayor McKenzie on August 17th	Completed
237-20	Moved by Cr. Klein to instruct Administration to prepare a sales agreement for a 3-acre parcel of Town land located at SE29-59-3-5.	Draft agreement has been prepared.	In Progress
<u>June 23, 2020 Council Meeting</u>			
183-20	Moved by Mayor McKenzie to direct Administration to respond to the letter from the Town of Edson, dated May 25, 2020, inviting the Town of Barrhead to participate into the Northwest Alberta Electric Vehicle Charging Network by advising them that the Town of Barrhead has alternative thoughts and that Administration will bring back further information to Council.	Notification was provided to the Town of Edson. Administration is waiting for some additional information in order to complete the requested report to Council.	In Progress
<u>May 14, 2020 Council Meeting</u>			
154-20	Moved by Cr. Assaf that Council approves the revision to the 2020 Capital Budget as follows: That 56 Avenue/55 Street Pavement Overlay be deleted and that 51 Avenue/54 Street Pavement Overlay remain with funding coming from Capital Reserves and that 56 – Avenue/55 Street Asphalt Replacement for \$95,000.00 be added.	Targeting mid-September for completion of the project	In Progress
<u>April 14, 2020 Council Meeting</u>			
125-20	Moved by Cr. Klumph that Council postpone the Public Hearing for Bylaw 03-2020, the Land Use Amendment Bylaw and that the date be determined at a future time.	Administration is hoping the COVID-19 restrictions will be lessen later in the year.	Pending
128-20	Moved by Cr. Assaf that Council postpone the April 28, 2020 Annual Council Meeting to another date, to be determined at a future time, as presented.	Administration is hoping the COVID-19 restrictions will be lessen later in the year.	Pending
<u>March 24, 2020 Council Meeting</u>			
103-20	Moved by Cr. Klumph that the Public Hearing for Bylaw 02-2020, the Barrhead Intermunicipal Development Plan Bylaw be postponed and the date to be determined at a future time.	Administration is hoping the COVID-19 restrictions will be lessen later in the year.	Pending

TOWN OF BARRHEAD

COUNCIL ACTION LIST REPORT ON RESOLUTIONS DIRECTING ADMINISTRATION - As of August 11, 2020

Resolution Number	Resolution	Comments	Status
	<u>March 10, 2020 Council Meeting</u>		
083-20	Moved by Cr. Klumph that Council accept the bid from Jen-Col Construction Ltd. for the Curling Rink mechanical repairs and rink roof replacement project in the amount of \$456,075.00 and an additional cost for engineering and contingency in the amount of \$75,108.00, for a total project cost of \$531,183.00 and be fully funded from the Municipal Sustainability Initiative Capital Grant.	Roof portion of the project is completed. The Air Exchange Unit is expected to be delivered by the end of July. Installation and commissioning of the completed project is set for mid-September.	In Progress
	<u>January 14, 2020 Council Meeting</u>		
003-20	Moved by Cr. Klumph that Administration investigate a policy stating that a service agreement must be in place before utility service connections are approved outside Town boundaries.	The aspect of a potential policy will be incorporated in the Administration's report. (Reference: Resolution No. 032-19)	In Progress
	<u>November 26, 2019 Council Meeting</u>		
401-19	Moved by Cr. Assaf that Council accepts the proposal submitted by Associated Engineering Alberta Ltd. dated November 15, 2019 to complete the required detail design and contract specifications up to the tender ready phase for the proposed reservoir pump station upgrades in the amount of \$218,000.00 (GST excluded).	Required documents is finalized but to the lateness of the year, Administration will tender the project in January, 2021.	In Progress
	<u>November 12, 2019 Council Meeting</u>		
382-19	Moved by Cr. Assaf that Council move forward on the +/- 3 acre parcel subdivision of Town land in the SE-29-59-03-5.	Subdivision application was conditional approved on March 27, 2020. Next step is to prepare the required survey of the new lot. Waiting for more information before the Town can proceed.	In Progress
	<u>September 15, 2019 Special Council Meeting</u>		
330-19	Council accepts the recommendation from the Barrhead Regional Fire Services Committee to purchase a new fire unit from Fort Garry Fire Trucks at a cost of \$635,497.00 to be funded by the 2020 Municipal Sustainability Capital Grant.	Anticipate a visit to the Manufacturing Plant sometime in October with delivery of the unit shortly thereafter.	In Progress
	<u>October 8, 2019 Council Meeting</u>		
315-19	Moved by Cr. Assaf that Council accept the presentation of ION Brand Design as information and that Council approve Creative Direction #3 Moving Forward.	Administration will revisit the Town logo and tag line with Council.	In Progress
	<u>September 10, 2019 Council Meeting</u>		
293-19	Moved by Cr. Klumph that Council approve the following five installation locations for Solar Pathway Lights:		
	a) 2 in the Off-Leash Dog Park		Completed
	b) 1 near the baseball storage unit and the old concession in the Sportsgrounds		Completed

TOWN OF BARRHEAD

COUNCIL ACTION LIST REPORT ON RESOLUTIONS DIRECTING ADMINISTRATION - As of August 11, 2020

Resolution Number	Resolution	Comments	Status
	c) 2 on the walkway in Barr Manor	As a result of some feedback from adjacent landowners, the scope of the project will be re-visited by staff.	In Progress
	<u>July 9, 2019 Council Meeting</u>		
232-19	Moved by Cr. Assaf that Council donate the old traffic lights to the Chamber of Commerce and Mainstreet Merchants for a fundraising event.	Once the Town is approached by the two organizations, the lights will be delivered to them. Currently the lights are in storage.	Pending
	<u>July 5, 2019 Council Meeting</u>		
213-19	Moved by Cr. Oswald that Council accept the proposal submitted by Alberta Pipe Inspection Ltd. for the Sanitary Sewer CCTV Project in the amount \$144,000.00 + GST, with an additional 20% contingency amount of \$28,800.00 + GST to be included for the overall project.	The project is now completed. It was delayed due to COVID-19.	Completed
	<u>May 14, 2019 Council Meeting</u>		
145-19	Moved by Cr. Klumph that Council award the Wastewater Lagoon System Upgrades Project to Chandos Construction Ltd. in the amount of \$947,000.00 + GST and that Administration forward a Notice of Award letter to Chandos Construction Ltd.	In accordance to a recent update from our engineers, the target date for the completion of the project is now late October.	In Progress
154-19	Moved by Mayor McKenzie that Council adds the Agrena upstairs office space to the existing lease agreement of Fit for Motion, based on the existing cost per square foot rate, while doing the renovations of fresh paint, carpet cleaning or install new carpet to match the current carpet in the Fit for Motion Physiotherapy Clinic.	Renovations are completed. New lease agreement still needs to be finalized.	In Progress
	<u>February 12, 2019 Council Meeting</u>		
039-19	Moved by Cr. Assaf that Administration follow up with the Bowling Alley Association to review the existing agreement.	Administration is working on a new agreement similar to the one recently prepared for the Curling Club.	In Progress
	<u>January 22, 2019 Council Meeting</u>		
032-19	Moved by Cr. Assaf that Council approve Mr. K. David Campbell to conduct a utilities rates analysis and assessment, based on a project cost of \$31,500.00, to be funded from the water and sewer operating reserves.	Administration received a draft report in June-December, 2019. Administration needs to present it to Council for their review and consideration. The report includes 14 recommendations. Administration will provide their comments on the noted recommendations when the report is presented to Council.	In Progress



REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: September 8, 2020

Re: Bylaw No. 10-2020 – Community Standards Bylaw

1.0 PURPOSE:

For Council to pass all three readings to Bylaw No. 10-2020, adopting a new Community Standards Bylaw.

2.0 BACKGROUND AND DISCUSSION:

Based on recent circumstance involving, but not necessarily limited to unsightly properties, Administration has prepared a revised Community Standards Bylaw that would address these particular scenarios.

The proposed bylaw is not a substantial change from the existing one rather it provides some additional clarity and it includes an increase in penalties on a few offences.

The proposed additions to the bylaw are shown in red and bold print and any proposed deletions are shown with a strikethrough.

3.0 ALTERNATIVES:

3.1 Council pass all three readings to Bylaw No. 10-2020 being a bylaw to adopt a new Community Standards Bylaw, as presented.

3.2 Council instructs Administration to provide additional information to the draft Bylaw No. 10-2020, being a new Community Standards Bylaw and report back at the next Council Meeting.

3.3 Council accepts the report relating to a proposed new Community Standards Bylaw, as information.

4.0 FINANCIAL IMPLICATIONS:

Not applicable, as all enforcement matters will continue to be addressed within the existing operational budget.

5.0 INTERDEPARTMENTAL IMPLICATIONS:

Similar to the existing community standards bylaw, Enforcement Services will continue to work with property owners to address the issue(s) at hand.

6.0 SENIOR GOVERNMENT IMPLICATIONS:

Not applicable.

7.0 POLITICAL/PUBLIC IMPLICATIONS:

With an enhanced Community Standards Bylaw, it would provide additional clarity on the standards of privately held properties.

8.0 ATTACHMENTS:

8.1 By-law No. 10-2020.

9.0 RECOMMENDATIONS:

Council pass all three readings to Bylaw No. 10-2020 being a bylaw to adopt a new Community Standards Bylaw, as presented.

(Original signed by the CAO)
Edward LeBlanc
CAO

BYLAW 10-2020
COMMUNITY STANDARDS BYLAW

A BYLAW OF THE TOWN OF BARRHEAD A MUNICIPAL CORPORATION IN THE PROVINCE OF ALBERTA

WHEREAS, pursuant to Section 7 of the *Municipal Government Act*, R.S.A., 2000, a Municipal Council may pass Bylaws, for municipal purposes respecting the following matters:

- a) the safety, health and welfare of People and protection of Property
- b) nuisances including unsightly properties

WHEREAS, the *Municipal Government Act*, R.S.A. empowers a Municipal Council to impose a fine for infractions of a Bylaw;

NOW THEREFORE, the Municipal Council of the Town of Barrhead, in the Province of Alberta, duly assembled in a regular meeting, hereby enacts as follows:

PART I – PURPOSE, DEFINITIONS & INTEPRETATION

1 – PURPOSE

The purpose of this Bylaw is to regulate Property, and the conduct and activities of people on privately owned Properties and immediately adjacent areas in order to promote the safe, enjoyable and reasonable use of such properties for the benefit of all citizens of the Town.

2 – DEFINITIONS

Boulevard	has the same meaning as in the <i>Traffic Safety Act</i> ;
Building	includes anything constructed or placed on, in, over or under land, whether or not it is so affixed to the land as to become transferred without special mention in a transfer or sale of land;
CAO	means the Chief Administrative Officer or designate of the Town of Barrhead;
Enforcement Officer	means a Peace Officer, Bylaw Enforcement Officer, RCMP, or any other Person authorized by the Council of the Town of Barrhead to enforce the provisions of this Bylaw;
Highway	has the same meaning as in the <i>Traffic Safety Act</i> ;
Litter	means any solid or liquid material or product or combination of solid or liquid materials or products, including, but not limited to: (i) any rubbish, refuse, garbage, paper, package, container, bottle, can, manure, or sewage or the whole or a part of an animal carcass or; (ii) the whole or part of any article, raw or processed material, motor vehicle or other machinery, that is disposed of, or; (iii) any other material or product that is designated as litter in the Alberta Environmental Protection and Enhancement Act, as amended;
Municipal Council	means the Municipal Council of the Town of Barrhead;

Municipal Ticket	means a ticket issued on behalf of the Town which alleges an offence issued pursuant to the authority of a Bylaw of the Town of Barrhead;
Occupy/Occupies/Occupant	means a Person residing on or in or a Person who is in apparent possession or control of Property;
Owner	means: <ul style="list-style-type: none"> (i) in respect of land, the Person who is registered under the <i>Land Titles Act</i> as the Owner of the fee simple estate in the land; and (ii) in respect of Property other than land, the Person in lawful possession of it;
Person	means any individual, firm, partnership, association, corporation, trustee, executor, administrator, contractor, agent or other legal entity or representative;
Property	means any and all of a parcel of land or improvements on land, or items or personal property;
Sidewalk	has the same meaning as in the <i>Traffic Safety Act</i> ;
Structure	means a building or other thing erected or placed in, on, over or under land, whether or not it is so affixed to the land as to become transferred without special mention by a transfer or sale of the land;
Town	means the Municipal Corporation of the Town of Barrhead;
Violation Ticket	has the same meaning as in the <i>Provincial Offence Procedures Act</i> .

3 – INTERPRETATION

- a) This Bylaw may be referred to as the “Community Standards Bylaw.”
- b) Every provision of this Bylaw is independent of all other provisions and if any provision of this Bylaw is found to be invalid for any reason by a Court of Law, all other provisions of this Bylaw shall remain valid and enforceable.
- c) Marginal notes and headings in this Bylaw are for reference purposes only.
- d) Nothing in this Bylaw relieves a Person from complying with any Federal or Provincial law or regulation.
- e) Wherever the singular or masculine is used throughout this Bylaw, the same shall be construed as meaning the plural or feminine respectively.
- f) Where a word or term is defined by this bylaw, derivatives of that word or term will be interpreted to have the same general meaning of the defined word or term, as the context may require.

PART II - PROPERTY MAINTENANCE

1 - LAND & BUILDINGS

- a) ~~In this part, "Building" includes anything constructed or placed on, in, over or under land, whether or not it is so affixed to the land as to become transferred without special mention in a transfer or sale of land.~~
- b) For the purposes of this part, a person who owns or occupies land shall be considered to occupy that portion of Highway between the property line of that person's land and the center line of the Highway.
- c) A Person shall not cause or permit a nuisance or unsightly condition to exist on land they own or Occupy.
- d) ~~A nuisance or unsightly condition in respect of the land means land that shows signs of a serious disregard for general maintenance and upkeep, whether or not it is detrimental to the surrounding area, including but not limited to:~~
- e) **No owner or occupier shall cause or permit a nuisance or unsightly condition to exist on the property they own or occupy, that is detrimental to the surrounding area, including but not limited to:**
- i. excessive accumulation of material including building materials, appliances, household goods, boxes, tires, vehicle parts, whether of apparent value or not, etc.;
 - ii. loose litter, garbage or refuse, whether located in a storage area, collection area or elsewhere on the land;
 - iii. damaged, immobile, dismantled or derelict vehicles whether insured or registered or not;
 - iv. smelly or messy compost heaps;
 - v. unkempt grass or weeds on Property;
 - vi. production of dust, dirt or smoke;
 - vii. production of any generally offensive odour; and
 - iv. any tree shrub or other type of vegetation or any structure:
 - that interferes or could interfere with any public work or utility,
 - that obstructs any sidewalk adjacent to the land, or
 - that impairs visibility required for safe traffic flow at any intersection adjacent to the land.
- f) **Every owner or occupier shall ensure the steps, walkways, driveways, parking spaces etc. are maintained in good repair so as to allow the safe passage of emergency services under normal use and weather conditions.**

2 - UNOCCUPIED BUILDINGS

- a) A building normally intended for human habitation that is unoccupied shall have all doors or window openings in the building secured in a manner sufficient to prevent unauthorized entry into the building, while at the same time not detracting from the appearance of the building.
- b) The owner of a building that is unoccupied shall ensure that arrangements are made for maintaining the Property, including but not limited to:
- i. cutting the grass, removing the weeds and litter;
 - ii. maintaining any fence, retaining wall, or other improvements in good repair; and
 - iii. clearing snow, ice or any obstruction from any sidewalk adjacent to the said property.

3 - WATER, EAVES TROUGHS, DOWNSPOUTS

- a) No owner or occupant of a property shall allow a flow of water from a hose or similar device on the property to be directed towards an adjacent property if it is likely that the water from the hose or similar device will enter the adjacent Property.

- b) An owner or occupant of a property shall direct any rainwater, downspout or eaves trough on the property towards:
 - i. the front of the property;
 - ii. the rear of the property;
 - iii. a side yard which does not abut another property; or
 - iv. a side yard which abuts another property provided there is a minimum of 6 metres of permeable ground between the outfall of the downspout or eaves trough and the adjacent property.

4 – SNOW, ICE, DEBRIS & OBSTRUCTIONS

- a) The owner or occupant of any private property adjacent to a sidewalk shall be responsible for the removal of ice or snow from the sidewalk between their property adjacent to their property, within forty-eight (48) hours after the ice or snow has been deposited.
- b) No person shall remove snow, ice, dirt, debris or other materials from any sidewalk or other property and place such items:
 - i. onto any portion of a highway;
 - ii. onto any other public place adjacent to such property; or
 - iii. onto any private property other than their own.
- c) An Occupant or Person who rents, owns, or leases a Building shall be deemed responsible for any object or good disposed of or from the premises onto any portion of a Highway.
- d) Every Occupant or Owner of a Building abutting on or within 3 metres of any Highway or public place, shall remove snow or ice that has accumulated on the roof, eaves or awnings of the Building to the extent that a danger or risk is created to Persons passing below, or to the Property of others. Corrective action shall be undertaken immediately with due care for the warning and safety of Persons passing by or the Property of others.
- e) If water drips from a Building or awning upon a Sidewalk and or Highway, the Owner or occupier of the premises shall clean the Sidewalk or roadway portion thereof to prevent ice from forming thereon.
- f) No person shall place any goods, wares, merchandise or any other article upon a Sidewalk or Highway outside any shop, warehouse or building so as to obstruct pedestrian or vehicular traffic.
- g) Any sign, notice or other object placed on or beside a Highway or other public lands, shall be removed without notice or warning to the owner.

5 – CONSTRUCTION PRACTICES

- a) Any owner or occupant carrying out demolition, construction, renovation or improvements within Town shall be responsible for any damage to streets, lanes, Sidewalks, curb, gutters, water and sewer mains and lines, manholes, trees and landscaping as a result of the work being done.
- b) Any Person carrying out any demolition, construction, renovation or any improvement work within the Town shall:
 - i. ensure that all excavation and construction materials and debris are kept within the property lines of the lot or parcel of land upon which the work is done and ensure that the property is secure and does not pose a danger to public safety. Stockpiling of materials is not permitted on public streets or Boulevards;
 - ii. ensure that all existing sidewalks, curbs and gutters adjacent to the building/construction site must be protected and kept free of debris during construction and allow for safe passage of pedestrian traffic. Any damage caused by such work shall be repaired at the expense of the owner and/or the person the person doing the work;
 - iii. all construction material, debris and litter are to be confined to the lot or parcel upon which the work is done and cleared away regularly, and upon completion of construction.

PART III – MISCELLANEOUS RESTRICTIONS AND PROHIBITIONS

1. Unless otherwise lawfully authorized, no Person within Town limits, shall convey a firearm, pellet gun, B.B. gun, air gun, paintball gun or gas operated gun in which a round of ammunition is in the gun or in a magazine that is attached to the gun.
2. No Person shall discharge a firearm, pellet gun, B.B. gun, paint ball gun or gas-powered gun within the Town limits unless:
 - a) the CAO or a Peace Officer may authorize the discharge of a firearm or gun for animal control purposes, special events or within range facilities of a gun club or similar organizations.
3. No Person shall shoot an arrow from a bow of any nature, or discharge a sling shot or device of any kind which will propel a projectile, over, across, or along any portion of a Highway, public place or upon any land owned by the Town unless authorized by the Town.
4. No Person shall allow a vehicle to leak engine oil, transmission fluid or any environmentally harmful fluids of any type on to a public Highway or street within the Town. A vehicle leaking such fluids shall be deemed to constitute a danger to public safety and may be towed away and the fluids removed from the street at the expense of the registered Owner of the vehicle.
5. No Person shall dispose of anything into a sewer, manhole, or catch basin excepting those Persons authorized by issuance of a permit by the CAO and at those sites designated by that permit.
6. No Person shall tamper with or remove a manhole cover or valve cover from its seat-base without authorization by the CAO.
7. No Person other than the Owner or Occupant, Town representative or collection contractor shall interfere with, disturb the contents of, remove material from or add addition material to any waste collection container located on any residential or commercial Property within the Town.
8. No Person shall place or permit to be placed a refrigerator, freezer or other similar appliance on land they own or Occupy unless effective measures have been taken to prevent opening and closing of the appliance which may include:
 - a) the complete removal of the door;
 - b) removal of the door handle mechanism if this prevents opening and closing of the appliance;
 - c) removal of the door hinges; and
 - d) locking the appliance to prevent access.
9. No Person shall obstruct or hinder any Person, Peace Officer, Bylaw Enforcement Officer, staff member or contracted service provider in the exercise or performance of their powers, or the Town's powers, pursuant to this Bylaw.
10. No person shall place, deposit or throw or cause to be placed, deposited or thrown upon any Town property, including street, lane, sidewalk, parking lot, park, public facility or other public place or water course any refuse debris or litter.
- 11. No owner or occupant or employee of a resident or commercial business in Town shall:**
 - a) dispose of any litter at a location not designated by the Town as a disposal site.**
 - b) place any litter on any property at which they are not the owner or occupier of.**
 - c) place any litter into a container/dumpster/receptacle that has not been designated or registered for their use.**

PART IV – ENFORCEMENT

1 – OFFENCE

- a) A Person who contravenes, breaches or fails to comply with this Bylaw is guilty of an offence.
- b) In the case of an offence that is of a continuing nature, a contravention constitutes a separate offence for each day that the offence continues and a Person guilty of such an offence is liable to a fine in an amount not less than that established by this Bylaw for each such day.

2 – FINES AND PENALTIES

- a) A Person who contravenes, breaches or fails to comply with this Bylaw is guilty of an offence and is liable to a fine as listed in Schedule “A” of this Bylaw
- b) If a Municipal Tag is issued in respect of an offence, the Municipal Tag must specify the fine amount established by this Bylaw for the offence.
- c) A Person who commits an offence may, if a Municipal Tag is issued in respect of the offence, pay the fine amount established by this Bylaw for the offence and if the amount is paid on or before the required date, the Person will not be prosecuted for the offence.
- d) If a Violation Ticket is issued in respect of an offence, the Violation Ticket may:
 - i. specify the fine established by this Bylaw for the offence; or
 - ii. require a Person to appear in court without the alternative of making a voluntary payment;
 - iii. in the case of a corporation:
 - be served personally to any director or officer of the corporation
 - be served by delivering it personally to a Person apparently in charge of an office of the corporation at an address held out by the corporation to be its address; or
 - be served by mail addressed to the registered office of the corporation.
- e) Notwithstanding whether a Municipal Tag or Violation Ticket has been issued pursuant to this Bylaw, any Owner/Occupant who contravenes this Bylaw may also be issued an Order to Remedy pursuant to Sections 545 or 546 of *Municipal Government Act*.

3 – AUTHORITY TO ISSUE MUNICIPAL TAGS AND VIOLATION TICKETS

An Enforcement Officer employed by or contracted by the Town, is hereby authorized to issue Municipal Tickets or Violation Tickets pursuant to this Bylaw.

4 – AUTHORITY TO ENTER LANDS

- a) Without restricting any other power, duty or function granted by this bylaw, an enforcement officer may:
 - i. carry out any inspections to determine compliance with this bylaw;
 - ii. take any steps or carry out any actions required to enforce this bylaw;
 - iii. take any steps or carry out any actions required to remedy a contravention of this bylaw;

5 – APPEAL PROCEDURE

- a) The Owner or person who receives an Order pursuant to this Bylaw may request the CAO to review that Order by written notice.
 - i. the written request for a review of an Order issued must be received by the Town Administration within 7 days of the receipt of the Order;

- ii. upon receipt of a written appeal the CAO will review the Order, the enforcement file, the bylaw and any other materials provided therewith. The CAO may decide to uphold, vary or revoke the Order and will communicate in writing within 10 days of receipt of the appeal, including where applicable the date by which the upheld or varied Order must be complied with.

6 – SEVERABILITY

- a) All sections of this Bylaw are separate and severable. Should any section or part of this Bylaw be deemed invalid or inoperative by any court or administrative body for any reason, the remaining sections shall remain valid and in full force and effect.

7 – ADMINISTRATION

- a) Where the provisions of this Bylaw conflict with any other Bylaw enacted by The Town of Barrhead, the provisions of this Bylaw shall apply.
- b) Bylaw No. 01-2016 is hereby rescinded.

Read a first time this _____day of _____, A.D., 2020.

TOWN OF BARRHEAD

Mayor, Dave McKenzie

CAO, Edward LeBlanc

Read a second time this _____day of _____, A.D., 2020.

TOWN OF BARRHEAD

Mayor, Dave McKenzie

CAO, Edward LeBlanc

Read a third time this _____day of _____, A.D., 2020 and passed.

TOWN OF BARRHEAD

Mayor, Dave McKenzie

CAO, Edward LeBlanc

SCHEDULE “A”

Any person who is in contravention of any part of the following sections of this Bylaw shall be subject to:

OFFENCES	SECTION	PENALTY
No person shall cause or permit a nuisance or unsightly condition to exist on the land	1(c) (d)	\$150.00
Failure to secure an unoccupied/abandoned building	2(a)	\$100.00
Failure to maintain the property of an unoccupied/abandoned building.	2(b)	\$100.00
Drainage	3	\$100.00
Snow removal, ice & debris	4	\$150.00
Construction Practices	5	\$150.00
Miscellaneous restrictions	Part III, Sections 1-10	\$150.00

Land & Building	Part II Section 1	\$300.00
Unoccupied Buildings	Part II Section 2	\$300.00
Water Runoff	Part II Section 3	\$100.00
Snow removal, ice & debris	Part II Section 4	\$150.00
Construction Practices	Part II Section 5	\$150.00
Miscellaneous Restrictions & Prohibitions	Part III, Sections 1-11	\$150.00

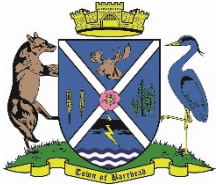
Contravention of any and each Bylaw provision:

Second Offence
within any twelve (12) month period

Double the above Penalties

Third and Subsequent Offence
within any twelve (12) month period

Triple the above Penalties



Item No. 11(a)

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: September 8, 2020

Re: Correspondence Items

Item # 1 Letter from the Barrhead & District Historical Society, requesting a letter of support for the Society's application for the Alberta Community Facility Enhancement Program.

Recommendation:

That Council accept the letter from the Barrhead & District Historical Society, as information and provide a letter of support for their application for the Alberta Community Facility Enhancement Program.

Item # 2 Letter from AltaGas Utilities dated August 2020, providing information to the Town of Barrhead regarding the total revenues derived from the delivery tariff.

Recommendation:

That Council accept the letter from AltaGas Utilities dated August 2020, regarding the total revenues derived from the delivery tariff, as information and to defer the matter to the 2021 budget deliberation meetings.

(Original signed by the CAO)
Edward LeBlanc
CAO

BARRHEAD & DISTRICT HISTORICAL SOCIETY
Box 4122, Barrhead, Alberta T7N 1A1
Email: barrheadcentennialmuseum@gmail.com

To: Town of Barrhead
County of Barrhead

Dear Sirs:

The Barrhead Historical Society is currently in the process of applying for a Community Facility Enhancement Grant to get some work done at the museum. We hope to complete the overall painting of the inside of our main building: e.g. ceilings, walls and other surfaces. As well, we want to change all our lighting to Led's. As is our policy, all work will be awarded to local contractors.

Therefore, we are respectfully asking you for a letter of support for our project. We need to submit our application before the September 15th deadline.

Thank you for your kind attention.
Elsie Measures, Treasurer



AltaGas Utilities Inc.
5509 45th Street
Leduc AB T9E 6T6

main 780.986.5215
fax 780.986.5220

August 2020

Mayor David McKenzie and Council
Town of Barrhead
P.O. Box 4189
Barrhead, AB T7N 1A2

Dear Mayor McKenzie and Council,

Re: TOTAL REVENUES DERIVED FROM DELIVERY TARIFF

As per Section 4 (a) of the Natural Gas Distribution Franchise Agreement currently in effect between the Town of Barrhead and AltaGas Utilities Inc., this correspondence serves to fulfill the Company's obligation to provide the Municipality with the following information:

1. The total revenues that were derived from the Delivery Tariff within the Municipal Area for the prior calendar year; and
2. An estimate of total revenues to be derived from the Delivery Tariff with the Municipal Area for the next calendar year.

This is provided to assist the Town with its budgeting process and to determine whether a percentage change to the current franchise fee is necessary for the next calendar year. If a fee percentage change is necessary, the Municipality should advise the Company in writing of the franchise fee to be charged by November 15, 2020. Failing notification, the current franchise fee percentage of **16.00%** will remain unchanged.

	2019 Actuals	2021 Estimates
Delivery Revenues (Rate 1, 11, 2 & 12)	\$2,215,991.48	\$2,374,748.44
Delivery Revenues (Rate 3 & 13)	37,968.05	42,055.39
Total Delivery Revenues	\$2,253,959.52	\$2,416,803.84

2019 Actual Franchise

\$360,633.29

2021 Estimated Franchise Fee

\$386,688.61

If you have any questions regarding this process or about the information provided, please contact me directly at (780) 980-7305 or via email at irichelh@agutl.com. I look forward to hearing from you.

Sincerely,

AltaGas Utilities Inc.

Irv Richelhoff
Supervisor, Business Development