

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD
TOWN COUNCIL HELD TUESDAY, APRIL 28, 2020,
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

PRESENT Mayor McKenzie, Crs: T. Assaf, D. Kluin, R. Klumph, S. Oswald, L. Penny and D. Smith

Officials: Ed LeBlanc, CAO, Kathy Vickery, Director of Corporate Services and Cheryl Callihoo, Director of Development & Legislative Services

Others: Barry Kerton, Barrhead Leader

ABSENT

CALL TO ORDER

Mayor McKenzie called the meeting to order at 5:30 p.m.

MOMENT OF SILENCE

Mayor McKenzie asked that a Moment of Silence be given for Constable Heidi Stevenson and the people of Nova Scotia.

AGENDA

The agenda was reviewed.

133-20

Moved by Cr. Klumph that the agenda be accepted as presented/with the following additions:

- 8(a) Council Reports
 - Barrhead Accessibility Coalition Report
 - Family Community Support Services Report
 - Library Report
 - Yellowhead East Community Futures
- 11(d) Alberta Community and Social Services, Rajan Sawhney, Minister of Community and Social Services

CARRIED UNANIMOUSLY

CONFIRMATION OF MINUTES

The Minutes of the Town Council Regular Meeting of April 14, 2020 were reviewed.

134-20

Moved by Cr. Klumph that the Minutes of the Town Council Regular Meeting of April 14, 2020 be accepted as presented.

CARRIED UNANIMOUSLY

DELEGATION

Mayor McKenzie and Council welcomed Sergeant Dodds of the RCMP at 5:33 p.m.

Sergeant Dodds reviewed 2019-2020 statistics and current staffing. He stated that property crimes (break and enters) have increased and person crimes have increased. He continued the review of stats with Council and answered questions. He stated that they are fully staffed with the exception of the Corporal position.

Sergeant Dodds presented to Council an overview of the 2020-2021 Annual Performance Plan. The priority is crime reduction and police visibility. He will continue Town Hall meetings and public forums when safe to do so. The School Resource position to be maintained.

EXITED

Mayor McKenzie and Council thanked Sergeant Dodds for his presentation and he exited the Chambers at 6:03 p.m.

MONTHLY BANK STATEMENT

The Monthly Bank Statement for the month ended March 31, 2020, was received.

135-20

Moved by Cr. Oswald that Council approve the Monthly Bank Statement for the month ended March 31, 2020, as presented.

CARRIED UNANIMOUSLY

**2019 ANNUAL REPORT AND
AUDITOR'S MANAGEMENT
LETTER**

The 2019 Annual Report and Auditor's Management letter was reviewed.

CAO, Edward LeBlanc reviewed with Council.

136-20

Moved by Cr. Penny that Council approves the 2019 Annual Report, as presented, and further; Council accepts the Auditor's Management letter dated February 7, 2020 regarding the Town of Barrhead's 2019 Audited Financial Statements, as information.

CARRIED UNANIMOUSLY

**2020 OPERATING AND
CAPITAL BUDGETS**

The 2020 Operating and Capital Budgets were reviewed.

CAO, Edward LeBlanc and Kathy Vickery, Director of Corporate Services presented and reviewed with Council and answered Council's questions regarding assessment.

137-20

Moved by Cr. Klumph that Council adopt the 2020 Operating Budget with Revenues of \$14,515,061.00 and Expenses of \$14,497,115.00, plus the amortization expense budget of \$1,920,200.00, for a surplus of \$17,946.00 and the Capital Revenues and Expenses Budgets of \$7,814,624.00, which includes maintaining the municipal portion of the residential, non-residential, farmland and machinery and equipment property tax rates for 2020, as presented.

CARRIED UNANIMOUSLY

**REPORTS TO
COUNCIL**

The following Reports to Council as of April 28, 2020, was reviewed:

- Barrhead Accessibility Coalition Report
- Family Community Support Services Report
- Library Report
- Yellowhead Community Futures

138-20

Moved by Cr. Klumph that the following Reports to Council as of April 28, 2020 be accepted as information:

- Barrhead Accessibility Coalition Report
- Family Community Support Services Report
- Library Report
- Yellowhead Community Futures

CARRIED UNANIMOUSLY

**MINUTES TO
COUNCIL**

The following Minutes to Council were reviewed:

- Barrhead & District Family & Community Support Services Society Meeting – February 20, 2020

139-20

Moved by Cr. Penny that the Minutes to Council be accepted as information.

CARRIED UNANIMOUSLY

**BYLAW 06-2020, PROPERTY TAX
INSTALLMENT PLAN BYLAW**

Bylaw 06-2020, the Property Tax Installment Plan Bylaw, was reviewed.

CAO, Edward LeBlanc presented and reviewed with Council.

140-20

Moved by Cr. Assaf that Council give Bylaw 06-2020, the Property Tax Installment Plan Bylaw, first reading.

CARRIED UNANIMOUSLY

141-20

Moved by Cr. Klumph that Council give Bylaw 06-2020, the Property Tax Installment Plan Bylaw, second reading.

CARRIED UNANIMOUSLY

142-20 Moved by Cr. Oswald that Bylaw 06-2020, the Property Tax Installment Plan Bylaw, be presented for third reading.

CARRIED UNANIMOUSLY

143-20 Moved by Cr. Kluin that Council give Bylaw 06-2020, the Property Tax Installment Plan Bylaw, third reading.

CARRIED UNANIMOUSLY

**CORRESPONDENCE
ITEMS**

The following correspondence items was reviewed:

Letter from Alberta Municipal Affairs regarding the 2020 Ministerial Orders that replaced previous Ministerial Orders. Ministerial Order MAG: 014/20 deals specifically with various assessment-related timelines and Ministerial Order MAG: 036/20 deals with timeline extensions for financial reporting and other routine activities that are non-assessment-related items.

144-20 Moved by Cr. Penny that Council accept the letter from Alberta Municipal Affairs regarding the 2020 Ministerial Orders that extended timeframes under the Municipal Government Act for a wide variety of activities for municipalities and residents, as information.

CARRIED UNANIMOUSLY

Letter from Barrhead & District Family and Community Support Services Society dated April 23, 2020 regarding them being a successful recipient of one of the Family Resource Networks grant contracts with Alberta Children's Services Family and Community Resiliency Division.

145-20 Moved by Cr. Penny that Council accept the letter from Barrhead & District Family and Community Support Services Society dated April 23, 2020 regarding them being a successful recipient of one of the Family Resource Networks grant contracts with Alberta Children's Services Family and Community Resiliency Division, as information.

CARRIED UNANIMOUSLY

Letter from Legislative Assembly Alberta, Glenn van Dijken, MLA dated April 15, 2020 regarding the allocation of funds from the 2020 Capital Plan and the budget for capital maintenance projects in 2020.

146-20 Moved by Cr. Assaf that Council accept the letter from Legislative Assembly Alberta, Glenn van Dijken, MLA dated April 15, 2020 regarding the allocation of funds from the 2020 Capital Plan and the budget for capital maintenance projects in 2020, as information.

CARRIED UNANIMOUSLY

Letter from Alberta Community and Social Services, dated April 27, 2020 regarding Ministerial Order No. 2020-15, FCSS programs will have more flexibility in providing secure access to food for vulnerable Albertans.

147-20 Moved by Cr. Kluin that Council accept the letter from Alberta Community and Social Services, dated April 27, 2020 regarding Ministerial Order No. 2020-15, FCSS programs will have more flexibility in providing secure access to food for vulnerable Albertans, as information.

CARRIED UNANIMOUSLY

**FOR THE GOOD
OF COUNCIL**

Cr. Penny commended the Public Works Department on the street cleaning.

Cr. Klumph commended the Parks and Recreation Department on starting park maintenance.

**CLOSED SESSION – LEGAL UPDATE
FOIP ACT SECTION 16(1) AND 29(1)**

148-20 Moved by Cr. Penny that Council go in closed session at 6:32 p.m.

CARRIED UNANIMOUSLY

OUT OF CLOSED SESSION

149-20 Moved by Cr. Penny that Council come out of closed session at 7:00 p.m.

CARRIED UNANIMOUSLY

ADJOURN

150-20 Moved by Cr. Penny that the Council Meeting be adjourned at 7:00 p.m.

CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

Mayor, David McKenzie

CAO, Edward LeBlanc