

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD
TOWN COUNCIL HELD TUESDAY, MARCH 24, 2026,
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

PRESENT Mayor Assaf, C. Botros, S. Fylyshstan, D. Kluin, A. Oswald, and D. Sawatzky,

ABSENT D. Smith

Officials: Collin Steffes, CAO, Jenny Bruns, Director of Planning, Economic Development & Legislative Services; Jennifer Mantay, Director of Corporate Services; Shallon Touet, Director of Parks and Recreation; and Jodie Lyons, Municipal Coordinator.

OTHERS Barry Kerton, Barrhead Leader; Sgt. Hack, and Cpl. Vincente, RCMP.

CALL TO ORDER Mayor Assaf called the meeting to order at 5:33 p.m.

AGENDA The agenda was reviewed with a proposed addition.

105-26 Moved by Cr. Sawatzky that the agenda be accepted and accepted with the following addition:

- In-Camera Item: Advice from Officials: in line with Section 197 of the MGA and Section 29(a) of ATIA.

CARRIED UNANIMOUSLY

CONFIRMATION OF MINUTES

The Minutes of the Regular Town Council Meeting of March 10, 2026, were reviewed.

106-26 Moved by Cr. Kluin that the Minutes of the Regular Town Council Meeting of March 10, 2026, be approved as presented.

CARRIED UNANIMOUSLY

DELEGATIONS

**RCMP
BARRHEAD DETACHMENT**

ENTERED Mayor Assaf and Council welcomed Sgt. Hack and Cpl. Vincente from the RCMP, Barrhead Detachment at 5:35 p.m.

Sgt. Hack from the RCMP, Barrhead Detachment presented and spoke about crime statistics and discussed the Town's requested priorities for the current year. Sgt. Hack also shared that we will be seeing the return of two members in addition to welcoming two new recruits and one experienced officer later this year.

EXITED Mayor Assaf and Council thanked Sgt. Hack and Cpl. Vincente from the RCMP, Barrhead Detachment he exited Chambers at 5:51 p.m.

107-26 Moved by Cr. Sawatzky that Council accept the presentation from Sgt. Hack and Cpl. Vincente.

CARRIED UNANIMOUSLY

OLD BUSINESS

STARS PARTNERSHIP

Jennifer Mantay, Director of Corporate Services presented to Council to consider annual funding to STARS Air Ambulance.

108-26 Moved by Cr. Oswald that Council defer the request from STARS Air Ambulance to the 2027 budget deliberations.

CARRIED UNANIMOUSLY

NEW BUSINESS

**FITNESS EQUIPMENT
DONATION – BLUE HERON**

Shallon Touet presented to Council to seek Council direction on whether Administration should proceed with a detailed inspection and cost analysis of the donated hydraulic fitness equipment offered to the Town at no cost.

109-26 Moved by Cr. Sawatzky that Council direct Administration to bring forward a proposal for an update to the Town's Recreation Master Plan, as part of the 2027 budget deliberations.

CARRIED UNANIMOUSLY

110-26 Moved by Cr. Kluin that Council direct Administration to decline the offer of the fitness equipment for municipal use and direct Administration to work with the donor to identify another local community organization or group that may benefit from the equipment.

CARRIED UNANIMOUSLY

**NON-RESIDENTIAL TAX
INCENTIVE BYLAW**

Jenny Bruns, Director of Planning, Economic Development and Legislative Services presented to Council to consider developing a Non-Residential Tax Incentive Bylaw that provides a short-term municipal property tax incentive for new or expanded commercial and industrial development within the Town of Barrhead.

111-26 Moved by Cr. Kluin that Council direct Administration to draft a non-residential tax incentive bylaw for consideration.

CARRIED UNANIMOUSLY

**MONTHLY BANK STATEMENT
FEBRUARY 28, 2026**

Jennifer Mantay, Director of Corporate Services presented to Council to accept the Monthly Bank Statement to February 28, 2026, as presented.

112-26 Moved by Cr. Oswald that Council accepts the Monthly Bank Statement, to February 28, 2026, as information.

CARRIED UNANIMOUSLY

COUNCIL REPORTS

The following Reports to Council as of March 24, 2026, were reviewed:

- (a) Family & Community Support Services – Cr, Oswald
- (b) Barrhead Indigenous Committee - Cr. Oswald
- (b) Barrhead Chamber of Commerce – Cr. Oswald
- (c) Accessibility Coalition – Cr. Kluin
- (d) Japanese Delegation Dinner – Cr. Botros
- (e) EOEP Course, Loan Management – Cr. Botros
- (f) Community Futures Yellowhead East – Cr. Botros
- (g) Barrhead Library Board – Cr. Botros
- (h) Woman’s Conference – Cr. Botros

113-26

Moved by Cr. Botros that the following Reports to Council as of March 24, 2026 be accepted as information:

- (a) Family & Community Support Services – Cr, Oswald
- (b) Barrhead Indigenous Committee - Cr. Oswald
- (b) Barrhead Chamber of Commerce – Cr. Oswald
- (c) Accessibility Coalition – Cr. Kluin
- (d) Japanese Delegation Dinner – Cr. Botros
- (e) EOEP Course, Loan Management – Cr. Botros
- (f) Community Futures Yellowhead East – Cr. Botros
- (g) Barrhead Library Board – Cr. Botros
- (h) Woman’s Conference – Cr. Botros

CARRIED UNANIMOUSLY

MINUTES TO COUNCIL

The following Minutes to Council were reviewed:

- Barrhead Chamber Minutes – February 19, 2026
- Barrhead Chamber Executive Meeting – March 11, 2026

114-26

Moved by Cr. Kluin that the Minutes to Council be accepted as information and as presented.

- Barrhead Chamber Minutes – February 19, 2026
- Barrhead Chamber Executive Meeting – March 11, 2026

CARRIED UNANIMOUSLY

CORRESPONDENCE

The following correspondence to Council was reviewed:

- Fortis Alberta Electric Meter Upgrade in Barrhead

115-26

Moved by Cr. Sawatzky that the correspondence to Council is accepted as information.

CARRIED UNANIMOUSLY

**FOR THE GOOD
OF COUNCIL**

Cr. Kluin wished to congratulate the Pembina Arts Festival for hosting a successful event.
Mayor Assaf added there was a great turn out and understood 1/3 of the exhibits were sold.

RECESSED

116-26 Moved by Cr. Kluin that the Council Meeting be recessed at 6:31 p.m.

CARRIED UNANIMOUSLY

RECONVENE

117-26 Moved by Cr. Sawatzky that the Regular Council Meeting reconvene at 7:05 p.m.

CARRIED UNANIMOUSLY

**IN-CAMERA
ADVICE FROM OFFICIALS
PER 197 MGA, SEC 29(1), ATIA**

118-26 Moved by Cr. Kluin that the Regular Council Meeting move in-camera at 7:05 p.m.

CARRIED UNANIMOUSLY

**OUT OF CLOSED
SESSION**

119-26 Moved by Cr. Kluin that the Regular Council Meeting move out of closed session at 7:28 p.m.

CARRIED UNANIMOUSLY

**SCHEDULE MUNICIPAL
MEETING**

Moved by Cr. Oswald that Council direct Administration to schedule a meeting with partner municipal CAOs and respective Council representatives to explore partnership options.

CARRIED UNANIMOUSLY

ADJOURN

120-26 Moved by Cr. Oswald that the Council Meeting be adjourned at 7:29 p.m.

CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

Mayor, Ty Assaf

CAO, Collin Steffes