

**MINUTES OF THE ORGANIZATIONAL MEETING  
OF THE BARRHEAD TOWN COUNCIL  
HELD TUESDAY, OCTOBER 28, 2025 @ 5:30 P.M.  
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS**

**PRESENT** Mayor Assaf, C. Botros, S. Fylyshtan, D. Kluin, A. Oswald, D. Sawatzky and D. Smith.

Officials: Collin Steffes, CAO, Jennifer Mantay, Director of Corporate Services, Jenny Bruns, Director of Planning and Economic Development and Legislative Services, and Jodie Lyons, Municipal Coordinator

Others: Barry Kerton, Barrhead Leader

**CALL TO ORDER** Mayor Assaf called the meeting to order at 5:30 p.m.

**CONSIDERATION OF AGENDA**

The Agenda was reviewed.

323-25 Moved by Cr. Smith that the agenda be accepted as presented.

CARRIED UNANIMOUSLY

**DEPUTY MAYOR APPOINTMENTS**

The Deputy Mayor appointments for 2025-2026 were reviewed.

324-25 Moved by Cr. Kluin that the Deputy Mayor appointments for 2025-2026 be as follows:

Dates	Appointed as Deputy
November – December 2025:	Cr. Oswald
January – February 2026:	Cr. Smith
March – April 2026:	Cr. Kluin
May – June 2026:	Cr. Sawatzky
July – August 2026:	Cr. Fylyshtan
September – October 2026:	Cr. Botros

CARRIED UNANIMOUSLY

**COUNCIL APPOINTMENTS  
TO STANDING COMMITTEES, BOARDS  
COMMISSIONS & OTHER APPOINTMENTS**

Council reviewed the list of Standing Committees, Boards, Commissions and Other Appointments.

325-25

Moved by Cr. Sawatzky that Council approve the list of Committees, Boards and Commissions with appointments as follows.

<b>Committee, Boards, Commissions</b>	<b>Council Appointments</b>
Barrhead Accessibility Coalition	Cr. Kluin
Barrhead Attraction & Retention Committee	Cr. Botros
Barrhead & Area Regional Crime Coalition (BARCC)	Cr. Kluin
Barrhead & District Social Housing Authority	Cr. Smith
Barrhead & District Historical Society	Cr. Fylyshtan
Barrhead Exhibition Association & Agricultural Society	Cr. Oswald Alt.: Cr. Sawatzky
Barrhead Regional Airport Committee	Cr. Kluin Cr. Botros
Barrhead Regional Fire Services Committee	Cr. Smith Cr. Sawatzky
Barrhead Regional Landfill Committee	Cr. Kluin Cr. Fylyshtan
Barrhead Regional Water Commission	Cr. Smith Cr. Oswald Alt.: Cr. Fylyshtan
Capital Region Assessment Services Commission	Cr. Fylyshtan
Chamber of Commerce	Cr. Oswald
Community Futures Yellowhead East	Cr. Botros
Family & Community Support Services Society	Cr. Oswald Cr. Fylyshtan
Intermunicipal Collaboration Framework Committee	Cr. Sawatzky Cr. Smith Alt.: Cr. Kluin
Library Board	Cr. Botros
Municipal Planning Commission	Cr. Sawatzky Cr. Oswald Cr. Fylyshtan Alt.: Cr. Botros
Subdivision & Development Appeal Board	Cr. Smith
Twinning Committee	Cr. Botros
Yellowhead Regional Library Board	Cr. Botros Alt.: Cr. Fylyshtan

CARRIED UNANIMOUSLY

**ADJOURN**

326-25                      Moved by Cr. Oswald that Council adjourn the Organizational Meeting at 5:56 p.m.

CARRIED UNANIMOUSLY

**TOWN OF BARRHEAD**

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Mayor, Ty Assaf

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CAO, Collin Steffes