

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD
TOWN COUNCIL HELD TUESDAY, MARCH 10, 2020,
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

PRESENT

Mayor McKenzie, Crs: T. Assaf, D. Kluin, R. Klumph, S. Oswald, L. Penny and D. Smith

Officials: Ed LeBlanc, CAO, Kathy Vickery, Director of Corporate Services and Cheryl Callihoo, Director of Development & Legislative Services

Others: Barry Kerton, Barrhead Leader

ABSENT

CALL TO ORDER

Mayor McKenzie called the meeting to order at 5:30 p.m.

AGENDA

The agenda was reviewed.

079-20

Moved by Cr. Assaf that the agenda be accepted as with the following additions:

- 7(f) Sweeper Purchase
- 7(g) Curling Rink Roof
- 7(h) ADLC Discussion
- 8(a) ARC Meeting Report
- Delete 7(d) – Policy 26-002

CARRIED UNANIMOUSLY

CONFIRMATION OF MINUTES

The Minutes of the Town Council Regular Meeting of February 25, 2020 were reviewed.

080-20

Moved by Cr. Klumph that the Minutes of the Town Council Regular Meeting of February 25, 2020 be accepted with the following changes:

- For Good of Council – Cub Car Race was February 22, not February 24.
- Cr. Klumph attended the Emperor of Japan's Birthday Party.
- There were 300 participants at the Rotary Music Festival, final concert was at the Lutheran Church, not United Church.

CARRIED UNANIMOUSLY

The Minutes of the Town Council Special Meeting of March 3, 2020 were reviewed.

081-20

Moved by Cr. Penny that the Minutes of the Town Council Special Meeting of March 3, 2020 be accepted.

CARRIED UNANIMOUSLY

DELEGATION

Mayor McKenzie and Council welcomed Ms. Michelle Jones, Manager of Community Futures Yellowhead East at 5:35 p.m.

Ms. Michelle Jones presented to Council an overview of the results from the Business Diversification Strategy Report and provided some information on upcoming Business Education Training Sessions and Lemonade Day.

Ms. Jones provided an update on Economic Development and advised Community Futures has invested \$300,000.00 in the Barrhead area. She also advised Community Futures has applied for another grant in hopes to hire a consultant to do research on behalf of the communities. She discussed partnering with communities and do training sessions and asked Council to proclaim June 20 as Lemonade Day and sponsor a prize category.

EXITED

Mayor McKenzie and Council thanked Ms. Michelle Jones for her presentation and she exited the Chambers at 6:02 p.m.

082-20

Moved by Cr. Klumph that Council accepts the presentation from Ms. Michelle Jones, Manager of Community Futures Yellowhead East, as information.

CARRIED UNANIMOUSLY

ENTERED

Director of Parks & Recreation, Shallon Touet entered the Chambers at 6:05 p.m.

**CURLING RINK
ROOF**

CAO, Ed LeBlanc presented the mechanical repairs and rink roof replacement project and discussed with Council.

083-20

Moved by Cr. Klumph that Council accept the bid from Jen-Col Construction Ltd. for the Curling Rink mechanical repairs and rink roof replacement project in the amount of \$456,075.00 and an additional cost for engineering and contingency in the amount of \$75,108.00, for a total project cost of \$531,183.00 and be fully funded from the Municipal Sustainability Initiative Capital Grant.

CARRIED UNANIMOUSLY

EXITED

Director of Parks & Recreation, Shallon Touet exited the Chambers at 6:15 p.m.

**2019 AUDITED FINANCIAL STATEMENTS
& 2019 AUDITED FINANCIAL INFORMATION
RETURN**

The 2019 Audited Financial Statements and 2019 Audited Financial Information Return, following the audit of the financial records for the Town of Barrhead, were presented for Council's review.

Director of Corporate Services, Kathy Vickery presented and answered questions regarding the 2019 Audited Financial Statements and 2019 Audited Financial Information Return.

Cr. Klumph thanked the staff for looking after the Town's Finances so diligently.

084-20

Moved by Cr. Klumph that Council accept the 2019 Audited Financial Statements and 2019 Audited Financial Information Return.

CARRIED UNANIMOUSLY

**MONTHLY BANK
STATEMENT**

The Monthly Bank Statement for the month ended January 31, 2020, was received.

085-20

Moved by Cr. Oswald that Council approve the Monthly Bank Statement for the month ended January 31, 2020, as presented.

CARRIED UNANIMOUSLY

**POLICY #26-019, PEACE OFFICER
BODY WORN CAMERA POLICY &
PROCEDURE STATEMENT**

The proposed new Policy 26-019, Peace Officer Body Worn Camera Policy and Procedure Statement is being brought forward for approval.

CAO, Edward LeBlanc presented to Council and discussed the following amendments:

- 5(a) – Fifth bullet - Change reporting to CAO
- 6(a) – Change to reporting to CAO
- 6(b) – Delete the Second Bullet

086-20

Moved by Cr. Penny that Council approve the proposed new Peace Officer Body Worn Camera Policy and Procedure #26-019, with the following amendments:

- 5(a) – Fifth bullet - Change reporting to CAO
- 6(a) – Change to reporting to CAO
- 6(b) – Delete the Second Bullet

CARRIED UNANIMOUSLY

**TEMPORARY ROAD
CLOSURE REQUEST**

A letter from Northwest Regional Focus on 4-H 2020 is requesting a portion of 57 Avenue be closed for their event, was received.

CAO, Edward LeBlanc presented the request to Council.

087-20

Moved by Cr. Smith that Council approve the request by Northwest Regional Focus on 4-H 2020 and close a portion of 57 Avenue for their event scheduled for July 3-5, 2020, as presented.

CARRIED UNANIMOUSLY

**STREET
SWEEPER**

CAO, Ed LeBlanc, presented the purchase of a Street Sweeper to Council.

088-20

Moved by Cr. Kluin that Council approve the purchase of the 2020 Global M4 HSD Sweeper from Raymax Equipment Sales Ltd. in the amount of \$343,900.00 plus GST with funds deriving from the Sweeper Capital Reserve in the amount of \$97,900.00 and \$246,000.00 from the Municipal Sustainability Initiative Capital Grant.

CARRIED UNANIMOUSLY

**ALBERTA DISTANCE LEARNING
CENTRE (ADLC)**

Cr. Kluin asked if the Town has reached out to the school division to offer its support of the possible potential funding cut back to the ADLC. Mayor McKenzie advised the school board is keeping the Town informed and will provide further information when it becomes available.

**REPORTS TO
COUNCIL**

The following Reports to Council as of March 10, 2020, was reviewed:

- Agricultural Society
- CAO's Report

089-20

Moved by Cr. Assaf that the following Reports to Council as of March 10, 2020 be accepted as information:

- Agricultural Society
- CAO's Report
- Single Use Plastic – Cr. Assaf advised he has brought to a Chamber Meeting and has received positive feed back
- ARC Report (Doctor Recruiting Attraction & Retention Committee)

CARRIED UNANIMOUSLY

090-20

Moved by Cr. Assaf that Administration proceed with a mandatory Council Orientation after each General Election.

CARRIED UNANIMOUSLY

**BYLAW 03-2020, LAND USE
AMENDMENT BYLAW**

CAO, Ed LeBlanc, presented the Bylaw 03-2020, the Land Use Bylaw Amendment, to Council.

091-20

Moved by Cr. Klumph that Council give Bylaw 03-2020, the Land Use Amendment Bylaw, first reading and set a Public Hearing for Bylaw 03-2020, the Land Use Amendment Bylaw for Tuesday, April 14, 2020 at 5:30 p.m.

CARRIED UNANIMOUSLY

**BYLAW 04-2020, DESIGNATED
MANUFACTURED HOME
SUPPLEMENTARY
ASSESSMENT BYLAW**

Bylaw 04-2020, the Designated Manufactured Home Supplementary Assessment Bylaw, was presented.

092-20

Moved by Cr. Smith that Council give Bylaw 04-2020, the Designated Manufactured Home Supplementary Assessment Bylaw, first reading.

CARRIED UNANIMOUSLY

093-20

Moved by Cr. Klumph that Council give Bylaw 04-2020, the Designated Manufactured Home Supplementary Assessment Bylaw, second reading.

CARRIED UNANIMOUSLY

094-20

Moved by Cr. Assaf that Council give Bylaw 04-2020, the Designated Manufactured Home Supplementary Assessment Bylaw, be presented for third reading.

CARRIED UNANIMOUSLY

095-20 Moved by Cr. Oswald that Council give Bylaw 04-2020, the Designated Manufactured Home Supplementary Assessment Bylaw, third reading.

CARRIED UNANIMOUSLY

CORRESPONDENCE

096-20 Moved by Cr. Penny to accept as information.

CARRIED UNANIMOUSLY

FOR THE GOOD OF COUNCIL

Cr. Assaf commended the Barrhead Bombers for a great season.

Cr. Penny informed Council how a new resident was very impressed with the amenities of the community.

RECESSED

097-20 Moved by Cr. Penny to recess the meeting at 7:04 p.m.

CARRIED UNANIMOUSLY

RECONVENED

098-20 Moved by Cr. Smith to reconvene the meeting at 7:32 p.m.

CARRIED UNANIMOUSLY

**CLOSED SESSION – LEGAL UPDATE
FOIP ACT SECTION 16(1) AND 29(1)**

099-20 Moved by Cr. Klumph that Council go in closed session at 7:32 p.m.

CARRIED UNANIMOUSLY

OUT OF CLOSED SESSION

100-20 Moved by Cr. Penny that Council come out of closed session at 8:02 p.m.

CARRIED UNANIMOUSLY

ADJOURN

101-20 Moved by Cr. Klumph that the Council Meeting be adjourned at 8:02 p.m.

CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

Mayor, David McKenzie

CAO, Edward LeBlanc