

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD
TOWN COUNCIL HELD TUESDAY, APRIL 28, 2026
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

- PRESENT** Mayor Assaf, C. Botros, D. Kluin, S. Fylyshstan, A. Oswald, and D. Sawatzky,
- ABSENT** Cr. Smith, , Jenny Bruns, Director of Planning, Economic Development & Legislative Services; and Jennifer Mantay, Director of Corporate Services
- Officials: Collin Steffes, CAO, and Jodie Lyons, Municipal Coordinator
- OTHERS** Barry Kerton, Barrhead Leader, Michelle Jones, Executive Director Community Futures Yellowhead East (Online)
- CALL TO ORDER** Mayor Assaf called the meeting to order at 5:30 p.m.
- AGENDA** The agenda was reviewed.
- 137-26 Moved by Cr. Sawatzky that the agenda be accepted as presented.

CARRIED UNANIMOUSLY

CONFIRMATION OF MINUTES

- The Minutes of the Regular Town Council Meeting of April 14 2026, were reviewed.
- 138-26 Moved by Cr. Botros that the Minutes of the Regular Town Council Meeting of April 14, 2026, be approved with amendment to correct motion numbering.

CARRIED UNANIMOUSLY

DELEGATION

COMMUNITY FUTURES YELLOWHEAD EAST

Mayor Assaf and Council welcomed Michelle Jones, Executive Director, Community Futures Yellowhead East virtually to the meeting at 5:32 p.m.

Ms. Jones presented information from the 2026 Annual Review. Included in her presentation was the investment outcomes from the Regional Relief & Recovery Fund as well as information about other loan programs supporting entrepreneurs. Michelle Jones also presented information about the Regional Investment and Attraction Marketing Strategy and upcoming events.

- EXITED** Mayor Assaf and Council thanked Michelle Jones from Community Futures Yellowhead East; she exited the online portion of the meeting at 5:58 p.m.
- 139-26 Moved by Cr. Kluin that Council accept the Community Futures Yellowhead East information as presented.

CARRIED UNANIMOUSLY

Gary Hove, Fire Chief, entered the meeting at 5:58 p.m.

NEW BUSINESS

AFRRCS UPGRADE

Gary Hove, Fire Chief of Barrhead Regional Fire Services presented to Council an update on the transition process of the emergency communications system to the Alberta First Responders Radio Communications System.

140-26 Moved by Cr. Sawatzky that Council accept the briefing as information and for consideration during the 2027 budget planning as provided by Fire Chief Gary Hove.

CARRIED UNANIMOUSLY

Gary Hove, Fire Chief, left the meeting at 6:05 p.m.

Shallon Touet, Director of Parks and Recreation and Mike Bryant, Facility Maintenance entered the meeting at 6:05 p.m.

**AQUATIC STAIRS REPAIR
OR REPLACEMENT**

Shallon Touet, Director of Parks and Recreation and Mike Bryant, from Facility Maintenance presented to Council to seek direction regarding the repair or replacement of the portable aquatic pool access stairs, which are showing significant structural deterioration and present increasing operational and safety concerns.

141-26 Moved by Cr. Sawatzky that Council approve the purchase of a new aquatic pool access stair unit in the amount of \$10,700 to replace the existing deteriorated unit to be funded by the Aquatic Centre Capital Reserve.

CARRIED UNANIMOUSLY

Shallon Touet, Director of Parks and Recreation and Mike Bryant, Facility Maintenance left the meeting at 6:12 p.m.

Sheldon Flett, Director of Public Works, entered the meeting at 6:13 p.m.

**PUBLIC WORKS
UPDATE**

Sheldon Flett, Director of Public Works, provided an update to Council on the activities and services provided from November 1, 2025 to date.

142-26 Moved by Cr. Kluin that Council accept the briefing as information.

CARRIED UNANIMOUSLY

Sheldon Flett, Director of Public Works, left the meeting at 6:29 p.m.

**FUNDING REQUEST
2026 LIFT BUSINESS CONFERENCE**

Collin Steffes, CAO, presented a request to Council to consider financially contributing to the 2026 LIFT Business Conference to be held tentatively October 22, 2026.

143-26 Moved by Cr. Oswald that Council approve the funding request of \$5,000 for the 2026 LIFT Business Conference with the funding to come from Economic Development Contribution to Community Projects Fund.

CARRIED UNANIMOUSLY

**MONTHLY BANK STATEMENT –
TO MARCH 31, 2026**

Collin Steffes, CAO, presented the Monthly Bank Statement to March 31, 2026.

144-26 Moved by Cr. Oswald that Council accepts the Monthly Bank Statement to March 31, 2026 as presented.

CARRIED UNANIMOUSLY

**COUNCIL
REPORTS**

The following Reports to Council as of April 28, 2026, were reviewed:

- (a) FCSS Society AGM – Cr. Oswald
- (b) Barrhead Regional Water Commission – Cr. Oswald
- (c) Classic Car Run May 30 – Cr. Fylyshstan
- (d) Barrhead Attraction & Retention Committee – Cr. Botros
- (e) Org. Review Interview – Cr. Botros
- (f) Library Board Meeting – Cr. Botros

145-26 Moved by Cr. Kluin that the following Reports to Council as of April 28, 2026 be accepted as information:

- (a) FCSS Society AGM – Cr. Oswald
- (b) Barrhead Regional Water Commission – Cr. Oswald
- (c) Classic Car Run May 30 – Cr. Fylyshstan
- (d) Barrhead Attraction & Retention Committee – Cr. Botros
- (e) Org. Review Interview – Cr. Botros
- (f) Library Board Meeting – Cr. Botros

CARRIED UNANIMOUSLY

CORRESPONDENCE

The following correspondence to Council was reviewed:

- Letter from Falun Dafa Proclamation Request

146-26 Moved by Cr. Sawatzky that the correspondence to Council is accepted as information.

CARRIED UNANIMOUSLY

**FOR THE GOOD
OF COUNCIL**

RECESSED:

147-26 Moved by Cr. Oswald that the Council Meeting be recessed at 6:55 p.m.

CARRIED UNANIMOUSLY

RECONVENE

148-26 Moved by Cr. Oswald that the Regular Council Meeting reconvene at 7:20 p.m.

CARRIED UNANIMOUSLY

IN-CAMERA SESSION

149-26 Moved by Cr. Sawatzky that Council go in to closed session at 7:20 p.m.

CARRIED UNANIMOUSLY

**SECTION 29(1), ATIA-
ADVICE FROM OFFICIALS
MUNICIPAL COLLABORATION**

OUT OF IN-CAMERA SESSION

150-26 Moved by Cr. Sawatzky that Council come out of in-camera session at 8:37 p.m.

CARRIED UNANIMOUSLY

MUNICIPAL COLLABORATION

151-26 Moved by Cr. Oswald that Council support the request from the Barrhead & District
FCSS Board as discussed in-camera.

CARRIED UNANIMOUSLY

ADJOURN

152-26 Moved by Cr. Sawatzky that the Council Meeting be adjourned at 8:39 p.m.

CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

Mayor, Ty Assaf

CAO, Collin Steffes