

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD
TOWN COUNCIL HELD TUESDAY, APRIL 8, 2025,
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

PRESENT Mayor McKenzie, Crs: T. Assaf , D. Kluin, R. Klumph, A. Oswald, D. Sawatzky and D. Smith

Officials: Collin Steffes, CAO, Jenny Bruns, Director of Planning, Economic Development & Legislative Services, Jennifer Mantay, Director of Corporate Services and Jodie Lyons, Municipal Coordinator.

OTHERS Barry Kerton, Barrhead Leader

CALL TO ORDER Mayor McKenzie called the meeting to order at 5:30 p.m.

AGENDA The agenda was reviewed.

095-25 Moved by Cr. Assaf that the agenda be accepted as presented.

CARRIED UNANIMOUSLY

CONFIRMATION OF MINUTES The Minutes of the Town Council Regular Meeting of March 25, 2025, were reviewed.

096-25 Moved by Cr. Klumph that the Minutes of the Town Council Regular Meeting of March 25, 2025 be approved as presented.

CARRIED UNANIMOUSLY

JOINT ELECTION AGREEMENT WITH PEMBINA HILLS SCHOOL DIVISION
That Council authorize an Agreement between the Town and Pembina Hills School Division to hold a Joint Election on October 20, 2025.

097-25 Moved by Cr. Sawatzky that Council authorize the Agreement between the Town and Pembina Hills School Division to hold a Joint Election on October 20, 2025, in conjunction with the 2025 municipal election.

CARRIED UNANIMOUSLY

2025 MUNICIPAL ELECTION SPECIAL BALLOTS
That Council approve the offering of Special Ballots during the October 20, 2025, municipal election.

098-25 Moved by Cr. Klumph that Council approve the offering of Special Ballots during the October 20, 2025, municipal election.

CARRIED UNANIMOUSLY

099-25 Moved by Cr. Assaf that Council approve that applications for Special Ballot packages be accepted by any of the following methods: in writing, by telephone, by fax, in person, by email for the October 20, 2025, municipal election.

CARRIED UNANIMOUSLY

100-25 Moved by Cr. Klumph that completed Special Ballot Packages be accepted until closing of the voting station on election day for the October 20, 2025, municipal election

CARRIED UNANIMOUSLY

**2025 MUNICIPAL ELECTION –
INSTITUTIONAL VOTING
STATIONS**

For Council to establish institutional voting stations for the October 20, 2025, municipal election.

101-25 Moved by Cr. Oswald that Council designate the following locations for Institutional Voting Stations for the October 20, 2025, municipal election:

- Shepherd's Care – Time to be determined
- Keir Care Centre – Time to be determined
- Barrhead Healthcare Centre - Time to be determined
- Hillcrest – Time to be determined
- Jubilee Manor – Time to be determined
- Golden Crest - Time to be determined
- Klondike Place - Time to be determined

The times of the institutional votes will be determined by the Town's Returning Officer and coordinated with the various Facility Managers.

CARRIED UNANIMOUSLY

**2025 MUNICIPAL ELECTION –
ADVANCE VOTING
STATIONS**

For Council to authorize an advance vote for the October 20, 2025, municipal election.

102-25 Moved by Cr. Smith that Council authorize Administration to hold an Advance Vote for the October 20, 2025, municipal election.

CARRIED UNANIMOUSLY

**COUNCIL
REPORTS**

The following Reports to Council as of March 25, 2025, were reviewed:

- Agricultural Society

103-25 Moved by Cr. Klumph that the Agricultural Society Report to Council presented by Cr. Oswald as of April 8, 2025, be accepted as information.

CARRIED UNANIMOUSLY

**MINUTES TO
COUNCIL**

The following Minutes to Council were reviewed:

- Barrhead & District Family & Community Support Services – December 23, 2024
- Barrhead & District Family & Community Support Services – February 4, 2025
- Barrhead & District Family & Community Support Services – February 20, 2025
- Community Futures Yellowhead East – February 20, 2025

104-25 Moved by Cr. Assaf that the Minutes to Council be accepted as information and as presented.

- Barrhead & District Family & Community Support Services – December 23, 2024
- Barrhead & District Family & Community Support Services – February 4, 2025
- Barrhead & District Family & Community Support Services – February 20, 2025
- Community Futures Yellowhead East – February 20, 2025

CARRIED UNANIMOUSLY

**BYLAW 03-2025, PROPERTY
TAX BYLAW**

Proposed Bylaw 03-2025, the Property Tax Bylaw, was presented.

105-25 Moved by Cr. Smith that Council give Bylaw 03-2025, the Property Tax Bylaw, first reading.

CARRIED UNANIMOUSLY

106-25 Moved by Cr. Sawatzky that Council give Bylaw 03-2025, the Property Tax Bylaw, second reading.

CARRIED UNANIMOUSLY

107-25 Moved by Cr. Oswald that Council give Bylaw 03-2025, the Property Tax Bylaw, be presented for third reading.

CARRIED UNANIMOUSLY

108-25 Moved by Cr. Assaf that Council give Bylaw 03-2025, the Property Tax Bylaw, third reading.

CARRIED UNANIMOUSLY

**FOR THE GOOD
OF COUNCIL**

Cr. Asaf gave kudos to the 90+ year young residents' birthdays at Hillcrest. It was a fun and entertaining event. Crs. Smith and Oswald were also in attendance and they were pleased to have good conversations with the children of the residents.

Cr. Oswald gave a shout out to the FCSS staff, volunteers, and groups for completing a successful Food Drive. Crs. Sawatsky echoed the compliments.

**CLOSED SESSION – LAND
FOIP ACT SECTION 16(1)**

109-25 Moved by Cr. Smith that Council go in closed session at 5:50 p.m.

CARRIED UNANIMOUSLY

OUT OF CLOSED SESSION

110-25 Moved by Cr. Sawatzky that the Council come out of closed session at 6:27 p.m.

CARRIED UNANIMOUSLY

OFFER TO SELL EXTENSION

111-25 Moved by Cr. Assaf that Council approve an extension on the Offer to Sell Agreement for Part of S.E. 29-59-03-W5, and Lot 1, Block 1, Plan 1323264 (containing in total 11.059 acres, more or less), to January 31, 2026.

CARRIED UNANIMOUSLY

ADJOURN

112-25 Moved by Cr. Klumph that the Council Meeting be adjourned at 6:28 p.m.

CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

Mayor, David McKenzie

CAO, Collin Steffes