

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD
TOWN COUNCIL HELD TUESDAY, October 14, 2025,
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

PRESENT Mayor McKenzie, Crs: T. Assaf , D. Kluin, R. Klumph, A. Oswald, D. Sawatzky and D. Smith

Officials: Collin Steffes, CAO; Jenny Bruns, Director of Planning, Economic Development & Legislative Services; Jennifer Mantay, Director of Corporate Services; and Jodie Lyons, Municipal Coordinator

OTHERS Barry Kerton, Barrhead Leader; Gary Hove, Fire Chief, Barrhead Regional Fire Services; Sheldon Flett, Director of Public Works; and Kelly Kelly, Public Works Administrative Assistant.

CALL TO ORDER Mayor McKenzie called the meeting to order at 5:30 p.m.

AGENDA The agenda was reviewed.

300-25 Moved by Cr. Klumph that the agenda be accepted as presented.

CARRIED UNANIMOUSLY

CONFIRMATION OF MINUTES The Minutes of the Town Council Regular Meeting of September 23, 2025, were reviewed.

301-25 Moved by Cr. Klumph that the Minutes of the Town Council Regular Meeting of September 23, 2025, be approved with corrections.

CARRIED UNANIMOUSLY

**NEW BUSINESS
WASTE & RECYCLING
MANAGEMENT PRESENTATION**

Sheldon Flett, Director of Public Works and Kelly Kelly, Administrative Assistant presented information about the Waste and Recycling Management Program to Council.

302-25 Moved by Cr. Smith that Council accepts the Waste and Recycle Management Operations presentation as information.

CARRIED UNANIMOUSLY

ENTERED Gary Hove, Fire Chief, Barrhead Regional Fire Services entered the Chambers at 5:37 p.m.

EXITED Sheldon Flett, Director of Public Works and Kelly Kelly, Administrative Assistant exited the Chambers at 6:19 p.m.

**DELEGATIONS
BARRHEAD FIRE
SERVICES**

Mayor McKenzie and Council welcomed Gary Hove, Fire Chief – Barrhead Regional Fire Services at 6:20 p.m.

Fire Chief, Gary Hove provided a debrief and interpretation of the presentation provided by Emergency Health Services at the September 23, 2025 Regular Council Meeting. He spoke about ambulance response times and the benefits of a 12/12-hour shift schedule versus the current coreflex scheduling used to provide ambulance service in the Town.

EXITED Mayor McKenzie and Council thanked Gary Hove, Fire Chief and he exited Chambers at 6:42 p.m.

303-25 Moved by Cr. Assaf that the presentation from Barrhead Regional Fire Services is accepted as information.

CARRIED UNANIMOUSLY

RECESSED

304-25 Moved by Cr. Smith that the Council Meeting be recessed at 6:44 p.m.

CARRIED UNANIMOUSLY

RECONVENED

305-25 Moved by Cr. Sawatzky that the Council Meeting be reconvened at 7:07 p.m.

CARRIED UNANIMOUSLY

NEW BUSINESS
2026 TWINNING BUDGET

Jennifer Mantay, Director of Corporate Services presented to Council to accept the 2026 Twinning Budget, as presented.

306-25 Moved by Cr. Klumph that Council approve the Barrhead and District Twinning Committee Operating Budget with expenditures in the amount of \$8,100.00, with each municipality contributing \$4,050.00, as presented and recommended by the Barrhead and District Twinning Committee.

CARRIED UNANIMOUSLY

307-25 Moved by Cr. Smith that Council approve the Barrhead & District Twinning Committee 2027 to 2029 Operating Plan, as presented and recommended by the Barrhead & District Twinning Committee.

CARRIED UNANIMOUSLY

BARRHEAD REGIONAL FIRE
SERVICES & EMERGENCY
RESPONSE CENTRE 2026 BUDGETS

Jennifer Mantay, Director of Corporate Services presented to Council approve the Barrhead Regional Fire Services (BRFS) and Emergency Response Centre Committee’s 2026 Operating Budgets, 2027 to 2029 Operating Plans, 2026 Capital Budgets and 10 Year Capital Plan.to accept the Monthly Bank Statement to July 31, 2025, as presented.

308-25 Moved by Cr. Smith that Council approves the Barrhead Regional Fire Services proposed 2026 Operating Budget in the amount of \$1,047,220.00, with a financial contribution of \$350,180.00 from both the Town of Barrhead and County of Barrhead, as presented and recommended by the Barrhead Regional Fire Services Committee.

CARRIED UNANIMOUSLY

309-25 Moved by Cr. Sawatzky that Council approves the Barrhead Regional Fire Services proposed 2027-2029 Operating Plan, as presented and recommended by the Barrhead Regional Fire Services Committee.

CARRIED UNANIMOUSLY

310-25 Moved by Cr. Assaf that Council approves the Barrhead Regional Fire Services proposed 2026 Capital Budget in the amount of \$16,000.00, with a financial contribution of \$8,000.00 from both the Town of Barrhead and County of Barrhead, as presented and recommended by the Barrhead Regional Fire Services Committee.

CARRIED UNANIMOUSLY

311-25 Moved by Cr. Oswald that Council approves the Emergency Response Center Operating Budget in the amount of \$ 56,900.00 with a financial contribution of \$28,450.00 from both the Town of Barrhead and County of Barrhead, as presented and recommended by the Barrhead Regional Fire Services Committee.

CARRIED UNANIMOUSLY

312-25 Moved by Cr. Sawatzky that Council approves the Barrhead Regional Fire Services' Emergency Response Center proposed 2027-2029 Operating Plan, as presented and recommended by the Barrhead Regional Fire Services Committee.

CARRIED UNANIMOUSLY

313-25 Moved by Cr. Smith that Council approves the Emergency Response Centre proposed 2026 Capital Budget in the amount of \$31,900.00 with \$13,450.00 contribution from both the Town of Barrhead and County of Barrhead as presented and recommended by the Barrhead Regional Fire Services Committee.

CARRIED UNANIMOUSLY

314-25 Moved by Cr. Assaf that Council approves the Barrhead Regional Fire Services and the Barrhead Regional Fire Services Emergency Response Centre 10 Year Capital Plan, as presented and recommended by the Barrhead Regional Fire Services Committee.

CARRIED UNANIMOUSLY

**COUNCIL
REPORTS**

The following Reports to Council as of October 14, 2025, were reviewed:

- (a) Barrhead Accessibility Coalition – Cr. Kluin
- (b) Yellowhead Regional Library Board – Cr. Klumph

315-25 Moved by Cr. Smith that the following Reports to Council as of October 14, 2025, be accepted as information:

- (a) Barrhead Accessibility Coalition – Cr. Kluin
- (b) Yellowhead Regional Library Board – Cr. Klumph

CARRIED UNANIMOUSLY

**MINUTES TO
COUNCIL**

The following Minutes to Council were reviewed:

- Barrhead & District Twinning Committee Minutes – June 23, 2025
- Barrhead & District Twinning Committee Minutes – September 15, 2025
- Barrhead County Council Highlights – October 7, 2025

316-25 Moved by Cr. Klumph that Council accept the minutes as information.

CARRIED UNANIMOUSLY

**BYLAW 06-2025
THE PROCEDURAL BYLAW**

Jodie Lyons, Municipal Coordinator, presented to Council the draft Bylaw 06/2025 – The Procedural bylaw to be approved.

317-25 Moved by Cr. Klumph that Council give Bylaw 06-2025, the Procedural Bylaw, first reading.

CARRIED UNANIMOUSLY

318-25 Moved by Cr. Sawatzky that Council give Bylaw 06-2025, the Procedural Bylaw, second reading.

CARRIED UNANIMOUSLY

319-25 Moved by Cr. Kluin that Council present Bylaw 06-2025, the Procedural Bylaw for third reading.

CARRIED UNANIMOUSLY

320-25 Moved by Cr. Assaf that Council give Bylaw 06-2025, the Procedural Bylaw for third reading.

CARRIED UNANIMOUSLY

**CORRESPONDENCE
ITEM**

Council received the results of the annual Communities in Bloom competition. The Town was awarded a total of 5 blooms (84.45%) with a community highlight for the Edible Garden.

321-25 Moved by Cr. Oswald that Council accept the correspondence as information.

CARRIED UNANIMOUSLY

**FOR THE GOOD
OF COUNCIL**

- Cr. Assaf commended the Fire Hall Staff for a great open house. Despite fighting a fire earlier that afternoon, the team held a successful event.
- Cr. Kluin congratulated the Barrhead Elks on their recent 75th Anniversary.
- Cr. Klumph thanked all the candidates who are running in the upcoming elections. He added it is nice to see residents and business owners interested in getting involved in local government.
- Cr. Klumph thanked the residents for being kind and open to candidates campaigning door to door.
- Cr. Klumph shared kudos he received about the Director of Planning, Economic Development & Legislative Services for the quick service she provided to a resident and future local business owner.
- Collin Steffes, CAO acknowledged Council’s final meeting of their term and expressed appreciation for their dedication to the Town and their meaningful contributions as elected officials.

ADJOURN

322-25 Moved by Cr. Smith that the Council Meeting be adjourned at 7:29 p.m.

CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

Mayor, Ty Assaf

CAO, Collin Steffes