

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD
TOWN COUNCIL HELD TUESDAY, APRIL 12, 2022,
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

PRESENT Mayor McKenzie, Crs: T. Assaf, D. Kluin, R. Klumph, A. Oswald and D. Sawatzky

Officials: Ed LeBlanc, CAO and Jennifer Mantay, Director of Corporate Services (remotely)

Others: Barry Kerton, Barrhead Leader

ABSENT Cr. D. Smith

CALL TO ORDER Mayor McKenzie called the meeting to order at 5:30 p.m.

AGENDA The agenda was reviewed.

122-22 Moved by Cr. Klumph that the agenda be accepted with the following addition:

- Regional Aquatics Centre – Operating Hours

CARRIED UNANIMOUSLY

CONFIRMATION OF MINUTES

The Minutes of the Town Council Regular Meeting of March 22, 2022, were reviewed.

123-22 Moved by Cr. Assaf that the Minutes of the Town Council Regular Meeting of March 22, 2022 be accepted as presented.

CARRIED UNANIMOUSLY

DELEGATION

Mayor McKenzie and Council welcomed Mr. Wayne Ellerington from Ellerington LLP, Chartered Professional Accountants at 5:32 p.m.

Mr. Wayne Ellerington discussed and reviewed with Council the 2021 Auditor’s Report.

EXITED Mayor McKenzie and Council thanked Mr. Wayne Ellerington for his presentation and he exited the Chambers at 5:42 p.m.

124-22 Moved by Cr. Assaf that Council accepts the Auditor’s Report from Ellerington LLP, regarding the 2021 audit, as presented.

CARRIED UNANIMOUSLY

125-22 Moved by Cr. Klumph that Council approve the 2021 Audited Financial Statement, as presented.

CARRIED UNANIMOUSLY

126-22 Moved by Cr. Assaf that Council approve the 2021 Audited Financial Information Return, as presented.

CARRIED UNANIMOUSLY

Sergeant Bob Dodds of the RCMP entered the Council Chambers at 5:56 p.m.

**BARRHEAD PUBLIC LIBRARY
2022 OPERATING BUDGET**

For Council to consider a request from the Barrhead Library Board to increase the Town’s 2022 financial contribution to adjust for an increase to their 2022 Operating Budget, was reviewed.

- 127-22 Moved by Cr. Klumph that Council approves the revised 2022 Operating Budget from the Barrhead Library Board with an additional \$3,650.00 representing the cost for a 3% cost-of-living adjustment for their employees for a total of a 4% cost-of-living adjustment.

CARRIED UNANIMOUSLY

**POLICY #11-001, ELECTED
OFFICIALS EXPENSES**

For Council to approve the amended Policy # 11-001, Elected Officials Expenses, was reviewed.

- 128-22 Moved by Cr. Assaf that Council approves the amended Policy #11-001, Elected Officials Expenses to be effective as of January 1, 2022, as presented.

CARRIED

**2022 FINAL OPERATING AND
CAPITAL BUDGETS**

For Council to approve the 2022 Final Operating and Capital Budgets, as presented.

Jennifer Mantay, Director of Corporate Services presented the 2022 Final Operating and Capital Budgets virtually.

- 129-22 Moved by Cr. Assaf that Council adopt the 2022 Operating Budget with Revenues of \$14,608,905.00 and Expenses of \$14,598,060.00, plus the amortization expense budget of \$1,955,000.00, for a surplus of \$10,890.00, as presented which includes maintaining the municipal portion of the residential, non-residential, farmland and machinery and equipment property tax rates for 2022 at the same level as in 2021.

CARRIED UNANIMOUSLY

- 130-22 Moved by Cr. Sawatzky that Council adopt the 2022 Capital Budget with Revenues and Expenses Budgets totaling \$7,612,223.00, as presented, provided Town Administration present a report in respect to the pick-up fees prior to the purchase is made.

CARRIED UNANIMOUSLY

**BYLAW 05-2022, PROPERTY
TAX BYLAW**

Proposed Bylaw 05-2022, the Property Tax Bylaw, was presented.

- 131-22 Moved by Cr. Assaf that Council give Bylaw 05-2022, the Property Tax Bylaw, first reading.

CARRIED UNANIMOUSLY

- 132-22 Moved by Cr. Kluin that Council give Bylaw 05-2022, the Property Tax Bylaw, second reading.

CARRIED UNANIMOUSLY

- 133-22 Moved by Cr. Klumph that Council give Bylaw 05-2022, the Property Tax Bylaw, be presented for third reading.

CARRIED UNANIMOUSLY

134-22 Moved by Cr. Sawatzky that Council give Bylaw 05-2022, the Property Tax Bylaw, third reading.

CARRIED UNANIMOUSLY

EXITED Jennifer Mantay, Director of Corporate Services left the meeting remotely at 6:15 p.m.

DELEGATION

Mayor McKenzie and Council welcomed Sergeant Bob Dodds of the local RCMP Detachment.

Sergeant Bob Dodds discussed with Council the Community's priorities for the upcoming RCMP's 2022-2023 Annual Performance Plan.

135-22 Moved by Cr. Sawatzky that Council accepts Sergeant Dodds' presentation on the proposed 2022-2023 RCMP Annual Performance Plan, as information and identifies the following as the main priorities for the Annual Plan:

- Drug Enforcement
- RCMP Visibility

CARRIED UNANIMOUSLY

EXITED Mayor McKenzie and Council thanked Sergeant Bob Dodds of the local RCMP Detachment for his presentation and he exited the Chambers at 6:45 p.m.

RECESSED

136-22 Moved by Cr. Kluin to recess the meeting at 6:45 p.m.

CARRIED UNANIMOUSLY

RECONVENED

137-22 Moved by Cr. Kluin to reconvene the meeting at 7:05 p.m.

CARRIED UNANIMOUSLY

**APPOINTMENT TO THE
LIBRARY BOARD**

For Council to consider an appointment to the Barrhead Library Board, was reviewed.

138-22 Moved by Cr. Klumph that Council endorse the appointment of Ms. Terry Flemmer as a member-at-large to the Barrhead Public Library Board, for a term ending December 31, 2024.

CARRIED UNANIMOUSLY

**PROCLAMATION –
NATIONAL LEMONADE DAY**

For Council to consider proclaiming June 18, 2022 as National Lemonade Day, was received.

139-22 Moved by Cr. Sawatzky that Council proclaim that June 18, 2022 as National Lemonade Day.

CARRIED UNANIMOUSLY

**MONTHLY BANK
STATEMENT**

The Monthly Bank Statement for the month ended March 31, 2022, was received.

140-22

Moved by Cr. Oswald that Council approve the Monthly Bank Statement for the month ended March 31, 2022, as presented.

CARRIED UNANIMOUSLY

**REGIONAL AQUATICS
CENTRE OPERATING
HOURS**

CAO Edward LeBlanc answered questions relating to the current operating hours of the Regional Aquatics Centre.

**REPORTS TO
COUNCIL**

The following Reports to Council as of April 12, 2022, were reviewed:

- Agricultural Society
- Library Board
- CAO's Report
- Council Action List to March 22, 2022

141-22

Moved by Cr. Assaf that the following Reports to Council as of April 12, 2022, be accepted as information:

- Agricultural Society
- Library Board

CARRIED UNANIMOUSLY

ENTERED

Shallon Touet, Director of Parks and Recreation entered the Chambers at 7:13 p.m.

142-22

Moved by Cr. Klumph that the CAO's Report be accepted as information.

CARRIED UNANIMOUSLY

143-22

Moved by Cr. Assaf that the Council Action List to February 28, 2022 be accepted as information.

CARRIED UNANIMOUSLY

**MINUTES TO
COUNCIL**

The following Minutes to Council were reviewed:

- Barrhead & District Social Housing Association – January 27, 2022
- Barrhead & District Social Housing Association – March 7, 2022

144-22

Moved by Cr. Sawatzky that the following Minutes to Council be accepted as information.

- Barrhead & District Social Housing Association – January 27, 2022
- Barrhead & District Social Housing Association – March 7, 2022

CARRIED UNANIMOUSLY

**BYLAW 06-2022, CEMETERY
BYLAW**

Proposed Bylaw 06-2022, the Cemetery Bylaw, was presented.

145-22 Moved by Cr. Assaf that Council give Bylaw 06-2022, the Cemetery Bylaw, first reading.

CARRIED UNANIMOUSLY

146-22 Moved by Cr. Klumph that Council give Bylaw 06-2022, the Cemetery Bylaw, second reading.

CARRIED UNANIMOUSLY

147-22 Moved by Cr. Kluin that Council give Bylaw 06-2022, the Cemetery Bylaw, be presented for third reading.

CARRIED UNANIMOUSLY

148-22 Moved by Cr. Oswald that Council give Bylaw 06-2022, the Cemetery Bylaw, third reading.

CARRIED UNANIMOUSLY

EXITED Shallon Touet, Director of Parks and Recreation exited the Chambers at 7:19 p.m.

**CORRESPONDENCE
ITEM**

Letter dated March 23, 2022, from Mayor Sheila Gilmour, Town of Fox Creek, regarding encouraging the Alberta Utilities Commission to perform a review of the rising utility fees for both natural gas and electricity.

149-22 Moved by Cr. Assaf that Council instructs Administration to determine if a resolution relating to the issue raised in the letter from the Town of Fox Creek dated March 23, 2022 will be presented during the 2022 *Alberta Municipalities'* Convention.

CARRIED UNANIMOUSLY

150-22 Moved by Cr. Sawatzky that Council accepts the letter dated March 23, 2022, from Mayor Sheila Gilmour, Town of Fox Creek, regarding encouraging the Alberta Utilities Commission to perform a review of the rising utility fees for both natural gas and electricity, as information.

CARRIED UNANIMOUSLY

**FOR THE GOOD
OF COUNCIL**

Cr. Klumph received positive feedback from some residences regarding the Town's street snow clearing program.

Mayor McKenzie thanked the Town's Public Works Department for the seasonal street cleaning program.

Cr. Klumph thanked the Town's Public Works Department for commencing their pot holes filling program.

Cr. Oswald, speaking on behalf of the Barrhead Agricultural Society, thanked the Town's Public Works Department for steam cleaning some culverts.

Cr. Sawatzky thanked Council for entertaining his attendance to various meetings remotely while he was away.

**CLOSED SESSION –
FOIP ACT SECTION 16**

151-22 Moved by Cr. Kluin that Council go in closed session at 7:29 p.m.

CARRIED UNANIMOUSLY

OUT OF CLOSED SESSION

152-22 Moved by Cr. Kluin that Council come out of closed session at 8:17 p.m.

CARRIED UNANIMOUSLY

EXITED Cr. Oswald exited the Chambers at 8:25 p.m.

ENTERED Cr. Oswald entered the Chambers at 8:27 p.m.

153-22 Moved by Cr. Assaf that Council instructs Administration to advertise Lot 1 Block 1 Plan 132-3264 and Part of S.E. 29-59-03-W5 (containing 10.96 acres +/-) for lease or rent.

CARRIED UNANIMOUSLY

ADJOURN

154-22 Moved by Cr. Klumph that the Council Meeting be adjourned at 8:27 p.m.

CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

Mayor, David McKenzie

CAO, Edward LeBlanc