

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD  
TOWN COUNCIL HELD TUESDAY, JANUARY 28, 2020,  
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

**PRESENT**

Mayor McKenzie, Crs: T. Assaf, D. Kluin, R. Klumph, S. Oswald, L. Penny and D. Smith

Officials: Ed LeBlanc, CAO, Kathy Vickery, Director of Corporate Services, Cheryl Callihoo, Director of Development & Legislative Services and Kat Hueggenberg, Communications Coordinator

Others: Barry Kerton, Barrhead Leader

**ABSENT**

**CALL TO ORDER**

Mayor McKenzie called the meeting to order at 5:30 p.m.

**AGENDA**

The agenda was reviewed.

022-20

Moved by Cr. Oswald that the agenda be accepted with the following additions:

- 7(e) Chamber of Commerce
- 8(a) Chamber of Commerce Report
- 8(a) Community Futures Yellowhead East Report
- 14(b) Closed Session – Legal – Pursuant to Section 23(1)(b) of the FOIP Act

CARRIED UNANIMOUSLY

**CONFIRMATION OF MINUTES**

The Minutes of the Town Council Regular Meeting of January 14, 2020 were reviewed.

023-20

Moved by Cr. Klumph that the Minutes of the Town Council Regular Meeting of January 14, 2020 be accepted as presented.

CARRIED UNANIMOUSLY

**DELEGATION**

Mayor McKenzie and Council welcomed Ms. Kat Hueggenberg, Communications Coordinator at 5:30 p.m.

Ms. Kat Hueggenberg presented to Council the status report on the re-branding initiative for the Town of Barrhead and discussed moving forward on the Branding Project.

**EXITED**

Mayor McKenzie and Council thanked Ms. Kat Hueggenberg for her presentation and she exited the Chambers at 6:08 p.m.

024-20

Moved by Cr. Assaf that Council accepts the presentation from Communications Coordinator, Kat Hueggenberg, relating to the Town's re-branding initiative, as information.

CARRIED UNANIMOUSLY

**BARRHEAD PUBLIC LIBRARY –  
MEMBERS-AT-LARGE**

Council to rescind resolution 009-20, the members-at-large for the Barrhead Public Library, that was presented to Council at the January 14, 2020 Council Meeting, was received.

025-20 Moved by Cr. Klumph that Council rescinds resolution 009-20 and appoints the following as members-at-large for the Barrhead Public Library for a three-year term commencing on January 1, 2020 expiring December 2022:

- Ruth Bohn (renewal)
- Sandra Olthuis (renewal and Neerlandia Library representative)
- Jane Kusal
- Susan McLaren
- Isabel Rempel

CARRIED UNANIMOUSLY

**NEW HEALTH AND SAFETY  
POLICY**

The revised Health and Safety Policy, was reviewed.

Ed LeBlanc, CAO reviewed with Council.

026-20 Moved by Cr. Smith that Council approves the revised Health and Safety Policy as presented.

CARRIED UNANIMOUSLY

**ALBERTA COMMUNITY  
PARTNERSHIP GRANT  
PROGRAM**

The Barrhead Regional Water Commission would like for Council to support in principle a grant application made under the Alberta Community Partnership Program, was received.

Ed LeBlanc, CAO reviewed with Council.

027-20 Moved by Cr. Penny that Council provides it's support in principle for the Joint Regional Water Infrastructure Plan grant application with the County of Barrhead under the Alberta Community Partnership Grant Program.

CARRIED UNANIMOUSLY

**MONTHLY BANK  
STATEMENT**

The Monthly Bank Statement for the month ended December 31, 2019, was received.

028-20 Moved by Cr. Kluin that Council approve the Monthly Bank Statement for the month ended December 31, 2019, as presented.

CARRIED UNANIMOUSLY

**2019 YEAR END FINANCIAL  
SUMMARY & RESERVE  
TRANSFERS**

The 2019 Year End Financial Summary, Operating Revenues & Expenses and Transfers to Reserves Summaries for the period ended December 31, 2019, was reviewed.

029-20

Moved by Cr. Assaf that Council approves the various transfers to/from Operating and Capital Reserves for year ending December 31, 2019, as presented; and further

Council to accept the following information, as presented:

- The preliminary Financial Statement for year ending December 31, 2019
- Summary of Operating Revenues and Expenditures Report for year ending December 31, 2019
- Operating and Capital Reserves Report for year ending December 31, 2019

CARRIED UNANIMOUSLY

**CHAMBER OF  
COMMERCE**

Mayor McKenzie advised that Cr. Kluin will be stepping down as the Representative to the Chamber of Commerce and that Cr. Assaf will be taking over as the Representative to the Chamber of Commerce.

030-20

Moved by Cr. Klumph that Council accept the change that Cr. Kluin will be stepping down as the Representative to the Chamber of Commerce and that Cr. Assaf will be taking over as the Representative to the Chamber of Commerce, as presented.

CARRIED UNANIMOUSLY

**REPORTS TO  
COUNCIL**

The following Reports to Council as of January 28, 2020, was reviewed:

- Barrhead Cares Coalition
- Barrhead & District Social Housing Association
- Chamber of Commerce
- Community Futures Yellowhead East
- Family & Community Support Services Society
- Library Board

031-20

Moved by Cr. Oswald that the following Reports to Council as of January 28, 2020 be accepted as information:

- Barrhead Cares Coalition
- Barrhead & District Social Housing Association
- Chamber of Commerce
- Community Futures Yellowhead East
- Family & Community Support Services Society
- Library Board

CARRIED UNANIMOUSLY

**MINUTES TO  
COUNCIL**

The following Minutes to Council were reviewed:

- Barrhead & District Family & Community Support Services Society Meeting – December 19, 2019
- Barrhead & District Social Housing Association – November 20, 2019

032-20

Moved by Cr. Penny that the Minutes to Council be accepted as information.

CARRIED UNANIMOUSLY

**BYLAW 1-2020, INTERMUNICIPAL  
COLLABORATION FRAMEWORK  
BYLAW**

Bylaw 1-2020, the Intermunicipal Collaboration Framework Bylaw, was reviewed.

033-20 Moved by Cr. Smith that Council give Bylaw 1-2020, the Intermunicipal Collaboration Framework Bylaw, first reading.

CARRIED UNANIMOUSLY

034-20 Moved by Cr. Klumph that Council give Bylaw 1-2020, the Intermunicipal Collaboration Framework Bylaw, second reading.

CARRIED UNANIMOUSLY

035-20 Moved by Cr. Penny that Bylaw 1-2020, the Intermunicipal Collaboration Framework Bylaw, be presented for third reading.

CARRIED UNANIMOUSLY

036-20 Moved by Cr. Assaf that Council give Bylaw 1-2020, the Intermunicipal Collaboration Framework Bylaw, third reading.

CARRIED UNANIMOUSLY

**CORRESPONDENCE  
ITEMS**

The following correspondence items was reviewed:

Letter from Alberta Municipal Affairs, dated January 2, 2020 regarding the Correction Notice - updates to the Assessment Year Modifiers for the 2020 taxation year.

037-20 Moved by Cr. Klumph that Council accept the letter from Alberta Municipal Affairs, dated January 2, 2020 regarding the Correction Notice - updates to the Assessment Year Modifiers for the 2020 taxation year as information.

CARRIED UNANIMOUSLY

Letter from the Alberta Health Services dated January 10, 2020 regarding Public Health Information for Municipalities on the Legalization of Cannabis Edibles, Extracts and Topicals.

038-20 Moved by Cr. Assaf that Council accept the letter from Alberta Health Services dated January 10, 2020 regarding Public Health Information for Municipalities on the Legalization of Cannabis Edibles, Extracts and Topicals, as information.

CARRIED UNANIMOUSLY

Letter from Community Futures Yellowhead East dated January 20, 2020 requesting free or reduced room rates for municipality owned meeting spaces.

039-20 Moved by Cr. Kluin that Council accept the letter from Community Futures Yellowhead East dated January 20, 2020 requesting free or reduced room rates for Town owned meeting spaces, as information.

CARRIED UNANIMOUSLY

Letter from the Office of the Lieutenant Governor, dated January 10, 2020 regarding the nomination Nominees for The Alberta Order of Excellence.

040-20 Moved by Cr. Penny that Council accept the letter from the Office of the Lieutenant Governor, dated January 10, 2020 regarding the nomination Nominees for The Alberta Order of Excellence, as information

CARRIED UNANIMOUSLY

**FOR THE GOOD OF COUNCIL**

Cr. Klumph thanked Misty Ridge and the County of Barrhead for putting in a new tow rope at the ski hill.

**RECESSED**

041-20 Moved by Cr. Assaf recessed the meeting at 7:00 p.m.

CARRIED UNANIMOUSLY

**RECONVENED**

042-20 Moved by Cr. Penny reconvened the meeting at 7:30 p.m.

CARRIED UNANIMOUSLY

**CLOSED SESSION – LAND AND LEGAL UPDATE FOIP ACT SECTIONS 16 & 23**

043-20 Moved by Cr. Smith that Council go in closed session at 7:30 p.m.

CARRIED UNANIMOUSLY

**OUT OF CLOSED SESSION**

044-20 Moved by Cr. Smith that Council come out of closed session at 8:28 p.m.

CARRIED UNANIMOUSLY

045-20 Moved by Cr. Assaf that Council set the dates for the following meetings:

- Budget Meeting Retreat to April 16, 2020 at 5:30 p.m.
- Special Meeting to April 21, 2020 at 12:00 p.m.
- Annual Meeting to April 28, 2020 at 7:00 p.m.

CARRIED UNANIMOUSLY

**ADJOURN**

046-20 Moved by Cr. Penny that the Council Meeting be adjourned at 8:28 p.m.

CARRIED UNANIMOUSLY

**TOWN OF BARRHEAD**

---

Mayor, David McKenzie

---

CAO, Edward LeBlanc