

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD
TOWN COUNCIL HELD TUESDAY, NOVEMBER 26, 2019,
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

PRESENT

Mayor McKenzie, Crs: T. Assaf, D. Kluin, R. Klumph, S. Oswald, L. Penny and D. Smith

Officials: Ed LeBlanc, CAO, Kathy Vickery, Director of Corporate Services and Cheryl Callihoo, Director of Development & Legislative Services

Others: Barry Kerton, Barrhead Leader

ABSENT

CALL TO ORDER

Mayor McKenzie called the meeting to order at 5:30 p.m.

AGENDA

The agenda was reviewed.

384-19

Moved by Cr. Penny that the agenda be accepted with the following additions:

- 7(v) Yellowhead East Community Futures Request for Support
- 7(w) Potential Meeting Dates for Joint Council Meeting
- 8(a) Council Reports – Conference Report by Mayor McKenzie
- 11(a) Letter from Barrhead Accessibility Coalition

CARRIED UNANIMOUSLY

CONFIRMATION OF MINUTES

The Minutes of the Town Council Regular Meeting of November 12, 2019 were reviewed.

385-19

Moved by Cr. Assaf that the Minutes of the Town Council Regular Meeting of November 12, 2019 be accepted as presented.

CARRIED UNANIMOUSLY

BLUE HERON BOWLING CONDITION ASSESSMENT

Associated Engineering's final version of the Blue Heron Bowling Alley Condition Assessment Report dated October 2019, was reviewed.

Council reviewed and Ed LeBlanc, CAO answered questions.

386-19

Moved by Cr. Klumph that Council receives the final Blue Heron Bowling Alley Condition Assessment Report dated October 2019, as information.

CARRIED UNANIMOUSLY

BARRHEAD REGIONAL FIRE SERVICES COMMITTEE – 2020 OPERATING BUDGET

The Barrhead Regional Fire Services Committee's proposed 2020 Operating Budget, was reviewed.

387-19

Moved by Cr. Smith that Council approve the 2020 Barrhead Regional Fire Services' Operating Budget, as revised and recommended by the Barrhead Regional Fire Services Committee, as presented.

CARRIED UNANIMOUSLY

**BARRHEAD REGIONAL FIRE
SERVICES COMMITTEE –
2021-2023 OPERATING PLAN**

The Barrhead Regional Fire Services Committee's proposed 2021-2023 Operating Plan, was reviewed.

- 388-19 Moved by Cr. Assaf that Council approve the Barrhead Regional Fire Services' proposed 2021-2023 Fire Operating Plan, as recommended by the Barrhead Regional Fire Services Committee, as presented.

CARRIED UNANIMOUSLY

**BARRHEAD REGIONAL FIRE
SERVICES COMMITTEE –
2020 CAPITAL BUDGET**

The Barrhead Regional Fire Services Committee's proposed 2020 Capital Budget, was reviewed.

- 389-19 Moved by Cr. Smith that Council approve the Barrhead Regional Fire Services' proposed 2020 Capital Budget, as recommended by the Barrhead Regional Fire Services Committee, as presented.

CARRIED UNANIMOUSLY

**BARRHEAD REGIONAL FIRE
SERVICES COMMITTEE –
EMERGENCY RESPONSE CENTRE'S
2020 OPERATING BUDGET**

The Barrhead Regional Fire Services Committee's Emergency Response Centre's proposed 2020 Operating Budget, was reviewed.

- 390-19 Moved by Cr. Assaf that Council approve the Barrhead Regional Fire Services' Emergency Response Centre's 2020 Operating Budget, as recommended by the Barrhead Regional Fire Services Committee, as presented.

CARRIED UNANIMOUSLY

**BARRHEAD REGIONAL FIRE
SERVICES COMMITTEE –
EMERGENCY RESPONSE CENTRE'S
2021-2023 OPERATING PLAN**

The Barrhead Regional Fire Services Committee's Emergency Response Centre's proposed 2021-2023 Operating Plan, was reviewed.

- 391-19 Moved by Cr. Smith that Council approve the Barrhead Regional Fire Services' Emergency Response Centre's proposed 2021-2023 Fire Operating Plan, as recommended by the Barrhead Regional Fire Services Committee, as presented.

CARRIED UNANIMOUSLY

**BARRHEAD REGIONAL FIRE
SERVICES' EMERGENCY RESPONSE CENTRE'S
2020 CAPITAL BUDGET**

The Barrhead Regional Fire Services Committee's Emergency Response Centre's proposed 2020 Capital Budget was reviewed.

- 392-19 Moved by Cr. Assaf that Council approve the Barrhead Regional Fire Services' Emergency Response Centre's proposed 2020 Capital Budget, as revised and recommended by the Barrhead Regional Fire Services Committee, as presented.

CARRIED UNANIMOUSLY

**BARRHEAD & DISTRICT REGIONAL
LANDFILL COMMITTEE -
2020 TIPPAGE FEES**

The Barrhead & District Regional Landfill Committee's 2020 Tippage Fees were reviewed.

393-19 Moved by Cr. Penny that Council approve the Barrhead & District Regional Landfill Committee's recommendation to have the tippage fee rate remain unchanged for the 2020 fiscal year.

CARRIED UNANIMOUSLY

**BARRHEAD & DISTRICT REGIONAL
LANDFILL COMMITTEE -
2020 OPERATING BUDGET**

The Barrhead & District Regional Landfill Committee's proposed 2020 Operating Budget was reviewed.

394-19 Moved by Cr. Klumph that Council approve the Barrhead & District Regional Landfill proposed 2020 Operating Budget, as recommended by the Barrhead & District Regional Landfill Committee.

CARRIED UNANIMOUSLY

**BARRHEAD & DISTRICT REGIONAL
LANDFILL COMMITTEE -
2021-2023 OPERATING PLAN**

The Barrhead & District Regional Landfill Committee's proposed 2021-2023 Operating Plan was reviewed.

395-19 Moved by Cr. Klumph that Council approve the Barrhead & District Regional Landfill Committee's proposed 2021-2023 Operating Plan, as recommended by the Barrhead & District Regional Landfill Committee, as presented.

CARRIED UNANIMOUSLY

**BARRHEAD & DISTRICT REGIONAL
LANDFILL COMMITTEE -
2020 CAPITAL BUDGET**

The Barrhead & District Regional Landfill Committee's proposed 2020 Capital Budget was reviewed.

396-19 Moved by Cr. Penny that Council approve the Barrhead & District Regional Landfill Committee's proposed 2020 Capital Budget, as recommended by the Barrhead & District Regional Landfill Committee, as presented.

CARRIED UNANIMOUSLY

**BARRHEAD & DISTRICT REGIONAL
LANDFILL COMMITTEE'S 10 YEAR
CAPITAL PLAN**

The Barrhead & District Regional Landfill Committee's 10 Year Capital Plan was reviewed.

397-19 Moved by Cr. Klumph that Council approve the Barrhead & District Regional Landfill Committee's proposed 10 Year Capital Plan, as recommended by the Barrhead & District Regional Landfill Committee, as presented.

CARRIED UNANIMOUSLY

**BARRHEAD & DISTRICT TWINNING
COMMITTEE – 2020 OPERATING BUDGET**

The Barrhead & District Twinning Committee proposed 2020 Operating Budget was reviewed.

- 398-19 Moved by Cr. Oswald that Council approve the 2020 Barrhead & District Twinning Committee Operating Budget, as recommended by the Barrhead & District Twinning Committee, as presented.

CARRIED UNANIMOUSLY

**BARRHEAD & DISTRICT TWINNING
COMMITTEE – 2021-2023
PROPOSED BUDGET**

The Barrhead & District Twinning Committee's 2021-2023 proposed Budget was reviewed.

- 399-19 Moved by Cr. Oswald that Council receives the Barrhead & District Twinning Committee's 2021-2023 proposed Budget, as recommended by the Barrhead & District Twinning Committee, as information.

CARRIED UNANIMOUSLY

**INTERNATIONAL DAY OF
PERSONS WITH DISABILITIES
PROCLAMATION**

The Premiere's Council on the Status of Persons with Disabilities has proclaimed December 3, 2019, as International Day of Persons with Disabilities, was received.

- 400-19 Moved by Cr. Kluin that Council proclaims December 3, 2019 as International Day of Persons with Disabilities.

CARRIED UNANIMOUSLY

**PROPOSED RESERVOIR PUMP
STATION UPGRADES**

The proposal from Associated Engineering Alberta Ltd. for the proposed reservoir pump station upgrades, was received.

Council reviewed and Ed LeBlanc, CAO answered questions.

- 401-19 Moved by Cr. Assaf that Council accepts the proposal submitted by Associated Engineering Alberta Ltd. dated November 15, 2019 to complete the required detail design and contract specifications up to the tender ready phase for the proposed reservoir pump station upgrades in the amount of \$218,000.00 (GST excluded).

CARRIED UNANIMOUSLY

**4-H ALBERTA – 2020 REQUEST FOR
VENUE, REDUCTION OF FEES**

The 4-H Alberta Northwest Region is a non-profit youth group, they are seeking to work with communities for the best pricing and access to amenities, was received.

Ed LeBlanc, CAO reviewed with Council. Council discussed.

- 402-19 Moved by Cr. Kluin that Council donate the Agrena facility or the Curling Rink facility to Focus 4-H Alberta for their July 3 – 5, 2020 event or the July 10 – 12, 2020 event.

CARRIED UNANIMOUSLY

- 403-19 Moved by Cr. Kluin that Council authorizes Administration to include “a Tonnie Swim” pass in each of the participants’ registration package attending the Focus 4-H Alberta July 3 – 5, 2020 event or the July 10 – 12, 2020 event.

CARRIED UNANIMOUSLY

BARRHEAD REGIONAL FIRE SERVICES COMMITTEE – EMERGENCY RESPONSE CENTRE’S PROPOSED 10 YEAR CAPITAL PLAN

The Barrhead Regional Fire Services Committee’s Emergency Response Centre’s proposed 10 Year Capital Plan, was reviewed.

- 404-19 Moved by Cr. Assaf that Council approve the Barrhead Regional Fire Services’ and Emergency Response Centre’s proposed 10 Year Capital Plan, as recommended by the Barrhead Regional Fire Services Committee, as presented.

CARRIED UNANIMOUSLY

BARRHEAD REGIONAL AIRPORT COMMITTEE – 2020 CAPITAL BUDGET

The Barrhead Regional Airport Committee’s proposed 2020 Capital Budget, was reviewed.

- 405-19 Moved by Cr. Penny that Council approve the Barrhead Airport Committee’s proposed 2020 Capital Budget, as recommended by the Barrhead Regional Airport Committee, as presented.

CARRIED UNANIMOUSLY

ACCOUNTS RECEIVABLE WRITE-OFFS

A memorandum regarding Accounts Receivable write-offs was reviewed.

Kathy Vickery, Director of Corporate Services reviewed with Council.

- 406-19 Moved by Cr. Klumph that Council authorize Administration to write-off the outstanding accounts receivable account in the amount of \$180.00, as indicated on the listing provided.

CARRIED UNANIMOUSLY

UTILITY WRITE-OFFS

A memorandum regarding utility write-offs was reviewed.

- 407-19 Moved by Cr. Oswald that Council authorize Administration to write-off the outstanding utility accounts for 2018 and 2019 in the amount of \$2,190.36, as indicated on the listing provided.

CARRIED UNANIMOUSLY

2020 INTERIM OPERATING & CAPITAL BUDGETS

The 2020 Interim Operating and Capital Budgets were reviewed.

- 408-19 Moved by Cr. Klumph that Council approve the 2020 Interim Municipal Operating Budget based upon Revenues of \$ 14,736,875.00 and Expenses of \$ 14,724,664.00, for a surplus of \$ 12,211.00.

CARRIED UNANIMOUSLY

409-19 Moved by Cr. Klumph that Council approve the 2020 Interim Capital Budget Revenues and Expenses each being \$ 7,592,646.00 and that there be no capital purchases without first receiving approval from Council.

CARRIED UNANIMOUSLY

EXITED Cr. Oswald declared a pecuniary interest and vacated the Chambers at 6:11 p.m. pursuant to Section 170 of the MGA.

410-19 Moved by Cr. Smith that Council approve a 1.5% COLA increase for all employees, effective January 1, 2020.

CARRIED UNANIMOUSLY

RE-ENTERED Cr. Oswald re-entered the Chambers at 6:12 p.m.

**YELLOWHEAD EAST COMMUNITY
FUTURES – REQUEST FOR SUPPORT**

Cr. Penny reviewed with Council that Yellowhead East Community Futures are requesting support from the Town of Barrhead as they will be applying for a Cares Grant.

411-19 Moved by Cr. Penny that Council provide a letter of support for the Yellowhead East Community Futures Cares Grant application with no financial commitment from the Town.

CARRIED UNANIMOUSLY

**JOINT COUNCIL
MEETING DATE**

Edward LeBlanc, CAO reviewed with Council and suggested that Monday, December 9 at 5:30 p.m. in the Town Council Chambers as a potential Joint Council meeting date.

**REPORTS TO
COUNCIL**

The following Reports to Council as of November 26, 2019, was reviewed:

- Alberta Rural Development Network Conference – Mayor McKenzie
- Barrhead Cares Coalition
- Barrhead & District Social Housing Association
- Chamber of Commerce
- Family & Community Support Services Society
- Library Board/Yellowhead Regional Library Board

412-19 Moved by Cr. Klumph that the following Reports to Council as of November 26, 2019 be accepted as information:

- Alberta Rural Development Network Conference – Mayor McKenzie
- Barrhead Cares Coalition
- Barrhead & District Social Housing Association
- Chamber of Commerce
- Family & Community Support Services Society
- Library Board/Yellowhead Regional Library Board

CARRIED UNANIMOUSLY

MINUTES TO COUNCIL

The following Minutes to Council were reviewed:

- Barrhead & District Family & Community Support Services Society Meeting – October 17, 2019
- Barrhead & District Social Housing Association Organizational Meeting – October 31, 2019
- Barrhead & District Twinning Committee Meeting – November 4, 2019
- Barrhead Regional Airport Committee Meeting – October 17, 2019
- Barrhead Regional Fire Services Committee Meeting – REVISED – October 30, 2019

413-19 Moved by Cr. Penny that the Minutes to Council be accepted as information.

CARRIED UNANIMOUSLY

EXITED Cr. Penny vacated the Chambers at 6:40 p.m.

CORRESPONDENCE ITEM

The following correspondence item was reviewed:

Letter from the Barrhead Accessibility Coalition dated November 20, 2019, requesting the Town's support in providing at no cost; the Charles Godberson Rotary Room, table set-up, table take-down and clean up and barricade set up for their event route on May 4, 2020.

414-19 Moved by Cr. Smith that Council provide at no cost to the Barrhead Accessibility Coalition; the Charles Godberson Rotary Room, table set-up, table take-down and clean up and barricade set up for their event route on May 4, 2020.

CARRIED UNANIMOUSLY

FOR THE GOOD OF COUNCIL

Cr. Oswald congratulated Herb and Derra Mantey for organizing the 804 shoe boxes packed and donated.

Cr. Kluin stated that the Light-up was a success.

Cr. Oswald appreciated the Rippers and Stitchers Club who presented quilts to the Veterans at the Lodge.

RECESSED

415-19 Moved by Cr. Smith recessed the meeting at 6:51 p.m.

CARRIED UNANIMOUSLY

EXITED Cheryl Callihoo, Director of Development & Legislative Services vacated the Chambers at 7:28 p.m.

RECONVENED

416-19 Moved by Cr. Smith reconvened the meeting at 7:28 p.m.

CARRIED UNANIMOUSLY

EXITED Mayor McKenzie declared a pecuniary interest and vacated the Chambers at 7:28 p.m. pursuant to Section 170 of the MGA.

**CLOSED SESSION – LAND UPDATE
FOIP ACT SECTION 16(1)(b)**

417-19 Moved by Cr. Assaf that Council go in closed session at 7:28 p.m.

CARRIED UNANIMOUSLY

OUT OF CLOSED SESSION

418-19 Moved by Cr. Smith that Council come out of closed session at 8:23 p.m.

CARRIED UNANIMOUSLY

RE-ENTERED Mayor McKenzie re-entered the Chambers at 8:23 p.m.

ADJOURN

419-19 Moved by Cr. Assaf that the Council Meeting be adjourned at 8:23 p.m.

CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

Mayor, David McKenzie

CAO, Edward LeBlanc