

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD  
TOWN COUNCIL HELD TUESDAY, APRIL 22, 2025,  
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

**PRESENT** Mayor McKenzie, Crs: T. Assaf , D. Kluin, R. Klumph, A. Oswald, D. Sawatzky and D. Smith

Officials: Jennifer Mantay, Director of Corporate Services, Jenny Bruns, Director of Planning, Economic Development & Legislative Services, Sheldon Flett, Director of Public Works and Jodie Lyons, Municipal Coordinator

**ABSENT** Collin Steffes, CAO

**OTHERS** Barry Kerton, Barrhead Leader

**CALL TO ORDER** Mayor McKenzie called the meeting to order at 5:30 p.m.

**AGENDA** The agenda was reviewed.

- 113-25 Moved by Cr. Klumph that the agenda be accepted as presented/with the following additions:
- Barrhead Regional Airport Committee Report
  - In-Camera Item – Legal Matter

CARRIED UNANIMOUSLY

**CONFIRMATION OF MINUTES** The Minutes of the Town Council Regular Meeting of April 8, 2025, were reviewed.

- 114-25 Moved by Cr. Klumph that the Minutes of the Town Council Regular Meeting of April 8, 2025 be approved as presented.

CARRIED UNANIMOUSLY

**DELEGATION**

Mayor McKenzie and Council welcomed Michelle Jones, Executive Director, Community Futures Yellowhead East at 5:31pm,

Michelle Jones presented Community Futures 2024 Annual Review. She Spoke about the Rural Relief and Recovery Fund and funds available to support economic initiatives within our region. Her presentation also included Community Futures’ future direction, initiatives, disaster readiness, training, and call to action. Council participated in discussion and questions after her presentation.

**EXITED** Mayor McKenzie and Council thanked Michelle Jones for her presentation and she exited the Chambers at 6:07 p.m.

- 115-25 Moved by Cr. Klumph that Council accept the presentation from Michelle Jones as information.

CARRIED UNANIMOUSLY

**DELEGATION** Mayor McKenzie and Council welcomed Sheldon Flett, Director of Public Works at 6:07 p.m.

Sheldon Flett updated Council on the recent work by Public Works including plan for upcoming work. Mr. Flett participated in discussion and answered questions from Council.

**EXITED**

Mayor McKenzie and Council thanked Sheldon Flett for his update and he exited the Chambers at 6:22 p.m.

116-25

Moved by Cr. Assaf that Council accept the Public Works Update from Sheldon Flett as information.

CARRIED UNANIMOUSLY

**RIPPLE CONNECTION  
REQUESTS**

For Council to consider the options and implications of financial support either under the Town's insurance policy or under the Town's utility umbrella.

117-25

Moved by Cr. Smith that Council decline adding the Ripple Connection to the Umbrella Policy to avoid potential liability with future unpaid utilities.

CARRIED UNANIMOUSLY

**FUNDING SPONSORSHIP REQUEST  
LAZY DAZE LIGHT HORSE CLUB**

For Council to consider the financial sponsorship request from the Lazy Daze Light Horse Club for their Annual Fall and Flingy Barrel Jackpot event on September 6 and 7<sup>th</sup>, 2025.

118-25

Moved by Cr. Assaf that Council tables the request and direct administration to provide further information and suggestions for non-monetary value-added options to the Lazy Daze Light Horse Club event.

CARRIED UNANIMOUSLY

**POLICY 27-001  
HEALTH AND SAFETY  
POLICY REVIEW DATE**

For Council to approve the Health and Safety Policy review date.

119-25

Moved by Cr. Oswald that Council approve the review date and the CAO to sign the Health and Safety Policy 27-001 as presented.

CARRIED UNANIMOUSLY

**FINANCIAL STATEMENT REPORT  
TO MARCH 31, 2025**

For Council to accept the Financial Statement Report to March 31, 2025 as presented.

120-25

Moved by Cr. Oswald that Council accept the Financial Statement Reports to March 31, 2025, as information.

CARRIED UNANIMOUSLY

**MONTHLY BANK  
STATEMENT**

For Council to accept the Monthly Bank Statement to March 31, 2025 as presented.

121-25                      Moved by Cr. Oswald that Council accept the Monthly Bank Statement to March 31, 2025, as information.

CARRIED UNANIMOUSLY

**COUNCIL  
REPORTS**

The following Reports to Council as of April 22, 2025, were reviewed:

- Barrhead Regional Airport Committee
- Family and Community Support Services Society
- Library Board
- Municipal Planning Commission
- Barrhead & District Indigenous Committee

122-25                      Moved by Cr. Sawatzky that the following Reports to Council as of April 22, 2025, be accepted as information:

- Barrhead Regional Airport Committee
- Family and Community Support Services Society
- Library Board
- Municipal Planning Commission
- Barrhead & District Indigenous Committee

CARRIED UNANIMOUSLY

**BYLAW 04-2025, PROPERTY  
PROCEDURAL BYLAW**

For Council to repeal bylaw 06/2014 and replace with 04/2025 The Procedural Bylaw as presented.

123-25                      Moved by Cr. Assaf that Council give Bylaw 04-2025, the Procedural Bylaw, first reading.

CARRIED UNANIMOUSLY

124-25                      Moved by Cr. Klumph that Council give Bylaw 04-2025, the Procedural Bylaw, second reading.

CARRIED UNANIMOUSLY

125-25                      Moved by Cr. Kluin that Council give Bylaw 04-2025, the Procedural Bylaw, be presented for third reading.

CARRIED UNANIMOUSLY

126-25                      Moved by Cr. Assaf that Council give Bylaw 04-2025, the Procedural Bylaw, third reading.

CARRIED UNANIMOUSLY

**FOR THE GOOD  
OF COUNCIL**

Cr. Kluin congratulated Camp Creek Community Hall Association for all of the donations to local community groups.

Cr. Kluin thanked the Parks and Recreation staff for the great job organizing a successful Easter Egg Hunt at Cecile Martin Park.

**RECESSED**

127-25                    Moved by Cr. Smith to recess the meeting at 6:51 p.m.

CARRIED UNANIMOUSLY

**RECONVENED**

128-25                    Moved by Cr. Assaf to reconvene the meeting at 7:24 p.m.

**CLOSED SESSION – LEGAL MATTER  
FOIP ACT SECTION 27**

129-25                    Moved by Cr. Sawatzky that Council go in closed session at 7:24 p.m.

**OUT OF CLOSED SESSION**

130-25                    Moved by Cr. Sawatzky that Council come out of closed session at 7:54

**ADJOURN**

131-25                    Moved by Cr. Klumph that the Council Meeting be adjourned at 7:54 p.m.

CARRIED UNANIMOUSLY

**TOWN OF BARRHEAD**

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Mayor, David McKenzie

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CAO, Collin Steffes