

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD
TOWN COUNCIL HELD TUESDAY, APRIL 14, 2026,
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

PRESENT Mayor Assaf, C. Botros, D. Kluin, A. Oswald, and D. Sawatzky,

ABSENT D. Smith and S. Fylyshstan

Officials: Collin Steffes, CAO, Jenny Bruns, Director of Planning, Economic Development & Legislative Services; Jennifer Mantay, Director of Corporate Services; and Jodie Lyons, Municipal Coordinator.

OTHERS Barry Kerton, Barrhead Leader, Dawn McCoy, and Brenda Robinson

**CALL TO
ORDER**

Mayor Assaf called the meeting to order at 5:31p.m.

AGENDA The agenda was reviewed.

122-26 Moved by Cr. Oswald that the agenda be accepted as presented.

CARRIED UNANIMOUSLY

**CONFIRMATION
OF MINUTES**

The Minutes of the Regular Town Council Meeting of March 24, 2026, were reviewed.

123-26 Moved by Cr. Botros that the Minutes of the Regular Town Council Meeting of March 24, 2026, be approved as presented.

CARRIED UNANIMOUSLY

OLD BUSINESS

**LIBRARY BOARD
APPOINTMENTS**

Jodie Lyons, Municipal Coordinator, presented a request to Council from the Public Library Services Branch, Alberta Municipal Affairs to make changes to the Library Board Appointments made in 2025 and in January of 2026.

124-26 Moved by Cr. Sawatzky that Council rescinds the following motions: 191-25, 325-25, and 016-26.

CARRIED UNANIMOUSLY

125-26 Moved by Cr. Kluin that Council table the motion to appoint individuals to later in the meeting.

CARRIED UNANIMOUSLY

NEW BUSINESS

**YELLOWHEAD REGIONAL LIBRARY
PER CAPITAL FUNDING INCREASE**

Jennifer Mantay presented to Council to seek Council's direction regarding a request from Yellowhead Regional Library (YRL) to increase the municipal per capita funding contribution effective 2027.

126-26 Moved by Cr. Sawatzky that Council approves the increase of \$0.75 per capital to Yellowhead Regional Library effective 2027.

CARRIED UNANIMOUSLY

**ECONOMIC DEVELOPMENT
WEEK PROCLAMATION**

Jenny Bruns, Director of Planning, Economic Development and Legislative Services presented to Council to consider proclaiming Economic Development Week on May 4-8, 2026

127-26 Moved by Cr. Botros that Council proclaims Economic Development Week on May 4-8, 2026.

CARRIED UNANIMOUSLY

**COUNCIL
REPORTS**

The following Reports to Council as of April 14, 2026, were reviewed:

- (a) Attended Minister's Meeting – Cr. Botros
- (b) AB Munis' Bill 28 Info Session – Cr. Botros
- (c) Twinning Meeting – Cr. Botros
- (d) Community Futures Meeting – Cr. Botros
- (e) Physicians Meeting – Cr. Botros
- (f) Participated in the CARES pancake breakfast – Cr. Botros, Cr. Kluin, Cr. Oswald, Cr. Sawatzky, Cr. Fylyshtan, and Mayor Assaf.
- (g) Yellowhead Regional Library Board orientation – Cr. Botros.
- (h) BARC Coalition – Cr. Kluin
- (i) Accessibility Coalition – Cr. Kluin
- (j) Barrhead Exhibition Association Agricultural Society – Cr. Oswald

128-26 Moved by Cr. Sawatzky that the following Reports to Council as of April 14, 2026 be accepted as information:

- (a) Attended Minister's Meeting – Cr. Botros
- (b) AB Munis' Bill 28 Info Session – Cr. Botros
- (c) Twinning Meeting – Cr. Botros
- (d) Community Futures Meeting – Cr. Botros
- (e) Barrhead Attraction/Retention Committee Meeting – Cr. Botros
- (f) Participated in the CARES pancake breakfast – Cr. Botros, Cr. Kluin, Cr. Oswald, Cr. Sawatzky, Cr. Fylyshtan, and Mayor Assaf.
- (g) Yellowhead Regional Library Board orientation – Cr. Botros.
- (h) BARC Coalition – Cr. Kluin
- (i) Accessibility Coalition – Cr. Kluin
- (j) Barrhead Exhibition Association Agricultural Society – Cr. Oswald

CARRIED UNANIMOUSLY

**MINUTES TO
COUNCIL**

The following Minutes to Council were reviewed:

- Community Futures Yellowhead East Board Meeting – February 19, 2026

129-26 Moved by Cr. Botros that the Minutes to Council be accepted as information and as presented.

- Community Futures Yellowhead East Board Meeting – February 19, 2026

CARRIED UNANIMOUSLY

BYLAW

**PROPERTY TAX BYLAW
BYLAW 05-2026**

Jennifer Mantay, Director of Corporate Services presented Council to pass all three readings to Bylaw 05-2026, the Property Tax Bylaw, for the 2026 taxation year.

130-26 Moved by Cr. Oswald that Bylaw 05-2026, the Property Tax Bylaw be given first reading.

CARRIED UNANIMOUSLY

131-26 Moved by Cr. Oswald that Bylaw 05-2026, the Property Tax Bylaw be given second reading.

CARRIED UNANIMOUSLY

132-26 Moved by Cr. Kluin that Bylaw 05-2026, the Property Tax Bylaw be presented for third reading.

CARRIED UNANIMOUSLY

133-26 Moved by Cr. Sawatzky that Bylaw 05-2026, the Property Tax Bylaw be given third reading.

CARRIED UNANIMOUSLY

TABLED ITEM

134-26 Moved by Cr. Kluin that Council appoint the following individuals to the Barrhead Library Board for the specified terms:

- Councillor Charmaine Botros, term expiring on October 28, 2026
- Cheyenne Tischer, term expiring on December 31, 2026, and
- Patricia Noble, term expiring on December 31, 2028.

CARRIED UNANIMOUSLY

CORRESPONDENCE

The following correspondence to Council was reviewed:

- Barrhead Regional Fire Services Report - March

135-26 Moved by Cr. Botros that the correspondence to Council is accepted as information.

CARRIED UNANIMOUSLY

**FOR THE GOOD
OF COUNCIL**

Cr. Kluin thanked Barrhead CARES Coalition and the school for letting Council participate in the pancake breakfast.

Mayor Assaf added his gratitude to CARES Coalition and the school and mentioned it was nice to have conversations with the students.

Cr. Oswald recognized the Indigenous Committee's gathering that saw a good turnout of approximately 75 attendees.

Cr. Oswald congratulated the County of Barrhead for their successful Open Skies Event and congratulated all of the award winners.

Cr. Oswald reported the success of the recent food drive for FCSS that has received 2500 pounds of donations and counting.

Mayor Assaf gave kudos to Footworks Dance Academy by recognizing the incredible talent of dancers aged 4 to 18 in our community.

ADJOURN

136-26

Moved by Cr. Oswald that the Council Meeting be adjourned at 6:08 p.m.

CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

Mayor, Ty Assaf

CAO, Collin Steffes