

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD
TOWN COUNCIL HELD TUESDAY, DECEMBER 13, 2016,
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

PRESENT

Mayor St. Pierre, Crs: T. Assaf, S. Oswald, L. Penny, D. Smith, R. Ulmer and R. Warehime

Officials: Martin Taylor, CAO, Kathy Vickery, Director of Finance & Administration and Cheryl Callihoo, Director of Development & Legislative Services

Others: Barry Kerton, Barrhead Leader and Mark Cappis, 97.9 The Range

ABSENT

INVOCATION

Pastor Reinhard Dittmer from the Mellowdale Christ Lutheran Church provided the invocation at 5:25 p.m. and vacated the Chambers at 5:29 p.m.

CALL TO ORDER

Mayor St. Pierre called the meeting to order at 5:30 p.m.

AGENDA

The agenda was reviewed.

391-16

Moved by Cr. Warehime that the agenda be accepted with the following amendment:

- 14(a) In-Camera – Legal

CARRIED UNANIMOUSLY

CONFIRMATION OF MINUTES

The Minutes of the Town Council Regular Meeting of November 22, 2016 were reviewed.

392-16

Moved by Cr. Penny that the Minutes of the Town Council Regular Meeting of November 22, 2016 be accepted as presented.

CARRIED UNANIMOUSLY

FCSS 2017 OPERATING BUDGET

The Barrhead and District Family and Community Support Services (FCSS) proposed 2017 Operating Budget was reviewed.

393-16

Moved by Cr. Ulmer that Council approve the Barrhead and District Family and Community Support Services (FCSS) proposed 2017 Operating Budget in the amount of \$562,637.00, which includes a contribution of \$50,000.00 from each municipality.

CARRIED UNANIMOUSLY

BARRHEAD LIBRARY BOARD 2017 OPERATING BUDGET

The Barrhead Library Board proposed 2017 Operating Budget was reviewed.

Discussion took place regarding COLA and minimum wage.

394-16

Moved by Cr. Smith that Council provide the Barrhead Library Board a 2017 Operating contribution based on \$17.54 per capita for a contribution of \$77,737.00, and an additional contribution in the amount of \$5,750.00 representing 50% of the proposed costs for utilities for the Barrhead Public Library for 2017, for a total Town contribution of \$83,847.00.

CARRIED

IN FAVOR: Mayor St. Pierre, Crs: T. Assaf, S. Oswald, L. Penny, D. Smith and R. Ulmer

OPPOSED: Cr. R. Warehime

BARRHEAD AIRPORT SERVICES 2017 OPERATING BUDGET

The Barrhead Airport Services proposed 2017 Operating Budget was reviewed.

395-16

Moved by Cr. Oswald that Council approve the Barrhead Airport Services proposed 2017 Operating Budget with expenditures in the amount of \$45,648.00, which includes a contribution of \$17,766.00 from the Town.

CARRIED UNANIMOUSLY

**BARRHEAD AIRPORT SERVICES
2017 CAPITAL BUDGET**

The Barrhead Airport Services proposed 2017 Capital Budget was reviewed.

- 396-16 Moved by Cr. Oswald that Council approve the Barrhead Airport Services proposed 2017 Operating Budget expenditures in the amount of \$25,000.00, which includes a contribution of \$12,500.00 from each municipality.
CARRIED UNANIMOUSLY

**BARRHEAD & DISTRICT
TWINNING COMMITTEE
2017 OPERATING BUDGET**

The Barrhead and District Twinning Committee proposed 2017 Operating Budget was reviewed.

- 397-16 Moved by Cr. Oswald that Council approve the Barrhead and District Twinning Committee proposed 2017 Operating Budget with expenditures in the amount of \$13,360.00, which includes a contribution of \$5,180.00 from each municipality.
CARRIED

IN FAVOR: Mayor St. Pierre, Crs: S. Oswald,
L. Penny, D. Smith and R. Ulmer

OPPOSED: Crs. T. Assaf and R. Warehime

**BARRHEAD REGIONAL LANDFILL
2017 OPERATING BUDGET**

The Barrhead Regional Landfill proposed 2017 Operating Budget was reviewed.

- 398-16 Moved by Cr. Assaf that Council approve the Barrhead Regional Landfill proposed 2017 Operating Budget with expenditures in the amount of \$227,500.00, which includes an operational contribution of \$75,500.00 from each municipality.
CARRIED UNANIMOUSLY

**BARRHEAD REGIONAL LANDFILL
2017 CAPITAL BUDGET**

The Barrhead Regional Landfill proposed 2017 Capital Budget was reviewed.

- 399-16 Moved by Cr. Assaf that Council approve the Barrhead Regional Landfill proposed 2017 Capital Budget with expenditures in the amount of \$27,000.00, which includes a contribution of \$13,500.00 from each municipality.
CARRIED UNANIMOUSLY

**BARRHEAD REGIONAL
FIRE SERVICES 2017
OPERATING BUDGET**

The Barrhead Regional Fire Services proposed 2017 Operating Budget was reviewed.

- 400-16 Moved by Cr. Smith that Council approve the Barrhead Regional Fire Services proposed 2017 Operating Budget with expenditures in the amount of \$798,298.00, which includes an operating contribution of \$294,117.00 from the Town and \$294,116.00 from the County.
CARRIED UNANIMOUSLY

Council acknowledged that the Barrhead Fire Services Operating Budget is subject to change once the new Fire Agreement is reviewed. The Budget will be retroactive to January 1, 2017.

**BARRHEAD REGIONAL
FIRE SERVICES 2017
CAPITAL BUDGET**

The Barrhead Regional Fire Services proposed 2017 Capital Budget was reviewed.

- 401-16 Moved by Cr. Smith that Council approve the Barrhead Regional Fire Services proposed 2017 Capital Budget with expenditures in the amount of \$61,000.00, which includes a contribution of \$30,500.00 from each municipality.
CARRIED UNANIMOUSLY

**EMERGENCY RESPONSE CENTRE
2017 OPERATING BUDGET**

The Emergency Response Centre (ERC) proposed 2017 Operating Budget was reviewed.

- 402-16 Moved by Cr. Penny that Council approve the Emergency Response Centre (ERC) proposed 2017 Operating Budget with expenditures in the amount of \$48,324.00, which includes a contribution of \$24,162.00 from each municipality.
CARRIED UNANIMOUSLY

**EMERGENCY RESPONSE CENTRE
2017 CAPITAL BUDGET**

The Emergency Response Centre (ERC) proposed 2017 Capital Budget was reviewed.

- 403-16 Moved by Cr. Penny that Council approve the Emergency Response Centre (ERC) proposed 2017 Capital Budget with expenditures in the amount of \$25,000.00, which includes a contribution of \$12,500.00 from each municipality.
CARRIED UNANIMOUSLY

**BARRHEAD LIBRARY BOARD
MEMBERS AT LARGE**

Administration has received four letters of interest, one from Ms. Ruthann Bohn, Ms. Ruth Hewitt and Ms. Marlene Szvec as a Member at Large to sit on the Barrhead Public Library Board for another term and the other from Ms. Sandra Olthuis to continue as a Member at Large on the Neerlandia Library Board.

- 404-16 Moved by Cr. Penny that Council approve Ms. Ruthann Bohn, Ms. Ruth Hewitt and Ms. Marlene Szvec to sit on the Barrhead Public Library Board for a 3-year term to expire December 31, 2019 and Ms. Sandra Olthuis to sit on the Library Board as the Neerlandia Representative for a 1-year term to expire September 30, 2017.
CARRIED UNANIMOUSLY

**BOARDS AND
COMMITTEES**

Council received one letter of interest from Mr. Wayne Klufas requesting to sit on the Barrhead & District Twinning Committee, three letters of interest from Mrs. Pia Greg, Mr. Dave Sawatzky and Mr. Mark Vriend requesting to sit on the Municipal Planning Commission and two letters of interest from Ms. Lynn Down and Ms. Brenda Petruchik requesting to remain as members of the Subdivision and Development Appeal Board.

- 405-16 Moved by Cr. Warehime that Council approve Mr. Wayne Klufas as a member of the Barrhead & District Twinning Committee for a 1-year term to expire December 31, 2017.
CARRIED UNANIMOUSLY

Cr. Oswald moved to approve Ms. Pia Greig and Mr. Mark Vriend to sit as members at large of the Municipal Planning Commission (MPC) for a 1-year term to expire December 31, 2017 and Mr. Dave Sawatzky as an alternate member for a 1-year term to expire December 31, 2017.

Council discussed and recommended Ms. Pia Greig and Mr. Dave Sawatzky to sit as members at large of the Municipal Planning Commission (MPC) for a 1-year term to expire December 31, 2017 and Mr. Mark Vriend as an alternate member for a 1-year term to expire December 31, 2017.

- 406-16 Moved by Cr. Smith that Council amend Cr. Oswald's motion and approve Ms. Pia Greig and Mr. Dave Sawatzky to sit as members at large of the Municipal Planning Commission (MPC) for a 1-year term to expire December 31, 2017 and Mr. Mark Vriend as an alternate member for a 1-year term to expire December 31, 2017.
CARRIED UNANIMOUSLY

- 407-16 Moved by Cr. Penny that Council approve Ms. Lynn Down and Ms. Brenda Petruchik as members of the Subdivision and Development Appeal Board (SDAB) for a 1-year term to expire December 31, 2017.
CARRIED UNANIMOUSLY

**SOCIAL HOUSING LETTER
OF SUPPORT**

A request from the Barrhead and District Social Housing Association that Council provide a letter of support for the Swan Hills Project, was received.

408-16

Moved by Cr. Ulmer that Council provide a letter of support to the Barrhead and District Social Housing Association for the Swan Hills Project, and further that we understand the financial risk of the project, that the risks will be minimized through strategic planning and any deficits will be the responsibility of Barrhead and District Social Housing Association and supporting Municipalities.

CARRIED

IN FAVOR: Mayor St. Pierre, Crs: T. Assaf,
S. Oswald, L. Penny, D. Smith and
R. Ulmer

OPPOSED: Cr. R. Warehime

**GROWTH
ALBERTA**

The Town of Barrhead has been a member of GROWTH Alberta since 2002, after careful consideration it is recommended that the Town of Barrhead terminate its membership with GROWTH Alberta, was reviewed.

409-16

Moved by Cr. Assaf that Council provide GROWTH Alberta with a notice to terminate its membership effective January 1, 2017.

CARRIED

IN FAVOR: Mayor St. Pierre, Crs: T. Assaf,
S. Oswald, D. Smith and R. Warehime

OPPOSED: Crs. L. Penny and R. Ulmer

**FORTIS FRANCHISE
FEE FOR 2017**

The FortisAlberta Electric Distribution System Franchise Agreement regarding Electrical Franchise Fees for 2017 was reviewed.

410-16

Moved by Cr. Ulmer that Council maintain the 12% Electrical Franchise Fee Rate for 2017 and advise FortisAlberta Inc. accordingly.

CARRIED UNANIMOUSLY

**ALTAGAS UTILITIES
FRANCHISE FEE
FOR 2017**

Information regarding AltaGas Utilities 2017 Franchise Fees was reviewed.

411-16

Moved by Cr. Warehime that Council maintain the AltaGas Utilities Franchise Fee Rate of 16% for 2017 and that AltaGas Utilities be advised accordingly.

CARRIED UNANIMOUSLY

**2017 INTERIM OPERATING
& CAPITAL BUDGETS**

The 2017 Interim Operating and Capital Budgets were reviewed.

Council discussed and considered a COLA for staff.

EXITED

Cr. Oswald declared a pecuniary interest and vacated the Chambers at 6:01 p.m.

412-16

Moved by Cr. Penny that Council adopt the 2017 Interim Municipal Operating Budget based upon Revenues of \$13,427,495.00 and Expenditures of \$13,420,868.00, which includes a 0.5% COLA.

CARRIED

IN FAVOR: Mayor St. Pierre, Crs: T. Assaf,
L. Penny, D. Smith and R. Ulmer

OPPOSED: Cr. R. Warehime

413-16 Moved by Cr. Penny that Council adopt the Interim 2017 Capital Budget Revenues and Expenditures of \$9,036,966.00 and that there be no capital purchases without first receiving approval from Council.

CARRIED UNANIMOUSLY

RE-ENTERED Cr. Oswald re-entered the Chambers at 6:06 p.m.

COST OF SUMMER ICE

A report on the operational cost of installing and maintaining summer ice was reviewed.

414-16 Moved by Cr. Smith to defer the operational cost of installing and maintaining summer ice to the January 10, 2017 meeting of Council for discussion.

CARRIED UNANIMOUSLY

REPORTS TO COUNCIL

The following Reports to Council as of December 13, 2016, was reviewed:

- Barrhead Agricultural Society
- Barrhead Fire Services Committee
- Emergency Response Centre Building Committee
- GROWTH Alberta
- CAO's Report and Department Head Reports

415-16 Moved by Cr. Penny that the following Reports to Council as of December 13, 2016 be accepted as information:

- Barrhead Agricultural Society
- Barrhead Fire Services Committee
- Emergency Response Centre Building Committee
- GROWTH Alberta

CARRIED UNANIMOUSLY

416-16 Moved by Cr. Warehime that the CAO's Report and Department Head Reports be accepted as information.

CARRIED UNANIMOUSLY

MINUTES TO COUNCIL

The following Minutes to Council were reviewed:

- Barrhead & District Family & Community Support Services Society – October 20, 2016
- Barrhead & District Family & Community Support Services Society – November 17, 2016
- Barrhead & District Social Housing Association – October 25, 2016
- Barrhead Fire Services Committee – November 24, 2016
- Emergency Response Centre Building Committee – November 24, 2016
- Joint Town and the County of Barrhead – November 30, 2016
- Yellowhead Regional Library Board – June 13, 2016

417-16 Moved by Cr. Penny that the Minutes to Council be accepted as information.

CARRIED UNANIMOUSLY

**BYLAW 10-2016,
MUNICIPAL PUBLIC
UTILITIES BYLAW**

Bylaw 10-2016, the Municipal Public Utilities Bylaw, was reviewed.

418-16 Moved by Cr. Smith that Council give Bylaw 10-2016, the Municipal Public Utilities Bylaw, first reading.

CARRIED UNANIMOUSLY

419-16 Moved by Cr. Assaf that Council give Bylaw 10-2016, the Municipal Public Utilities Bylaw, second reading.

CARRIED UNANIMOUSLY

420-16 Moved by Cr. Warehime that Bylaw 10-2016, the Municipal Public Utilities Bylaw, be presented for third reading.

CARRIED UNANIMOUSLY

421-16 Moved by Cr. Penny that Council give Bylaw 10-2016, the Municipal Public Utilities Bylaw, third reading.

CARRIED UNANIMOUSLY

**INFORMATION
ITEMS**

The following information items were reviewed:

- Alberta Rural Physician Action Plan 2015-16 Provincial Impact report
- Briefing on MGA Amendments and next step
- Municipal Affairs – Gas Tax Fund letter

422-16

Moved by Cr. Ulmer that the information items be accepted as information.
CARRIED UNANIMOUSLY

**FOR THE GOOD
OF COUNCIL**

Cr. Oswald extended thanks to all Council, Administration and staff for a great year and a great staff social on Saturday.

Cr. Penny commended Cr. Oswald as Master of Ceremonies at the Town staff party.

Cr. Ulmer stated that Saturday night's staff social was well done.

Cr. Warehime congratulated Kolton Schmidt for his competition at the Las Vegas Finals Rodeo.

IN-CAMERA

423-16

Moved by Cr. Smith that Council go in-camera at 6:32 p.m.
CARRIED UNANIMOUSLY

OUT-OF-CAMERA

424-16

Moved by Cr. Smith that Council come out-of-camera at 6:38 p.m.
CARRIED UNANIMOUSLY

ADJOURN

425-16

Moved by Cr. Oswald that the Council Meeting be adjourned at 6:38 p.m.
CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

Mayor, Gerry St. Pierre

CAO, Martin Taylor