

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD  
TOWN COUNCIL HELD TUESDAY, MAY 12, 2026,  
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

**PRESENT** Mayor Assaf, C. Botros, D. Kluin, A. Oswald, D. Sawatzky, D. Smith and S. Fylyshtan

**ABSENT**

Officials: Collin Steffes, CAO, Jennifer Mantay, Director of Corporate Services, Jenny Bruns, Director of Planning, Economic Development & Legislative Services, and Jodie Lyons, Municipal Coordinator

**OTHERS** Barry Kerton, Barrhead Leader

**CALL TO ORDER** Mayor Assaf called the meeting to order at 5:30 p.m.

**AGENDA** The agenda was reviewed.

153-26 Moved by Cr. Kluin that the agenda be accepted with the following additions:

- 7(e) – Recreation Grant Initiatives
- 14(a) – Closed Session – Municipal Collaboration ATI Act – Section 29(1)

CARRIED UNANIMOUSLY

**CONFIRMATION OF MINUTES**

The Minutes of the Regular Town Council Meeting of April 28, 2026, were reviewed.

154-26 Moved by Cr. Sawatzky that the Minutes of the Regular Town Council Meeting of April 28, 2026, be approved as presented.

CARRIED UNANIMOUSLY

**DELEGATION**

**PARKS AND RECREATION**

Mayor Assaf welcomed Shallon Touet, Director of Parks and Recreation and Stacy Irwin, Events, Sales, Rentals Manager to the meeting at 5:32 p.m.

Mr. Shallon Touet and Stacy Irwin presented an update on the activities and projects occurring in the Parks and Recreation department this year.

**EXITED** Mayor Assaf and Council thanked Shallon Touet, Director of Parks and Recreation and Stacy Irwin, Events, Sales, Rentals Manager for their presentation.

155-26 Moved by Cr. Kluin that Council accept the Parks and Recreation update as information presented.

CARRIED UNANIMOUSLY

**NEW BUSINESS**

**DISPOSAL OF MOWERS**

Shallon Touet, Director of Parks and Recreation presented to Council to consider a recommendation to dispose of two mowers that have been sitting at the Public Works Shop idle and inoperable for over 15 years.

156-26 Moved by Cr. Sawatzky that Council direct Administration to list the 2009 John Deere 513 Rotary Mower and the New Holland 456 Sickle Mover with Parson's Auction with the proceeds being applied to Capital Reserves.

CARRIED UNANIMOUSLY

**ENTERED** Kelly Kelly from Public Works and Sheldon Flett, Director of Public Works, entered chambers at 5:45 p.m.

**CURBSIDE RECYCLING  
TRANSITION**

Kelly Kelly from Public Works provided an update to Council on the Curbside Recycling Transition to Extended Producer Responsibility program. During her update she also provided an update on the continued use of Blue Bins in the Industrial Park for a contracted period.

157-26 Moved by Cr. Oswald that Council accept the briefing as information.

CARRIED UNANIMOUSLY

**50<sup>th</sup> AVENUE OVERLAY  
CAPITAL PROJECT  
BUDGET INCREASE**

Sheldon Flett, Director of Public Works, presented Council with the recent cost estimate for engineering costs for the 50th Avenue Overlay project and consider a scope change that would strengthen the integrity of the road construction, and result in an estimated additional cost of \$60,000.

158-26 Moved by Cr. Sawatzky that Council approve the increase of \$60,000 to the capital budget, for a new estimated project total of \$587,919.64, to complete the road improvement on 50th Avenue (60th Street – 58th Street) and to include a portion of 59<sup>th</sup> street.

CARRIED UNANIMOUSLY

**EXITED** Kelly Kelly from Public Works and Sheldon Flett, Director of Public Works, exited chambers at 6:13 p.m.

**INJURY PREVENTION  
CENTRE PROJECT**

Stacy Irwin, Health and Safety Advisor, provided an update to Council on the Injury Prevention Centre Project.

159-26 Moved by Cr. Botros that Council accept the briefing as information.

CARRIED UNANIMOUSLY

**RECREATION GRANT  
INITIATIVES**

Collin Steffes presented a briefing to Council with information regarding ongoing operations and financial challenges associated with externally initiated recreation grant projects and identified the potential value of incorporating a Recreation Master Plan update into future 2027 budget deliberations and strategic planning discussions.

160-26 Moved by Cr. Oswald that Council receive the report titled, “*Recreation Grant Initiatives, Capacity Pressures, and Future Recreation Planning Framework*” as information and direct Administration to consider these matters as part of future 2027 budget deliberations and long-term recreation planning discussions.

CARRIED UNANIMOUSLY

**EXITED** Shallon Touet, Director of Parks and Recreation and Stacy Irwin, Events, Sales, Rentals Manager, exited the Chambers at 6:33 p.m.

**COUNCIL  
REPORTS**

The following Reports to Council as of May 12, 2026, were reviewed:

- (a) EOEP Course, Public Engagement – Cr. Botros
- (b) Barrhead Attraction & Retention Committee – Cr. Botros

161-26 Moved by Cr. Kluin that the following Reports to Council as of May 12, 2026, be accepted as information:

- (a) EOEP Course, Public Engagement – Cr. Botros
- (b) Barrhead Attraction & Retention Committee – Cr. Botros

CARRIED UNANIMOUSLY

**BYLAWS**

**EXITED** Cr. Sawatzky declared pecuniary interest and left chambers at 6:35 p.m.

**BYLAW 06-2026  
AMENDMENT TO  
LAND USE BYLAW 04-2015**

Jenny Bruns, Director of Planning, Economic Development & Legislative Services presented Council to pass first reading to Bylaw 06-2026, Amendment to the Land Use Bylaw 04-2015.

162-26 Moved by Cr. Kluin that Bylaw 06-2026, Amendment to the Land Use Bylaw 04-2015 be given first reading.

CARRIED UNANIMOUSLY

163-26 Moved by Cr. Fylyshtan that Council set the public hearing for June 23, 2026, at the Town Council Chambers.

CARRIED UNANIMOUSLY

**ENTERED** Cr. Sawatzky re-entered chambers at 6:50 p.m.

**BYLAW 07-2026  
AMENDMENT TO  
LAND USE BYLAW 04-2015**

Jenny Bruns, Director of Planning, Economic Development & Legislative Services presented Council to pass first reading to Bylaw 07-2026, Amendment to the Land Use Bylaw 04-2015

164-26 Moved by Cr. Botros that Bylaw 07-2026, Amendment to the Land Use Bylaw 04- 2015 be given first reading.

CARRIED UNANIMOUSLY

165-26 Moved by Cr. Oswald that Council set the public hearing to hear public input on the proposal for June 23, 2026, at the Town Council Chambers.

CARRIED UNANIMOUSLY

**CORRESPONDENCE**

The following correspondence to Council was reviewed:

- Memo regarding AHS Barrhead Renovations
- Barrhead Regional Fire Services April Monthly Report

166-26 Moved by Cr. Kluin that the correspondence to Council is accepted as information.

CARRIED UNANIMOUSLY

**FOR THE GOOD  
OF COUNCIL**

- Cr. Botros commended Cr. Sawatzky on the Ladies Night hosted at Home Hardware

**EXITED** Jennifer Mantay, Director of Corporate Services, exited the chambers at 6:59 p.m.

**RECESSED**

167-26 Moved by Cr. Oswald that the Council Meeting be recessed at 6:59 p.m.

CARRIED UNANIMOUSLY

**RECONVENE**

168-26 Moved by Cr. Sawatzky that the Regular Council Meeting reconvene at 7:25 p.m.

CARRIED UNANIMOUSLY

**IN-CAMERA  
MUNICIPAL COLLABORATION  
ATI ACT SECTION 29**

169-26 Moved by Cr. Sawatzky that the Regular Council Meeting move in-camera at 7:25 p.m.

CARRIED UNANIMOUSLY

**OUT OF CLOSED  
SESSION**

170-26 Moved by Cr. Kluin that the Regular Council Meeting move out of closed session at 8:00 p.m.

CARRIED UNANIMOUSLY

**ADJOURN**

171-26 Moved by Cr. Sawatzky that the Council Meeting be adjourned at 8:01 p.m.

CARRIED UNANIMOUSLY

**TOWN OF BARRHEAD**

---

Mayor, Ty Assaf

---

CAO, Collin Steffes